

# CHARTER TOWNSHIP OF GARFIELD

## TOWNSHIP BOARD MEETING

Tuesday, June 13, 2023 at 6:00pm  
Garfield Township Hall  
3848 Veterans Drive  
Traverse City, MI 49684  
Ph: (231) 941-1620

### AGENDA

#### ORDER OF BUSINESS

**Call meeting to order**

**Pledge of Allegiance**

**Roll call of Board Members**

#### **1. Public Comment**

##### **Public Comment Guidelines:**

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

#### **2. Review and approval of the Agenda - Conflict of Interest**

#### **3. Consent Calendar**

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – May 23, 2023 Regular Meeting  
(Recommend Approval)

b. Bills -

|  |              |
|--|--------------|
| (i) General Fund                               | \$484,204.62 |
| (ii) Gourdie-Fraser                            |              |
| Developer's Escrow Fund – Storm Water Reviews, |              |
| Utility Plan Review, Oversight & Closeout      | \$ 53,298.84 |
| General Utilities                              | 62,480.00    |
| Park Funds / DNR Trust Fund                    | 2,480.00     |
| Total  | \$118,258.84 |

(Recommend Approval)

- c. MTT Update (Receive and File)
- d. Consideration of proposed new road name of January Drive (Recommend Approval)
- e. Consideration of nominating Tim Hughes to serve another 3-year term on the Traverse City and Garfield Township Recreational Authority Board (Recommend Approval)
- f. Consideration of Renewal of Public-Access and Government-Access Television Contract with LIAA (Recommend Approval)
- g. Consideration of donating \$3,500 to Boom-Boom Club for Independence Day fireworks (Recommend Approval)
- h. Motion to introduce and set public hearing for July 11, 2023 for Oleson PUD Major Amendment (Recommend Approval)
- i. Consideration of Contractor's Change Order No. 1 to Elmer's for Cedar Run Watermain Extension (Recommend Approval)
- j. Consideration of Contractor's Application for Payment No. 2 to Elmer's for Cedar Run Water Main Extension (Recommend Approval)
- k. Consideration of Contractor's Application for Payment No. 2 to Walton Contracting, Inc. for River East Recreation Area Improvements – Phase II (Recommend Approval)
- l. Consideration of Resolution 2023-08-T(a), Second Amended and Restated Ordinance No. 18 (Payment in Lieu of Taxes) (Recommend Approval)
- m. Consideration of Resolution 2023-09-T(a) regarding Tax Exemption and Payment in Lieu of taxes for The Flats at Carriage Commons (Recommend Approval)
- n. Consideration of Resolution 2023-10-T(a) regarding Tax Exemption and Payment in Lieu of Taxes for Hammond Road Apartments (Recommend Approval)

**4. Items removed from the Consent Calendar**

**5. Correspondence**

**6. Reports**

- a. County Commissioner's Report
- b. Sheriff's Report
- c. GT Metro Fire Report
- d. GT County Road Commission Report
- e. Planning Department Report for June 2023
- f. Parks and Rec Report
- g. Clerk's Report in Writing
- h. Supervisor's Report

**7. Unfinished Business**

**8. New Business**

- a. Public Hearing – Consideration of Hickory Properties P-R Rezoning, Resolution 2023-17-T
- b. Consideration of new rate structure for sewer and water
- c. Consideration of revised agreement with the Traverse Area Pickleball Association (TAPA) for the pickleball courts at Boardman Valley Nature Preserve (BVNP)
- d. Consideration of cost sharing driveway repair for YMCA/Pickleball/BVNP

**9. Public Comment**

**10. Other Business**

**11. Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 9411620.

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
May 23, 2023**

Clerk Lanie McManus called the Town Board Meeting to order at the Garfield Township Hall on May 23, 2023 at 6:00p.m.

**Pledge of Allegiance**

**Roll Call of Board Members**

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chloe Macomber,  
Lanie McManus and Denise Schmuckal

Absent and Excused: Chuck Korn

Staff Present: John Sych, Planning Director

*Barsheff moved and Schmuckal seconded to nominate Steve Duell as chairperson for this meeting.*

*Yeas: Barsheff, Schmuckal, Agostinelli, Macomber, McManus, Duell  
Nays: None*

**1. Public Comment (6:01)**

None

**2. Review and Approval of the Agenda - Conflict of Interest (6:01)**

*Agostinelli moved and Barsheff seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Barsheff, Duell, Macomber, Schmuckal, McManus  
Nays: None*

**3. Consent Calendar (6:02)**

**a. Minutes**

May 9, 2023 Regular Board Meeting  
(Recommend Approval)

**b. Bills,**

General Fund \$127,124.74  
(Recommend Approval)

**c. Investment Policy Annual Review (Recommend Approval)**



**d. Motion to Introduce and set public hearing for June 13, 2023 for the Hickory Properties Rezoning (Recommend Approval)**

*Agostinelli moved and Schmuckal seconded to adopt the Consent Calendar as presented.*

*Yeas: Agostinelli, Schmuckal, Duell, Barsheff, McManus, Macomber  
Nays: None*

**4. Items Removed from the Consent Calendar (6:04)**

None

**5. Correspondence (6:04)**

- a. Grand Traverse County Road Commission memo dated 5/17/2023 regarding Record Eagle article on roadkill

**6. Reports**

**a. MMR Report (6:04)**

The MMR report was submitted in writing.

**b. County Commissioner's Report (6:04)**

County Commissioners Brad Jewett and Lauren Flynn stated that there will be a study session coming up to discuss the strategic plan for the county. Jewett attended an emergency management conference where Grand Traverse County's Gregg Byrd was named Emergency Manager of the year. He pointed out that despite negative press, the county has done many good things in recent years such as employee raises, the MERS negotiations, new computer systems and overall improvement of services. A Facilities Master Plan report is forthcoming.

**c. GT County Road Commission Report (6:14)**

Alan Leman, a Road Commission representative, addressed the roadkill issue and said that the parties are still trying to work out a compromise. He added that the Road Commission would be asking Garfield Township for a No Parking ordinance on Keystone Road near the soccer fields. Board members discussed traffic in certain areas on Hoch Road.

**d. Supervisor's Report (6:23)**

No Report

**7. Unfinished Business (6:23)**

None

**8. New Business**

**a. Presentation and Public Comment – Consideration of Drinking Water Revolving Funds Project Plan and Designation of an authorized project representative, Resolution 2023-15-T (6:23)**

Township Engineer Jennifer Graham gave a PowerPoint presentation on the water system in Garfield Township. Her report touched on all the items that are needed to run an efficient water system. Graham gave statistics on the present water system and discussed customer demands and capacity for water. The Michigan Drinking Water Revolving Fund is inviting municipalities to apply for funds through low interest loans and grants. She discussed the Water Funds Capital Improvement Plan and the various projects that could be included. Water system storage and infrastructure updates were presented and Graham pointed out that this program was a great opportunity to get some help with funding from the state. She stressed that the board is not being asked to commit to or to fund any projects this evening, but that applications were due to the state on June 1. Board members discussed the grant opportunity and asked questions.

*Barsheff moved and Schmuckal seconded to adopt Resolution 2023-15-T, Consideration of Drinking Water Revolving Funds Project Plan and Designation of an authorized project representative*

*Yeas: Barsheff, Schmuckal, Duell, Agostinelli, McManus, Macomber  
Nays: None*

**9. Public Comment: (7:20)**

None

**10. Other Business (7:20)**

None

**11. Adjournment**

*Duell adjourned the meeting at 7:20pm.*

---

Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686

---

Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD  
COUNTY OF GRAND TRAVERSE, MICHIGAN

RESOLUTION 2023-15-T

RESOLUTION ADOPTING A FINAL PROJECT PLANNING DOCUMENT FOR WATER SYSTEM  
IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

**WHEREAS**, the Charter Township of Garfield recognizes the need to make improvements to its existing water treatment and distribution system; and

**WHEREAS**, the Charter Township of Garfield authorized Gourdie Fraser, Inc. to prepare a Project Plan, which recommends the construction of upgrades to the Township water supply, storage and distribution including installation of a booster station, construction of groundwater storage tank, watermain extensions, upgrades to Pressure Reducing Stations and relocation of a water storage tank.; and

**WHEREAS**, said Project Plan was presented at a Public Meeting held on May 23<sup>rd</sup> 2023, and all public comments have been considered and addressed;

**NOW THEREFORE BE IT RESOLVED**, that the Charter Township of Garfield formally adopts said Project Plan and agrees to implement the selected alternatives (Alternatives No. 3) identified in the Project Plan.

**BE IT FURTHER RESOLVED**, that the Township Supervisor, a position currently held by Chuck Korn, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Drinking Water State Revolving Fund Loan to assist in the implementation of the selected alternative.

Moved: Chris Barsheff

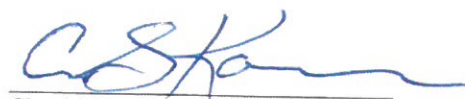
Supported: Denise Schmuckal

Ayes: Barsheff, Schmuckal, Macomber, Agostinelli, McManus, Duell

Nays: None

Absent and Excused: Korn

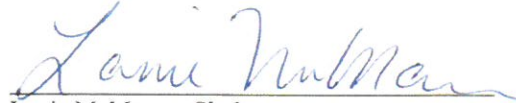
The Chairman, Chuck Korn, declared the motion carried and Resolution 2023-15-T adopted this 23rd day of May 2023.

  
\_\_\_\_\_  
Chuck Korn, Supervisor  
Charter Township of Garfield

**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2023-15-T which was adopted by the Township Board of the Charter Township of Garfield on the 23rd day of May 2023.

Dated: 5-24-2023



Lanie McManus, Clerk  
Charter Township of Garfield

| Check Date | Bank | Check # | Payee                              | Description                                   | GL #            | Amount    |
|------------|------|---------|------------------------------------|---|-----------------|-----------|
| 05/24/2023 | GEN  | 41447   | AFLAC                              | AFLAC   | 101-000-227.001 | 436.82    |
| 05/24/2023 | GEN  | 41448   | BLUE CROSS BLUE SHIELD OF MICHIGAN | EMPLOYEE HEALTH                               | 101-851-873.030 | 22,670.69 |
| 05/24/2023 | GEN  | 41449   | DENNIS, GARTLAND & NIERGARTH       | 2022 AUDIT                                    | 101-101-802.000 | 19,000.00 |
| 05/24/2023 | GEN  | 41450   | FIFTH THIRD BANK                   | 1319 - EDUCATION                              | 101-215-960.000 | 35.66     |
| 05/24/2023 | GEN  | 41451   | FIFTH THIRD BANK                   | 1319 - SINK PARTS, AUGER RENTAL, DOG WASTE BA | 308-000-935.000 | 662.72    |
| 05/24/2023 | GEN  | 41452   | GT SUPPLY, LLC                     | TOILET TISSUE                                 | 101-265-726.003 | 49.95     |
| 05/24/2023 | GEN  | 41453   | KRAFT BUSINESS SYSTEMS             | MONTHLY COPIER CONTRACT                       | 101-101-726.002 | 384.26    |
| 05/24/2023 | GEN  | 41454   | LANDGREEN LAWN CARE                | SPRING FERTILIZER                             | 308-000-805.000 | 2,156.00  |
| 05/24/2023 | GEN  | 41455   | LANDGREEN LAWN CARE                | FERTILIZER - SA MEDIAN, WOODMERE MEDIAN, T    | 101-265-935.602 | 547.00    |
| 05/24/2023 | GEN  | 41456   | PITNEY BOWES INC                   | 6.1-11.30.2023 SVC AGREEMENT                  | 101-101-726.001 | 15.48     |
| 05/24/2023 | GEN  | 41457   | SUPERFLEET                         | GAS   | 101-806-862.000 | 239.99    |
| 05/24/2023 | GEN  | 41458   | TEMPERATURE CONTROL                | TOILET VALVE ASSEMBLIES                       | 101-265-935.608 | 1,465.38  |
| 05/24/2023 | GEN  | 41459   | TRAVERSE CITY LIGHT & POWER        | 00104659-5                                    | 101-448-920.005 | 10.61     |
| 05/24/2023 | GEN  | 41460   | TRAVERSE CITY RECORD EAGLE         | ADVERTISING                                   | 101-101-901.000 | 102.30    |
|            |      | 41460   |                                    | ADVERTISING                                   | 101-400-901.000 | 160.60    |
|            |      |         |                                    |   |                 | 262.90    |
| 05/24/2023 | GEN  | 41461   | U.S.POSTAL SERVICE                 | POSTAGE                                       | 101-101-726.001 | 2,000.00  |
| 05/25/2023 | GEN  | 41462   | GARFIELD CHARTER TOWNSHIP          | HRA   | 101-851-873.030 | 30,000.00 |
| 05/31/2023 | GEN  | 41463   | GRAND TRAVERSE COUNTY ROAD         | RIDGE VIEW CT IMPROVEMENTS                    | 246-000-800.000 | 1,000.00  |
| 06/01/2023 | GEN  | 41464   | ANNE WENDLING                      | CONTRACTED SVCS                               | 101-101-805.000 | 172.25    |
|            |      | 41464   |                                    | CONTRACTED SVCS                               | 101-400-805.000 | 170.75    |
|            |      |         |                                    |   |                 | 343.00    |
| 06/01/2023 | GEN  | 41465   | ANNE WENDLING                      | CONTRACTED SVCS                               | 308-000-805.000 | 68.00     |
| 06/01/2023 | GEN  | 41466   | CHERRYLAND ELECTRIC COOP.          | ELECTRICITY                                   | 101-000-084.861 | 296.53    |
|            |      | 41466   |                                    | ELECTRICITY                                   | 101-265-920.603 | 832.38    |
|            |      | 41466   |                                    | ELECTRICITY                                   | 101-448-920.005 | 773.41    |
|            |      |         |                                    |   |                 | 1,902.32  |
| 06/01/2023 | GEN  | 41467   | CHERRYLAND ELECTRIC COOP.          | ELECTRICITY                                   | 308-000-805.000 | 316.82    |
| 06/01/2023 | GEN  | 41468   | CONSUMERS ENERGY                   | 103043977273                                  | 308-000-805.000 | 26.44     |

3.b.(i)

| Check Date | Bank | Check # | Payee                            | Description                             | GL #            | Amount     |
|------------|------|---------|----------------------------------|---|-----------------|------------|
| 06/01/2023 | GEN  | 41469   | CONSUMERS ENERGY                 | 100018131597                            | 101-448-920.005 | 59.86      |
| 06/01/2023 | GEN  | 41470   | CONTEMPORARY CLEANING            | CONTRACTED SVCS                         | 101-265-935.603 | 1,350.00   |
| 06/01/2023 | GEN  | 41471   | CONTEMPORARY CLEANING            | CONTRACTED SVCS                         | 308-000-805.000 | 450.00     |
| 06/01/2023 | GEN  | 41472   | FIFTH THIRD BANK                 | 3406 - EDUCATION                        | 101-253-960.000 | 504.00     |
| 06/01/2023 | GEN  | 41473   | FIFTH THIRD BANK                 | 3637 - EDUCATION / DUES                 | 101-171-960.000 | 22.64      |
|            |      | 41473   |                                  | 3637 - EDUCATION / DUES                 | 101-171-965.000 | 390.90     |
|            |      |         |                                  |   |                 | 413.54     |
| 06/01/2023 | GEN  | 41474   | GARFIELD CHARTER TOWNSHIP        | HSA                                     | 101-000-237.000 | 663.04     |
| 06/01/2023 | GEN  | 41475   | GRAND TRAVERSE COUNTY MTA        | MTA MTG                                 | 101-171-960.000 | 14.85      |
|            |      | 41475   |                                  | MTA MTG                                 | 101-253-960.000 | 29.70      |
|            |      |         |                                  |   |                 | 44.55      |
| 06/01/2023 | GEN  | 41476   | HOME DEPOT CREDIT SERVICES       | C-CLAMP / CABLE TIE                     | 101-265-726.003 | 22.94      |
| 06/01/2023 | GEN  | 41477   | HOME DEPOT CREDIT SERVICES       | SCREWS-WASHERS-BOLTS-FORK-WEATHERSHIELD | 308-000-935.000 | 285.14     |
| 06/01/2023 | GEN  | 41478   | MICHIGAN TOWNSHIP ASSOCIATION    | DUES                                    | 101-101-801.002 | 255.63     |
|            |      | 41478   |                                  | DUES                                    | 101-101-965.101 | 8,521.00   |
|            |      |         |                                  |   |                 | 8,776.63   |
| 06/01/2023 | GEN  | 41479   | TEMPERATURE CONTROL              | OFFICES TOO WARM                        | 101-265-935.608 | 200.75     |
| 06/01/2023 | GEN  | 41480   | UNITED WAY                       | UNITED WAY                              | 101-000-238.000 | 90.00      |
| 06/01/2023 | GEN  | 41481   | VERIZON                          | PHONES                                  | 101-265-850.000 | 271.06     |
| 06/01/2023 | GEN  | 41482   | VOYA INSTITUTIONAL TRUST COMPANY | DEFERRED COMP VF3202                    | 101-000-227.000 | 1,830.00   |
| 06/08/2023 | GEN  | 41483   | CONSUMERS ENERGY                 | 100000311801                            | 101-000-084.861 | 1,538.22   |
|            |      | 41483   |                                  | 100000311801                            | 101-448-920.005 | 2,526.03   |
|            |      |         |                                  |   |                 | 4,064.25   |
| 06/08/2023 | GEN  | 41484   | CONSUMERS ENERGY                 | 103033456148                            | 101-448-920.005 | 2,285.08   |
| 06/08/2023 | GEN  | 41485   | DTE ENERGY                       | 910020833133                            | 101-265-920.601 | 572.96     |
| 06/08/2023 | GEN  | 41486   | ESS                              | SVC CONTRACT 2023                       | 101-191-935.010 | 7,223.00   |
| 06/08/2023 | GEN  | 41487   | GMOSER'S SEPTIC SERVICE, INC     | PORTABLE TOILET                         | 308-000-805.000 | 270.00     |
| 06/08/2023 | GEN  | 41488   | GRAND TRAVERSE COUNTY            | POLICE CONTRACT 4-6 2023                | 101-301-830.000 | 364,834.39 |
| 06/08/2023 | GEN  | 41489   | GRAND TRAVERSE COUNTY DPW        | 5590511                                 | 308-000-805.000 | 15.75      |
| 06/08/2023 | GEN  | 41490   | GRAND TRAVERSE COUNTY DPW        | 5105021                                 | 101-265-920.602 | 407.73     |



CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD  
 CHECK DATE FROM 05/18/2023 - 06/08/2023  
 Banks: GEN

| Check Date        | Bank                          | Check # | Payee                       | Description                                  | GL #            | Amount     |
|-------------------|-------------------------------|---------|-----------------------------|--|-----------------|------------|
| 06/08/2023        | GEN                           | 41491   | GRID4 COMMUNICATIONS, INC.  | PHONES                                       | 101-265-850.000 | 688.99     |
| 06/08/2023        | GEN                           | 41492   | OLSON, BZDOK, & HOWARD      | SUP AMENDMENT                                | 101-400-801.000 | 924.00     |
| 06/08/2023        | GEN                           | 41493   | STAPLES                     | FILE FOLDERS/RULED PAPER/PENCIL/LABELS/PAPER | 101-101-726.000 | 417.43     |
|                   |                               | 41493   |                             | FILE FOLDERS/RULED PAPER/PENCIL/LABELS/PAPER | 101-215-726.000 | 37.13      |
|                   |                               | 41493   |                             | FILE FOLDERS/RULED PAPER/PENCIL/LABELS/PAPER | 101-371-726.000 | 57.07      |
|                   |                               |         |                             |  |                 | 511.63     |
| 06/08/2023        | GEN                           | 41494   | TRAVERSE CITY LIGHT & POWER | 00104403-7                                   | 101-000-084.861 | 666.74     |
|                   |                               | 41494   |                             | 00105171-8                                   | 101-448-920.005 | 28.38      |
|                   |                               |         |                             |  |                 | 695.12     |
| 06/08/2023        | GEN                           | 41495   | KCI                         | POSTAGE NEWSLETTER/TAX NOTICES               | 101-253-726.001 | 3,156.17   |
| TOTAL - ALL FUNDS |                               |         |                             |  |                 | 484,204.62 |
| --- GL TOTALS --- |                               |         |                             |  |                 |            |
| 101-000-084.861   | DUE FROM #861 STREET LIGHTS   |         |                             |  |                 | 2,501.49   |
| 101-000-227.000   | DEFERRED COMP                 |         |                             |  |                 | 1,830.00   |
| 101-000-227.001   | AFLAC                         |         |                             |  |                 | 436.82     |
| 101-000-237.000   | HSA (FORMERLY FLEX)           |         |                             |  |                 | 663.04     |
| 101-000-238.000   | UNITED WAY                    |         |                             |  |                 | 90.00      |
| 101-101-726.000   | SUPPLIES                      |         |                             |  |                 | 417.43     |
| 101-101-726.001   | POSTAGE                       |         |                             |  |                 | 2,015.48   |
| 101-101-726.002   | SUPPLIES - COPIER MAINTENANCE |         |                             |  |                 | 384.26     |
| 101-101-801.002   | LEGAL SERVICES - TOWNBOARD    |         |                             |  |                 | 255.63     |
| 101-101-802.000   | AUDIT AND ACCOUNTING          |         |                             |  |                 | 19,000.00  |
| 101-101-805.000   | CONTRACTED AND OTHER SERVICES |         |                             |  |                 | 172.25     |
| 101-101-901.000   | ADVERTISING                   |         |                             |  |                 | 102.30     |
| 101-101-965.101   | DUES & PUBLICATIONS -TOWNBOAR |         |                             |  |                 | 8,521.00   |
| 101-171-960.000   | EDUCATION & TRAINING          |         |                             |  |                 | 37.49      |
| 101-171-965.000   | DUES & PUBLICATIONS           |         |                             |  |                 | 390.90     |
| 101-191-935.010   | MACHINE MAINTENANCE           |         |                             |  |                 | 7,223.00   |
| 101-215-726.000   | SUPPLIES                      |         |                             |  |                 | 37.13      |
| 101-215-960.000   | EDUCATION & TRAINING          |         |                             |  |                 | 35.66      |
| 101-253-726.001   | POSTAGE                       |         |                             |  |                 | 3,156.17   |
| 101-253-960.000   | EDUCATION & TRAINING          |         |                             |  |                 | 533.70     |
| 101-265-726.003   | SUPPLIES-MAINTANCE            |         |                             |  |                 | 72.89      |
| 101-265-850.000   | TELEPHONE                     |         |                             |  |                 | 960.05     |
| 101-265-920.601   | HEATING / GAS                 |         |                             |  |                 | 572.96     |
| 101-265-920.602   | WATER / SEWER                 |         |                             |  |                 | 407.73     |
| 101-265-920.603   | LIGHTS BUILDING               |         |                             |  |                 | 832.38     |
| 101-265-935.602   | LAWN MAINTENANCE              |         |                             |  |                 | 547.00     |
| 101-265-935.603   | CLEANING SERVICE              |         |                             |  |                 | 1,350.00   |
| 101-265-935.608   | MAINTENANCE-OTHER             |         |                             |  |                 | 1,666.13   |
| 101-301-830.000   | POLICE CONTRACT               |         |                             |  |                 | 364,834.39 |
| 101-371-726.000   | SUPPLIES                      |         |                             |  |                 | 57.07      |
| 101-400-801.000   | LEGAL SERVICES                |         |                             |  |                 | 924.00     |
| 101-400-805.000   | CONTRACTED AND OTHER SERVICES |         |                             |  |                 | 170.75     |
| 101-400-901.000   | ADVERTISING                   |         |                             |  |                 | 160.60     |
| 101-448-920.005   | STREET LIGHTS TOWNSHIP        |         |                             |  |                 | 5,683.37   |
| 101-806-862.000   | GAS & CAR WASHES              |         |                             |  |                 | 239.99     |
| 101-851-873.030   | INSURANCE - EMPLOYEE HEALTH   |         |                             |  |                 | 52,670.69  |

| Check Date      | Bank | Check # | Payee                         | Description | GL #       | Amount |
|-----------------|------|---------|-------------------------------|-------------|------------|--------|
| 246-000-800.000 |      |         | LOCAL ROAD CONSTRUCTION       |             | 1,000.00   |        |
| 308-000-805.000 |      |         | CONTRACTED AND OTHER SERVICES |             | 3,303.01   |        |
| 308-000-935.000 |      |         | MAINTENANCE - MISC, EQUIP     |             | 947.86     |        |
| TOTAL           |      |         |                               |             | 484,204.62 |        |





123 West Front Street  
Traverse City, Michigan 49684  
231.946.5874  
231.946.3703

May 2, 2023

### SUMMARY OF BILLINGS FOR APPROVAL FROM GARFIELD TOWNSHIP

#### I. Developer's Escrow Fund

##### A. Storm Water Reviews

- Engineering consulting services for storm water plan review.  
**Sunbelt Rentals, Escrow No. 701-000-215.813**  
Project# 23038 Invoice No. 2303802 877.50
- Engineering consulting services for storm water plan review.  
**UPS MDC Building Addition and Pavement Addition, Escrow No. 214.835**  
Project# 23074 Invoice No. 2307402 520.00
- Engineering consulting services for storm water plan review.  
**Brayton Builders, Unit 31 HIC, Escrow 214.841**  
Project# 23085 Invoice No. 2308502 255.00

Total A 1,652.50

##### B. Utility Plan Review, Oversight & Closeout

- Engineering consulting services for plan review, construction services and Project Turnover  
**Village at Lafranier Woods SUP, Phase I**  
Project# 20068 Invoice No. 2006812 1,015.00
- Engineering plan review and overall capacity evaluation, construction services, project turnover  
**Bata HQ Transit, Orientated Development PUD**  
Project# 21334 Invoice No. 2133406 27,456.00
- Engineering plan review and overall capacity evaluation, construction services, project turnover  
**South 22, Water / Sewer Extension, Escrow# 701-000-214.815**  
Project# 22074 Invoice No. 2207405 13,260.00
- Engineering plan review and overall capacity evaluation, construction services, project turnover  
**Britten, Inc. New Building, Escrow# 214.821**  
Project# 22243 Invoice No. 2224303 3,865.34
- Engineering plan review and overall capacity evaluation, construction services, project turnover  
**Fairfield Inn, Escrow No. 215.850**  
Project# 22311 Invoice No. 2231104 1,750.00
- Engineering plan review, construction services, project turnover  
**Birmley Hills Site Condominium, Escrow No. 215.839**  
Project# 23120 Invoice No. 2312001 1,050.00
- Engineering plan review, construction services, project turnover  
**Eagleview Lot 21, Residential Home, Escrow No. 215.822**  
Project# 23152 Invoice No. 2315201 3,250.00

Total B 51,646.34

Total Developer's Escrow Fund 53,298.84

#### II. General Utilities

- Engineering design, permitting, bidding, construction services for water main extension  
**Garfield to Long Lake Township Consolidation, Water Main Extension**  
Project# 21391 Invoice No. 2139108 27,750.00
- Engineering services for research and compilation/water reliability study, update, hydraulic analysis  
**EGLE DWRP Project Plan, Capital Improvement Projects**  
Project# 22280 Invoice No. 2228003 34,400.00
- GFA Participation / Meeting Attendance (Study Session), water & sewer projects  
**CIP and ARPA Funds**  
Project# 23029C Invoice No. 23029305 330.00

Total Utility Receiving Fund 62,480.00

#### III. Park Funds / DNR Trust Fund

- Engineering and survey services for design, permitting, bidding, construction services.  
**River East Park Improvements, Phase II**  
Project# 22070 Invoice No. 2207006 2,480.00

Total Park Funds / DNR Trust Fund 2,480.00

GRAND TOTAL \$118,258.84

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874 Ext. 310  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 23038  
Invoice No: 2303802

Re: Sunbelt Rentals, Storm Water Review, Escrow No. 701-000-215.813

Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of initial and final review and approval. (02/15/23 initial and revised plans 05/11/23).

Project Location: Part of Parcel# 05-032-001-02, Oleson's Commerce Drive, Traverse City

**Professional Services from April 11, 2023 to June 03, 2023**

**Professional Personnel**

|                     | <b>Hours</b> | <b>Rate</b>               | <b>Amount</b> |                 |
|---------------------|--------------|---------------------------|---------------|-----------------|
| Project Engineer II | 6.75         | 130.00                    | 877.50        |                 |
| Totals              | 6.75         |                           | 877.50        |                 |
| <b>Total Labor</b>  |              |                           |               | <b>877.50</b>   |
|                     |              | <b>Total this Invoice</b> |               | <b>\$877.50</b> |

**Billings to Date**

|               | <b>Current</b> | <b>Prior</b>    | <b>Total</b>    |
|---------------|----------------|-----------------|-----------------|
| Labor         | 877.50         | 1,397.50        | 2,275.00        |
| <b>Totals</b> | <b>877.50</b>  | <b>1,397.50</b> | <b>2,275.00</b> |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874 Ext. 310  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 23074  
Invoice No: 2307402

Re: UPS MDC Building Addition and Pavement Addition, Storm Water Review, Escrow No. 701-000-214.835

Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of final review and approval.

Project Location: 1189 W. Hammond Road, Traverse City

**Professional Services from April 30, 2023 to June 03, 2023**

**Professional Personnel**

|                     | <b>Hours</b> | <b>Rate</b>               | <b>Amount</b> |                 |
|---------------------|--------------|---------------------------|---------------|-----------------|
| Project Engineer II | 4.00         | 130.00                    | 520.00        |                 |
| Totals              | 4.00         |                           | 520.00        |                 |
| <b>Total Labor</b>  |              |                           |               | <b>520.00</b>   |
|                     |              | <b>Total this Invoice</b> |               | <b>\$520.00</b> |

**Billings to Date**

|               | <b>Current</b> | <b>Prior</b>  | <b>Total</b>    |
|---------------|----------------|---------------|-----------------|
| Labor         | 520.00         | 877.50        | 1,397.50        |
| <b>Totals</b> | <b>520.00</b>  | <b>877.50</b> | <b>1,397.50</b> |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874 Ext. 310  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 23085  
Invoice No: 2308502

Re Brayton Builders, Unit 31 HIC, Storm Water Review, Escrow No. 701-00-214.841

Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of final review and approval.

Project Location: 1393 Industry Drive, Traverse City

**Professional Services from April 30, 2023 to June 03, 2023**

**Professional Personnel**

|                     | <b>Hours</b> | <b>Rate</b>               | <b>Amount</b> |                 |
|---------------------|--------------|---------------------------|---------------|-----------------|
| Project Engineer II | .75          | 130.00                    | 97.50         |                 |
| Design Engineer     | 1.50         | 105.00                    | 157.50        |                 |
| Totals              | 2.25         |                           | 255.00        |                 |
| <b>Total Labor</b>  |              |                           |               | <b>255.00</b>   |
|                     |              | <b>Total this Invoice</b> |               | <b>\$255.00</b> |

**Billings to Date**

|               | <b>Current</b> | <b>Prior</b>  | <b>Total</b>    |
|---------------|----------------|---------------|-----------------|
| Labor         | 255.00         | 865.00        | 1,120.00        |
| <b>Totals</b> | <b>255.00</b>  | <b>865.00</b> | <b>1,120.00</b> |



**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 20068  
Invoice No: 2006812

Re: Village at Lafranier Woods SUP, Phase I

Services Performed: Provide plan review, construction oversight and project close out for water main and sanitary sewer extension to service a residential housing complex located along Lafranier Road north of the intersection of Hammond Road at the intersection of Lone Tree and Zimmerman Road. Phase I includes six (6) outbuildings and one (1) main building providing 20 cottage units and 115 congregate units.

1. Engineering Review - Plan review and overall capacity evaluation to determine impact to existing water and sewer system and ability to services. Scope also include Act 399 and Part 41 permit assistance for the water main and sewer main extension.
2. Full time construction observation, water main and sanitary sewer including services, testing and walk through with DPW. Estimated services for approximately 30 days of construction, 260 hours to conduct site visits, witness testing and DPW walk through. Developer is responsible to provide record drawings and provide documentation to GFA for review.
3. Project Turnover - Review of drawing, easements and close out. Turnover documentation to township, updates to GIS and overall utility maps.

Additional Services:

1. Construction observation for water main and sanitary sewer. 08/16/22
2. Construction observation for water main and sanitary sewer as detailed in escrow letter dated 11/04/22.

**Professional Services from October 30, 2022 to June 03, 2023**

**Fee**

| Billing Phase                     | Fee       | Percent Complete | Earned           | Previous Fee Billing      | Current Fee Billing |
|-----------------------------------|-----------|------------------|------------------|---------------------------|---------------------|
| Engineer Review                   | 4,000.00  | 100.00           | 4,000.00         | 4,000.00                  | 0.00                |
| Construction Observation          | 19,500.00 | 100.00           | 19,500.00        | 19,500.00                 | 0.00                |
| Proj. Turnover, Close Out         | 1,750.00  | 75.00            | 1,312.50         | 297.50                    | 1,015.00            |
| 1. Add'l Construction Observation | 7,200.00  | 100.00           | 7,200.00         | 7,200.00                  | 0.00                |
| 2. Add'l Construction Observation | 3,600.00  | 100.00           | 3,600.00         | 3,600.00                  | 0.00                |
| Total Fee                         | 36,050.00 |                  | 35,612.50        | 34,597.50                 | 1,015.00            |
|                                   |           |                  | <b>Total Fee</b> |                           | <b>1,015.00</b>     |
|                                   |           |                  |                  | <b>Total this Invoice</b> | <b>\$1,015.00</b>   |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

LANIE MCMANUS  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 21334  
Invoice No: 2133406

Re: Bata HQ Transit, Orientated Development PUD, Water & Sewer Extension Escrow

Services Performed: Engineering review for conceptual and final plan review and overall capacity evaluation to determine impact to existing water and sewer system and ability to services. Full time construction observation, water main and sanitary sewer including services, testing and walk through with DPW. Project turnover for reviewing drawings and easements, close out and turnover documentation to township and updates to GIS and overall utility maps.

**Professional Services from April 30, 2023 to June 03, 2023**  
**Fee**

| Billing Phase             | Fee       | Percent Complete | Earned    | Previous Fee Billing | Current Fee Billing |
|---------------------------|-----------|------------------|-----------|----------------------|---------------------|
| Engineer Review           | 9,500.00  | 100.00           | 9,500.00  | 9,500.00             | 0.00                |
| Construction Observation  | 52,800.00 | 62.00            | 32,736.00 | 5,280.00             | 27,456.00           |
| Proj. Turnover, Close Out | 3,500.00  | 0.00             | 0.00      | 0.00                 | 0.00                |
| Total Fee                 | 65,800.00 |                  | 42,236.00 | 14,780.00            | 27,456.00           |
| Total Fee                 |           |                  |           |                      | 27,456.00           |
| Total this Invoice        |           |                  |           |                      | \$27,456.00         |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 22074  
Invoice No: 2207405

Re: South 22, Water / Sewer Extension, Escrow# 701-000-214.815

Services Performed: Engineering and construction services for plan review, construction oversight and project close out for the water main and sanitary sewer extension to service the residential housing complex located along Lafranier Road north of the intersection of Hammond Road. Housing complex is comprised of three apartment buildings and nine quadplex apartment buildings and a maintenance building.

Project Location: 1532 W. Hammond Road, Traverse City

**Professional Services from October 30, 2022 to June 03, 2023**

**Fee**

| Billing Phase                      | Fee       | Percent Complete | Earned    | Previous Fee Billing | Current Fee Billing |
|------------------------------------|-----------|------------------|-----------|----------------------|---------------------|
| Engineering Plan Review            | 3,500.00  | 100.00           | 3,500.00  | 3,500.00             | 0.00                |
| Construction Observation & Testing | 44,200.00 | 30.00            | 13,260.00 | 0.00                 | 13,260.00           |
| Project Closeout & Turnover        | 2,500.00  | 0.00             | 0.00      | 0.00                 | 0.00                |
| Total Fee                          | 50,200.00 |                  | 16,760.00 | 3,500.00             | 13,260.00           |
| <b>Total Fee</b>                   |           |                  |           |                      | <b>13,260.00</b>    |
| <b>Total this Invoice</b>          |           |                  |           |                      | <b>\$13,260.00</b>  |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 22243  
Invoice No: 2224303

Re: Manufacturing Development, Britten Inc., Water / Sewer Extension, Escrow# 701-000-214.821

Services Performed: Engineering and construction services for plan review, construction oversight and project close out for the water main and sanitary sewer extension to service the manufacturing development along Cass Road, includes two 38,400 SFT production / storage buildings.

Project Location: 2182 & 2200 Cass Road, Traverse City

**Professional Services from November 13, 2022 to June 03, 2023**

**Fee**

| Billing Phase                      | Fee       | Percent Complete | Earned   | Previous Fee Billing | Current Fee Billing |
|------------------------------------|-----------|------------------|----------|----------------------|---------------------|
| Engineering Plan Review            | 3,500.00  | 100.00           | 3,500.00 | 3,500.00             | 0.00                |
| Construction Observation & Testing | 12,750.00 | 30.00            | 3,825.00 | 0.00                 | 3,825.00            |
| Project Closeout & Turnover        | 1,500.00  | 0.00             | 0.00     | 0.00                 | 0.00                |
| Total Fee                          | 17,750.00 |                  | 7,325.00 | 3,500.00             | 3,825.00            |
| <b>Total Fee</b>                   |           |                  |          |                      | <b>3,825.00</b>     |

**Reimbursable Expenses**

|                            |                       |  |  |              |                   |
|----------------------------|-----------------------|--|--|--------------|-------------------|
| UNITED PARCEL SERVICE      |                       |  |  |              |                   |
| 11/26/2022                 | UNITED PARCEL SERVICE | EGLE CADILLAC OFFICE/SHIP PLANS & SPECS FOR REVIEW |  | 40.34        |                   |
| <b>Total Reimbursables</b> |                       |  |  | <b>40.34</b> | <b>40.34</b>      |
| <b>Total this Invoice</b>  |                       |  |  |              | <b>\$3,865.34</b> |



**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 22311  
Invoice No: 2231104

Re Fairfield Inn, Storm Water Review, Water Extension Review Escrow No. 215.850

**Services Performed:**

A. Engineering services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of initial review.  
B.1 Plan review of overall capacity evaluation to determine impact to existing water and sewer system and ability to service, includes Act 399 permit assistance for the water main.  
B.2 Full time construction observation for watermain, testing and walk through with DPW.  
B.3 Project turnover for review drawing and easements, close out and turnover documentation to township and updates to GIS and overall utility maps.

Project Location: North US-31 South, Traverse City

**Professional Services from April 30, 2023 to June 03, 2023****Fee**

| Billing Phase                | Fee      | Percent Complete | Earned   | Previous Fee Billing | Current Fee Billing |
|------------------------------|----------|------------------|----------|----------------------|---------------------|
| A. Storm Water Review        | 2,000.00 | 100.00           | 2,000.00 | 2,000.00             | 0.00                |
| B.1 Water Extension Review   | 1,500.00 | 100.00           | 1,500.00 | 1,500.00             | 0.00                |
| B.2 Construction Observation | 3,500.00 | 90.00            | 3,150.00 | 1,400.00             | 1,750.00            |
| B.3 Project Turnover         | 1,000.00 | 0.00             | 0.00     | 0.00                 | 0.00                |
| Total Fee                    | 8,000.00 |                  | 6,650.00 | 4,900.00             | 1,750.00            |
| <b>Total Fee</b>             |          |                  |          |                      | <b>1,750.00</b>     |
| <b>Total this Invoice</b>    |          |                  |          |                      | <b>\$1,750.00</b>   |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 23120  
Invoice No: 2312001

Re: Birmley Meadows Site Condominium, Water / Sewer Extension, Escrow# 701-000-215.839

Services Performed: Engineering and construction services for plan review, construction oversight and project close out for the water main and sanitary sewer extension. Infrastructure is to connect to available existing infrastructure and provide extension to service a 26 Unit residential housing development located south of Birmley Estates and east of Farmington Drive.

**Professional Services from April 30, 2023 to June 03, 2023**

**Fee**

| Billing Phase                      | Fee       | Percent Complete | Earned   | Previous Fee Billing | Current Fee Billing |
|------------------------------------|-----------|------------------|----------|----------------------|---------------------|
| Engineering Plan Review            | 3,500.00  | 30.00            | 1,050.00 | 0.00                 | 1,050.00            |
| Construction Observation & Testing | 12,750.00 | 0.00             | 0.00     | 0.00                 | 0.00                |
| Project Closeout & Turnover        | 1,500.00  | 0.00             | 0.00     | 0.00                 | 0.00                |
| Total Fee                          | 17,750.00 |                  | 1,050.00 | 0.00                 | 1,050.00            |
| <b>Total Fee</b>                   |           |                  |          |                      | <b>1,050.00</b>     |
| <b>Total this Invoice</b>          |           |                  |          |                      | <b>\$1,050.00</b>   |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 23152  
Invoice No: 2315201

Re: Eagleview Lot 21, Residential Home, Site Plan and Water Main, Escrow No. 215.822

Services Performed: Engineering services for review of plans, provide proposed water main adjustment plan, profile and submission of an Act 399 Permit. Full time construction observation for water main, testing and walk through with DPW. Project turnover for review drawing and easements, close out and turnover documentation to township and updates to GIS and overall utility maps.

**Professional Services from April 30, 2023 to June 03, 2023**

**Fee**

| Billing Phase                      | Fee      | Percent Complete | Earned   | Previous Fee Billing | Current Fee Billing |
|------------------------------------|----------|------------------|----------|----------------------|---------------------|
| Site Plan Review                   | 6,500.00 | 50.00            | 3,250.00 | 0.00                 | 3,250.00            |
| Construction Observation & Testing | 2,000.00 | 0.00             | 0.00     | 0.00                 | 0.00                |
| Project Turnover                   | 1,000.00 | 0.00             | 0.00     | 0.00                 | 0.00                |
| Total Fee                          | 9,500.00 |                  | 3,250.00 | 0.00                 | 3,250.00            |
| Total Fee                          |          |                  |          |                      | 3,250.00            |
| Total this Invoice                 |          |                  |          |                      | \$3,250.00          |

**Invoice**

MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

Gourdie-Fraser, Inc.  
 123 West Front Street, Suite A  
 Traverse City, MI 49684  
 Phone: 231-946-5874, Fax: 231-946-9634  
 VISA/MASTERCARD Accepted, Due Upon Receipt  
 A/R email: melanie@gfa.tc

June 03, 2023

Project No: 21391

Invoice No: 2139108

Re: Garfield to Long Lake Township Consolidation, Water Main Extension

Services Performed: Professional engineering services for preliminary design, permitting, final design, bidding, construction administration, construction observation, project close out and turn over for the water main extension intended to consolidate Garfield and Long Lake Townships to facilitate the connection of Black Bear Farms development and future as detailed in Proposal No. 19-220 dated January 12, 2021.

**\*Additional Services (Escrow Accounts):**

1. Full time construction observation for water main extension across Gray Road for TC Evergreen. Services include testing and walk through with GTC DPW. \$1500.
2. O'Grady development engineering design, permitting, bidding and construction oversight for an additional 1100' of 12" water main extension along Cedar Run Road. The extension will be installed west of Black Bear Farms to service a proposed future housing development in Long Lake Township. Estimated \$39,500.

Project Location: Along Cedar Run Road from Gray Road to new water storage tank.

**Professional Services from April 30, 2023 to June 03, 2023**

**Fee**

| Billing Phase                      | Fee               | Percent Complete | Earned            | Previous Fee Billing | Current Fee Billing |
|------------------------------------|-------------------|------------------|-------------------|----------------------|---------------------|
| Preliminary Design                 | 33,000.00         | 100.00           | 33,000.00         | 33,000.00            | 0.00                |
| Final Design                       | 37,800.00         | 100.00           | 37,800.00         | 37,800.00            | 0.00                |
| Bidding Services                   | 5,000.00          | 100.00           | 5,000.00          | 5,000.00             | 0.00                |
| Construction Admin.                | 38,500.00         | 25.00            | 9,625.00          | 9,625.00             | 0.00                |
| Construction Observation           | 75,000.00         | 44.00            | 33,000.00         | 15,000.00            | 18,000.00           |
| Project Closeout & Turnover        | 5,000.00          | 0.00             | 0.00              | 0.00                 | 0.00                |
| AS#1 Construction Observation      | 1,500.00          | 100.00           | 1,500.00          | 0.00                 | 1,500.00            |
| AS#2 Design / Permitting           | 11,000.00         | 100.00           | 11,000.00         | 2,750.00             | 8,250.00            |
| AS#2 Construction Observation      | 20,000.00         | 0.00             | 0.00              | 0.00                 | 0.00                |
| AS#2 Construction Staking          | 1,500.00          | 0.00             | 0.00              | 0.00                 | 0.00                |
| AS#2 Construction Admin / Closeout | 7,000.00          | 0.00             | 0.00              | 0.00                 | 0.00                |
| <b>Total Fee</b>                   | <b>235,300.00</b> |                  | <b>130,925.00</b> | <b>103,175.00</b>    | <b>27,750.00</b>    |

|                           |       |  |         |                    |
|---------------------------|-------|--|---------|--------------------|
| Project                   | 21391 | GARFIELD/WTR MAIN EXT,GARFIELD-LL TWP/GT | Invoice | 2139108            |
| <b>Total Fee</b>          |       |  |         | <b>27,750.00</b>   |
| <b>Total this Invoice</b> |       |  |         | <b>\$27,750.00</b> |



**Invoice**

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

June 03, 2023

Project No: 22280

Invoice No: 2228003

Re: EGLE DWRF Project Plan, Capital Improvement Projects.

Services Performed: Civil engineering services for research and compilation/water reliability study update, water system hydraulic analysis/computer modeling, revenue system development, DWRF project plan and loan application as detailed in proposal letter dated August 17, 2022.

**Professional Services from April 30, 2023 to June 03, 2023**

**Fee**

| Billing Phase                            | Fee        | Percent Complete | Earned    | Previous Fee Billing | Current Fee Billing |
|--|------------|------------------|-----------|----------------------|---------------------|
| Water Reliability Study Update           | 26,500.00  | 40.00            | 10,600.00 | 5,300.00             | 5,300.00            |
| Water System Hydraulic Analysis/Modeling | 22,500.00  | 0.00             | 0.00      | 0.00                 | 0.00                |
| Revenue System Development               | 15,000.00  | 0.00             | 0.00      | 0.00                 | 0.00                |
| DWRF Project Plan & Loan Application     | 48,500.00  | 60.00            | 29,100.00 | 0.00                 | 29,100.00           |
| Total Fee                                | 112,500.00 |                  | 39,700.00 | 5,300.00             | 34,400.00           |
| <b>Total Fee</b>                         |            |                  |           |                      | <b>34,400.00</b>    |
| <b>Total this Invoice</b>                |            |                  |           |                      | <b>\$34,400.00</b>  |

**Invoice**

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874 Ext. 310  
A/R email: melanie@gfa.tc

June 03, 2023

Project No: 23029C

Invoice No: 23029305

Re: GFA Participation / Attendance at Township Meeting (Study Session)

Services Performed: Engineering services for participation and attendance at township meeting (study session) to discuss water and sewer projects, CIP and ARPA Funds on May 2, 2023.

**Professional Services from April 30, 2023 to June 03, 2023**

**Professional Personnel**

|                         | <b>Hours</b> | <b>Rate</b>               | <b>Amount</b> |                 |
|-------------------------|--------------|---------------------------|---------------|-----------------|
| Director of Engineering | 2.00         | 165.00                    | 330.00        |                 |
| Totals                  | 2.00         |                           | 330.00        |                 |
| <b>Total Labor</b>      |              |                           |               | <b>330.00</b>   |
|                         |              | <b>Total this Invoice</b> |               | <b>\$330.00</b> |

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

June 03, 2023  
Project No: 22070  
Invoice No: 2207006

Re: River East Park Improvements, Phase II

Services Performed: Civil engineering services including design, permitting, bidding, construction oversight and project closeout services to facilitate the completion of the project. Scope of project shall be consistent with the concept drawing and cost estimate as detailed in proposal letter dated March 1, 2022.

Project Location: 2143 North Keystone Road

**Professional Services from March 05, 2023 to June 03, 2023**

**Fee**

| Billing Phase                          | Fee       | Percent Complete | Earned    | Previous Fee Billing | Current Fee Billing |
|--|-----------|------------------|-----------|----------------------|---------------------|
| Topographic Survey                     | 3,200.00  | 100.00           | 3,200.00  | 3,200.00             | 0.00                |
| Site Design                            | 12,500.00 | 100.00           | 12,500.00 | 12,500.00            | 0.00                |
| RFP and Bidding                        | 1,000.00  | 100.00           | 1,000.00  | 1,000.00             | 0.00                |
| Construction Staking and Layout        | 1,500.00  | 100.00           | 1,500.00  | 1,500.00             | 0.00                |
| Const. Observation & Materials Testing | 2,500.00  | 100.00           | 2,500.00  | 0.00                 | 2,500.00            |
| Construction Admin. and Engineering    | 3,500.00  | 60.00            | 2,100.00  | 2,120.00             | -20.00              |
| Total Fee                              | 24,200.00 |                  | 22,800.00 | 20,320.00            | 2,480.00            |
| Total Fee                              |           |                  |           |                      | 2,480.00            |
| Total this Invoice                     |           |                  |           |                      | \$2,480.00          |



By: Amy L DeHaan, MMH-0(4) - Assessor  
As of: June 7, 2023

**MTT Update**  
**Prepared for Garfield Twp Board**

| Owner                               | Property Address              | Year(s) in Contention | Assessor's Values |               | Petitioner's Values |              | Value Differences |                        | Status Notes   | ACTUAL           |                    |
|-------------------------------------|-------------------------------|-----------------------|-------------------|---------------|---------------------|--------------|-------------------|------------------------|--|------------------|--------------------|
|                                     |                               |                       | Assessed          | Taxable       | Assessed            | Taxable      | Assessed          | Taxable                |  | Twp Millage Loss | METRO Millage Loss |
| Development LLC                     | 3100 N US 31 South<br>SETTLED | 2023                  | \$ 579,300        | \$ 579,300    | \$ 475,000          | \$ 475,000   | \$ (104,300)      | \$ (104,300)           | 4/4/23 Rec'd judgment for 2022 and 2023.               | \$ (208.60)      | \$ (271.18)        |
| Inc<br>(ite Business Trust)         | 2401 N US 31 South            | 2023                  | \$ 4,253,200      | \$ 4,095,193  | \$ 2,700,000        | \$ 2,700,000 | \$ (1,553,200)    | \$ (1,395,193)<br>-34% | 5/30/23 Petition received by mail.<br>6/7/23 Answered. |                  |                    |
| ie 15 LLC<br>Estate Business Trust) | 2640 Crossing Cir             | 2023                  | \$ 5,123,400      | \$ 5,123,400  | \$ 3,100,000        | \$ 3,100,000 | \$ (2,023,400)    | \$ (2,023,400)<br>-39% | 5/30/23 Petition received by mail.<br>6/7/23 Answered. |                  |                    |
| Apartments LLC                      | 822 Floresta St               | 2023                  | \$ 660,900        | \$ 660,900    | \$ 518,000          | \$ 518,000   | \$ (142,900)      | \$ (142,900)<br>-22%   | 5/22/23 Petition found on-line. 5/24/23 Answered.      |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
| TOTALS:                             |                               |                       | \$ 10,616,800     | \$ 10,458,793 | \$ 6,793,000        | \$ 6,793,000 | \$ (3,823,800)    | \$ (3,665,794)         |  |                  |                    |
|                                     |                               |                       | SETTLED VALUES:   |               | 2023                | \$ (104,300) | \$ (104,300)      |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |
|                                     |                               |                       |                   |               |                     |              |                   |                        |  |                  |                    |



## Proposed Road Name

Applicant Name: Michael Geisert

Location of Road:

Section: 5 T 27 N; R 11 W

Proposed Road Name:

|                    |                |             |
|--------------------|----------------|-------------|
| <u>Directional</u> | <u>JANUARY</u> | <u>DR</u>   |
|                    | Street Name    | Street Type |

Existing Road Name:  
(If change is requested)

|                    |                    |                    |
|--------------------|--------------------|--------------------|
| <u>Directional</u> | <u>Street Name</u> | <u>Street Type</u> |
|--------------------|--------------------|--------------------|

Approval:

☒ Approved  
☐ Denied

by Grand Traverse Equalization on 7/11/2017.

Comments: \_\_\_\_\_

Signature: Mike Steffes

Digitally signed by Mike Steffes  
DN: cn=Mike Steffes, o=Grand Traverse County,  
ou=Equalization Department,  
email=msteffes@grandtraverse.org, c=US  
Date: 2017.07.11 15:12:46 -04'00'

This notice attests to the uniqueness of the proposed road name within Grand Traverse County and its uniqueness against any other proposed road names in the last ninety (90) days since the above approval date.

**This form does NOT constitute final acceptance of the proposed road name. The local governing unit must ultimately approve a proposed name in accordance with the Grand Traverse County Street and Road Naming Ordinance as amended. Following local unit approval, Grand Traverse Equalization will require notice and or minutes to prompt the naming of the road.**

**If this form appears blank or is missing information:**

Please check your email filters, security settings, or the compatibility of your PDF reader application.

**Karen Leaver**

---

**From:** Tim Hughes <tljjhughes555@gmail.com>  
**Sent:** Tuesday, May 30, 2023 1:46 PM  
**To:** Karen Leaver  
**Subject:** Re: Joint Recreational Authority Board Membership

Dear Karen,

Where does the time go? It's hard to believe that 3 years have passed since my re appointment! I am interested in continuing to serve as Treasurer of the Traverse City and Garfield Township Recreational Authority Board if it pleases the Garfield Township Board.

Sincerely,

Tim Hughes

On Tue, May 30, 2023 at 1:32 PM Karen Leaver <[kleaver@garfield-twp.com](mailto:kleaver@garfield-twp.com)> wrote:

Hello Tim,

Your 3-year term on the Traverse City and Garfield Township Recreational Authority Board is due to expire on June 30, 2023. Please let us know if you are interested in serving another term on the RecAuthority Board and we will bring it before the Garfield Township Board for consideration at their next meeting on June 13<sup>th</sup>.

Please indicate your interest in serving either by responding to this email or you may complete the first page of the Board Appointment Application (see attached). Let me know if you have any questions.

Thank you.

**Karen Leaver**

Charter Township of Garfield

3848 Veterans Drive

Traverse City, MI 49684

May 17, 2023

Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

RE: Renewal of Public-Access and Government-Access Television Contract with LIAA

Dear Lanie,

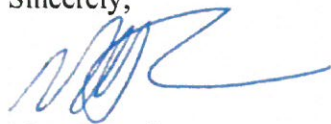
In 2018, the Township entered into an agreement with the Land Information Access Association (LIAA) for the continued provision of public-access and government-access television and video services to the Township and its residents. The 2018 agreement was amended and restated from an original 2008 contract with LIAA for said services.

The current agreement is for five (5) years, commencing July 1, 2018, and expiring this year on June 30, 2023. The agreement may be extended, by mutual agreement of the Township and LIAA in writing, for two additional periods of five (5) years each.

The Township has indicated its interest in continuing to utilize these services, and LIAA is in agreement. Please accept this letter as LIAA's written commitment, by my signature below, to extend the agreement with the Township for the next five (5) year period, commencing July 1, 2023, and expiring June 30, 2028. Please let me know if you have any questions or needs.

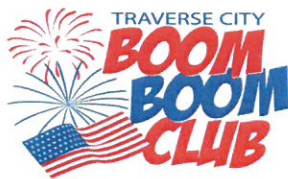
LIAA and its Traverse Area Community Media program are extremely proud of the role we play in facilitating public-access and government-access services in our community. We look forward to continuing this important partnership with the Township.

Sincerely,



Matt Cowall  
Executive Director  
231-929-3696  
mcowall@liaa.org





March 29, 2023

Chuck Korn  
3848 Veterans Drive  
Traverse City, MI 49684

Re: 2023 Fourth of July fireworks

Dear Chuck,

A MyNorth reader's poll and Travel and Leisure recently identified Traverse City as the best place in Michigan to catch the Fourth of July fireworks. Our community's amazing display illuminates the skies over West Grand Traverse Bay each year, helping promote the spirit of patriotism, respect, and togetherness that also define the Traverse City area. Appropriately, the iconic celebration relies entirely on the generosity of community support.


The TC Boom Boom Club (TCBBC) is the nonprofit organization formed in 2011 to provide the backbone structure to ensure a permanent, sustainable funding solution and governance for the Fourth of July fireworks show. Our mission is to celebrate community, freedom, and the beauty of the Grand Traverse Region. Working in partnership with operational support from the National Cherry Festival and on-the-ground fundraising from the Grand Traverse Area Veterans Coalition - and made possible by the generous contributions of donors and volunteers - TCBBC is eagerly looking forward to another exciting celebration this summer. We are seeking your financial support. Funding from local municipalities is a key part of reaching our financial goals and ensuring a sustainable celebration long into the future.

We are grateful for your prior contributions; in 2022 you provided \$3,500 in an investment to help us honor our nation's favorite time to come together as a community. With your support, thousands of residents and visitors will enjoy a wonderful celebration while reflecting on the sacrifices made to protect the freedoms we enjoy today. The TCBBC is proud to provide this opportunity for our community, and we are grateful for your consideration.

Sincerely,

Trevor Tkach  
2022-2023 TC Boom Boom Club President



|  |  |                                       |
|--|--|---------------------------------------|
|  <b>Charter Township of Garfield</b><br><b>Planning Department Report No. 2023-72</b> |  |                                       |
| Prepared:  | June 7, 2023   | Pages: 2                              |
| Meeting:   | June 13, 2023 Township Board                                   | Attachments: <input type="checkbox"/> |
| Subject:   | Oleson PUD Major Amendment – Introduction / Set Public Hearing |                                       |
| Applicant:   | Brad Oleson, Oleson's Food Stores                              |                                       |
| Owner:   | G.D.O. Investments   |                                       |
| Agent:   | Brad Oleson, Oleson's Food Stores                              |                                       |
| File No.   | SUP-1997-06-F  |                                       |
| Parcel No.   | 05-009-001-00  |                                       |

**PURPOSE OF APPLICATION:**

Approved in 1997, the Oleson Planned Unit Development (PUD) is a commercial development, including a grocery store, offices, restaurant, service establishments, and a car wash. A request to amend the PUD is being considered according to Section 423.G of the Zoning Ordinance. By incorporating a residential use, Staff has determined that this amendment constitutes a major amendment which requires a public hearing, Planning Commission review and recommendation, and Township Board approval. The applicant proposes converting 6,960 square feet of second-floor office space into six apartments. There are to be five two-bedroom units and one three-bedroom unit.

**SUBJECT PROPERTY:**

The PUD is located at the corner of North Long Lake and Cedar Run Roads and comprises 21.15 acres of land.

*Aerial image of the subject property (property lines highlighted in blue):*





*Enlarged portion of aerial image of the subject property:*



**APPLICATION HISTORY:**

The application was introduced to the Planning Commission at their April 12, 2023 meeting, and a public hearing was held at their May 10, 2023 meeting. The Planning Commission will be considering Findings of Fact for this application at their upcoming scheduled June 14, 2023 meeting.

**ACTION REQUESTED:**

The Planning Commission is completing its review of this application and is considering Findings of Fact at their upcoming meeting on June 14, 2023. The application has not yet been forwarded to the Township Board. This item is being placed on tonight's Township Board agenda to schedule a public hearing for the July 11, 2023 Township Board meeting, subject to the application being forwarded to the Township Board and Findings of Fact being reviewed by the Planning Commission. If the Township Board is comfortable with this proposed action, the following motion is suggested:

MOTION THAT Application SUP-1997-06-F, submitted by Brad Oleson of Oleson's Food Stores for an amendment to the Oleson Planned Unit Development, BE SCHEDULED for a public hearing for the July 11, 2023 Garfield Township Board meeting.

Any additional information the Township Board deems necessary should be added to this motion.

Change Order No. 1

Date of Issuance: May 30, 2023  
Owner: Charter Township of Garfield  
Contractor: Elmer's Crane and Dozer  
Engineer: Gourdie-Fraser, Inc  
Project: Cedar Run Watermain Extension

Effective Date: June 13, 2023  
Owner's Contract No.:  
Contractor's Project No.:  
Engineer's Project No.: 21391  
Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description:

- 1) Encountered Unknown Field Conditions that incurred additional labor and material. An ATT Fiberoptic Transmission Line was identified during the Miss Dig Staking that was not originally anticipated during the Miss Dig Design process. Additional Cost = \$8,987
- 2) Modification to Bid Item No. 2 from Bore and Jack to Directional Drill for a cost savings of \$30,780 (\$600 Per LF)

Attachments: Team Elmer's Email Proposal dated 4/26/ 2023 and 10/12/2022

| CHANGE IN CONTRACT PRICE   | CHANGE IN CONTRACT TIMES<br>[note changes in Milestones if applicable]   |
|--|--|
| Original Contract Price:<br><br>\$ 1,389,275.00  | Original Contract Times:<br>Substantial Completion: <u>June 8, 2023 (90 Days)</u><br>Ready for Final Payment: <u>July 8, 2023 (180 Days)</u><br>days or dates                        |
| [Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> :<br><br>\$N/A | [Increase] [Decrease] from previously approved Change Orders No. <u>  </u> to No. <u>  </u> :<br>Substantial Completion: <u>N/A</u><br>Ready for Final Payment: <u>N/A</u><br>days   |
| Contract Price prior to this Change Order:<br><br>\$N/A  | Contract Times prior to this Change Order:<br>Substantial Completion: <u>                    </u><br>Ready for Final Payment: <u>                    </u><br>days or dates           |
| [Increase] [Decrease] of this Change Order:<br><br>\$ 21,793.00  | [Increase] [Decrease] of this Change Order:<br>Substantial Completion: <u>                    </u><br>Ready for Final Payment: <u>                    </u><br>days or dates          |
| Contract Price incorporating this Change Order:<br><br>\$ 1,367,482.00                                   | Contract Times with all approved Change Orders:<br>Substantial Completion: <u>June 8, 2023 (90 Days)</u><br>Ready for Final Payment: <u>July 8, 2023 (180 Days)</u><br>days or dates |

|                                 |                                    |                                    |                                   |                                   |                                   |
|---------------------------------|------------------------------------|------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| RECOMMENDED:                    |                                    | ACCEPTED:                          |                                   | ACCEPTED:                         |                                   |
| By: <u>                    </u> | By: <u>                    </u>    | By: <u>                    </u>    | By: <u>                    </u>   | By: <u>                    </u>   | By: <u>                    </u>   |
| Engineer (if required)          | Owner (Authorized Signature)       | Owner (Authorized Signature)       | Contractor (Authorized Signature) | Contractor (Authorized Signature) | Contractor (Authorized Signature) |
| Title: <u>Project Manager</u>   | Title: <u>                    </u> | Title: <u>                    </u> | Title: <u>Project Manager</u>     | Title: <u>Project Manager</u>     | Title: <u>Project Manager</u>     |
| Date: <u>5/30/2023</u>          | Date: <u>                    </u>  | Date: <u>                    </u>  | Date: <u>5/30/23</u>              | Date: <u>5/30/23</u>              | Date: <u>5/30/23</u>              |

## CHANGE ORDER #1

PROJECT: Cedar Run WM Extension

DATE ISSUED: 30-May-23

The following items summarize changes being made to the Contract Documents:

| ITEM NO. | COMPLETE DESCRIPTION OF CHANGES   | DECREASE CONTRACT  | INCREASE CONTRACT |
|----------|---|--------------------|-------------------|
| 19       | <b>ADDITIONAL ITEMS AS PER ELMER'S ATTACHED PROPOSALS:</b><br>Provide Equipment, Labor and Materials to cross<br>ATT FiberOptic |                    | \$8,987.00        |
| 3        | <b>BID ITEMS</b><br>Modification: Eliminate Bore and Jack and Replace with<br>Directional Drill (\$600 / LF)                    | \$30,780.00        |                   |
|          | Total Decrease  | \$30,780.00        |                   |
|          | Total Increase  |                    | \$8,987.00        |
|          | <b>Net <del>increase</del> (Decrease)</b>   | <b>\$21,793.00</b> |                   |

The sum of \$21,793.00 is hereby (deducted from) ~~(added to)~~ the total Contract Price.

The time provided for completion in the Contract is (un)changed.

This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto.



## Jennifer Hodges

---

**From:** Jennifer Hodges  
**Sent:** Friday, October 28, 2022 10:05 AM  
**To:** chuck@garfield-twp.com  
**Subject:** FW: [External] RE: Cedar Run Direction Drill

Let me know how you would like to respond  
TGIF!

**From:** Nick Broad <nb1256@teamelmers.com>  
**Sent:** Friday, October 28, 2022 7:16 AM  
**To:** Jennifer Hodges <jennifer@gfa.tc>  
**Subject:** RE: [External] RE: Cedar Run Direction Drill

Good morning Jennifer,

We are good with holding our price at this point. Do you think we are to a point we can start looking at getting material locked in/ordered? Or do you have a timeline on when that would occur?

I haven't checked up lately but I know hydrants were quite a ways out so ordering soon for spring would be a good idea.

Feel free to call to go over if that's easier. Thanks!

Nick Broad, P.E.  
Team Elmer's  
231-499-3992

**From:** Jennifer Hodges [<mailto:jennifer@gfa.tc>]  
**Sent:** Friday, October 21, 2022 9:43 AM  
**To:** Nick Broad  
**Subject:** [External] RE: Cedar Run Direction Drill

**Warning!** External email. ([info](#))

---

Thank you for this! So we are fairly confident (80%) we will have this funded by mid December and able to sign a contract at that time. Myself and presume you would agree I would not like to go out for bids again and keep the work with Elmers. With that being said assuming all that comes to fruition, would you be able to hold your bid price even though we are beyond the 60 days?

Happy to talk over the phone if easier

Thanks!

**From:** Nick Broad <[nb1256@teamelmers.com](mailto:nb1256@teamelmers.com)>  
**Sent:** Wednesday, October 12, 2022 10:49 AM  
**To:** Jennifer Hodges <[jennifer@gfa.tc](mailto:jennifer@gfa.tc)>  
**Subject:** Cedar Run Direction Drill



Jennifer,

Below is what I came up with for directionally drilling the crossing instead of jacking and boring:

- Total cost for jack and bore casing and pipe run through - \$66,780 for 60 Lft
- Directional Drill fusible DR14 C900 – \$36,000 for 60 Lft

Net savings would be \$30,780.

Thanks!

Nick Broad, P.E.  
Team Elmer's  
Esphalt • Excavating • Concrete • Cranes  
3600 Rennie School Rd  
Traverse City, MI 49685  
231-499-3992 • [nb1256@teamelmers.com](mailto:nb1256@teamelmers.com)

*What else can I do for you today?*  
[www.TeamElmers.com](http://www.TeamElmers.com)

## Jennifer Hodges

---

**From:** Nick Broad <nb1256@teamelmers.com>  
**Sent:** Wednesday, April 26, 2023 8:03 AM  
**To:** James Schneider; Jennifer Hodges  
**Cc:** VANTWOUND, DEVIN; Adam Schneider; Dan Gardner; TAGGART, WILLIAM R; Chad Harkness; Larry Smith<ls4731@att.com>; MCGUIRE, PAM; FUSON, COREY D  
**Subject:** RE: [External] RE: Cedar Run Water Main  
**Attachments:** Cedar Run Conflict.pdf

Good morning,

Apologies for the delayed follow up on this issue. After exposing the transmission line with Devin on site we found that the depth of the casing varies from 6 feet deep at 102 inches from road edge, to 7 feet 6 inches deep at road edge. This depth change is due to the fore slope of the road. Our proposed watermain elevation is from 7 feet deep to 6 feet deep for the 12 inch pipe.

As there is a overhead power pole, fiber box, two other fiber lines and a phone line also in this area with limited distance between the road edge and ROW going under the transmission main is not a viable option without significant cost/safety concerns.

Therefore, what we are proposing is going over the transmission main and insulating the watermain. We understand that the preferred separation is 3 feet from the transmission main however, during our meeting it was discussed that it could possibly be reduced to 2 feet.

Attached is a sketch of what Elmer's/GFA are proposing for the crossing of the watermain over the transmission main. Please review and let me know if we need to schedule a meeting to discuss.

Thank you.

Nick Broad, P.E.  
Team Elmer's  
231-499-3992

**From:** James Schneider <james.schneider@mcgfiber.com>  
**Sent:** Wednesday, March 22, 2023 8:23 AM  
**To:** Nick Broad <nb1256@teamelmers.com>; jennifer@gfa.tc  
**Cc:** VANTWOUND, DEVIN <dv595u@att.com>; Adam Schneider <adam.schneider@mcgutilities.com>; Dan Gardner <dan.gardner@mcgfiber.com>; TAGGART, WILLIAM R <wt2462@att.com>; Chad Harkness <chad.harkness@mcgfiber.com>; Larry Smith<ls4731@att.com> <ls4731@att.com>; MCGUIRE, PAM <pm1452@att.com>; FUSON, COREY D <CF2652@att.com>  
**Subject:** RE: [External] RE: Cedar Run Water Main

**CAUTION:** This email originated from outside of Team Elmers. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Warning!** External email. ([info](#))

Team Elmer's  
231-499-3992

**From:** James Schneider <[james.schneider@mcgfiber.com](mailto:james.schneider@mcgfiber.com)>  
**Sent:** Tuesday, March 21, 2023 3:16 PM  
**To:** [nb1256@teamelmers.com](mailto:nb1256@teamelmers.com); [jennifer@gfa.tc](mailto:jennifer@gfa.tc)  
**Cc:** VANTWOUND, DEVIN <[dv595u@att.com](mailto:dv595u@att.com)>; Adam Schneider <[adam.schneider@mcgutilities.com](mailto:adam.schneider@mcgutilities.com)>; Dan Gardner <[dan.gardner@mcgfiber.com](mailto:dan.gardner@mcgfiber.com)>; TAGGART, WILLIAM R <[wt2462@att.com](mailto:wt2462@att.com)>; Chad Harkness <[chad.harkness@mcgfiber.com](mailto:chad.harkness@mcgfiber.com)>; Larry Smith <[ls4731@att.com](mailto:ls4731@att.com)> <[ls4731@att.com](mailto:ls4731@att.com)>; MCGUIRE, PAM <[pm1452@att.com](mailto:pm1452@att.com)>; FUSON, COREY D <[CF2652@att.com](mailto:CF2652@att.com)>  
**Subject:** [External] RE: Cedar Run Water Main

**CAUTION:** This email originated from outside of Team Elmers. Do not click links or open attachments unless you recognize the sender and know the content is safe.

**Warning!** External email. ([info](#))

All,

I work for MCG Utilities we are the consultant engineers for AT&T Long Haul. We received the prints and the documents from AT&T Transmission Tech Devin Vantwoud because he reached out to your contractor Nick Broad with Team Elmer when he got the locate ticket for construction.

We have done some preliminary review of your prints in correlation to the AT&T fiber and have some concerns with the depths your facilities will be placed compared the depth of AT&T fiber.

We would like to have a meeting to see if we can produce a resolution to the clearance between the facilities. AT&T Long Haul standards for crossing of the fiber is as follows:

#### Crossing Requirements and Procedure

- If you would like we can have someone from my office and an Att Transmission Tech provide you with an on-site location and depth for engineering purposes only.
- Prior to the crossing the contractor will need an active OUPS ticket and coordinate with Att Transmission Tech
- Contractor will have to pothole the facilities in a noninvasive manner to expose the facilities.
- There will have to be an ATT Technician on site at any time when working in the vicinity and/or crossing the Att Transmission's facilities.
- Standard Plant Protection for Att Transmission on Open Trenching is 3' vertical clearance.
- Standard Plant protection for Att Transmission on a Directional Bore is 5 feet + reamer size= Clearance required to cross the AT&T Transmission facilities.

These requirements are normally submitted when we receive the MISS DIG Design tickets for review of conflicts prior to the projects going out for construction.



I have included some drawing of the AT&T Facilities and thee existing as-builts of the route when constructed.

If you have any questions or concerns, please feel free to call.

Look forward to hearing from you.

Thanks,

*James T. Schneider*  
450 W. Willson Bridge Rd.  
Suite 180  
Worthington, Ohio 43085  
*Project Manager*  
Cell- 440 525 4322  
Email- [james.schneider@mcgfiber.com](mailto:james.schneider@mcgfiber.com)



**From:** VANTWOUD, DEVIN <[dv595u@att.com](mailto:dv595u@att.com)>  
**Sent:** Wednesday, March 15, 2023 4:52 PM  
**To:** James Schneider <[james.schneider@mcgfiber.com](mailto:james.schneider@mcgfiber.com)>; Dan Gardner <[dan.gardner@mcgfiber.com](mailto:dan.gardner@mcgfiber.com)>  
**Subject:** FW: Cedar Run Water Main

Jim & Dan,

Here are the plans for Cedar Run Rd. water main installation. It will be crossing us 2 to 3 times possibly. On Cedar run rd to the east it will cross the Traverse City Grayling cable. On that road on the north side we are 7-9ft, on the south side of the road it changes quickly from 8-6.5ft which then goes to a splice.

On the west side of Cedar Run Rd. Which would cross the Traverse City-Green Bay Cable on the north side we are 9-7ft due to a ditch and then on the south side we are around 13ft.

On Black Bear drive on the east side we are 15ft deep and on the west we are 12.5-14ft deep.

MissDig tickets are 2023031501677-000 and 2023031501704-000. They are wanting to start the work on April 3<sup>rd</sup>. Contractor and engineer information is on the attached email.

**From:** Nick Broad <[nb1256@teamelmers.com](mailto:nb1256@teamelmers.com)>  
**Sent:** Wednesday, March 15, 2023 1:22 PM  
**To:** VANTWOUD, DEVIN <[dv595u@att.com](mailto:dv595u@att.com)>  
**Cc:** [jennifer@gfa.tc](mailto:jennifer@gfa.tc)  
**Subject:** Cedar Run Water Main

Good afternoon Devon,

Following up on our phone conversation it sounds like there are several spots we will be close to/crossing AT&T's transmission lines in the area of Cedar Run Rd. Attached are the plans for our watermain project.

An information you can share on the location of your lines would be appreciated. Our anticipated schedule is also attached.

I have CC'ed the township's engineer as well in case you have any questions on the proposed layout for the project.

Thank you!

Nick Broad, P.E.  
Team Elmer's  
Esphalt • Excavating • Concrete • Cranes  
3600 Rennie School Rd  
Traverse City, MI 49685  
231-499-3992 • [nb1256@teamelmers.com](mailto:nb1256@teamelmers.com)

*What else can I do for you today?*  
[www.TeamElmers.com](http://www.TeamElmers.com)



## Jennifer Hodges

---

**From:** Nick Broad <nb1256@teamelmers.com>  
**Sent:** Wednesday, April 26, 2023 8:12 AM  
**To:** Jennifer Hodges  
**Subject:** AT&T Transmission Crossing Cost  
**Attachments:** Cedar Run Conflict.pdf

Jennifer,

I just sent an email to AT&T transmission with the attached sketch per our previous discussion. The additional cost to avoid this utility is \$8,987 (materials are \$5,290 of this).

Please let me know if you have any questions.

Thank you!

Nick Broad, P.E.  
Team Elmer's  
Esphalt • Excavating • Concrete • Cranes  
3600 Rennie School Rd  
Traverse City, MI 49685  
231-499-3992 • [nb1256@teamelmers.com](mailto:nb1256@teamelmers.com)

*What else can I do for you today?*  
[www.TeamElmers.com](http://www.TeamElmers.com)



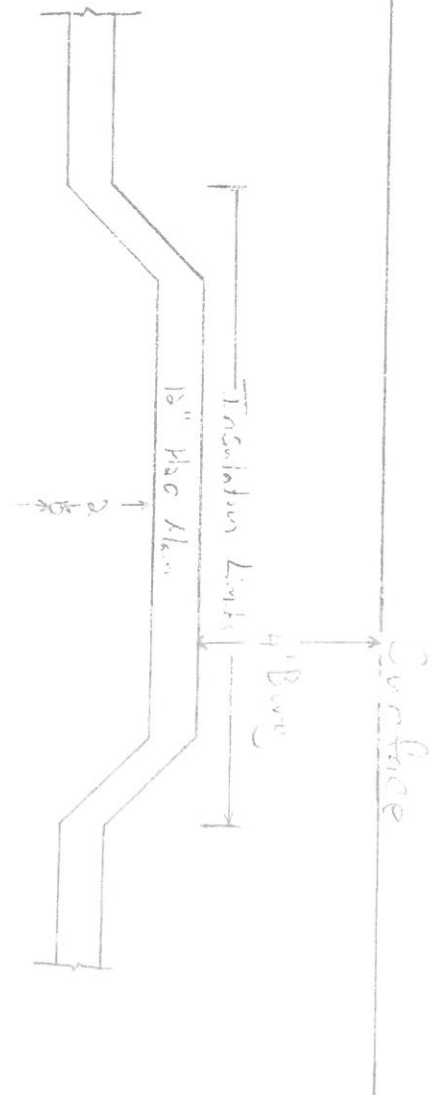
Esphalt™ • Excavation • Concrete • Cranes

# Home Office

P.O. Box 6150 Traverse City, MI 49696-6150  
 1-800-3ELMERS • 231-943-3443 • 231-943-8975 Fax  
[www.TeamElmers.com](http://www.TeamElmers.com)  
 Equal Opportunity Employer



Steel  
 casing  
 AT 11'



Alpena  
 89-356-1649

Ellsworth  
 231-588-2345

Ludington  
 231-845-7351

Mt. Pleasant  
 989-772-6325

Oscoda  
 989-739-9118

Tri-City  
 989-832-3443

Leaverton  
 89-435-9401

Hillman  
 989-742-4531

Manistee  
 231-723-2538

Omer  
 989-653-2265

Petoskey  
 231-758-3415

White Cloud  
 231-689-1785



|   |   |   |  |
|---|---|---|--|
| <b>EJCDC</b><br>ENGINEERS' JOINT CONTRACT DOCUMENTS COMMITTEE |   | <b>Contractor's Application for Payment No. 2</b>     |  |
| Application Period: 4/25/2023 - 5/25/2023                     |   | Application Date: 5/25/2023                           |  |
| To: Garfield Township<br>(Owner):                             | From (Contractor): Elmer's Crane & Dozer, Inc.            | Via (Engineer): Gourdier Fraser, Inc.                 |  |
| Project: Cedar Run Water Main Extension                       | Contractor: 3600 Rennie School Rd, Travers City, MI 49684 | Engineer: 123 West Front St., Traverse City, MI 49684 |  |
| Owner's Contract No.:   | Contractor's Project No.: 49685                           | Engineer's Project No.: 21391                         |  |

**Application For Payment  
Change Order Summary**

| Approved Change Orders | Number | Additions | Deductions |  |
|------------------------|--------|-----------|------------|--|
|                        |        |           |            | 1. ORIGINAL CONTRACT PRICE..... \$ 1,389,275.00  |
|                        |        |           |            | 2. Net change by Change Orders..... \$   |
|                        |        |           |            | 3. Current Contract Price (Line 1 ± 2)..... \$ 1,389,275.00  |
|                        |        |           |            | 4. TOTAL COMPLETED AND STORED TO DATE<br>(Column F total on Progress Estimates)..... \$ 770,014.00                 |
|                        |        |           |            | 5. RETAINAGE:  |
|                        |        |           |            | a. 5% X \$770,014.00 Work Completed..... \$38,500.70   |
|                        |        |           |            | b. X Stored Material..... \$   |
|                        |        |           |            | c. Total Retainage (Line 5.a + Line 5.b)..... \$38,500.70  |
|                        |        |           |            | 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$731,513.30   |
|                        |        |           |            | 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$367,583.50  |
|                        |        |           |            | 8. AMOUNT DUE THIS APPLICATION..... \$363,929.80   |
|                        |        |           |            | 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Column G total on Progress Estimates + Line 5.c above)..... \$ 665,761.70 |
| TOTALS                 |        |           |            |  |
| NET CHANGE BY          |        |           |            |  |
| CHANGE ORDERS          |        |           |            |  |

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 6/1/23

Payment of:

\$ Three Hundred and Sixty-Three Thousand, Nine Hundred and Twenty-Nine Dollars and Eighty Cents  
(Line 8 or other - attach explanation of the other amount)

is recommended by:

 6/1/2023  
(Date)

Payment of:

\$ Three Hundred and Sixty-Three Thousand, Nine Hundred and Twenty-Nine Dollars and Eighty Cents  
(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner) (Date)

Approved by:

Funding or Financing Entity (if applicable) (Date)

# Progress Estimate - Unit Price Work

## Contractor's Application

| For (Contract): 3600 Rennie School Rd, Traverse City, Mi 49685 |                                      |                      |       |              |                          |                |                          |      |                                 | Application Number: 2                               |   |                    |                           |  |
|--|--------------------------------------|----------------------|-------|--------------|--------------------------|----------------|--------------------------|------|---------------------------------|---|---|--------------------|---------------------------|--|
| Application Period 4/25/2023 - 5/25/2023                       |                                      |                      |       |              |                          |                |                          |      |                                 | Application Date: 5/25/2023                         |   |                    |                           |  |
| A  |                                      |                      | B     |              |                          | C              |                          | D    | E                               | F   |   |                    |                           |  |
| Bid Item No.   | Item Description                     | Contract Information |       |              |                          |                | C                        |      | Value of Work Ins'd This Period | Value of Materials Presently Stored (not in C or D) | Total Completed and Stored to Date (C + D+ E) | % Complete (F / B) | Balance to Finish (B - F) |  |
|  |                                      | Item Qty             | Units | Unit Price   | Total Value of Item (\$) | Qty Ins'd Prev | Value of Work Ins'd Prev |      |                                 |   |   |                    |                           |  |
| 1  | Water Main, 12" C900 (High Pressure) | 5700                 | LF    | \$113.00     | \$644,100.00             | 1560           | \$176,280.00             | 2637 | \$297,981.00                    |   | \$474,261.00                                  | 73.6%              | \$169,839.00              |  |
| 2  | Water Main, 8" C900 (High Pressure)  | 350                  | LF    | \$78.00      | \$27,300.00              |                |                          | 26   | \$2,028.00                      |   | \$2,028.00                                    | 7.4%               | \$25,272.00               |  |
| 3  | Bore & Jack, In Place, 24"           | 60                   | LF    | \$1,000.00   | \$60,000.00              |                |                          |      |                                 |   |   |                    | \$60,000.00               |  |
| 4  | Gate and Valve Box, 12"              | 7                    | EA    | \$4,200.00   | \$29,400.00              | 1              | \$4,200.00               | 5    | \$21,000.00                     |   | \$25,200.00                                   | 85.7%              | \$4,200.00                |  |
| 5  | Gate and Valve Box, 8"               | 3                    | EA    | \$3,700.00   | \$11,100.00              |                |                          | 2    | \$7,400.00                      |   | \$7,400.00                                    | 66.7%              | \$3,700.00                |  |
| 6  | Tapping Sleeve and Valve, 6"         | 1                    | EA    | \$4,450.00   | \$4,450.00               |                |                          |      |                                 |   |   |                    | \$4,450.00                |  |
| 7  | Fire Hydrant Assembly                | 13                   | EA    | \$7,350.00   | \$95,550.00              | 4              | \$29,400.00              | 4    | \$29,400.00                     |   | \$58,800.00                                   | 61.5%              | \$36,750.00               |  |
| 8  | Connect to Existing Water Main       | 1                    | EA    | \$5,275.00   | \$5,275.00               |                |                          | 1    | \$5,275.00                      |   | \$5,275.00                                    | 100.0%             |                           |  |
| 9  | Asphalt, Drive Replacement           | 500                  | SY    | \$81.50      | \$40,750.00              |                |                          |      |                                 |   |   |                    | \$40,750.00               |  |
| 10   | Concrete, Drive Replacement          | 175                  | SY    | \$84.00      | \$14,700.00              |                |                          |      |                                 |   |   |                    | \$14,700.00               |  |
| 11   | Asphalt, Road Replacement            | 1600                 | SY    | \$54.50      | \$87,200.00              |                |                          |      |                                 |   |   |                    | \$87,200.00               |  |
| 12   | Concrete Curb                        | 460                  | LF    | \$40.00      | \$18,400.00              |                |                          |      |                                 |   |   |                    | \$18,400.00               |  |
| 13   | Traffic Control                      | 1                    | LS    | \$82,050.00  | \$82,050.00              | 1              | \$82,050.00              |      |                                 |   | \$82,050.00                                   | 100.0%             |                           |  |
| 14   | Restoration and Clean-up             | 1                    | LS    | \$100,000.00 | \$100,000.00             | 0.1            | \$10,000.00              | 0.2  | \$20,000.00                     |   | \$30,000.00                                   | 30.0%              | \$70,000.00               |  |
| 15   | Mobilization                         | 1                    | LS    | \$85,000.00  | \$85,000.00              | 1              | \$85,000.00              |      |                                 |   | \$85,000.00                                   | 100.0%             |                           |  |
| 16   | Water Well Abandonment               | 2                    | EA    | \$8,000.00   | \$16,000.00              |                |                          |      |                                 |   |   |                    | \$16,000.00               |  |
| 17   | Water Treatment Plant Abandonment    | 1                    | LS    | \$30,000.00  | \$30,000.00              |                |                          |      |                                 |   |   |                    | \$30,000.00               |  |
| 18   | Master Meter                         | 1                    | EA    | \$38,000.00  | \$38,000.00              |                |                          |      |                                 |   |   |                    | \$38,000.00               |  |
| Totals   |                                      |                      |       |              | \$1,389,275.00           |                | \$386,930.00             |      | \$383,084.00                    |   | \$770,014.00                                  | 55.4%              | \$619,261.00              |  |



# Contractor's Application for Payment No. 2

|                       |  |                         |   |
|-----------------------|--|-------------------------|---|
| Application Period:   | 4/29/2023-5/31/2023                                | Application Date:       | 5/31/2023                                   |
| To (Owner):           | Garfield Township                                  | Via (Engineer):         | Gourdier Fraser, Inc.                       |
| Project:              | River East Recreation Area Improvements - Phase II | Engineer Address:       | 123 West Front St., Traverse City, MI 49684 |
| Owner's Contract No.: |  | Engineer's Project No.: | 22070                                       |

## Application For Payment Change Order Summary

| Approved Change Orders         | Number | Additions | Deductions | 1. ORIGINAL CONTRACT PRICE.....  | \$ | \$173,804.00 |
|--------------------------------|--------|-----------|------------|--|----|--------------|
|                                | CO #1  |           |            | 2. Net change by Change Orders.....  | \$ |              |
|                                |        |           |            | 3. Current Contract Price (Line 1 + 2).....  | \$ | \$173,804.00 |
|                                |        |           |            | 4. TOTAL COMPLETED AND STORED TO DATE<br>(Column F total on Progress Estimates).....                 | \$ | \$172,224.00 |
|                                |        |           |            | 5. RETAINAGE:  |    |              |
|                                |        |           |            | a. 5% X \$172,224.00 Work Completed.....   | \$ | \$8,611.20   |
|                                |        |           |            | b. X Stored Material.....  | \$ |              |
|                                |        |           |            | c. Total Retainage (Line 5.a + Line 5.b).....  | \$ | \$8,611.20   |
|                                |        |           |            | 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....  | \$ | \$163,612.80 |
|                                |        |           |            | 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....                                       | \$ | \$79,943.35  |
|                                |        |           |            | 8. AMOUNT DUE THIS APPLICATION.....  | \$ | \$83,669.45  |
|                                |        |           |            | 9. BALANCE TO FINISH, PLUS RETAINAGE<br>(Column G total on Progress Estimates + Line 5.c above)..... | \$ | \$10,191.20  |
| TOTALS                         |        |           |            |  |    |              |
| NET CHANGE BY<br>CHANGE ORDERS |        |           |            |  |    |              |

## Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature  
By: \_\_\_\_\_  
Date: \_\_\_\_\_

Payment of: \$ Eighty Three Thousand Six Hundred and Sixty Nine Dollars and Forty Five Cents  
(Line 8 or other - attach explanation of the other amount)

is recommended by: *[Signature]* (Engineer) 6/6/2023 (Date)

Payment of: \$ Eighty Three Thousand Six Hundred and Sixty Nine Dollars and Forty Five Cents  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ Funding or Financing Entity (if applicable) \_\_\_\_\_ (Date)



# Progress Estimate - Unit Price Work

## Contractor's Application

| For (Contract): 526 W 14th St., Suite #209, Traverse City, MI 49684 |                           |                      |       |             |                          |                          |                          |                       |   | Application Number: 2                         |                    |                              |            |
|---|---------------------------|----------------------|-------|-------------|--------------------------|--------------------------|--------------------------|-----------------------|---|---|--------------------|------------------------------|------------|
| Application Period 4/29/2023-5/31/2023                              |                           |                      |       |             |                          |                          |                          |                       |   | Application Date: 5/31/2023                   |                    |                              |            |
| A   |                           |                      |       | B           |                          |                          | C                        |                       | D   | E   | F                  | Balance to Finish<br>(B - F) |            |
| Item  |                           | Contract Information |       |             |                          | Value of Work Instd Prev |                          | Qty Instd This Period | Value of Materials Presently Stored (not in C or D) | Total Completed and Stored to Date (C + D+ E) | % Complete (F / B) |                              |            |
| Bid Item No.  | Description               | Item Qty             | Units | Unit Price  | Total Value of Item (\$) | Qty Instd Prev           | Value of Work Instd Prev | Qty Instd This Period | Value of Work Instd This Period                     |   |                    |                              |            |
| 1   | Mobilization              | 1                    | LS    | \$9,600.00  | \$9,600.00               |                          | \$4,800.00               |                       | \$4,800.00  |   | \$9,600.00         | 100.0%                       |            |
| 2   | Clearing & Grubbing       | 1                    | LS    | \$7,175.00  | \$7,175.00               |                          | \$7,175.00               |                       | \$2,438.00  |   | \$7,175.00         | 100.0%                       |            |
| 3   | Topsoil Removal / Grading | 1                    | LS    | \$12,190.00 | \$12,190.00              |                          | \$9,752.00               |                       | \$33,213.06   |   | \$12,190.00        | 100.0%                       |            |
| 4   | 5' Tall Fence             | 1150                 | LF    | \$57.50     | \$66,125.00              |                          | \$32,911.94              | 1150                  | \$14,220.00   |   | \$66,125.00        | 100.0%                       |            |
| 5   | 4" Thick Sidewalk         | 2000                 | SF    | \$7.90      | \$15,800.00              |                          |                          | 1800                  | \$6,000.00  |   | \$14,220.00        | 90.0%                        |            |
| 6   | 4' Swing Gate             | 6                    | EA    | \$1,000.00  | \$6,000.00               |                          |                          | 6                     | \$3,300.00  |   | \$6,000.00         | 100.0%                       |            |
| 7   | 8' Swing Gate             | 3                    | EA    | \$1,100.00  | \$3,300.00               |                          |                          | 3                     | \$11,457.00   |   | \$3,300.00         | 100.0%                       |            |
| 8   | Watering Station          | 3                    | EA    | \$7,638.00  | \$22,914.00              |                          | \$11,457.00              | 3                     | \$2,730.00  |   | \$22,914.00        | 100.0%                       |            |
| 9   | Gravel Surface            | 1400                 | SF    | \$1.95      | \$2,730.00               |                          | \$2,730.00               |                       | \$20,000.00   |   | \$2,730.00         | 100.0%                       |            |
| 10  | Irrigation System         | 1                    | LS    | \$20,000.00 | \$20,000.00              |                          | \$20,000.00              |                       | \$7,970.00  |   | \$20,000.00        | 100.0%                       |            |
| 11  | Topsoil, Seed & Mulch     | 1                    | LS    | \$7,970.00  | \$7,970.00               |                          |                          |                       |   |   | \$7,970.00         | 100.0%                       |            |
| Totals  |                           |                      |       |             | \$173,804.00             |                          | \$88,825.94              |                       | \$83,398.06   |   | \$172,224.00       | 99.1%                        | \$1,580.00 |

## CHARTER TOWNSHIP OF GARFIELD

### RESOLUTION 2023-08-T(a)

#### SECOND AMENDED AND RESTATED ORDINANCE NO 18 (PAYMENT IN LIEU OF TAXES)

**A RESOLUTION TO AMEND AND RESTATE GARFIELD ORDINANCE NO 18 (“An Ordinance to provide for a service charge in lieu of taxes for housing projects for low-income persons and families financed with a federally-aided or Authority-aided Mortgage Loan or an advance or grant from the Authority pursuant to the provisions of the State Housing Development Authority Act of 1966 (1966 PA 346, as amended; MCL 125.1401, *et seq* (the “Act”)).”)**

**WHEREAS**, the Charter Township of Garfield recognizes a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its limited-income persons and families and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the Act; and,

**WHEREAS**, the Township is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any of all classes of housing exempt from taxation under this Act at any amount it chooses, not to exceed the taxes that would be paid but for this Act; and

**WHEREAS**, the Township acknowledges that the Township will be benefited and improved by such housing, and encourages the same by providing real estate tax exemption for such housing as a valid public purpose; and,

**WHEREAS**, the Township also acknowledges that the continuance of the provisions of this Second Amended and Restated Ordinance No 18 for tax exemption, the service charge in lieu of all ad valorem taxes and optional Municipal Service Agreement as stated in said Ordinance 18 are essential to the determination of economic feasibility of housing projects that are constructed or rehabilitated with financing extended in reliance of such tax exemption; and

**WHEREAS**, the Township further acknowledges that the reformatted and updated language of the Second Amended and Restated Ordinance No 18 was necessary to facilitate approvals of such projects through the Michigan State Housing Development Authority; and

**WHEREAS**, the Township adopted Ordinance No 18, “Payment In Lieu of Taxes”.

**NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:**

#### **SECOND AMENDED AND RESTATED CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO 18**

That the entire Ordinance No 18, as amended, be replaced with the language contained in the 2023

Second Amended and Restated Ordinance No 18.

Upon roll call vote, the following voted:

Yeas:

Nays:

Abstain:

Absent and Excused:

The Chairman declared the motion carried, and Resolution 2023-08-T(a) duly adopted.

\_\_\_\_\_  
Lanie McManus, Township Clerk

### **CERTIFICATE**

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on \_\_\_\_\_, 2023, at which meeting (7) seven members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Township Clerk

## CHARTER TOWNSHIP OF GARFIELD

### SECOND AMENDED AND RESTATED ORDINANCE NO. 18

#### (PAYMENT IN LIEU OF TAXES)

An Ordinance to provide for a service charge in lieu of taxes for housing projects for low-income persons and families financed with a federally-aided or Authority-aided Mortgage Loan or an advance or grant from the Authority pursuant to the provisions of the State Housing Development Authority Act of 1966 (1966 PA 346, as amended; MCL 125.1401, *et seq* (the "Act"))).

#### THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

**Section 1.** This Ordinance shall be known and cited as the "Charter Township of Garfield Tax Exemption Ordinance."

**Section 2. Preamble.**

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its low-income persons and families and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the Act. The Charter Township of Garfield is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses, not to exceed the amount of taxes that would otherwise be paid in the absence of such exemption. It is further acknowledged that such housing for persons and families of low income is a public necessity, and as the Township will be benefited and improved by such housing, the encouragement of the same by providing real estate tax exemption for such housing is a valid public purpose. It is further acknowledged that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of all *ad valorem* property taxes during the periods contemplated in this Ordinance are essential to the determination of economic feasibility of housing projects that are constructed or rehabilitated with financing extended in reliance on such tax exemption.

**Section 3. Definitions.**

- A. Authority means the Michigan State Housing Development Authority.
- B. Annual Shelter Rent means the total collections during an agreed annual period from or paid on behalf of all occupants of a housing project representing rent or occupancy charges, exclusive of Utilities.
- C. Contract Rents means the total Contract Rents (as defined by the US Department of Housing and Urban Development in regulations promulgated pursuant to Section 8 of the US Housing Act of 1937, as amended) received in connection with the operation of a housing project during an agreed annual period, exclusive of Utilities.

## CHARTER TOWNSHIP OF GARFIELD

### SECOND AMENDED AND RESTATED ORDINANCE NO. 18

#### (PAYMENT IN LIEU OF TAXES)

- D. Low Income Persons and Families means persons and families eligible to move into a housing project.
- E. Mortgage Loan means a loan that is Federally-Aided (as defined in Section 11 of the Act) or a loan or grant made or to be made by the Authority, for the construction, rehabilitation, acquisition and/or permanent financing of a housing project, and secured by a mortgage on the housing project.
- F. Sponsor means any persons or entities that receive or assume a Mortgage Loan.
- G. Utilities means charges for gas, electric, water, sanitary sewer or other utilities furnished to the occupants that are paid by a housing project.

#### **Section 4. Class of Housing Projects.**

It is determined that the class of housing projects to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be housing projects for Low Income Persons and Families that are financed with a Mortgage Loan.

#### **Section 5. Property Tax Exemption.**

Housing projects which qualify under Section 4 above may be granted the tax exemption provided in Subsection (1) of Section 15(a) of the Act (Section 125.1415(a)), provided the Sponsor of a housing project has complied with the Act, is current with all taxes and assessments on the subject property, and submits an audited financial statement for each previous calendar year to the Township Assessor by August 1st, annually.

#### **Section 6. Establishment of Annual Service Charge.**

Housing projects within the eligible Class set forth in Section 4 above and the property on which they are or will be located shall be exempt from all *ad valorem* property taxes from and after the commencement of construction or rehabilitation. The Township acknowledges that the Sponsor and the Authority, in the case of a Sponsor receiving an Authority-financed Mortgage Loan, or the Sponsor and the mortgage lender, in the case of a Sponsor receiving a Federally-aided Mortgage Loan, have established the economic feasibility of the housing project in reliance upon the enactment and continuing effect of this Ordinance, and the qualification of the housing projects for exemption from all *ad valorem* property taxes and a payment in lieu of taxes as established in this Ordinance. Therefore, the Township will accept payment of an annual service charge for the public services in lieu of all *ad valorem* property taxes. The annual service charge shall be equal to a percentage of the Annual Shelter Rents actually collected by the housing project during each operating year, as established by a Resolution adopted by the Township Board.



## CHARTER TOWNSHIP OF GARFIELD

### SECOND AMENDED AND RESTATED ORDINANCE NO. 18

#### (PAYMENT IN LIEU OF TAXES)

The service charge in lieu of property taxes shall be paid by the Sponsor as follows:

- (1) Housing projects approved for tax exemption under this Ordinance shall pay a service charge in the amount equal to ten (10) percent of Annual Shelter rent (defined in Section 3, above), except as provided in Subsections 2 or 3, below.
- (2) Housing projects approved for tax exemption under this Ordinance may request a lower service charge, which the Township may set as part of its Resolution of Approval provided for in Section 6. Projects previously approved under this Ordinance may also request a requalification of the service charge. The granting of requalification requests shall require the approval of the Township Board and would be effective on December 31<sup>st</sup> of the year in which the approval was granted for the subsequent tax year. The provisions of subsection 2(a) and (b) below only apply to projects requesting a lower service charge than that provided under Section 6(1) above.
  - (a) Housing projects requesting a lower service charge may be required to enter into a Municipal Services Agreement (hereinafter referred to as "MSA") with the Township. The MSA is intended to cover the additional costs for Police and Fire Protection due to the development of the housing project and the additional occupants now requiring such protection. The suggested MSA calculation follows:
    - (1) The initial market value of the property will be established between the Sponsor and the Township. The market value shall be used to determine the initial Assessed and Taxable Values (at 50% of the agreed upon market value) and shall become the basis of the MSA calculation. This is an agreed upon value for purposes of the MSA. It is not the official SEV. For each subsequent year, the previous year Taxable Value shall be increased by the lesser of 5%, or the CPI, as determined annually by the State Tax Commission in accordance with Proposal A of 1994, as amended; and
    - (2) An annual millage rate of 5 applied to the Taxable Value, as calculated above, shall be the MSA Payment, for the duration of the exemption; and
    - (3) The MSA payment shall be made by April 1st each year.
  - (b) Once the MSA is signed by the Sponsor and the Township, the Sponsor understands this removes their right to appeal any subsequent year value, as established by Subsection 2(a)(1) above, to the Michigan Tax Tribunal for the term of the MSA.

## CHARTER TOWNSHIP OF GARFIELD

### SECOND AMENDED AND RESTATED ORDINANCE NO. 18

#### (PAYMENT IN LIEU OF TAXES)

- (c) Notwithstanding the foregoing, the sum of the service charge and the MSA payments together shall not exceed 10% of the Annual Shelter rents.
- (3) Housing projects provided with rental assistance under Section 8 of the US Housing Act of 1937, as amended, shall pay a service charge in the amount equal to four (4) percent of the shelter rents collected in the preceding calendar year, exclusive of any charges for gas, electricity, heat, or other utilities furnished to the occupants.

For clarity, this Ordinance confirms that for each Qualified Project receiving a tax exemption under this Section, the Sponsor and the Township may, but shall not be required to, enter into an MSA (as defined in subsection 2(a) above) unless said project is requesting a lower service charge than that provided under Section 6(1) above.

#### **Section 7. Resolution; Contractual Effect.**

A Resolution of the Township Board granting tax exempt status and establishing the annual service charge, as provided in this Ordinance, shall be adopted for each housing project qualified under the terms and provisions of this Ordinance. Notwithstanding the provisions of section 15(a)(5) of the Act to the contrary, a contract between the Township and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, will be effectuated upon adoption of such a Resolution by the Township Board.

#### **Section 8. Limitation on the Payment of Annual Service Charge.**

Notwithstanding Section 5, the service charge to be paid each year in lieu of taxes for the part of a housing project that is tax-exempt but which is occupied by other than low income persons or families shall be equal to the full amount of the taxes which would be paid on that portion of the housing project if the housing project were not tax exempt.

#### **Section 9. Payment of Service Charge.**

The annual service charge in lieu of taxes as determined under this Ordinance or the Resolution shall be payable in the same manner as general property taxes are payable to the Township and distributed to the several units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The annual payment for each operating year shall be paid on or before April 1<sup>st</sup> of the following year. Collection procedures shall be in accordance with the provisions of the General Property Tax Act (1893 PA 206, as amended; MCL 211.1, *et seq*).

#### **Section 10. Application Fee.**

Applicant shall pay an application fee at the time of the initial request for a Payment In Lieu of Taxes, as approved annually by the Township Board in their Schedule of

## **CHARTER TOWNSHIP OF GARFIELD**

### **SECOND AMENDED AND RESTATED ORDINANCE NO. 18**

#### **(PAYMENT IN LIEU OF TAXES)**

Fees. At its discretion, the Township Board may consider deferring or waiving the application fee.

#### **Section 11. Duration.**

The tax-exempt status of a housing project approved for such status by Resolution of the Township Board shall remain in effect and shall not terminate for:

- A. so long as a Mortgage Loan for such housing project remains outstanding and unpaid; or
- B. such period of time as the housing project remains in the extended use period pursuant to the Low-Income Housing Tax Credit program;

but not to exceed fifty (50) years.

Notwithstanding anything in this Section 10 to the contrary, in no event shall the Term of the exemption be less than sixteen (16) years following the date that the last Building in a Qualified Project is placed in service (i.e., issuance of the last certificate of occupancy for the Qualified Project).

#### **Section 12. Severability.**

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid, the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance, other than the section or provision declared to be unconstitutional or invalid.

#### **Section 13. Inconsistent Ordinances.**

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent of such inconsistency or conflict.

#### **Section 14. Effective Date.**

This Ordinance shall become effective after publication.

**CHARTER TOWNSHIP OF GARFIELD**

**SECOND AMENDED AND RESTATED ORDINANCE NO. 18**

**(PAYMENT IN LIEU OF TAXES)**

The following voted:

Yeas:

Nays:

Abstain:

Absent:

**CERTIFICATION**

I hereby certify that the foregoing was duly adopted by the Township Board of the Garfield Charter Township, Grand Traverse County, Michigan, at its regular meeting on the 13th day of June, 2023 and that \_\_\_\_ members of the Township Board were present and voted for the adoption of the Ordinance.

---

Lanie McManus, Township Clerk  
Charter Township of Garfield

Introduced: March 14, 2023

Adopted: June 13, 2023

Published: June , 2023

Effective:

**CHARTER TOWNSHIP OF GARFIELD**

**RESOLUTION 2023-09-T(a)**

**REGARDING TAX EXEMPTION AND PAYMENT**

**TO BE MADE IN LIEU OF TAXES**

Board member, \_\_\_\_\_, supported by Board member, \_\_\_\_\_, made a motion to adopt the following amended Resolution:

**RESOLUTION DESIGNATING THE MSHDA SUPPORTED HOUSING COMPONENT OF A(N) PROPOSED APPROXIMATELY 210 UNIT MULTI-FAMILY HOUSING DEVELOPMENT TO BE KNOWN AS THE FLATS AT CARRIAGE COMMONS, AN AFFORDABLE HOUSING COMMUNITY, LOCATED NEAR THE INTERSECTION OF W HAMMOND AND LAFRANIER ROADS ON PARCEL #28-05-023-042-40, TRAVERSE CITY, MI 49686, GARFIELD TOWNSHIP, MICHIGAN, (legally described as:**

Part of the South half of the Southeast quarter Section 23, Town 27 North, Range 11 West; commencing at the South quarter corner Section 23; thence North 00 degrees 57 minutes 30 seconds East, 1241.84 feet to the place of beginning; thence South 88 degrees 18 minutes 28 seconds East, 1318.74 feet; thence South 88 degrees 17 minutes 12 seconds East, 1314.98 feet; thence South 01 degrees 03 minutes 09 seconds West, 325.23 feet; thence South 82 degrees 34 minutes 42 seconds West, 409.62 feet; thence South 57 degrees 30 minutes 46 seconds West, 512.86 feet; thence North 89 degrees 12 minutes 14 seconds West, 680.1 feet; thence South 00 degrees 07 minutes 20 seconds West, 228.03 feet; thence North 54 degrees 56 minutes 50 seconds West, 238.68 feet; thence North 42 degrees 07 minutes 21 seconds West, 90.69 feet; thence South 85 degrees 33 minutes 20 seconds West, 44.88 feet; thence North 76 degrees 54 minutes 36 seconds West, 513.94 feet; thence North 00 degrees 57 minutes 42 seconds East, 547.8 feet; thence North 88 degrees 17 minutes 53 seconds West 67.82 feet; thence South 01 degrees 21 minutes 07 seconds West, 53.77 feet; thence South 48 degrees 58 minutes 54 seconds West, 40.66 feet thence North 41 degrees 01 minutes 06 seconds West 25 feet; thence South 49 degrees 00 minutes 49 seconds West 62.36 feet; thence North 89 degrees 03 minute 38 seconds West, 23.84 feet; thence North 00 degrees 57 minutes 31 seconds East, 105.61 feet; thence North 88 degrees 17 minutes 53 seconds West, 130.98 feet; thence North 00 degrees 57 minutes 30 seconds East 76.01 feet to the point of beginning. Subject to road rights-of-way. Containing approximately 33.43 acres, more or less.

**AS A “QUALIFIED PROJECT” UNDER THE CHARTER TOWNSHIP OF GARFIELD’S SECOND AMENDED AND RESTATED ORDINANCE NO. 18.**

**WHEREAS**, the Township Board, pursuant to MCL 125.1401 *et seq.*, has received a request from Smith & Henzy Advisory Group, Inc and the Traverse City Housing Commission (the “Developers”), to recognize the affordable housing project known as The Flats at Carriage Commons (the “Development”), as a “Qualified Project” exempt from payment of *ad valorem* property taxes; and



**WHEREAS**, the Developers plan to construct new housing, improve the quality of life for the tenants, add community services and outreach, and preserve affordable housing in the Township, in return for the Township's agreement that a service charge to be paid to the Charter Township of Garfield in lieu of *ad valorem* property taxes in accordance with MCL 125.1415a through the term as specified in Section 11 of the Second Amended and Restated Ordinance No. 18; and

**WHEREAS**, the Township Board has determined that each Development is a "Qualified Project", as defined by Charter Township of Garfield's Second Amended and Restated Ordinance No. 18, and as such, the housing project is eligible for payment of a service charge in lieu of *ad valorem* property taxes in accordance with such Ordinance, and as otherwise provided by MCL 125.1415 *et seq.*;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

Each Development is determined to be a "Qualified Project" as defined by Charter Township of Garfield Second Amended and Restated Ordinance No. 18, and shall pay to the Charter Township of Garfield a service charge in lieu of *ad valorem* property taxes in an amount equal to four percent (4%) of Annual Shelter Rents, along with a Municipal Services Assessment (MSA) as provided in said Second Amended and Restated Ordinance No. 18 for the term as defined in the Ordinance. Payment of both the service charge in lieu and MSA commence the calendar year in which the PILOT Agreement/Ordinance is effective and continuing annually on or before April 1 of each year for the term of the exemption.

**BE IT FURTHER RESOLVED THAT:**

By virtue of the adoption of this Resolution, subject to the conditions and limitations imposed under Second Amended and Restated Ordinance No. 18, a contract is deemed to exist between the Charter Township of Garfield and the Developers, with the Authority as third-party beneficiary under such agreement, for The Flats at Carriage Commons, a 210-unit affordable housing project. It shall be deemed a default under the Second Amended and Restated Ordinance 18, if the Development fails to meet the terms of a "Qualified Project" under said Ordinance, because the Development was not completed according to the agreement, is no longer subject to a Mortgage Loan, fails to remain eligible under MCL 125.1415a, or fails to comply with Second Amended and Restated Ordinance 18, for any other reason prior to the expiration of the exemption.

Upon roll call vote, the following voted:

Yeas:

Nays:

Abstain:

Absent and Excused:

The Chairman declared the motion carried, and Resolution 2023-09-T(a) duly adopted.

\_\_\_\_\_  
Lanie McManus, Township Clerk

### **CERTIFICATE**

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on \_\_\_\_\_, 2023, at which meeting (5) five members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Township Clerk

## MUNICIPAL SERVICES AGREEMENT

This Municipal Services Agreement is entered into on \_\_\_\_ (insert date) \_\_\_\_\_ by and between Smith & Henzy Advisory Group, Inc and the Traverse City Housing Commission ("the Developers"), whose address is 1100 NW 4<sup>th</sup> Avenue, Delray Beach, FL 33444, and 150 Pine Street, Traverse City, MI 49684, respectively, and the Charter Township of Garfield, a Michigan municipal corporation, whose address is 3848 Veterans Dr, Traverse City, MI 49684 ("Township").

### RECITALS

A. The Developers intend to construct a 210 unit, transit-oriented, affordable/workforce Multifamily Housing Development, tentatively to be known as The Flats at Carriage Commons ("Project").

B. The Township adopted Second Amended and Restated Ordinance No. 18 (Payment in Lieu of Taxes), effective \_\_\_\_\_, 2023 (the "Ordinance"), to establish tax exemption for Low Income Persons and Families in return for a payment in lieu of a service charge, commonly referred to as a "PILOT".

C. On \_\_\_\_\_, 2023, the Township adopted Resolution 2023-09-T(a) (the "Resolution") designating the Project as a Qualified Project under the Ordinance that will be exempt from ad valorem property taxes and establishing a PILOT of four (4) percent of Annual Shelter Rents.

C. In consideration of the grant of tax exemption by the Township, the Developers have agreed to pay to the Township a municipal services fee annually to defray the Township's costs of providing police, fire and EMS services.

D. The municipal services that will be provided to the Project so long as the exemption is in effect include police, fire and EMS services, as set forth below.

E. The Township and the Developers wish to set forth the understandings with respect to the imposition and payment of a municipal services fee to defray the cost of the Township providing police, fire and EMS services to the Project.

Now therefore, for good and valuable consideration, the parties agree as follows:

1. *Garfield Township PILOT Ordinance No. 18, as restated and amended.* The Ordinance and the Resolution are incorporated by reference in this Agreement. The tax exemption and PILOT authorized by the Ordinance and Resolution shall become effective following execution of this Agreement by all parties.

2. *Services.* The Township shall provide police, fire and EMS services to the

Project consistent with services then provided to similar multiple family residential housing developments within the Township. The nature, extent and delivery of such services shall be in the final, sole and absolute discretion of the Township. This Agreement shall not be construed to impose any additional obligations upon the Township to provide such services than otherwise required by law.

3. *Payment for Services.* The payment amount shall be based on an estimated initial project market value of \$10,400,000 (or a "Taxable Value" of \$5,200,000) at five (5) mills, with an annual increase equal to the change in the CPI, or 5% - whichever is less, for the previous calendar year as determined annually by the State Tax Commission in accordance with Proposal A of 1994, as amended. This value is NOT for Ad Valorem tax purposes, and therefore cannot be appealed to the Michigan Tax Tribunal as it is only the formula for calculation of the MSA payment amount. Using this calculation, the Developers shall pay the sum of \$26,000 to the Township for police, fire, and EMS services commencing in the calendar year in which the PILOT Ordinance is effective for the first year and continuing annually on or before April 1 of each year. Notwithstanding the foregoing, the sum of the PILOT and the municipal service charge provided for under this Agreement shall not exceed the taxes that would be paid if the Project were not tax exempt.

4. *Applicability.* This Agreement only applies to the Project and to Hammond LDHA LP, its successors and assigns.

5. *Duration.* This Agreement shall remain in effect and shall not terminate so long as the Resolution is in effect.

6. *Non-Payment.* If the Developers do not pay the municipal service charge by April 1<sup>st</sup> of the year in which it was due, such service charge shall be considered in arrears and should such charge remain unpaid until April 1<sup>st</sup> of the year following the date the service charge was due, then the Township is entitled to all rights and means to collect the arrearage, subject to the Ordinance, the Resolution, this Agreement, and applicable law. At any time prior to April 1<sup>st</sup> of the year following the date the municipal service charge was due, the Developers may pay or cause to be paid the outstanding charge and such payment shall cause this Agreement and the tax exemption under the PILOT ordinance to remain in full force and effect.

7. *Maintenance.* The Project shall be maintained in accordance with all Township municipal codes.

8. *Amendments.* The terms of this Agreement may not be varied or modified in any manner, except in a subsequent writing executed by an authorized representative of both parties.

9. *Notice.* All notices and other communications required or permitted under this Agreement shall be in writing and shall be deemed given when delivered personally or by registered or certified mail or by overnight courier with tracking capability addressed

as follows (or any other address that is specified in writing by either party):

If to the Township: Garfield Charter Township  
ATTN: Chuck Korn, Supervisor  
3848 Veterans Dr  
Traverse City, MI 49684

If to the Project: Smith & Henzy Advisory Group, Inc.  
Darren Smith  
1100 NW 4<sup>th</sup> Avenue  
Delray, FL 33444

And

Traverse City Housing Commission  
Attn: Tony Lentych  
150 Pine Street  
Traverse City, MI 49684

10. *Counterparts.* This Agreement may be executed in one or more counterparts, each of which shall be deemed an original Agreement, but all of which shall be considered one instrument and shall become a binding agreement when one or more counterparts have been signed by each of the parties and delivered to the other.

11. *Default.* A default with respect to performance of any obligation owed by the Developers to the Township under the Ordinance or the Resolution shall constitute a default under the terms of this Agreement, entitling the Township to take any enforcement action authorized by law.

12. *Binding Agreement.* This Agreement shall be binding upon the successors, assigns and subsequent transfers of the Project.

13. *Severability.* The various sections and provisions of this Agreement shall be deemed to be severable and should any section or provision of this Agreement be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of the Agreement as a whole or any section or provision of this Agreement other than the section or provision so declared to be unconstitutional or invalid.



This Municipal Services Agreement is executed as of the day and year first written above.

By: Darren Smith  
Its: President

By: \_\_\_\_\_  
Smith & Henzy Advisory Group, Inc

STATE OF MICHIGAN     )  
                                      ) ss.  
COUNTY OF                 )

This Agreement was acknowledged before me in \_\_\_\_\_ County,  
on \_\_\_\_\_, by Darren Smith, President of Smith & Henzy Advisory Group,  
Inc.

\_\_\_\_\_, Notary Public  
County, Michigan  
Acting in \_\_\_\_\_ County  
My Commission expires:

And

By: Alisa Korn  
Its: Acting Executive Director

By: \_\_\_\_\_  
Traverse City Housing Commission

STATE OF MICHIGAN     )  
                                      ) ss.  
COUNTY OF                 )

This Agreement was acknowledged before me in Grand Traverse County, on \_\_\_\_\_, by Alisa Korn, Acting Executive Director of the Traverse City Housing Commission.

\_\_\_\_\_, Notary Public  
County, Michigan  
Acting in \_\_\_\_\_ County  
My Commission expires:

And



**CHARTER TOWNSHIP OF GARFIELD**

**RESOLUTION 2023-10-T(a)**

**REGARDING TAX EXEMPTION AND PAYMENT**

**TO BE MADE IN LIEU OF TAXES**

Board member, \_\_\_\_\_, supported by Board member, \_\_\_\_\_, made a motion to adopt the following amended Resolution:

**RESOLUTION DESIGNATING THE MSHDA SUPPORTED HOUSING COMPONENT OF PROPOSED APPROXIMATELY 80 UNIT AFFORDABLE MULTIFAMILY HOUSING DEVELOPMENT TENTATIVELY TO BE KNOWN AS THE HAMMOND ROAD APARTMENTS, LOCATED NEAR THE INTERSECTION OF W HAMMOND AND GARFIELD RDS ON PARCEL #28-05-023-042-60, TRAVERSE CITY, MI 49686, GARFIELD TOWNSHIP, MICHIGAN, (legally described as: Part of the South half of the Southeast Quarter, Section 23, Town 27 North, Range 11 West, more fully described as commencing at the Southeast corner of said section 23; thence North 88 degrees 13 minutes 41 seconds West, along the South line of said section and the centerline of Hammond Road, 495.0 feet to the point of beginning; thence continuing along said South line, North 88 degrees 13 minutes 41 seconds West, 342.22 feet; thence North 00 degrees 52 minutes 52 seconds West, 113.71 feet; thence North 09 degrees 37 minutes 17 seconds West, 536.64 feet; thence South 89 degrees 12 minutes 14 seconds East, 104.27; thence North 57 degrees 30 minutes 46 seconds East, 512.86 feet; thence North 82 degrees 34 minutes 42 seconds East, 409.62 feet, to the centerline of Garfield Road; thence South 01 degrees 03 minutes 09 seconds West, 762.76 feet, along said centerline; thence North 88 degrees 13 minutes 41 seconds West, 495.0 feet; thence South 01 degrees 03 minutes 09 seconds West, 233.0 feet to the place of beginning) AS A “QUALIFIED PROJECT” UNDER THE CHARTER TOWNSHIP OF GARFIELD’S SECOND AMENDED & RESTATED ORDINANCE NO. 18.**

**WHEREAS**, the Township Board, pursuant to MCL 125.1401 *et seq.*, has received a request from Hammond LDHALP (the “Developers”), to recognize the affordable housing project known as The Hammond Road Apartments (the “Development”), as a “Qualified Project” exempt from payment of *ad valorem* property taxes; and

**WHEREAS**, the Developers plan to construct new housing, improve the quality of life for the tenants, add community services and outreach, and preserve affordable housing in the Township, in return for the Township’s agreement that a service charge be paid to the Charter Township of Garfield in lieu of *ad valorem* property taxes in accordance with MCL 125.1415a through the term as specified in Section 11 of the Second Amended and Restated Ordinance No 18; and

**WHEREAS**, the Township Board has determined that each Development is a “Qualified Project”, as defined by Charter Township of Garfield’s Second Amended and Restated Ordinance No. 18, and as such, the housing project is eligible for payment of a service charge in lieu of *ad valorem* property taxes in accordance with such Second Amended and Restated

*ad valorem* property taxes in accordance with such Second Amended and Restated Ordinance No. 18, and as otherwise provided by MCL 125.1415 *et seq.*;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

Each Development is determined to be a “Qualified Project” as defined by Charter Township of Garfield Second Amended and Restated Ordinance No. 18, and shall pay to the Charter Township of Garfield a service charge in lieu of *ad valorem* property taxes in an amount equal to four percent (4%) of Annual Shelter Rents, along with a Municipal Services Assessment (MSA) as provided in said Second Amended and Restated Ordinance No. 18 for the term as defined in the Ordinance. Payment of both the service charge in lieu and MSA commence the calendar year in which the PILOT Agreement/Ordinance is effective and continuing annually on or before April 1 of each year for the term of the exemption.

**BE IT FURTHER RESOLVED THAT:**

By virtue of the adoption of this Resolution, subject to the conditions and limitations imposed under Second Amended and Restated Ordinance No. 18, a contract is deemed to exist between the Charter Township of Garfield and the Developers, with the Authority as a third-party beneficiary under such contract, for the Hammond Road Apartments, an 80-unit affordable housing project. It shall be deemed a default under the Second Amended and Restated Ordinance 18, if the Development fails to meet the terms of a “Qualified Project” under said Ordinance, because the Development was not completed according to the agreement, is no longer subject to a Mortgage Loan, fails to remain eligible under MCL 125-1415a, or fails to comply with said Second Amended and Restated Ordinance 18, for any other reason prior to the expiration of the exemption.

Upon roll call vote, the following voted:

Yeas:

Nays:

Abstain:

Absent and Excused:

The Chairman declared the motion carried, and Resolution 2023-10-T(a) duly adopted.

---

Lanie McManus, Township Clerk

**CERTIFICATE**

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing



constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on \_\_\_\_\_, 20\_\_\_\_, at which meeting (7) seven members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Township Clerk

## MUNICIPAL SERVICES AGREEMENT

This Municipal Services Agreement is entered into on \_\_\_\_ (insert date) \_\_\_\_\_ by and between Hammond Limited Dividend Housing Association Limited Partnership (Hammond LDHA LP), a Michigan partnership, whose address is 7551 Geddes Road, Saginaw, MI 48609, and the Charter Township of Garfield a Michigan municipal corporation, whose address is 3848 Veterans Dr, Traverse City, MI 49684 ("Township").

### RECITALS

A. Hammond LDHA LP intends to construct an 80-unit affordable Multifamily Housing Development, tentatively to be known as the Hammond Road Apartments ("Project").

B. The Township adopted Second Amended and Restated Ordinance No. 18 (Payment in Lieu of Taxes), effective \_\_\_\_\_, 2023 (the "Ordinance"), to establish tax exemption for Low Income Persons and Families in return for a payment in lieu of a service charge, commonly referred to as a "PILOT".

C. On June 13, 2023, the Township adopted Resolution 2023-10-T(a) (the "Resolution") designating the Project as a Qualified Project under the Ordinance that will be exempt from ad valorem property taxes and establishing a PILOT of 4% of Annual Shelter Rents.

C. In consideration of the grant of tax exemption by the Township, Hammond LDHA LP has agreed to pay to the Township a municipal services fee annually to defray the Township's costs of providing police, fire and EMS services.

D. The municipal services that will be provided to the Project so long as the exemption is in effect include police, fire and EMS services, as set forth below.

E. The Township and Hammond LDHA LP wish to set forth the understandings with respect to the imposition and payment of a municipal services fee to defray the cost of the Township providing police, fire and EMS services to the Project.

Now therefore, for good and valuable consideration, the parties agree as follows:

1. *Garfield Township PILOT Second Restated and Amended Ordinance No. 18.* The Ordinance and the Resolution are incorporated by reference in this Agreement. The tax exemption and PILOT authorized by the Ordinance and Resolution shall become effective following execution of this Agreement by all parties.

2. *Services.* The Township shall provide police, fire and EMS services to the

Project consistent with services then provided to similar multiple family residential housing developments within the Township. The nature, extent and delivery of such services shall be in the final, sole and absolute discretion of the Township. This Agreement shall not be construed to impose any additional obligations upon the Township to provide such services than otherwise required by law.

3. *Payment for Services.* The payment amount shall be based on an estimated initial project market value of \$13,000,000 (or a "Taxable Value" of \$6,500,000) at 4.75 mills, with an annual increase equal to the change in the CPI, or 5% - whichever is less, for the previous calendar year as determined annually by the State Tax Commission in accordance with Proposal A of 1994, as amended. This value is NOT for Ad Valorem tax purposes, and therefore cannot be appealed to the Michigan Tax Tribunal as it is only the formula for calculation of this payment amount. Using this calculation, Hammond LDHA LP shall pay the sum of \$30,875 to the Township for police, fire, and EMS services commencing in the calendar year in which the PILOT Ordinance is effective for the first year and continuing annually on or before April 1 of each year. Notwithstanding the foregoing, the sum of the PILOT and the municipal service charge provided for under this Agreement shall not exceed the taxes that would be paid if the Project were not tax exempt.

4. *Applicability.* This Agreement only applies to the Project and to Hammond LDHA LP, its successors and assigns.

5. *Duration.* This Agreement shall remain in effect and shall not terminate so long as the Resolution is in effect.

6. *Non-Payment.* If Hammond LDHA LP does not pay the municipal service charge by April 1<sup>st</sup> of the year in which it was due, such service charge shall be considered in arrears and should such charge remain unpaid until April 1<sup>st</sup> of the year following the date the service charge was due, then the Township is entitled to all rights and means to collect the arrearage, subject to the Ordinance, the Resolution, this Agreement, and applicable law. At any time prior to April 1<sup>st</sup> of the year following the date the municipal service charge was due, Hammond LDHA LP may pay or cause to be paid the outstanding charge and such payment shall cause this Agreement and the tax exemption under the PILOT ordinance to remain in full force and effect.

7. *Maintenance.* The Project shall be maintained in accordance with all Township municipal codes.

8. *Amendments.* The terms of this Agreement may not be varied or modified in any manner, except in a subsequent writing executed by an authorized representative of both parties.

9. *Notice.* All notices and other communications required or permitted under this Agreement shall be in writing and shall be deemed given when delivered personally or by registered or certified mail or by overnight courier with tracking capability addressed

as follows (or any other address that is specified in writing by either party):

If to the Township: Garfield Charter Township  
ATTN: Chuck Korn, Supervisor  
3848 Veterans Dr  
Traverse City, MI 49684

If to the Project: Hammond LDHA LP  
Attn: Brian Stadler  
7551 Geddes Rd  
Saginaw, MI 48609

10. *Counterparts.* This Agreement may be executed in one or more counterparts, each of which shall be deemed an original Agreement, but all of which shall be considered one instrument and shall become a binding agreement when one or more counterparts have been signed by each of the parties and delivered to the other.

11. *Default.* A default with respect to performance of any obligation owed by Hammond LDHA LP to the Township under the Ordinance or the Resolution shall constitute a default under the terms of this Agreement, entitling the Township to take any enforcement action authorized by law.

12. *Binding Agreement.* This Agreement shall be binding upon the successors, assigns and subsequent transfers of the Project.

13. *Severability.* The various sections and provisions of this Agreement shall be deemed to be severable and should any section or provision of this Agreement be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of the Agreement as a whole or any section or provision of this Agreement other than the section or provision so declared to be unconstitutional or invalid.

This Municipal Services Agreement is executed as of the day and year first written above.

By: Hammond Limited Dividend Housing  
Association Limited Partnership, a  
Michigan partnership  
Its: Member

By: \_\_\_\_\_  
Brian Stadler

STATE OF MICHIGAN     )  
                                      ) ss.  
COUNTY OF                )

This Agreement was acknowledged before me in \_\_\_\_\_ County,  
on \_\_\_\_\_, by Brian Stadler, Member of Hammond Limited Dividend Housing  
Association Limited Partnership.

\_\_\_\_\_, Notary Public  
County, Michigan  
Acting in \_\_\_\_\_ County  
My Commission expires:

and





# Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

May 2023

| Location                  | Citations    | Traffic Crashes |              |              | Arrests      |              | Traffic Crash Totals |
|---------------------------|--------------|-----------------|--------------|--------------|--------------|--------------|----------------------|
|                           |              | Fatal           | PIA          | PDA          | OWI          | Criminal     |                      |
| 01 Acme                   | 10           | 0               | 2            | 12           | 2            | 4            | 14                   |
| 02 Blair                  | 51           | 0               | 1            | 19           | 1            | 27           | 20                   |
| 03 East Bay               | 40           | 0               | 4            | 24           | 1            | 11           | 28                   |
| 04 Fife Lake              | 3            | 0               | 1            | 9            | 0            | 1            | 10                   |
| 05 Garfield               | 101          | 0               | 6            | 70           | 11           | 65           | 76                   |
| 06 Grant                  | 1            | 0               | 1            | 5            | 1            | 0            | 6                    |
| 07 Green Lake             | 30           | 0               | 1            | 6            | 0            | 5            | 7                    |
| 08 Long Lake              | 1            | 0               | 2            | 11           | 0            | 1            | 13                   |
| 09 Mayfield               | 22           | 0               | 3            | 5            | 0            | 1            | 8                    |
| 10 Peninsula              | 0            | 0               | 0            | 2            | 0            | 2            | 2                    |
| 11 Paradise               | 5            | 0               | 2            | 2            | 1            | 1            | 4                    |
| 12 Union                  | 0            | 0               | 0            | 6            | 0            | 0            | 6                    |
| 13 Whitewater             | 0            | 0               | 1            | 4            | 0            | 3            | 5                    |
| 29 Fife Lake Vlg          | 0            | 0               | 0            | 1            | 0            | 0            | 1                    |
| 30 Kingsley Vlg           | 1            | 0               | 0            | 2            | 0            | 0            | 2                    |
| 66 Traverse City          | 3            | 0               | 0            | 0            | 0            | 40           | 0                    |
| 84 Out of County          | 0            | 0               | 0            | 0            | 1            | 10           | 0                    |
| <b>Totals</b>             | 268          | 0               | 24           | 178          | 18           | 171          | 202                  |
| <b>% of Garfield Twp.</b> | <b>37.7%</b> | <b>0.0%</b>     | <b>25.0%</b> | <b>39.3%</b> | <b>61.1%</b> | <b>38.0%</b> | <b>37.6%</b>         |

Ticket stats are based on what District Court has entered as of 6/02/23.

Arrest stats are as of 6/04/23.



# GRAND TRAVERSE METRO FIRE DEPARTMENT

6.c.

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49681  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## Garfield Township NFIRS Incidents - May 2023

| Incident Type                                      | Count      |
|--|------------|
| Medical assist, assist EMS crew                    | 235        |
| Emergency medical service, other                   | 21         |
| Dispatched and cancelled en route                  | 19         |
| Alarm system activation, no fire - unintentional   | 8          |
| Motor vehicle accident with injuries               | 5          |
| Motor vehicle accident with no injuries.           | 3          |
| Smoke detector activation, no fire - unintentional | 3          |
| Water Flow Alarm - unintentional                   | 3          |
| Assist invalid                                     | 2          |
| Building fire                                      | 2          |
| Public service                                     | 2          |
| Smoke detector activation due to malfunction       | 2          |
| Smoke scare, odor of smoke                         | 2          |
| Unauthorized burning                               | 2          |
| Alarm system sounded due to malfunction            | 1          |
| Brush or brush-and-grass mixture fire              | 1          |
| Chemical spill or leak                             | 1          |
| Cooking fire, confined to container                | 1          |
| Electrical wiring/equipment problem, other         | 1          |
| Extinguishing system activation                    | 1          |
| False alarm or false call, other                   | 1          |
| Local alarm system, malicious false alarm          | 1          |
| Lock-out   | 1          |
| No incident found on arrival at dispatch address   | 1          |
| Overheated motor / belt issue                      | 1          |
| Ring or jewelry removal                            | 1          |
| Smoke or odor removal                              | 1          |
| Steam, other gas mistaken for smoke, other         | 1          |
| <b>Grand Total</b>                                 | <b>323</b> |





# GRAND TRAVERSE METRO FIRE DEPARTMENT

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## Garfield Township EMS Incidents - May 2023

| Complaint                           | Priority 1 | Priority 2 | Priority 3 | Total      |
|-------------------------------------|------------|------------|------------|------------|
| Abdominal Pain                      | 8          |            | 8          | 16         |
| Alcohol intoxication                |            |            | 3          | 3          |
| Allergic Reaction / Stings          | 5          |            |            | 5          |
| Altered LOC                         | 8          |            | 3          | 11         |
| Assault                             |            |            | 1          | 1          |
| Assist Other Agency                 |            | 1          | 1          | 2          |
| Back Pain (Non-Traumatic)           |            |            | 4          | 4          |
| Burns/Explosion                     | 1          |            |            | 1          |
| Cardiac Issues - No Chest Pain      | 3          |            | 2          | 5          |
| Cardiac Issues (Chest Pain)         | 10         | 2          | 2          | 14         |
| Choking                             | 1          |            |            | 1          |
| Death - Priority 5                  |            |            | 3          | 3          |
| Diabetic Emergency                  | 3          | 1          | 5          | 9          |
| Difficulty Breathing / SOB          | 13         |            | 1          | 14         |
| Drowning or near drowning           |            |            | 1          | 1          |
| Epistaxis (Nosebleed)               |            | 3          | 2          | 5          |
| Fall                                | 10         | 6          | 22         | 38         |
| Fever                               | 1          | 1          | 1          | 3          |
| General Weakness                    | 10         | 1          | 13         | 24         |
| GI Bleed                            | 2          |            |            | 2          |
| Headache                            | 1          |            | 1          | 2          |
| Heat/Cold Exposure                  |            |            | 1          | 1          |
| Hemorrhage/Laceration               | 3          |            | 1          | 4          |
| Hypotension / hypertension          | 1          | 1          | 3          | 5          |
| Invalid Assist/Lift Assist          |            |            | 19         | 19         |
| Lower Limb Swelling                 |            |            | 5          | 5          |
| Medical Alarm                       | 1          | 7          | 6          | 14         |
| Nausea/Vomiting                     | 1          |            | 8          | 9          |
| No Other Appropriate Choice         | 3          | 1          | 5          | 9          |
| Overdose - Unintentional            | 3          |            |            | 3          |
| Patient Assist Only                 |            |            | 1          | 1          |
| Psychiatric Problem/Suicide Attempt | 1          |            | 5          | 6          |
| Seizure                             | 6          | 2          | 2          | 10         |
| Stroke/CVA                          | 4          |            |            | 4          |
| Syncope/near-fainting               | 8          |            | 5          | 13         |
| Traumatic Injury                    | 1          | 2          | 1          | 4          |
| Unresponsive                        | 4          |            |            | 4          |
| Urinary problem                     | 1          | 1          |            | 2          |
| Vehicle Accident                    | 4          |            | 1          | 5          |
| <b>Grand Total</b>                  | <b>117</b> | <b>29</b>  | <b>136</b> | <b>282</b> |



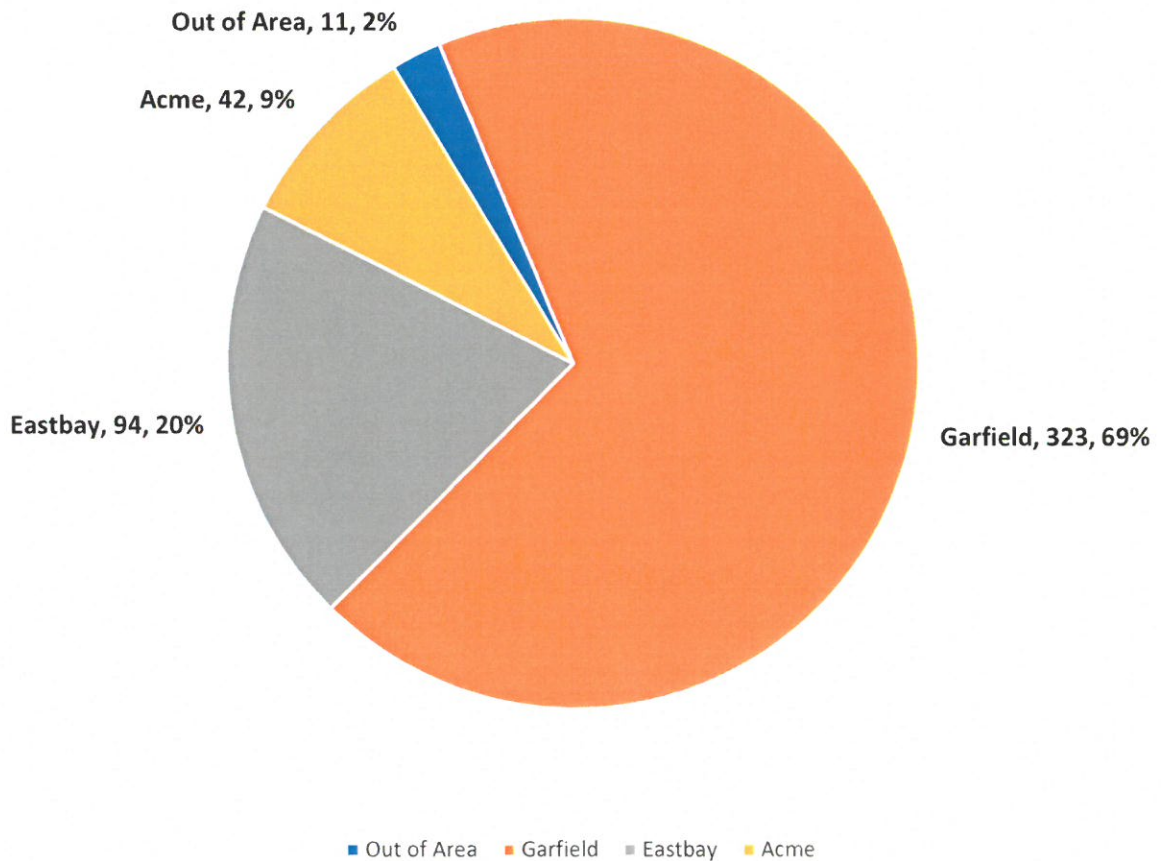
# GRAND TRAVERSE METRO FIRE DEPARTMENT

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## GTMESSA - May 2023 Incidents

470 Total







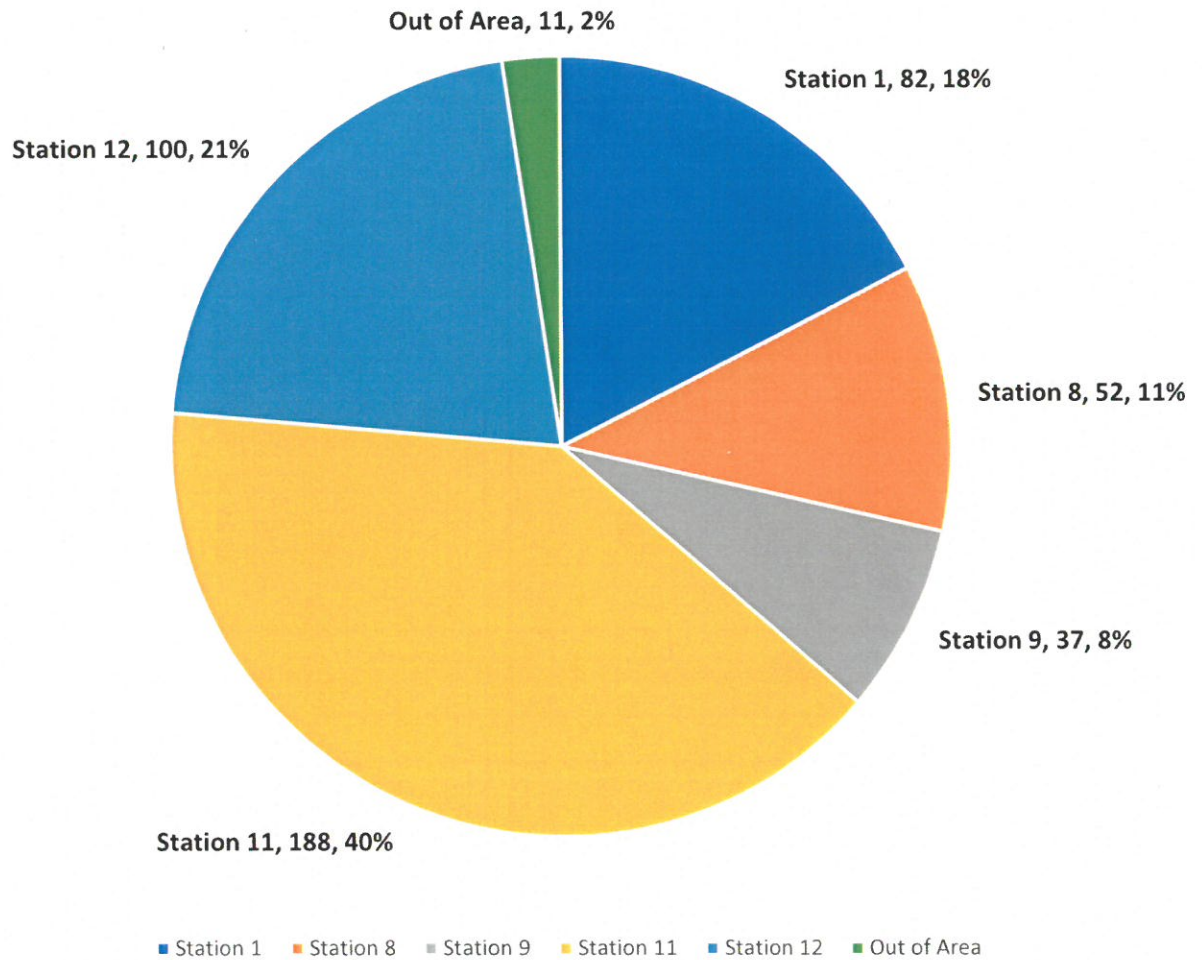
# GRAND TRAVERSE METRO FIRE DEPARTMENT

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## GTMESSA - May 2023 Incidents by Station

470 Total





# GRAND TRAVERSE METRO FIRE DEPARTMENT

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## GTMESSA NFIRS Incidents - May 2023

| Incident Type                                      | Count |
|--|-------|
| Medical assist, assist EMS crew                    | 323   |
| Emergency medical service, other                   | 37    |
| Dispatched and cancelled en route                  | 24    |
| Alarm system activation, no fire - unintentional   | 10    |
| Motor vehicle accident with injuries               | 8     |
| Smoke detector activation, no fire - unintentional | 8     |
| Motor vehicle accident with no injuries.           | 6     |
| Unauthorized burning                               | 5     |
| Building fire                                      | 3     |
| CO detector activation due to malfunction          | 3     |
| Smoke detector activation due to malfunction       | 3     |
| Smoke scare, odor of smoke                         | 3     |
| Water Flow Alarm - unintentional                   | 3     |
| Assist invalid                                     | 2     |
| Chemical spill or leak                             | 2     |
| Cooking fire, confined to container                | 2     |
| False alarm or false call, other                   | 2     |
| Forest, woods or wildland fire                     | 2     |
| Public service                                     | 2     |
| Alarm system sounded due to malfunction            | 1     |
| Animal rescue                                      | 1     |
| Attempted burning, illegal action, other           | 1     |
| Brush or brush-and-grass mixture fire              | 1     |
| Chimney or flue fire, confined to chimney or flue  | 1     |
| Electrical wiring/equipment problem, other         | 1     |
| Extinguishing system activation                    | 1     |
| Gas leak (natural gas or LPG)                      | 1     |
| Gasoline or other flammable liquid spill           | 1     |
| HazMat release investigation w/no HazMat           | 1     |
| Local alarm system, malicious false alarm          | 1     |
| Lock-out   | 1     |
| LP or Natural Gas Odor with no leak/gas found.     | 1     |
| No incident found on arrival at dispatch address   | 1     |
| Outside equipment fire                             | 1     |
| Outside rubbish fire, other                        | 1     |
| Overheated motor / belt issue                      | 1     |
| Overpressure rupture, explosion, overheat, other   | 1     |
| Power line down                                    | 1     |
| Ring or jewelry removal                            | 1     |
| Smoke or odor removal                              | 1     |





# GRAND TRAVERSE METRO FIRE DEPARTMENT

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

|  |            |
|--|------------|
| Steam, other gas mistaken for smoke, other | 1          |
| <b>Total</b>                               | <b>470</b> |

## GTMESSA EMS Incidents - May 2023

| Complaint                           | Priority 1 | Priority 2 | Priority 3 | Total |
|-------------------------------------|------------|------------|------------|-------|
| Fall                                | 15         | 11         | 27         | 53    |
| General Weakness                    | 10         | 4          | 18         | 32    |
| Difficulty Breathing / SOB          | 28         |            | 2          | 30    |
| Invalid Assist/Lift Assist          |            | 1          | 27         | 28    |
| Abdominal Pain                      | 11         |            | 11         | 22    |
| Cardiac Issues (Chest Pain)         | 17         | 2          | 2          | 21    |
| Medical Alarm                       | 1          | 9          | 9          | 19    |
| Syncope/near-fainting               | 12         |            | 7          | 19    |
| Seizure                             | 10         | 2          | 4          | 16    |
| Altered LOC                         | 9          |            | 5          | 14    |
| Nausea/Vomiting                     | 1          | 1          | 10         | 12    |
| Vehicle Accident                    | 10         |            | 1          | 11    |
| Diabetic Emergency                  | 3          | 1          | 6          | 10    |
| No Other Appropriate Choice         | 4          | 1          | 5          | 10    |
| Stroke/CVA                          | 9          |            |            | 9     |
| Traumatic Injury                    | 1          | 2          | 5          | 8     |
| Hemorrhage/Laceration               | 3          | 2          | 2          | 7     |
| Psychiatric Problem/Suicide Attempt | 1          |            | 6          | 7     |
| Hypotension / hypertension          | 1          | 1          | 4          | 6     |
| Allergic Reaction / Stings          | 5          |            |            | 5     |
| Back Pain (Non-Traumatic)           |            |            | 5          | 5     |
| Cardiac Issues - No Chest Pain      | 3          |            | 2          | 5     |
| Epistaxis (Nosebleed)               |            | 3          | 2          | 5     |
| Lower Limb Swelling                 |            |            | 5          | 5     |
| Unresponsive                        | 5          |            |            | 5     |
| Alcohol intoxication                | 1          |            | 3          | 4     |
| Assist Other Agency                 | 1          | 2          | 1          | 4     |
| Death - Priority 5                  | 1          |            | 3          | 4     |
| Overdose - Unintentional            | 4          |            |            | 4     |
| Fever                               | 1          | 1          | 1          | 3     |
| Headache                            | 1          |            | 2          | 3     |
| Assault                             |            |            | 2          | 2     |
| GI Bleed                            | 2          |            |            | 2     |
| Urinary problem                     | 1          | 1          |            | 2     |
| Burns/Explosion                     | 1          |            |            | 1     |




# GRAND TRAVERSE METRO FIRE DEPARTMENT

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

|                           |            |           |            |            |
|---------------------------|------------|-----------|------------|------------|
| Choking                   | 1          |           |            | 1          |
| Driver Request            | 1          |           |            | 1          |
| Drowning or near drowning |            |           | 1          | 1          |
| Heat/Cold Exposure        |            |           | 1          | 1          |
| Patient Assist Only       |            |           | 1          | 1          |
| <b>Grand Total</b>        | <b>174</b> | <b>44</b> | <b>180</b> | <b>397</b> |



|  |  |              |                          |
|--|--|--------------|--------------------------|
|  <b>Charter Township of Garfield</b><br><b>Planning Department Report No. 2023-64</b> |  |              |                          |
| Prepared:  | May 30, 2023                                   | Pages:       | 2                        |
| Meeting:   | June 13, 2023 Township Board                   | Attachments: | <input type="checkbox"/> |
| Subject:   | Planning Department Monthly Report – June 2023 |              |                          |

**PURPOSE:**

Staff provides a monthly report to the Township Board on activities of the Planning Department and the Planning Commission. The presentation of this report also provides a venue for the Township Board to have a dialog with staff about any of the activities or planning-related issues facing the Township.

**DEVELOPMENTS:**

The Planning Commission is currently conducting the following development review activity:

***Oleson's Food Store – Planned Unit Development Amendment***

- *Location:* 3850 North Long Lake Road, at intersection of North Long Lake and Cedar Run Roads
- *Development Description:* Proposed amendment to permit six apartments
- *Status:* A public hearing was held at the 5/10/2023 Planning Commission meeting. Findings of Fact will be considered at the 6/14/2023 Planning Commission meeting.

***Hickory Forest / Hickory Meadows – Zoning Map Amendment (Rezoning)***

- *Location:* Portions on Barney Road, East Traverse Highway (M-72), and Randolph Street
- *Development Description:* Proposed rezoning of properties to P-R Park-Recreation zoning district
- *Status:* The Planning Commission approved Findings of Fact at their 5/10/2023 meeting and recommended approval of the application to the Township Board. The Township Board introduced the application at their 5/23/2023 meeting and scheduled a public hearing for their 6/13/2023 meeting.

***Pine Grove Homes – Special Use Permit***

- *Location:* 4030 Meadow Lane Drive, at intersection of Meadow Lane Drive and US 31 South
- *Development Description:* Proposed site for mobile home sales (sale of prefabricated structures)
- *Status:* The Planning Commission approved Findings of Fact and approved the application with conditions at their 5/10/2023 meeting.

***Ligon Bed and Breakfast – Special Use Permit Amendment***

- *Location:* 5876 Hainey Lane, near the intersection of Gray Road and Cedar Run Road
- *Development Description:* Proposed expansion of existing bed and breakfast operation
- *Status:* The Planning Commission approved Findings of Fact and approved the application with conditions at their 5/10/2023 meeting.

***Church of the Living God / Traverse City Christian School ELC – Special Use Permit***

- *Location:* 1514 Birmley Road, north side of Birmley Road
- *Development Description:* Proposed childcare center in existing church building
- *Status:* The application was introduced at the Planning Commission meeting on 12/14/2022 and a public hearing was scheduled for 1/11/2023. However, the applicant indicated they encountered some challenges with costs and that they may not be going forward with the project at this location, and the application was tabled. Per Section 404 of the Zoning Ordinance, if an applicant has failed to proceed meaningfully towards application completion for 120 consecutive days, the application shall be considered expired. The Planning Commission acknowledged at their meeting on 5/10/2023 that this application is considered expired as of 5/11/2023.



***Birmley Meadows – Site Condominium***

- *Location:* North of existing Birmley Hills Estates subdivision, south of Birmley Road
- *Development Description:* Proposed 26-lot single-family residential site condominium
- *Status:* The Planning Commission held an introduction for the application at their 5/10/2023 meeting and scheduled a public hearing for their 6/14/2023 meeting.

***Ridge45 – Phase I-III Multi-Family Housing Special Use Permit Amendment and Ridge45 – Phase IV (South 22) Multi-Family Housing Special Use Permit Amendment***

- *Location:* Northwest corner of LaFranier and Hammond Roads
- *Development Description:* Developer is seeking to combine previously approved Ridge45 Phases I-III (400 units) with a revised new plan for Ridge45 Phase IV (196 units) for a total of 596 multi-family housing units. The two existing Special Use Permits will be combined into one Special Use Permit for the entire site, covering all four phases.
- *Status:* The Planning Commission held an introduction for the application at their 5/10/2023 meeting and scheduled a public hearing for their 6/14/2023 meeting.

***Nicolet Bank Landscaping – Site Plan Review***

- *Location:* 3530 North Country Drive, west side of US 31, south of South Airport Road intersection
- *Development Description:* Previous natural landscaping buffer was improperly removed in 2022. Applicant proposed replacement landscaping to meet current Township landscaping standards in the affected area.
- *Status:* The Planning Commission approved the proposed landscaping plan with conditions at their 5/10/2023 meeting.

***Village at Garfield – Special Use Permit***

- *Location:* 2051 North Garfield Road, north of Hammond Road
- *Development Description:* Proposed 80-unit apartment complex
- *Status:* The application will be introduced at the 6/14/2023 Planning Commission meeting.

***Professional Photography Studio at 716 Boon Street – Special Use Permit***

- *Location:* 716 Boon Street, between Woodmere Avenue and Barlow Street
- *Development Description:* Proposed professional photography studio in existing multi-tenant building
- *Status:* The application will be introduced at the 6/14/2023 Planning Commission meeting.

***1202 N US 31 South – Conceptual Review***

- *Location:* 1202 N US 31 South, east side of US 31 north of Blue Star Blvd. (former scenic overlook)
- *Development Description:* Applicant would like the Planning Commission to consider rezoning the subject property from C-O Office Commercial to R-2 Two-Family Residential
- *Status:* The Planning Commission will consider this conceptual review at their 6/14/2023 meeting.

**PLANNING:**

Other Planning Department activities include the following:

- For their May study session, the Planning Commission focused on reviewing draft goals and objectives for Transportation and Infrastructure to be included in the new Master Plan. Commissioners also continued discussion on proposed the community engagement and outreach for the Master Plan in 2023. For the June study session, the Planning Commission will review draft goals and objectives for Housing, Economic Development, and Public Safety.
- Staff continue to help facilitate the mountain biking subcommittee of the Parks and Recreation Commission to help guide implementation of the mountain biking portion of the Commons Natural Area Design Plan. A volunteer work bee was conducted on 5/7/2023 to improve the safety of the existing trails and remove conflicts between hiking and biking areas. Planning Staff is working on a process with the Northern Michigan Mountain Bike Association to facilitate fundraising for the construction of mountain biking features in accordance with the Design Plan.
- Recent data from the U.S. Census Bureau indicates that the estimated population of Garfield Township was 20,111 in July, 2022, an increase of 612 since April, 2020. Based on this estimate, the Township received half of the population growth in Grand Traverse County over the last two years and is the ninth ranked municipality in Michigan based on population count increases.

**STAFF:**

John Sych, AICP, Planning Director  
Email: jsych@garfield-twp.com  
Direct Line: (231) 225-3155

Stephen Hannon, AICP, Deputy Planning Director  
Email: shannon@garfield-twp.com  
Direct Line: (231) 225-3156



## **Charter Township of Garfield**

### **Parks Report**

#### **Silver Lake Recreation Area**

Irrigation is on. Some minor repairs. Dog Park water is back on.

Rentals are streaming in.

Men's Countertop has been installed.

Tennis nets are up & still getting requests for pickleball courts at the park.

Starting to mow trails.

Molded bucket swing for physically challenged kids has been installed.

Metro cut the chains to a infant/toddler swing after a 16 year old girl became stuck in it. In the process of ordering new chains.

## **Commons**

Covered up some graffiti (Posts by Greenspire & boardwalk).

Mountain Bike Sub Committee active with sign estimations & work bees.

Rescheduling walk through with DNR Rep. for grant application involving Phase 1 loop.

Greenspire had a work bee with students repairing some erosion and covering up graffiti (Mrs. Kris G.'s Class).

Moved two encampments out of Commons by Lot Q. Contact was made with CMH about the individual's property.

Secured lid at structure by North Long Lake Rd.

Contact with Copper Ridge about adjusting parking behind Surgery Center. West Front Primary Care is asking us to free up parking spots in their lot.

## **River East**

Phase 2 almost complete. Watering stations being installed the week of May 29<sup>th</sup>. Hydroseed completed along with irrigation, dog park fencing, and concrete sidewalks.

Removed two encampments with approx. four individuals with help from CPO's. Also assisted businesses on Keystone Rd.

Have been running remainder of materials for tree planting over to Buffalo Ridge trail from barn. Almost completed.

## **Boardman Valley**

Working on moving the damaged kiosk closer to the parking lot.

Working on updated agreement with TAPA and the pickleball courts. Only thing that is changing are the times for renting.

Unable to locate sick racoon near township border with NER.

## **Miller Creek**

Moved along three encampments.

Covered up graffiti at fishing platform & retrieved a tire from pond.

Repaired a section of trail that partially fell into creek from tree up-rooting.

Starting to mow and trim trailheads.

Picked up windblown trash.

Cleared a couple small trees that fell across trail.

## **Kid's Creek**

Contacted Engineer, Watershed, and CRA for best practices to Remedy the sediment flow towards pond from artesian spring.

Installed a turbidity curtain, along with straw bales, to slow the flow of sediment.



Oleson's Pond has started to clear up.

Fish stocking has been scheduled.

### **Buffalo Ridge Trail**

Almost all the trees are in. Just a few left to put in ground.

Mulch is almost completed too.

Received a water tank from Premier Outdoors to assist in watering newly planted trees that are stressed due to recent dry conditions.

### **Additional Information**

DNR Grant Application – Steve Hannon

Sub Committee Estimate for signage in the Mountain Bike Trail Area.

Submitted June 7, 2023

Derek Morton

Sean Kehoe

# Clerk's Report

For May 31, 2023

Submitted 6/8/2023

To The Garfield Township Board,

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line-Item Budget, which means that what is important is the final figure. Some line items may run over if the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of May in the General Fund, you will find that we had a total of \$176,540.89 Revenues and \$195,056.59 Expenditures. For the year we have a total of \$3,091,675.64 Revenues and 2,099,290.95 Expenditures.

If you have any questions or would like further clarification, please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

PERIOD ENDING 05/31/2023

| GL NUMBER                         | DESCRIPTION                             | 2023               |                | YTD BALANCE<br>05/31/2023 | ACTIVITY FOR<br>MONTH<br>05/31/2023 | AVAILABLE<br>BALANCE |
|-----------------------------------|---|--------------------|----------------|---------------------------|-------------------------------------|----------------------|
|                                   |   | ORIGINAL<br>BUDGET | AMENDED BUDGET |                           |                                     |                      |
| Fund 101 - GENERAL OPERATING FUND |   |                    |                |                           |                                     |                      |
| Revenues                          |   |                    |                |                           |                                     |                      |
| Dept 000                          |   |                    |                |                           |                                     |                      |
| 101-000-403.000                   | CURRENT REAL PROPERTY TAXES             | 2,294,418.00       | 2,294,418.00   | 1,925,850.98              | (873.52)                            | 368,567.02           |
| 101-000-407.000                   | DEL PERSONAL PROP TAXES                 | 500.00             | 500.00         | 0.00                      | 0.00                                | 500.00               |
| 101-000-412.000                   | SWAMP TAX COLLECTIONS                   | 50.00              | 50.00          | 0.00                      | 0.00                                | 50.00                |
| 101-000-414.000                   | Protested PRE Interest                  | 1,000.00           | 1,000.00       | 594.74                    | 396.34                              | 405.26               |
| 101-000-423.000                   | TRAILER PARK FEES                       | 9,000.00           | 9,000.00       | 3,817.00                  | 763.50                              | 5,183.00             |
| 101-000-441.000                   | Local Community Stabilization Share Tax | 45,000.00          | 45,000.00      | 33,907.88                 | 16,242.13                           | 11,092.12            |
| 101-000-445.000                   | PENALTIES & INT. ON TAXES               | 4,000.00           | 4,000.00       | 5,936.38                  | 0.00                                | (1,936.38)           |
| 101-000-476.000                   | BUILDING PERMITS                        | 200,000.00         | 200,000.00     | 120,820.00                | 81,813.00                           | 79,180.00            |
| 101-000-476.001                   | PLANNING FEES                           | 10,000.00          | 10,000.00      | 11,880.00                 | 3,300.00                            | (1,880.00)           |
| 101-000-476.002                   | MAINT INSPECTION FEES                   | 5,000.00           | 5,000.00       | 2,500.00                  | 0.00                                | 2,500.00             |
| 101-000-476.003                   | TREASURER FEES                          | 100.00             | 100.00         | 0.00                      | 0.00                                | 100.00               |
| 101-000-476.004                   | PARK USE FEES                           | 0.00               | 0.00           | 3,410.00                  | 990.00                              | (3,410.00)           |
| 101-000-476.005                   | ZONING FEES                             | 15,000.00          | 15,000.00      | 8,330.00                  | 2,140.00                            | 6,670.00             |
| 101-000-574.000                   | STATE SHARED REVENUE                    | 2,011,454.00       | 2,011,454.00   | 669,553.00                | 0.00                                | 1,341,901.00         |
| 101-000-574.001                   | STATE SHARED REV. - LIQUOR LA           | 18,500.00          | 18,500.00      | 371.25                    | 0.00                                | 18,128.75            |
| 101-000-574.002                   | EVIP DISTRIBUTION                       | 62,144.00          | 62,144.00      | 20,714.00                 | 0.00                                | 41,430.00            |
| 101-000-612.000                   | CHARGES FOR TOWNSHIP SERVICES           | 3,500.00           | 3,500.00       | 1,459.38                  | 570.00                              | 2,040.62             |
| 101-000-627.000                   | TAX COLLECTION FEES                     | 18,000.00          | 18,000.00      | 0.00                      | 0.00                                | 18,000.00            |
| 101-000-656.000                   | Ordinance Enforcement Fees              | 500.00             | 500.00         | 0.00                      | 0.00                                | 500.00               |
| 101-000-664.000                   | EARNED INTEREST                         | 40,000.00          | 40,000.00      | 59,053.46                 | 1,148.88                            | (19,053.46)          |
| 101-000-668.002                   | RENTS & ROYALTIES CABLE VIS             | 250,000.00         | 250,000.00     | 129,590.86                | 63,640.19                           | 120,409.14           |
| 101-000-668.003                   | RENTS & ROYALTIES CABLE EQUIP           | 22,000.00          | 22,000.00      | 12,440.72                 | 6,109.46                            | 9,559.28             |
| 101-000-670.000                   | UNREALIZED LOSS ON INVESTMENT           | 0.00               | 0.00           | 79,987.08                 | 0.00                                | (79,987.08)          |
| 101-000-673.000                   | SALE OF FIXED ASSETS                    | 50.00              | 50.00          | 0.00                      | 0.00                                | 50.00                |
| 101-000-676.000                   | REIMBURSEMENTS                          | 100.00             | 100.00         | 1,458.91                  | 300.91                              | (1,358.91)           |
| 101-000-676.001                   | Reimbursed Treasurer Legal Fees         | 100.00             | 100.00         | 0.00                      | 0.00                                | 100.00               |
| 101-000-676.003                   | Reimburse Essential Services (PILOT)    | 17,000.00          | 17,000.00      | 0.00                      | 0.00                                | 17,000.00            |
| 101-000-695.100                   | ALLOCATED FUND BALANCE                  | 51,163.36          | 51,163.36      | 0.00                      | 0.00                                | 51,163.36            |
| Total Dept 000                    |   | 5,078,579.36       | 5,078,579.36   | 3,091,675.64              | 176,540.89                          | 1,986,903.72         |
| TOTAL REVENUES                    |   |                    |                |                           |                                     |                      |
|                                   |   | 5,078,579.36       | 5,078,579.36   | 3,091,675.64              | 176,540.89                          | 1,986,903.72         |

Fund 101 - GENERAL OPERATING FUND:  
TOTAL REVENUES

1,986,903.72

PERIOD ENDING 05/31/2023

2023

| 2023            | 2023           |
|-----------------|----------------|
| ORIGINAL BUDGET | AMENDED BUDGET |

ACTIVITY FOR MONTH

YTD BALANCE 05/31/2023

AVAILABLE BALANCE

% BDGT USED

GL NUMBER DESCRIPTION

## Fund 101 - GENERAL OPERATING FUND

## Expenditures

## Dept 101 - TOWNBOARD

|                 |                               |           |           |           |           |           |       |
|-----------------|-------------------------------|-----------|-----------|-----------|-----------|-----------|-------|
| 101-101-701.100 | WAGES - TRUSTEE               | 13,750.00 | 13,750.00 | 4,200.00  | 650.00    | 9,550.00  | 30.55 |
| 101-101-701.101 | WAGES - FILE CLERK            | 44,925.89 | 44,925.89 | 17,280.00 | 3,456.00  | 27,645.89 | 38.46 |
| 101-101-701.102 | WAGES - TRUSTEE               | 13,750.00 | 13,750.00 | 4,700.00  | 1,000.00  | 9,050.00  | 34.18 |
| 101-101-701.103 | WAGES - TRUSTEE               | 13,750.00 | 13,750.00 | 4,825.00  | 975.00    | 8,925.00  | 35.09 |
| 101-101-701.104 | WAGES - TRUSTEE               | 13,750.00 | 13,750.00 | 3,800.00  | 750.00    | 9,950.00  | 27.64 |
| 101-101-701.105 | WAGES - OFFICE COORDINATOR    | 41,835.49 | 41,835.49 | 16,088.04 | 3,217.61  | 25,747.45 | 38.46 |
| 101-101-726.000 | SUPPLIES                      | 6,000.00  | 6,000.00  | 2,435.31  | 280.46    | 3,564.69  | 40.59 |
| 101-101-726.001 | POSTAGE                       | 10,000.00 | 10,000.00 | 4,572.68  | 2,015.48  | 5,427.32  | 45.73 |
| 101-101-726.002 | SUPPLIES - COPIER MAINTENANCE | 7,500.00  | 7,500.00  | 2,254.48  | 384.26    | 5,245.52  | 30.06 |
| 101-101-801.002 | LEGAL SERVICES - TOWNBOARD    | 10,000.00 | 10,000.00 | 445.50    | 0.00      | 9,554.50  | 4.46  |
| 101-101-801.004 | LEGAL -Tax Tribunal           | 10,000.00 | 10,000.00 | 0.00      | 0.00      | 10,000.00 | 0.00  |
| 101-101-802.000 | AUDIT AND ACCOUNTING          | 30,000.00 | 30,000.00 | 25,000.00 | 19,000.00 | 5,000.00  | 83.33 |
| 101-101-805.000 | CONTRACTED AND OTHER SERVICES | 7,500.00  | 7,500.00  | 1,721.89  | 912.50    | 5,778.11  | 22.96 |
| 101-101-860.000 | MILEAGE                       | 500.00    | 500.00    | 0.00      | 0.00      | 500.00    | 0.00  |
| 101-101-900.000 | PRINTING & PUBLISHING         | 3,500.00  | 3,500.00  | 1,431.05  | 0.00      | 2,068.95  | 40.89 |
| 101-101-901.000 | ADVERTISING                   | 7,500.00  | 7,500.00  | 2,125.00  | 102.30    | 5,375.00  | 28.33 |
| 101-101-960.000 | EDUCATION & TRAINING          | 4,000.00  | 4,000.00  | 38.27     | 38.27     | 3,961.73  | 0.96  |
| 101-101-965.101 | DUES & PUBLICATIONS -TOWNBOAR | 3,000.00  | 3,000.00  | 263.23    | 0.00      | 2,736.77  | 8.77  |
| 101-101-965.102 | DUES - MICHIGAN TOWNSHIP ASSO | 7,000.00  | 7,000.00  | 0.00      | 0.00      | 7,000.00  | 0.00  |

Total Dept 101 - TOWNBOARD

|            |            |           |           |            |       |
|------------|------------|-----------|-----------|------------|-------|
| 248,261.38 | 248,261.38 | 91,180.45 | 32,781.88 | 157,080.93 | 36.73 |
|------------|------------|-----------|-----------|------------|-------|

## Dept 171 - TOWNSHIP SUPERVISOR

|                 |                               |            |            |           |          |            |        |
|-----------------|-------------------------------|------------|------------|-----------|----------|------------|--------|
| 101-171-701.201 | WAGES - SUPERVISOR            | 90,610.39  | 90,610.39  | 34,850.20 | 6,970.04 | 55,760.19  | 38.46  |
| 101-171-701.202 | WAGES - APPRAISER II          | 47,716.86  | 47,716.86  | 18,352.00 | 3,670.40 | 29,364.86  | 38.46  |
| 101-171-701.203 | WAGES - GIS                   | 5,000.00   | 5,000.00   | 6,885.00  | 1,455.00 | (1,885.00) | 137.70 |
| 101-171-701.204 | WAGES - APPRAISER III         | 63,103.21  | 63,103.21  | 24,312.07 | 4,862.41 | 38,791.14  | 38.53  |
| 101-171-701.205 | WAGES - ASSESSOR              | 111,875.11 | 111,875.11 | 43,028.90 | 8,605.78 | 68,846.21  | 38.46  |
| 101-171-726.000 | SUPPLIES                      | 2,000.00   | 2,000.00   | 110.23    | 7.12     | 1,889.77   | 5.51   |
| 101-171-726.001 | POSTAGE                       | 3,500.00   | 3,500.00   | 3,818.90  | 0.00     | (318.90)   | 109.11 |
| 101-171-805.000 | CONTRACTED AND OTHER SERVICES | 32,500.00  | 32,500.00  | 13,976.25 | 0.00     | 18,523.75  | 43.00  |
| 101-171-860.200 | MILEAGE - SUPERVISOR          | 1,000.00   | 1,000.00   | 0.00      | 0.00     | 1,000.00   | 0.00   |
| 101-171-860.201 | MILEAGE - ASSESSOR            | 1,000.00   | 1,000.00   | 276.73    | 276.73   | 723.27     | 27.67  |
| 101-171-900.000 | PRINTING & PUBLISHING         | 3,000.00   | 3,000.00   | 2,789.75  | 0.00     | 210.25     | 92.99  |
| 101-171-901.000 | ADVERTISING                   | 500.00     | 500.00     | 49.31     | 0.00     | 450.69     | 9.86   |
| 101-171-960.000 | EDUCATION & TRAINING          | 7,750.00   | 7,750.00   | 1,416.91  | 237.63   | 6,333.09   | 18.28  |
| 101-171-960.200 | EDUCATION - SUPERVISOR        | 1,000.00   | 1,000.00   | 659.89    | 0.00     | 340.11     | 65.99  |
| 101-171-965.000 | DUES & PUBLICATIONS           | 4,000.00   | 4,000.00   | 365.03    | 0.00     | 3,634.97   | 9.13   |

Total Dept 171 - TOWNSHIP SUPERVISOR

|            |            |            |           |            |       |
|------------|------------|------------|-----------|------------|-------|
| 374,555.57 | 374,555.57 | 150,891.17 | 26,085.11 | 223,664.40 | 40.29 |
|------------|------------|------------|-----------|------------|-------|

## Dept 191 - ELECTIONS

|                 |                          |           |           |          |        |           |      |
|-----------------|--------------------------|-----------|-----------|----------|--------|-----------|------|
| 101-191-701.000 | WAGES                    | 40,000.00 | 40,000.00 | 2,278.50 | 147.00 | 37,721.50 | 5.70 |
| 101-191-726.000 | SUPPLIES                 | 10,000.00 | 10,000.00 | 150.03   | 76.12  | 9,849.97  | 1.50 |
| 101-191-726.001 | POSTAGE                  | 6,000.00  | 6,000.00  | 0.00     | 0.00   | 6,000.00  | 0.00 |
| 101-191-860.000 | MILEAGE                  | 200.00    | 200.00    | 0.00     | 0.00   | 200.00    | 0.00 |
| 101-191-901.000 | ADVERTISING              | 300.00    | 300.00    | 0.00     | 0.00   | 300.00    | 0.00 |
| 101-191-935.010 | MACHINE MAINTENANCE      | 3,000.00  | 3,000.00  | 0.00     | 0.00   | 3,000.00  | 0.00 |
| 101-191-935.015 | COMPUTER SUPPORT SYSTEMS | 5,000.00  | 5,000.00  | 0.00     | 0.00   | 5,000.00  | 0.00 |

Total Dept 191 - ELECTIONS

|           |           |          |        |           |      |
|-----------|-----------|----------|--------|-----------|------|
| 64,500.00 | 64,500.00 | 2,428.53 | 223.12 | 62,071.47 | 3.77 |
|-----------|-----------|----------|--------|-----------|------|



User: Lanie  
DB: Garfield

PERIOD ENDING 05/31/2023

| GL NUMBER                           | DESCRIPTION                | 2023<br>ORIGINAL<br>BUDGET | 2023<br>AMENDED BUDGET | YTD BALANCE<br>05/31/2023 | ACTIVITY FOR<br>MONTH<br>05/31/23 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|-------------------------------------|----------------------------|----------------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|
|                                     |                            |                            |                        |                           |                                   |                      |                |
| Fund 101 - GENERAL OPERATING FUND   |                            |                            |                        |                           |                                   |                      |                |
| Expenditures                        |                            |                            |                        |                           |                                   |                      |                |
| Dept 215 - TOWNSHIP CLERK           |                            |                            |                        |                           |                                   |                      |                |
| 101-215-701.300                     | WAGES - CLERK              | 90,610.39                  | 90,610.39              | 34,850.20                 | 6,970.04                          | 55,760.19            | 38.46          |
| 101-215-701.302                     | WAGES - DEPUTY CLERK       | 58,521.51                  | 58,521.51              | 22,508.30                 | 4,501.66                          | 36,013.21            | 38.46          |
| 101-215-701.303                     | WAGES - ACCOUNTANT         | 5,000.00                   | 5,000.00               | 0.00                      | 0.00                              | 5,000.00             | 0.00           |
| 101-215-701.304                     | WAGES - CLERK ASSISTANT    | 1,000.00                   | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-215-726.000                     | SUPPLIES                   | 1,500.00                   | 1,500.00               | 244.54                    | 0.00                              | 1,255.46             | 16.30          |
| 101-215-860.300                     | MILEAGE - CLERK            | 400.00                     | 400.00                 | 0.00                      | 0.00                              | 400.00               | 0.00           |
| 101-215-860.301                     | MILEAGE - DEPUTY CLERK     | 400.00                     | 400.00                 | 0.00                      | 0.00                              | 400.00               | 0.00           |
| 101-215-956.016                     | MISCELLANEOUS              | 500.00                     | 500.00                 | 0.00                      | 0.00                              | 500.00               | 0.00           |
| 101-215-960.000                     | EDUCATION & TRAINING       | 6,000.00                   | 6,000.00               | 3,043.77                  | 35.66                             | 2,956.23             | 50.73          |
| 101-215-965.000                     | DUES & PUBLICATIONS        | 700.00                     | 700.00                 | 20.00                     | 0.00                              | 680.00               | 2.86           |
| Total Dept 215 - TOWNSHIP CLERK     |                            | 164,631.90                 | 164,631.90             | 60,666.81                 | 11,507.36                         | 103,965.09           | 36.85          |
| Dept 247 - BOARD OF REVIEW          |                            |                            |                        |                           |                                   |                      |                |
| 101-247-701.400                     | WAGES - B OF R             | 1,500.00                   | 1,500.00               | 625.00                    | 0.00                              | 875.00               | 41.67          |
| 101-247-701.401                     | WAGES - B OF R             | 1,500.00                   | 1,500.00               | 0.00                      | 0.00                              | 1,500.00             | 0.00           |
| 101-247-701.402                     | WAGES - B OF R             | 1,500.00                   | 1,500.00               | 0.00                      | 0.00                              | 1,500.00             | 0.00           |
| 101-247-701.403                     | WAGES - B OF R             | 1,500.00                   | 1,500.00               | 1,250.00                  | 0.00                              | 250.00               | 83.33          |
| 101-247-960.000                     | EDUCATION & TRAINING       | 200.00                     | 200.00                 | 0.00                      | 0.00                              | 200.00               | 0.00           |
| Total Dept 247 - BOARD OF REVIEW    |                            | 6,200.00                   | 6,200.00               | 1,875.00                  | 0.00                              | 4,325.00             | 30.24          |
| Dept 253 - TOWNSHIP TREASURER       |                            |                            |                        |                           |                                   |                      |                |
| 101-253-701.500                     | WAGES - TREASURER          | 90,610.69                  | 90,610.69              | 34,850.20                 | 6,970.04                          | 55,760.49            | 38.46          |
| 101-253-701.501                     | WAGES - ASSISTANT          | 5,000.00                   | 5,000.00               | 0.00                      | 0.00                              | 5,000.00             | 0.00           |
| 101-253-701.502                     | WAGES - DEPUTY TREASURER   | 58,521.51                  | 58,521.51              | 22,508.30                 | 4,501.66                          | 36,013.21            | 38.46          |
| 101-253-726.000                     | SUPPLIES                   | 2,500.00                   | 2,500.00               | 335.95                    | 0.00                              | 2,164.05             | 13.44          |
| 101-253-726.001                     | POSTAGE                    | 6,000.00                   | 6,000.00               | 0.00                      | 0.00                              | 6,000.00             | 0.00           |
| 101-253-801.000                     | LEGAL SERVICES             | 3,000.00                   | 3,000.00               | 1,318.00                  | 640.50                            | 1,682.00             | 43.93          |
| 101-253-809.000                     | Bank Fees                  | 300.00                     | 300.00                 | 0.00                      | 0.00                              | 300.00               | 0.00           |
| 101-253-860.500                     | MILEAGE - TREASURER        | 700.00                     | 700.00                 | 0.00                      | 0.00                              | 700.00               | 0.00           |
| 101-253-860.501                     | MILEAGE - DEPUTY TREASURER | 500.00                     | 500.00                 | 138.08                    | 138.08                            | 361.92               | 27.62          |
| 101-253-900.000                     | PRINTING & PUBLISHING      | 2,000.00                   | 2,000.00               | 0.00                      | 0.00                              | 2,000.00             | 0.00           |
| 101-253-901.000                     | ADVERTISING                | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 101-253-960.000                     | EDUCATION & TRAINING       | 4,500.00                   | 4,500.00               | 1,499.63                  | 76.55                             | 3,000.37             | 33.33          |
| 101-253-965.000                     | DUES & PUBLICATIONS        | 500.00                     | 500.00                 | 0.00                      | 0.00                              | 500.00               | 0.00           |
| Total Dept 253 - TOWNSHIP TREASURER |                            | 174,232.20                 | 174,232.20             | 60,650.16                 | 12,326.83                         | 113,582.04           | 34.81          |

User: Lanie  
DB: Garfield

PERIOD ENDING 05/31/2023

| GL NUMBER                                    | DESCRIPTION                   | 2023               |                | YTD BALANCE<br>05/31/2023 | ACTIVITY FOR<br>MONTH<br>05/31/23 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|--|-------------------------------|--------------------|----------------|---------------------------|-----------------------------------|----------------------|----------------|
|  |                               | ORIGINAL<br>BUDGET | AMENDED BUDGET |                           |                                   |                      |                |
| Fund 101 - GENERAL OPERATING FUND            |                               |                    |                |                           |                                   |                      |                |
| Expenditures                                 |                               |                    |                |                           |                                   |                      |                |
| 101-265-920.602                              | WATER / SEWER                 | 6,000.00           | 6,000.00       | 631.72                    | 166.28                            | 5,368.28             | 10.53          |
| 101-265-920.603                              | LIGHTS BUILDING               | 14,000.00          | 14,000.00      | 3,725.84                  | 1,009.90                          | 10,274.16            | 26.61          |
| 101-265-935.601                              | SNOW PLOWING                  | 10,000.00          | 10,000.00      | 5,350.00                  | 0.00                              | 4,650.00             | 53.50          |
| 101-265-935.602                              | LAWN MAINTENANCE              | 10,000.00          | 10,000.00      | 1,354.65                  | 1,354.65                          | 8,645.35             | 13.55          |
| 101-265-935.603                              | CLEANING SERVICE              | 28,000.00          | 28,000.00      | 5,400.00                  | 1,350.00                          | 22,600.00            | 19.29          |
| 101-265-935.604                              | RUBBISH REMOVAL               | 1,200.00           | 1,200.00       | 614.00                    | 122.80                            | 586.00               | 51.17          |
| 101-265-935.605                              | BUILDING REPAIR               | 10,000.00          | 10,000.00      | 0.00                      | 0.00                              | 10,000.00            | 0.00           |
| 101-265-935.606                              | ELECTRONIC PROTECTION SYSTEM  | 1,500.00           | 1,500.00       | 752.77                    | 0.00                              | 747.23               | 50.18          |
| 101-265-935.608                              | MAINTENANCE-OTHER             | 20,000.00          | 20,000.00      | 2,569.64                  | 1,915.38                          | 17,430.36            | 12.85          |
| Total Dept 265 - TOWNSHIP HALL               |                               | 134,800.00         | 134,800.00     | 33,279.54                 | 7,741.71                          | 101,520.46           | 24.69          |
| Dept 301 - POLICE SERVICES                   |                               |                    |                |                           |                                   |                      |                |
| 101-301-830.000                              | POLICE CONTRACT               | 1,600,000.00       | 1,600,000.00   | 364,834.39                | 0.00                              | 1,235,165.61         | 22.80          |
| Total Dept 301 - POLICE SERVICES             |                               | 1,600,000.00       | 1,600,000.00   | 364,834.39                | 0.00                              | 1,235,165.61         | 22.80          |
| Dept 371 - TOWNSHIP BUILDING INSPECTOR       |                               |                    |                |                           |                                   |                      |                |
| 101-371-701.702                              | WAGES BUILDING ASSISTANT      | 18,926.50          | 18,926.50      | 7,430.39                  | 1,486.08                          | 11,496.11            | 39.26          |
| 101-371-701.703                              | WAGES - BUILDING OFFICIAL     | 93,634.42          | 93,634.42      | 36,013.20                 | 7,202.64                          | 57,621.22            | 38.46          |
| 101-371-701.704                              | WAGES - BUILDING INSPECTOR    | 27,552.50          | 27,552.50      | 8,325.68                  | 1,393.14                          | 19,226.82            | 30.22          |
| 101-371-701.705                              | WAGES - CONSTRUCTION BOARD    | 1,000.00           | 1,000.00       | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-371-701.706                              | WAGES - BUILDING INTERN       | 10,000.00          | 10,000.00      | 0.00                      | 0.00                              | 10,000.00            | 0.00           |
| 101-371-701.707                              | WAGES-SOIL & EROSION          | 1,000.00           | 1,000.00       | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-371-726.000                              | SUPPLIES                      | 1,000.00           | 1,000.00       | 715.51                    | 0.00                              | 284.49               | 71.55          |
| 101-371-960.000                              | EDUCATION & TRAINING          | 1,000.00           | 1,000.00       | 190.00                    | 0.00                              | 810.00               | 19.00          |
| 101-371-965.000                              | DUES & PUBLICATIONS           | 1,000.00           | 1,000.00       | 345.00                    | 0.00                              | 655.00               | 34.50          |
| Total Dept 371 - TOWNSHIP BUILDING INSPECTOR |                               | 155,113.42         | 155,113.42     | 53,019.78                 | 10,081.86                         | 102,093.64           | 34.18          |
| Dept 400 - PLANNING COMMISSION               |                               |                    |                |                           |                                   |                      |                |
| 101-400-701.800                              | WAGES - PLANNING              | 3,200.00           | 3,200.00       | 1,125.00                  | 375.00                            | 2,075.00             | 35.16          |
| 101-400-701.801                              | WAGES - PLANNING              | 3,200.00           | 3,200.00       | 1,250.00                  | 375.00                            | 1,950.00             | 39.06          |
| 101-400-701.802                              | WAGES - PLANNING              | 3,200.00           | 3,200.00       | 1,000.00                  | 250.00                            | 2,200.00             | 31.25          |
| 101-400-701.804                              | WAGES - PLANNING              | 3,200.00           | 3,200.00       | 1,000.00                  | 125.00                            | 2,200.00             | 31.25          |
| 101-400-701.805                              | WAGES - PLANNING              | 3,200.00           | 3,200.00       | 1,125.00                  | 250.00                            | 2,075.00             | 35.16          |
| 101-400-701.806                              | WAGES - PLANNING              | 3,200.00           | 3,200.00       | 1,000.00                  | 125.00                            | 2,200.00             | 31.25          |
| 101-400-701.808                              | WAGES - PLANNING              | 3,200.00           | 3,200.00       | 1,375.00                  | 375.00                            | 1,825.00             | 42.97          |
| 101-400-801.000                              | LEGAL SERVICES                | 25,000.00          | 25,000.00      | 0.00                      | 0.00                              | 25,000.00            | 0.00           |
| 101-400-805.000                              | CONTRACTED AND OTHER SERVICES | 6,000.00           | 6,000.00       | 616.50                    | 170.75                            | 5,383.50             | 10.28          |
| 101-400-900.000                              | PRINTING & PUBLISHING         | 1,000.00           | 1,000.00       | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-400-901.000                              | ADVERTISING                   | 2,000.00           | 2,000.00       | 382.25                    | 160.60                            | 1,617.75             | 19.11          |
| 101-400-960.000                              | EDUCATION & TRAINING          | 2,000.00           | 2,000.00       | 80.00                     | 80.00                             | 1,920.00             | 4.00           |
| 101-400-965.000                              | DUES & PUBLICATIONS           | 1,000.00           | 1,000.00       | 725.00                    | 0.00                              | 275.00               | 72.50          |

User: Lanie  
DB: Garfield

PERIOD ENDING 05/31/2023

| GL NUMBER                                 | DESCRIPTION                       | 2023               |                        | YTD BALANCE<br>05/31/2023 | ACTIVITY FOR<br>MONTH<br>05/31/23 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|---|-----------------------------------|--------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|
|   |                                   | ORIGINAL<br>BUDGET | 2023<br>AMENDED BUDGET |                           |                                   |                      |                |
| Fund 101 - GENERAL OPERATING FUND         |                                   |                    |                        |                           |                                   |                      |                |
| Expenditures                              |                                   |                    |                        |                           |                                   |                      |                |
| 101-401-726.000                           | SUPPLIES                          | 1,000.00           | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-401-860.900                           | MILEAGE - TOWNSHIP PLANNER        | 300.00             | 300.00                 | 0.00                      | 0.00                              | 300.00               | 0.00           |
| 101-401-860.901                           | MILEAGE - DEPUTY PLANNER          | 300.00             | 300.00                 | 0.00                      | 0.00                              | 300.00               | 0.00           |
| 101-401-900.000                           | PRINTING & PUBLISHING             | 2,000.00           | 2,000.00               | 0.00                      | 0.00                              | 2,000.00             | 0.00           |
| 101-401-960.000                           | EDUCATION & TRAINING              | 5,000.00           | 5,000.00               | 0.00                      | 0.00                              | 5,000.00             | 0.00           |
| 101-401-965.000                           | DUES & PUBLICATIONS               | 1,000.00           | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| Total Dept 401 - TOWNSHIP PLANNER         |                                   | 181,063.28         | 181,063.28             | 63,790.26                 | 12,789.88                         | 117,273.02           | 35.23          |
| Dept 410 - ZONING BOARD OF APPEALS        |                                   |                    |                        |                           |                                   |                      |                |
| 101-410-701.001                           | WAGES - ZONING                    | 1,200.00           | 1,200.00               | 125.00                    | 0.00                              | 1,075.00             | 10.42          |
| 101-410-701.002                           | WAGES - ZONING                    | 1,200.00           | 1,200.00               | 125.00                    | 0.00                              | 1,075.00             | 10.42          |
| 101-410-701.003                           | WAGES - ZONING                    | 1,200.00           | 1,200.00               | 125.00                    | 0.00                              | 1,075.00             | 10.42          |
| 101-410-701.004                           | WAGES - ZONING                    | 1,200.00           | 1,200.00               | 125.00                    | 0.00                              | 1,075.00             | 10.42          |
| 101-410-701.005                           | WAGES - ZONING                    | 1,200.00           | 1,200.00               | 125.00                    | 0.00                              | 1,075.00             | 10.42          |
| 101-410-801.000                           | LEGAL SERVICES                    | 10,000.00          | 10,000.00              | 32.96                     | 0.00                              | 9,967.04             | 0.33           |
| 101-410-805.000                           | CONTRACTED AND OTHER SERVICES     | 1,000.00           | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-410-901.000                           | ADVERTISING                       | 2,000.00           | 2,000.00               | 0.00                      | 0.00                              | 2,000.00             | 0.00           |
| 101-410-960.000                           | EDUCATION & TRAINING              | 1,000.00           | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| Total Dept 410 - ZONING BOARD OF APPEALS  |                                   | 20,000.00          | 20,000.00              | 657.96                    | 0.00                              | 19,342.04            | 3.29           |
| Dept 412 - ZONING ADMINISTRATOR           |                                   |                    |                        |                           |                                   |                      |                |
| 101-412-701.601                           | WAGES - ZONING ADMINISTRATOR      | 63,203.23          | 63,203.23              | 24,308.90                 | 4,861.78                          | 38,894.33            | 38.46          |
| 101-412-701.602                           | WAGES - ZONING CODE ENFORCER      | 29,756.27          | 29,756.27              | 11,444.01                 | 2,288.80                          | 18,312.26            | 38.46          |
| 101-412-701.603                           | WAGES ZONING ASSISTANT            | 14,684.23          | 14,684.23              | 5,572.81                  | 1,114.54                          | 9,111.42             | 37.95          |
| 101-412-701.604                           | WAGES -ZONING CODE ENFORCER       | 23,635.87          | 23,635.87              | 9,092.00                  | 1,818.40                          | 14,543.87            | 38.47          |
| 101-412-701.606                           | WAGES -ZONING INTERN              | 5,000.00           | 5,000.00               | 0.00                      | 0.00                              | 5,000.00             | 0.00           |
| 101-412-726.000                           | SUPPLIES                          | 1,000.00           | 1,000.00               | 367.90                    | 0.00                              | 632.10               | 36.79          |
| 101-412-860.601                           | MILEAGE - ZONING ADMIN            | 150.00             | 150.00                 | 0.00                      | 0.00                              | 150.00               | 0.00           |
| 101-412-860.602                           | MILEAGE - DEPT ZONING             | 150.00             | 150.00                 | 0.00                      | 0.00                              | 150.00               | 0.00           |
| 101-412-960.000                           | EDUCATION & TRAINING              | 2,000.00           | 2,000.00               | 0.00                      | 0.00                              | 2,000.00             | 0.00           |
| 101-412-965.000                           | DUES & PUBLICATIONS               | 500.00             | 500.00                 | 0.00                      | 0.00                              | 500.00               | 0.00           |
| Total Dept 412 - ZONING ADMINISTRATOR     |                                   | 140,079.60         | 140,079.60             | 50,785.62                 | 10,083.52                         | 89,293.98            | 36.25          |
| Dept 448 - STREET LIGHTS - TOWNSHIP       |                                   |                    |                        |                           |                                   |                      |                |
| 101-448-920.005                           | STREET LIGHTS TOWNSHIP            | 96,000.00          | 96,000.00              | 21,285.57                 | 4,682.14                          | 74,714.43            | 22.17          |
| Total Dept 448 - STREET LIGHTS - TOWNSHIP |                                   | 96,000.00          | 96,000.00              | 21,285.57                 | 4,682.14                          | 74,714.43            | 22.17          |
| Dept 747 - COMMUNITY PROMOTIONS           |                                   |                    |                        |                           |                                   |                      |                |
| 101-747-880.003                           | COM. PROM. - ECONOMIC DEVELOPMENT | 1,000.00           | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-747-880.004                           | COM. PROM. - TC-TALUS             | 3,000.00           | 3,000.00               | 3,000.00                  | 0.00                              | 0.00                 | 100.00         |
| 101-747-880.007                           | COM. PROM. - COMMUNITY AWAREN     | 20,000.00          | 20,000.00              | 1,500.00                  | 1,500.00                          | 18,500.00            | 7.50           |
| 101-747-880.008                           | COM. PROM. - CONTRACTED SERVI     | 50.00              | 50.00                  | 0.00                      | 0.00                              | 50.00                | 0.00           |
| 101-747-880.009                           | COM. PROM. - TREE CARE            | 1,000.00           | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 101-747-880.011                           | COM. PROM. - P.E.G.               | 100,000.00         | 100,000.00             | 21,623.48                 | 0.00                              | 78,376.52            | 21.62          |
| Total Dept 747 - COMMUNITY PROMOTIONS     |                                   | 125,050.00         | 125,050.00             | 26,123.48                 | 1,500.00                          | 98,926.52            | 20.89          |

User: Lanie  
DB: Garfield

PERIOD ENDING 05/31/2023

2023

ACTIVITY FOR  
MONTHAVAILABLE  
BALANCE

| GL NUMBER | DESCRIPTION | 2023               |                | YTD BALANCE<br>05/31/2023 | ACTIVITY FOR<br>MONTH<br>05/31/23 | % BDT<br>USED |
|-----------|-------------|--------------------|----------------|---------------------------|-----------------------------------|---------------|
|           |             | ORIGINAL<br>BUDGET | AMENDED BUDGET |                           |                                   |               |

## Fund 101 - GENERAL OPERATING FUND

## Expenditures

## Dept 806 - TOWNSHIP VEHICLES

|                 |                  |          |          |        |        |          |       |
|-----------------|------------------|----------|----------|--------|--------|----------|-------|
| 101-806-862.000 | GAS & CAR WASHES | 3,000.00 | 3,000.00 | 770.92 | 239.99 | 2,229.08 | 25.70 |
| 101-806-863.000 | OIL CHANGES      | 500.00   | 500.00   | 251.31 | 0.00   | 248.69   | 50.26 |
| 101-806-864.000 | MISCELLANEOUS    | 1,500.00 | 1,500.00 | 0.00   | 0.00   | 1,500.00 | 0.00  |

## Total Dept 806 - TOWNSHIP VEHICLES

|  |  |          |          |          |        |          |       |
|--|--|----------|----------|----------|--------|----------|-------|
|  |  | 5,000.00 | 5,000.00 | 1,022.23 | 239.99 | 3,977.77 | 20.44 |
|--|--|----------|----------|----------|--------|----------|-------|

## Dept 851 - EMPLOYEE BENEFITS &amp; INSURANCES

|                 |                             |            |            |            |           |            |        |
|-----------------|-----------------------------|------------|------------|------------|-----------|------------|--------|
| 101-851-701.000 | WAGES                       | 9,100.00   | 9,100.00   | 3,750.60   | 750.12    | 5,349.40   | 41.22  |
| 101-851-701.027 | UNEMPLOYMENT                | 4,000.00   | 4,000.00   | 0.00       | 0.00      | 4,000.00   | 0.00   |
| 101-851-873.001 | John Hancock 403B           | 130,000.00 | 130,000.00 | 119,648.00 | 0.00      | 10,352.00  | 92.04  |
| 101-851-873.010 | SOCIAL SECURITY - EMPLOYER  | 95,000.00  | 95,000.00  | 35,986.79  | 7,116.35  | 59,013.21  | 37.88  |
| 101-851-873.020 | VACATION & PERSONAL PAYOUT  | 1,000.00   | 1,000.00   | 1,156.15   | 0.00      | (156.15)   | 115.62 |
| 101-851-873.030 | INSURANCE - EMPLOYEE HEALTH | 430,000.00 | 430,000.00 | 262,618.12 | 54,362.48 | 167,381.88 | 61.07  |
| 101-851-873.040 | INSURANCE - EMPLOYEE LIFE   | 10,000.00  | 10,000.00  | 3,381.34   | 337.91    | 6,618.66   | 33.81  |
| 101-851-912.001 | INSURANCE - LIABILITY       | 16,743.00  | 16,743.00  | 16,743.00  | 0.00      | 0.00       | 100.00 |
| 101-851-912.002 | INSURANCE - WORKMENS COMP.  | 10,000.00  | 10,000.00  | 6,975.00   | 0.00      | 3,025.00   | 69.75  |

## Total Dept 851 - EMPLOYEE BENEFITS &amp; INSURANCES

|  |  |            |            |            |           |            |       |
|--|--|------------|------------|------------|-----------|------------|-------|
|  |  | 705,843.00 | 705,843.00 | 450,259.00 | 62,566.86 | 255,584.00 | 63.79 |
|--|--|------------|------------|------------|-----------|------------|-------|

## Dept 900 - CAPITAL OUTLAY

|                 |                               |            |            |      |      |            |      |
|-----------------|-------------------------------|------------|------------|------|------|------------|------|
| 101-900-970.001 | CAPITAL OUTLAY - ELECTIONS    | 2,500.00   | 2,500.00   | 0.00 | 0.00 | 2,500.00   | 0.00 |
| 101-900-970.002 | CAPITAL OUTLAY - TOWNSHIP HAL | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |
| 101-900-970.003 | CAPITAL OUTLAY - COMPUTER     | 15,000.00  | 15,000.00  | 0.00 | 0.00 | 15,000.00  | 0.00 |
| 101-900-970.004 | CAPITAL OUTLAY - VEHICLES     | 30,000.00  | 30,000.00  | 0.00 | 0.00 | 30,000.00  | 0.00 |

## Total Dept 900 - CAPITAL OUTLAY

|  |  |            |            |      |      |            |      |
|--|--|------------|------------|------|------|------------|------|
|  |  | 147,500.00 | 147,500.00 | 0.00 | 0.00 | 147,500.00 | 0.00 |
|--|--|------------|------------|------|------|------------|------|

## Dept 965 - TRANSFERS TO OTHER FUNDS

|                 |                            |            |            |            |      |      |        |
|-----------------|----------------------------|------------|------------|------------|------|------|--------|
| 101-965-990.206 | TRANSFER TO #206 FIRE FUND | 153,845.10 | 153,845.10 | 153,845.10 | 0.00 | 0.00 | 100.00 |
| 101-965-990.308 | TRANSFERS TO #308 PARK SYS | 478,503.91 | 478,503.91 | 478,503.91 | 0.00 | 0.00 | 100.00 |

## Total Dept 965 - TRANSFERS TO OTHER FUNDS

|  |  |            |            |            |      |      |        |
|--|--|------------|------------|------------|------|------|--------|
|  |  | 632,349.01 | 632,349.01 | 632,349.01 | 0.00 | 0.00 | 100.00 |
|--|--|------------|------------|------------|------|------|--------|

## TOTAL EXPENDITURES

|  |  |              |              |              |            |              |       |
|--|--|--------------|--------------|--------------|------------|--------------|-------|
|  |  | 5,079,579.36 | 5,079,579.36 | 2,099,290.95 | 195,056.59 | 2,980,288.41 | 41.33 |
|--|--|--------------|--------------|--------------|------------|--------------|-------|

## Fund 101 - GENERAL OPERATING FUND:

|                    |  |              |              |              |            |              |       |
|--------------------|--|--------------|--------------|--------------|------------|--------------|-------|
| TOTAL EXPENDITURES |  | 5,079,579.36 | 5,079,579.36 | 2,099,290.95 | 195,056.59 | 2,980,288.41 | 41.33 |
|--------------------|--|--------------|--------------|--------------|------------|--------------|-------|

## EXPENDITURE REPORT FOR GARFIELD TOWNSHIP

Page: 1/1

User: Lanie  
DB: Garfield

PERIOD ENDING 05/31/2023

| GL NUMBER                                       | DESCRIPTION                   | 2023<br>ORIGINAL<br>BUDGET | 2023<br>AMENDED BUDGET | YTD BALANCE<br>05/31/2023 | ACTIVITY FOR<br>MONTH<br>05/31/23 | AVAILABLE<br>BALANCE | % BDGT<br>USED |
|---|-------------------------------|----------------------------|------------------------|---------------------------|-----------------------------------|----------------------|----------------|
|   |                               |                            |                        |                           |                                   |                      |                |
| Fund 308 - PARK SYSTEM FUND                     |                               |                            |                        |                           |                                   |                      |                |
| Expenditures                                    |                               |                            |                        |                           |                                   |                      |                |
| Dept 000  |                               |                            |                        |                           |                                   |                      |                |
| 308-000-701.905                                 | WAGES - REC BOARD             | 5,200.00                   | 5,200.00               | 2,750.00                  | 625.00                            | 2,450.00             | 52.88          |
| 308-000-701.906                                 | Parks Steward                 | 29,765.27                  | 29,765.27              | 11,444.01                 | 2,288.80                          | 18,321.26            | 38.45          |
| 308-000-701.907                                 | Park Steward 2                | 23,635.87                  | 23,635.87              | 9,092.00                  | 1,818.40                          | 14,543.87            | 38.47          |
| 308-000-801.000                                 | LEGAL SERVICES                | 1,000.00                   | 1,000.00               | 0.00                      | 0.00                              | 1,000.00             | 0.00           |
| 308-000-805.000                                 | CONTRACTED AND OTHER SERVICES | 71,080.00                  | 71,080.00              | 17,527.92                 | 4,716.07                          | 53,552.08            | 24.66          |
| 308-000-864.000                                 | MISCELLANEOUS                 | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-880.001                                 | COM. PROM. - SILVER LAKE PARK | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-880.006                                 | COM. PROM. - BVNP (YMCA)      | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-880.008                                 | COM. PROM. - Cont. Serv GTCD  | 5,000.00                   | 5,000.00               | 0.00                      | 0.00                              | 5,000.00             | 0.00           |
| 308-000-880.012                                 | COM. PROM. - GT COMMONS       | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-880.013                                 | COM. PROM. - BOARDMAN RIVER   | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-880.014                                 | COM. PROM. - MILLER CREEK     | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-880.016                                 | COM. PROM. - KIDS CREEK PARK  | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-880.019                                 | RIVER EAST RECREATION AREA    | 100.00                     | 100.00                 | 0.00                      | 0.00                              | 100.00               | 0.00           |
| 308-000-890.000                                 | CONTINGENCIES                 | 2,872.77                   | 2,872.77               | 0.00                      | 0.00                              | 2,872.77             | 0.00           |
| 308-000-935.000                                 | MAINTENANCE - MISC, EQUIP     | 25,000.00                  | 25,000.00              | 1,939.49                  | 1,118.61                          | 23,060.51            | 7.76           |
| 308-000-970.000                                 | CAPITAL OUTLAY                | 474,000.00                 | 474,000.00             | 82,607.35                 | 79,943.35                         | 391,392.65           | 17.43          |
| Total Dept 000                                  |                               | 638,353.91                 | 638,353.91             | 125,360.77                | 90,510.23                         | 512,993.14           | 19.64          |
| Dept 851 - EMPLOYEE BENEFITS & INSURANCES       |                               |                            |                        |                           |                                   |                      |                |
| 308-851-873.010                                 | SOCIAL SECURITY - EMPLOYER    | 5,150.00                   | 5,150.00               | 1,756.04                  | 356.83                            | 3,393.96             | 34.10          |
| Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES |                               | 5,150.00                   | 5,150.00               | 1,756.04                  | 356.83                            | 3,393.96             | 34.10          |
| TOTAL EXPENDITURES                              |                               | 643,503.91                 | 643,503.91             | 127,116.81                | 90,867.06                         | 516,387.10           | 19.75          |
| Fund 308 - PARK SYSTEM FUND:                    |                               |                            |                        |                           |                                   |                      |                |
| TOTAL EXPENDITURES                              |                               | 643,503.91                 | 643,503.91             | 127,116.81                | 90,867.06                         | 516,387.10           | 19.75          |