

**CHARTER TOWNSHIP OF GARFIELD  
TOWNSHIP BOARD MEETING**

Tuesday, November 15, 2022 at 6:00pm  
Garfield Township Hall  
3848 Veterans Drive  
Traverse City, MI 49684  
Ph: (231) 941-1620

**AMENDED AGENDA**

**ORDER OF BUSINESS**

**Call meeting to order  
Pledge of Allegiance  
Roll call of Board Members**

**1. Public Comment**

**Public Comment Guidelines:**

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

**2. Review and approval of the Amended Agenda - Conflict of Interest**

**3. Consent Calendar**

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – October 11, 2022 Regular meeting  
October 25, 2022 Budget meeting  
(Recommend Approval)

b. Bills -

(i) General Fund \$190,882.88  
(Recommend Approval)

(ii) Gourdie-Fraser  
Developer's Escrow Fund – Storm Water Reviews, Utility Plan Review,  
Oversight & Closeout \$17,833.38  
General Utilities 1,355.00  

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**Total** **\$19,188.38**

(Recommend Approval)

- c. MTT Update (Receive and File)
- d. Consideration of request to add delinquent special assessments to the winter tax roll (Recommend Approval)
- e. Consideration of Resolution 2022-25-T approving financial institutions which the Township Treasurer will do business with in 2023 (Recommend Approval)
- f. Consideration of Contractor's Application for Payment No. 8 to Grand Traverse Construction for Township roof (Recommend Approval)
- g. Consideration of Contractor's Application for Payment 4-Final to Elmer's for Cedar Run PRV (Recommend Approval)
- h. Consideration of Cedar Run PRV – Close-out and Turnover Documents (Recommend Approval)
- i. Consideration of a request from Project Feed the Kids for a Charitable Gaming License, Resolution 2022-28-T (Recommend Approval)

**4. Items removed from the Consent Calendar**

**5. Correspondence**

- a. Letter of Apology to the Township Clerk from Steven Duell
- b. Correspondence regarding Stormwater Drainage, Eaglehurst Estates Subdivision

**6. Reports**

- a. Construction Report
- b. Sheriff's Report
- c. GT Metro Fire Report
- d. MMR Report
- e. Planning Department Report for November 2022
- f. Parks & Rec Report
- g. Treasurer's Report
- h. Clerk's Report
- i. Supervisor's Report

**7. Unfinished Business**

- a. Consideration of Resolution 2022-27-T, a resolution concurring with the Redevelopment Brownfield Plan of the former Kmart

**8. New Business**

- a. Consideration of Resolution 2022-26-T, a resolution approving financing for Fire Truck Purchase
- b. Consideration of contracting with the Road Commission for an estimate on repaving Jefferson Avenue

**9. Public Comment**

10. **Other Business**

11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620.

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**October 11, 2022**

The Town Board Meeting was called to order at the Garfield Township Hall on October 11, 2022 at 6:00p.m.

**Pledge of Allegiance**

**Roll Call of Board Members**

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Staff Present: John Sych, Planning Director

**1. Public Comment (6:01)**

Erik Falcon of Sunset Lane commented on the upcoming millage for BATA.

**2. Review and Approval of the Agenda - Conflict of Interest (6:04)**

*Schmuckal moved and Barsheff seconded to approve the amended agenda as presented.*

*Yeas: Schmuckal, Barsheff, Agostinelli, Duell, McManus, Macomber, Korn  
 Nays: None*

**3. Consent Calendar (6:05)**

**a. Minutes**

September 13, 2022 Regular Board Meeting  
 September 21, Special Budget Meeting  
 (Recommend Approval)

**b. Bills**

<b>i.</b>	General Fund	\$443,578.53
<b>ii.</b>	Gourdie-Fraser Developer's Escrow Fund – Storm Water Reviews, Utility Plan Review, Oversight and Private Road Review	\$ 14,689.13
	General Utilities	10,201.50
	<u>Total</u>	<u>\$ 24,890.63</u>

(Recommend Approval)

**c. MTT Update (Receive and File)**

**d. Consideration of Contractor's Applications for Payment No. 3 to Elmer's for Cedar Run PRV (Recommend Approval)**

- e. **Consideration of Contractor’s Application for Payment No. 7 to Grand Traverse Construction for Township roof (Recommend Approval)**
- f. **Consideration of Amended Resolution 2022-05-T, for Chef Lady Tavern License updating the address – suite number (Recommend Approval)**
- g. **Consideration of Resolution 2022-22-T, a resolution recommending approval of New Resort B-Hotel and SDM liquor licenses for Traverse Tru B&W LLC (Recommend Approval)**
- h. **Highlighted list of Board Appointments expiring December 31, 2022 (Receive and File)**

Board members removed consent item G and placed it under agenda item #4.

*Agostinelli moved and Barsheff seconded to approve the consent calendar as amended.*

*Yeas: Agostinelli, Barsheff, Schmuckal, Macomber, McManus, Duell, Korn  
Nays: None*

**4. Items Removed from the Consent Calendar (6:07)**

- a. **Consideration of Resolution 2022-22-T, a resolution recommending approval of New Resort B-Hotel and SDM liquor licenses for Traverse Tru B&W LLC (Recommend Approval)**

Board members asked questions regarding the application.

*McManus moved and Schmuckal seconded to adopt Resolution 2022-22-T, a resolution recommending approval of New Resort B-Hotel and SDM liquor licenses for Traverse Tru B&W LLC.*

*Yeas: McManus, Schmuckal, Agostinelli, Barsheff, Macomber, Duell, Korn  
Nays: None*

**5. Correspondence (6:09)**

- a. Letter from Northwest Education Services dated September 22, 2022
- b. Letter from John Edgecomb dated September 22, 2022.

**6. Reports**

- a. **County Commissioner’s Report (6:11)**  
County Commissioner Brad Jewett reported that the county has entered into a memorandum of understanding with Community Mental Health for

services. The Board of Commissioners authorized the administration to prepare an RPF for a facilities master plan. The deadline for entities to submit applications for ARPA funding to the county is October 31<sup>st</sup>. Millages for the COA, Senior Center, Veterans Administration, Animal Control and BATA will appear on the ballot this November.

**b. Construction Report (6:16)**

Engineer Jennifer Graham reported Cedar Run water main went out for bid and is on hold for other funding sources. The NorthWest tank project is complete and operating as intended. She added that the Silver Lake Sewer Extension is ready for permits and she is working with staff on county ARPA fund submittals. Graham is also performing several plan reviews.

**c. Sheriff's Report (6:19)**

Lt. Brinks reviewed statistics for the month of September 2022. He also gave third quarter statistics. Fraud classes are beginning and he hopes to have good attendance.

**d. Planning Department Report for October 2022 (6:21)**

Planning Director John Sych highlighted developments coming to the township. Planning staff is awaiting the draft for the Commons Area and will present it to the public. Staff is also updating the Parks and Rec Master Plan and working on ARPA submittals.

**e. Parks & Rec Report (6:16)**

Parks Steward Sean Kehoe updated board members on a few highlights and events in the parks. He stated that the ceiling is complete on the River East Pavilion and Miller Creek encampments have been moved. A volunteer tree planting was held at Kids Creek and trees donated by DTE were planted.

**f. Clerk's Report (6:34)**

McManus stated that her report was submitted in writing and her office is gearing up for elections.

**g. Supervisor's Report (6:35)**

Korn reported that a tentative agreement was reached with the Metro Firefighters Union and the fire chief's job description is being rewritten. He met with Gregg Bird, Nate Alger and Beth Friend to plan for traffic on South Airport Road when the parkway is closed for construction. Korn added that pictometry technology may be coming to the county.

**7. Unfinished Business**

**a. Consideration of Resolution 2022-23-T a resolution adopting Payment in Lieu of Taxes (PILOT) Guidelines (6:39)**

Board members discussed and asked questions regarding the existing PILOTS.

*Schmuckal moved and Barsheff seconded to adopt Resolution 2022-23-T a resolution adopting Payment in Lieu of Taxes (PILOT) Guidelines.*

*Yeas: Schmuckal, Barsheff, Duell, McManus, Macomber, Agostinelli, Korn  
Nays: None*

- b. 2022 Garfield Township Community Survey – Summary Report (6:41)**  
Planning Director John Sych presented the report which was prepared in preparation to update the Township Master Plan. Board members commented on the survey.

- c. Consideration of Resolution 2022-24-T, a resolution regarding Tax Abatement and Payment to be made in Lieu of Taxes for Hammond Road Apartments (6:47) Board members**  
*Duell moved and Schmuckal seconded to adopt Resolution 2022-24-T, a resolution regarding Tax Abatement and Payment to be made in Lieu of Taxes for Hammond Road Apartments.*

*Yeas: Duell, Schmuckal, Agostinelli, Macomber, McManus, Barsheff, Korn  
Nays: None*

**8. New Business**

- a. Brownfield Redevelopment Presentation for Traverse City Curling Center by Mac McClelland of Mac Consulting Service LLC**  
Mac McClelland presented a proposed Brownfield Plan for the redevelopment of the former Kmart property at Cherryland Center which the TC curling Club recently purchased. There will be extraordinary costs for redevelopment including environmental due diligence, asbestos abatement and selective demolition. A Brownfield Plan will be prepared and the Township Board will be asked to approve it at a November meeting.
- b. Consideration of Resolution 2022-21-T, a resolution to adopt the Grand Traverse County Natural Hazard Mitigation Plan**  
*Agostinelli moved and Barsheff seconded THAT Resolution 2022-21-T adopting Resolution 2022-21-T, a resolution to adopt the Grand Traverse County Natural Hazard Mitigation Plan be adopted.*

*Yeas: Agostinelli, Barsheff, Schmuckal, McManus, Duell, Macomber, Korn  
Nays: None*

**9. Public Comment: (6:59)**

None

**10. Other Business (6:59)**

Korn reported that the Barlow Street crossing was made easier for people using the TART trail.

Schmuckal asked about the 2023 budget finalization.

Schmuckal commented on the reappointment process for appointed positions.

**11. Adjournment**

*Korn adjourned the meeting at 7:03pm.*

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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686

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Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686

**CHARTER TOWNSHIP OF GARFIELD  
TOWNSHIP BOARD SPECIAL MEETING MINUTES  
October 25, 2022**

**ORDER OF BUSINESS**

**Call meeting to order**

Supervisor Korn called the Township Board Study Session to order on Tuesday, October 25, 2022, at 4:00 pm at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Roll call of Board Members**

Present: Chris Barsheff, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Absent and Excused: Molly Agostinelli and Steve Duell

**1. Business to come before the Board**

Board discussed:

- a. Township's 2023 budget
- b. Trustees using tablets for viewing meeting packets
- c. GT Metro Fire contribution and other issues
- d. An ARPA request from South 22 development

**2. Public Comment**

There was no public comment.

**3. Adjournment**

Korn adjourned the meeting at 5:56 pm

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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

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Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

### 3.a.(cont.)

Business ID: \_\_\_\_\_

Request ID: \_\_\_\_\_

(For MLCC use only)

**Local Government Approval**  
(Authorized by MCL 436.1501)

**RESOLUTION 2022-05-T  
AMENDMENT (2)**

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Charter Township of Garfield council/board  
(regular or special) (township, city, village)

called to order by Supervisor Korn on October 11, 2022 at 6:00 pm  
(date) (time)

the following resolution was offered:

Moved by Molly Agostinelli and supported by Chris Barsheff

that the application from Chef Lady Enterprises LLC  
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): Tavern License  
(list specific licenses requested)

to be located at: 1610 Barlow St., Suite 104, Traverse City, MI 49686

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it recommends this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: 7  
Nays: 0  
Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Garfield Township  
council/board at a regular meeting held on October 11, 2022  
(regular or special) (date) (township, city, village)

Lanie McManus

*Lanie McManus*

10-12-2022

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Fax to: 517-763-0059

CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN

RESOLUTION 2022-21-T

**Natural Hazard Mitigation Plan Adoption Resolution**

**Whereas;** the Charter Township of Garfield, has experienced risks that may damage commercial, residential and public properties, displace citizens and businesses, close streets and impair infrastructure, and present general public health and safety concerns; and

**Whereas; Grand Traverse County** has developed the Grand Traverse County Natural Hazard Mitigation Plan that outlines the counties options to reduce damages and impacts from natural and technological hazards; and

**Whereas;** the Natural Hazard Mitigation Plan has been reviewed by residents, business owners, and federal, state and local agencies, and has been revised where appropriate to reflect their concerns;

**Now, therefore, be it resolved that:**

The Natural Hazard Mitigation Plan is hereby adopted as an official plan of Charter Township of Garfield.

Moved: Molly Agostinelli

Supported: Chris Barsheff

Ayes: Agostinelli, Barsheff, McManus, Macomber, Duell, Schmuckal, Korn

Nays: None

Absent and Excused: None

**Passed this 11th day of October, 2022**

  
\_\_\_\_\_  
Chuck Korn, Supervisor, Charter Township of Garfield

10-12-22  
Date

  
\_\_\_\_\_  
Lanie McManus, Clerk, Charter Township of Garfield

10-12-2022  
Date

**CERTIFICATION**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2022-21-T which was adopted by the Township Board of the Charter Township of Garfield on the 11th day of October, 2022.

A handwritten signature in blue ink that reads "Lanie McManus". The signature is written in a cursive style with a horizontal line underneath.

Lanie McManus, Clerk

**NOTE: AN OFFICIAL SIGNED COPY OF A RESOLUTION OF ADOPTION MUST BE SUBMITTED TO THE MICHIGAN STATE POLICE EMERGENCY MANAGEMENT AND HOMELAND SECURITY DIVISION (to comply with the requirements of the Disaster Mitigation Act of 2000).**



Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Toll Free: 866-813-0011 • [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_

Request ID: \_\_\_\_\_

(For MLCC use only)

**Local Government Approval**  
(Authorized by MCL 436.1501)

**RESOLUTION 2022-22-T**

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Garfield Township council/board  
(regular or special) (township, city, village)

called to order by Supervisor Korn on October 11, 2022 at 6:00 pm  
(date) (time)

the following resolution was offered:

Moved by Lanie McManus and supported by Denise Schmuckal

that the application from Traverse Tru B&W LLC  
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): New Resort B-Hotel and SDM Licenses pursuant to MCL 436.1531(4)  
(list specific licenses requested)

to be located at: 3572 N. US-31 South, Traverse City, MI 49684

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it recommends this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: 7

Nays: 0

Absent: 0

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Garfield Township  
council/board at a regular meeting held on October 11, 2022  
(regular or special) (date) (township, city, village)

Lanie McManus

Print Name of Clerk

*Lanie McManus*

Signature of Clerk

10-12-2022

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

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Fax to: 517-763-0059

CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN

RESOLUTION # 2022-23-T

RESOLUTION ADOPTING PAYMENT IN LIEU OF TAXES (PILOT) GUIDELINES

**WHEREAS**, the Charter Township of Garfield Board of Trustees has granted Payment In Lieu Of Taxes (PILOT) agreements with various developers to accommodate the construction of housing for lower income households, and

**WHEREAS**, the Township Board has expressed interest in creating guidelines to identify how PILOT agreements should be applied and what are the expected requirements of the PILOT agreements.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Payment In Lieu Of Taxes (PILOT) Guidelines, attached hereto and made a part of this resolution, is hereby adopted by the Charter Township of Garfield.

Moved: Denise Schmuckal

Supported: Chris Barsheff

Ayes: Schmuckal, Barsheff, Macomber, Duell, Agostinelli, McManus and Korn

Nays: None

Absent and Excused: None

By:



Lanie McManus, Clerk

Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2022-23-T which was adopted by the Township Board of the Charter Township of Garfield on the 11th day of October, 2022.

Dated:

10-12-2022



Lanie McManus, Clerk

Charter Township of Garfield

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**PAYMENT IN LIEU OF TAXES (PILOT) GUIDELINES**

**OVERVIEW:**

A developer that is in the planning phase of a housing project financed with a federally or state aided mortgage or grant through the Michigan State Housing Development Authority may be eligible for a Payment In Lieu Of Taxes (PILOT). These exemptions from ad valorem property taxes are governed by Charter Township of Garfield Ordinance No. 18. In the case of a new housing project, the Township may agree to accept a percentage of rents received instead of property taxes in exchange for benefits to the community that come from that new development. These guidelines provide direction for the Township in evaluating a proposed project and outline Township expectations for developers.

**OBJECTIVES:**

A project considered by the Township should achieve one or more of the following objectives:

- Increase housing opportunities for our residents.
- Provide housing options for our workforce, including but not limited to police officers, firefighters, teachers, health care workers, and retail clerks.
- Support employers by supplying housing for their workers.
- Support our growing population and retain residents.
- Improve properties by encouraging attractive, viable building and development.
- Preserve housing units.

**GUIDELINES:**

As part of any project proposal, the following items could be considered and/or provided by applicant:

- Targeting total PILOT units at approximately 15% of total number of housing units in the Township.
- Developing housing that costs 30% or less of a household's income.
- Evidence of housing market demand.
- Evidence of property management performance.
- Consistency with the Township Master Plan and Zoning Ordinance requirements.

These objectives and requirements provide the Township with guidance on evaluating PILOT requests.

**CHARTER TOWNSHIP OF GARFIELD**

**RESOLUTION 2022-24-T**

**REGARDING TAX ABATEMENT AND PAYMENT  
TO BE MADE IN LIEU OF TAXES**

Board member, Steve Duell, supported by Board member, Denise Schmuckal, made a motion to adopt the following amended Resolution:

**RESOLUTION DESIGNATING THE MSHDA SUPPORTED HOUSING COMPONENT OF THE PROPOSED APPROXIMATELY 80 UNIT AFFORDABLE/WORKFORCE MULTIFAMILY HOUSING DEVELOPMENT TENTATIVELY TO BE KNOWN AS THE HAMMOND ROAD APARTMENTS, LOCATED NEAR THE INTERSECTION OF W HAMMOND AND GARFIELD RDS ON PARCEL #28-05-023-042-60, TRAVERSE CITY, MI 49686, GARFIELD TOWNSHIP, MICHIGAN.** (legally described as: Part of the South half of the Southeast Quarter, Section 23, Town 27 North, Range 11 West, more fully described as commencing at the Southeast corner of said section 23; thence North 88 degrees 13 minutes 41 seconds West, along the South line of said section and the centerline of Hammond Road, 495.0 feet to the point of beginning; thence continuing along said South line, North 88 degrees 13 minutes 41 seconds West, 342.22 feet; thence North 00 degrees 52 minutes 52 seconds West, 113.71 feet; thence North 09 degrees 37 minutes 17 seconds West, 536.64 feet; thence South 89 degrees 12 minutes 14 seconds East, 104.27; thence North 57 degrees 30 minutes 46 seconds East, 512.86 feet; thence North 82 degrees 34 minutes 42 seconds East, 409.62 feet, to the centerline of Garfield Road; thence South 01 degrees 03 minutes 09 seconds West, 762.76 feet, along said centerline; thence North 88 degrees 13 minutes 41 seconds West, 495.0 feet; thence South 01 degrees 03 minutes 09 seconds West, 233.0 feet to the place of beginning) **AS A "QUALIFIED PROJECT" UNDER THE CHARTER TOWNSHIP OF GARFIELD'S ORDINANCE NO. 18, AS AMENDED.**

**WHEREAS**, the Township Board, pursuant to MCL 125.1401 *et seq.*, has received a request from Hammond LDHALP (the "Developers"), the Developers plan to construct a new, \$13 million, approximately 80 unit housing project (the "Development"), to be recognized as a "Qualified Project" exempt from payment of *ad valorem* property taxes and subject to the requirement that a service charge be paid to the Charter Township of Garfield in lieu of *ad valorem* property taxes in accordance with MCL 125.1415 through an eighteen (18) year term if there is no MSHDA mortgage, or up to a forty (40) year term if there is a MSHDA mortgage ; and

**WHEREAS**, the Township Board previously determined that the Development is a "Qualified Project" (Resolution 2022-11-T), as defined by Charter Township of Garfield's Ordinance No. 18, as amended. The Township Board has determined that the project is eligible for payment of a service charge in lieu of *ad valorem* property taxes in accordance with such Ordinance No. 18, as amended, and as otherwise provided by MCL 125.1415 *et seq.*;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

The Development is determined to be a "Qualified Project" as defined by Charter Township of Garfield Amended and Restated Ordinance No.18 and shall pay to the Charter Township of Garfield a service charge in lieu of *ad valorem* property taxes in an amount equal to four percent (4.0%) of Annual Shelter Rents, along with a Municipal Services Assessment, as provided by said Amended and Restated Ordinance No. 18 for the term of the agreement, so long as the Qualified Project remains subject to the Authority Mortgage and remains affordable with a recorded Regulatory Agreement.

**BE IT FURTHER RESOLVED THAT:**

By virtue of the adoption of this Resolution, subject to the conditions and limitations imposed under Ordinance No. 18, as amended, a contract is deemed to exist between the Charter Township of Garfield and the Developers of the Development, with the Michigan State Housing Development Authority as third party beneficiary under such contract. It shall be deemed a default under Ordinance No. 18, as amended, if the Development fails to meet the terms of a "Qualified Project" under Ordinance No. 18, as amended, because the Development is no longer subject to the Authority Mortgage, fails to remain affordable with a recorded Regulatory Agreement, or fails to comply with Ordinance No. 18, as amended, for any other reason prior to the expiration of the agreement.

Upon roll call vote, the following voted:

Yeas: Duell, Schmuckal, Agostinelli, McManus, Barsheff, Macomber, Korn

Nays: None

Abstain: None

Absent and Excused: None

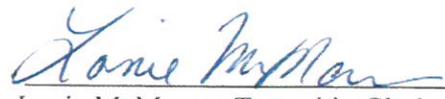
The Chairman declared the motion carried, and Resolution 2022-24-T duly adopted.

  
Lanie McManus, Township Clerk

**CERTIFICATE**

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on October 11, 2022, at which meeting (7) seven members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: 10-12-2022

  
\_\_\_\_\_  
Lanie McManus, Township Clerk

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD  
 CHECK DATE FROM 10/06/2022 - 11/08/2022  
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/10/2022	GEN	40911	CONSUMERS ENERGY	1030334561478	101-448-920.005	1,575.72
10/10/2022	GEN	40912	ENGINEERED PROTECTION SYS.	EPS SVC AGREEMENT	101-265-935.606	376.38
10/10/2022	GEN	40913	GMOSER'S SEPTIC SERVICE, INC	PORTABLE TOILET RENTAL	308-000-935.000	150.00
10/10/2022	GEN	40914	GRAND TRAVERSE COUNTY MTA	EDUCATION	101-171-960.000	22.00
		40914		EDUCATION	101-253-960.000	44.00
						66.00
10/10/2022	GEN	40915	GRID4 COMMUNICATIONS, INC.	TELEPHONES	101-265-850.000	687.98
10/10/2022	GEN	40916	PRINTING SYSTEM	ID CARDS	101-191-726.000	414.77
10/10/2022	GEN	40917	STAPLES	ENVELOPES, BINDERS, PENS, MOUSE, RUBBER BANDS	101-101-726.000	91.45
		40917		ENVELOPES, BINDERS, PENS, MOUSE, RUBBER BANDS	101-215-726.000	12.05
		40917		ENVELOPES, BINDERS, PENS, MOUSE, RUBBER BANDS	101-401-726.000	12.12
						115.62
10/10/2022	GEN	40918	STAPLES	LAMINATING POUCHES	308-000-935.000	37.18
10/10/2022	GEN	40919	TRAVERSE CITY RECORD EAGLE	ADVERTISING	101-101-901.000	755.30
10/10/2022	GEN	40920	TRAVERSE REPRODUCTION	PLOTTER SVC CALL	101-101-726.002	50.00
10/20/2022	GEN	40921	JUSTIN BIGBEE	MILEAGE / EDUCATION	101-171-860.201	120.63
		40921		MILEAGE / EDUCATION	101-171-960.000	12.59
						133.22
10/20/2022	GEN	40922	ABBY SIMON	EDUCATION / GAS	101-171-960.000	89.65
		40922		EDUCATION / GAS	101-806-862.000	35.19
						124.84
10/20/2022	GEN	40923	AMY DEHAAN	MILEAGE / MAA CONF /	101-171-860.201	213.73
		40923		MILEAGE / MAA CONF /	101-171-960.000	1,115.41
						1,329.14
10/20/2022	GEN	40924	B S & A SOFTWARE	GL/AP/CR/PAYROLL/BLDING ANNUAL SVC.	101-258-935.015	7,737.00
10/20/2022	GEN	40925	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTH	101-851-873.030	22,521.80
10/20/2022	GEN	40926	CITY OF TRAVERSE CITY	170975-98310	101-448-920.005	10.61
10/20/2022	GEN	40927	CONSUMERS ENERGY	100000311801	101-000-084.861	2,299.82
		40927		100000311801	101-448-920.005	2,216.86
						4,516.68
10/20/2022	GEN	40928	CTL PROP CO I LLC AND JC PENNEY	MTT REFUND OF INTEREST	101-000-403.000	135.63

**3.b.(i)**

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD  
 CHECK DATE FROM 10/06/2022 - 11/08/2022  
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/20/2022	GEN	40929	ECT	GRAND TRAVERSE COMMONS	308-000-970.000	1,300.00
10/20/2022	GEN	40930	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	523.84
10/20/2022	GEN	40931	GFL ENVIRONMENTAL	002114260	308-000-935.000	435.01
10/20/2022	GEN	40932	GFL ENVIRONMENTAL	002114259	101-265-935.604	108.19
10/20/2022	GEN	40933	GRAND TRAVERSE CONSTRUCTION	510203 ROOF	101-900-970.002	119,885.12
10/20/2022	GEN	40934	GRAND TRAVERSE CONSTRUCTION	FEE REFUND	101-000-476.001	600.00
10/20/2022	GEN	40935	GRANITE TELECOMMUNICATIONS	POTS LINES	101-265-850.000	126.33
10/20/2022	GEN	40936	LAUTNER IRRIGATION INC	WINTERIZATION LOGAN' S LANDING	101-265-935.602	360.00
10/20/2022	GEN	40937	MAPLE RIVER DIRECT MAIL	BALLOT MAILING	101-191-726.001	129.85
10/20/2022	GEN	40938	MMTA	MEMBERSHIP	101-253-965.000	198.00
10/20/2022	GEN	40939	SPECTRUM ENTERPRISE	INTERNET	101-258-935.016	149.98
10/20/2022	GEN	40940	UNITED WAY	UNITED WAY	101-000-238.000	90.00
10/20/2022	GEN	40941	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,390.00
10/26/2022	GEN	40942	AFLAC	AFLAC	101-000-227.001	516.98
10/26/2022	GEN	40943	BURNHAM & FLOWER OF MICHIGAN	HRA FEES	101-101-805.000	99.00
10/26/2022	GEN	40944	FIFTH THIRD BANK	1319 DYMO LABELER / INK	101-171-726.000	44.50
		40944		1319 DYMO LABELER / INK	101-215-726.000	166.39
						<u>210.89</u>
10/26/2022	GEN	40945	FIFTH THIRD BANK	TRAINING/FERTILIZER/GRAVEL/PLAYGROUND HARDWA	308-000-935.000	854.96
10/26/2022	GEN	40946	LANDGREEN LAWCARE	LATE SUMMER FERTILIZER GAR.TWP/SA MEDIANS/WO	101-265-935.602	533.00
10/26/2022	GEN	40947	LANDGREEN LAWCARE	LATE SUMMER GERTILIZER	101-265-935.602	1,463.00
10/26/2022	GEN	40948	LAUTNER IRRIGATION INC	SPRINKLER WINTERIZATION	308-000-935.000	650.00
10/26/2022	GEN	40949	PRINCIPAL LIFE INSURANCE COMPANY	LIFE / DENTAL	101-851-873.030	1,605.20
		40949		LIFE / DENTAL	101-851-873.040	337.91
						<u>1,943.11</u>
10/26/2022	GEN	40950	VERIZON	PHONRD	101-265-850.000	261.26
11/02/2022	GEN	40952	GRAND TRAVERSE COUNTY MTA	PLANNING AWARDS DINNER	101-171-960.000	37.00
		40952		PLANNING AWARDS DINNER	101-215-960.000	37.00
		40952		PLANNING AWARDS DINNER	101-253-960.000	74.00

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD

CHECK DATE FROM 10/06/2022 - 11/08/2022

User: BETTY

DB: Garfield

Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		40952		PLANNING AWARDS DINNER	101-400-960.000	74.00
		40952		PLANNING AWARDS DINNER	101-401-960.000	74.00
						<u>296.00</u>
11/03/2022	GEN	40951	KCI	WINTER TAX BILLS POSTAGE	101-253-726.001	3,048.96
11/03/2022	GEN	40953	ANNE WENDLING	CONTRACTED SVCS	101-101-805.000	65.50
		40953		CONTRACTED SVCS	101-400-805.000	65.50
						<u>131.00</u>
11/03/2022	GEN	40954	ANNE WENDLING	CONTRACTED SVCS	308-000-935.000	99.00
11/03/2022	GEN	40955	CHERRYLAND ELECTRIC COOP.	4257600	101-000-084.861	291.24
		40955		4257600	101-265-920.603	936.14
		40955		4257600	101-448-920.005	796.59
						<u>2,023.97</u>
11/03/2022	GEN	40956	CHERRYLAND ELECTRIC COOP.	4257600	308-000-935.000	127.87
11/03/2022	GEN	40957	CITY OF TRAVERSE CITY	170975-94720	101-000-084.861	666.78
		40957		170975-118686	101-448-920.005	28.34
						<u>695.12</u>
11/03/2022	GEN	40958	CONSUMERS ENERGY	103043977273	101-448-920.005	17.89
11/03/2022	GEN	40959	CONSUMERS ENERGY	100018131597	101-448-920.005	54.06
11/03/2022	GEN	40960	CONTEMPORARY CLEANING	CONTRACTED SVCS	101-265-935.603	1,350.00
11/03/2022	GEN	40961	CONTEMPORARY CLEANING	CONTRACTED SVCS	308-000-935.000	450.00
11/03/2022	GEN	40962	FIFTH THIRD BANK	EDUCATION	101-253-960.000	417.00
11/03/2022	GEN	40963	FIFTH THIRD BANK	EDUCATION	101-171-960.000	20.00
		40963		EDUCATION	101-401-960.000	495.25
		40963		EDUCATION	308-000-935.000	(200.00)
						<u>315.25</u>
11/03/2022	GEN	40964	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	523.84
11/03/2022	GEN	40965	GRAND TRAVERSE COUNTY DPW	5105021	101-265-920.602	304.86
11/03/2022	GEN	40966	GRAND TRAVERSE COUNTY DPW	5590511	308-000-935.000	11.88
11/03/2022	GEN	40967	GRID4 COMMUNICATIONS, INC.	PHONES	101-265-850.000	687.98
11/03/2022	GEN	40968	HOME DEPOT CREDIT SERVICES	WEATHERSHIELD/MULCH/SHOVEL/CAULK GUN/DUCT TA	308-000-935.000	345.01
11/03/2022	GEN	40969	HOME DEPOT CREDIT SERVICES	LIGHT BULBS	101-265-726.003	18.46

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/03/2022	GEN	40970	IAAO	DUES	101-171-965.000	240.00
11/03/2022	GEN	40971	IMAGE 360	DROP BOX SIGN	101-191-726.000	143.17
11/03/2022	GEN	40972	JOHN SYCH	MILEAGE/EDUCATIONS	101-401-860.900	126.25
		40972		MILEAGE/EDUCATIONS	101-401-960.000	48.72
						<u>174.97</u>
11/03/2022	GEN	40973	LANDGREEN LAWCARE	FALL FERTILIZER APPLICATION	101-265-935.602	533.00
11/03/2022	GEN	40974	LANDGREEN LAWCARE	FALL FERTILIZER APPLICATION	308-000-935.000	1,463.00
11/03/2022	GEN	40975	STATE OF MICHIGAN	CERTIFICATION RENEWAL A DEHAAN	101-171-960.000	175.00
11/03/2022	GEN	40976	STATE OF MICHIGAN	CERTIFICATION RENEWAL J BIGBEE	101-171-960.000	225.00
11/03/2022	GEN	40977	STEPHEN HANNON	EDUCATION	101-401-960.000	27.12
11/03/2022	GEN	40978	SUPERFLEET	GAS	101-806-862.000	297.08
11/03/2022	GEN	40979	TRAVERSE REPRODUCTION	PLOTTER PRINthead/MAINT CARTRIDGE	101-101-805.000	640.00
11/03/2022	GEN	40980	U.S.POSTAL SERVICE	POSTAGE	101-101-726.001	2,000.00
11/03/2022	GEN	40981	UNITED WAY	UNITED WAY	101-000-238.000	90.00
11/03/2022	GEN	40982	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,390.00
<b>TOTAL - ALL FUNDS</b>						<b>190,882.88</b>
<b>TOTAL OF 72 CHECKS</b>						
--- GL TOTALS ---						
101-000-084.861	DUE FROM #861 STREET LIGHTS					3,257.84
101-000-227.000	DEFERRED COMP					2,780.00
101-000-227.001	AFLAC					516.98
101-000-237.000	HSA (FORMERLY FLEX)					1,047.68
101-000-238.000	UNITED WAY					180.00
101-000-403.000	CURRENT REAL PROPERTY TAXES					135.63
101-000-476.001	PLANNING FEES					600.00
101-101-726.000	SUPPLIES					91.45
101-101-726.001	POSTAGE					2,000.00
101-101-726.002	SUPPLIES - COPIER MAINTENANCE					50.00
101-101-805.000	CONTRACTED AND OTHER SERVICES					804.50
101-101-901.000	ADVERTISING					755.30
101-171-726.000	SUPPLIES					44.50
101-171-860.201	MILEAGE - ASSESSOR					334.36
101-171-960.000	EDUCATION & TRAINING					1,696.65
101-171-965.000	DUES & PUBLICATIONS					240.00
101-191-726.000	SUPPLIES					557.94
101-191-726.001	POSTAGE					129.85
101-215-726.000	SUPPLIES					178.44
101-215-960.000	EDUCATION & TRAINING					37.00
101-253-726.001	POSTAGE					3,048.96
101-253-960.000	EDUCATION & TRAINING					535.00
101-253-965.000	DUES & PUBLICATIONS					198.00
101-258-935.015	COMPUTER SUPPORT SYSTEMS					7,737.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-258-935.016			COMPUTER NETWORK		149.98	
101-265-726.003			SUPPLIES-MAINTANCE		18.46	
101-265-850.000			TELEPHONE		1,763.55	
101-265-920.602			WATER / SEWER		304.86	
101-265-920.603			LIGHTS BUILDING		936.14	
101-265-935.602			LAWN MAINTENANCE		2,889.00	
101-265-935.603			CLEANING SERVICE		1,350.00	
101-265-935.604			RUBBISH REMOVAL		108.19	
101-265-935.606			ELECTRONIC PROTECTION SYSTEM		376.38	
101-400-805.000			CONTRACTED AND OTHER SERVICES		65.50	
101-400-960.000			EDUCATION & TRAINING		74.00	
101-401-726.000			SUPPLIES		12.12	
101-401-860.900			MILEAGE - TOWNSHIP PLANNER		126.25	
101-401-960.000			EDUCATION & TRAINING		645.09	
101-448-920.005			STREET LIGHTS TOWNSHIP		4,700.07	
101-806-862.000			GAS & CAR WASHES		332.27	
101-851-873.030			INSURANCE - EMPLOYEE HEALTH		24,127.00	
101-851-873.040			INSURANCE - EMPLOYEE LIFE		337.91	
101-900-970.002			CAPITAL OUTLAY - TOWNSHIP HAL		119,885.12	
308-000-935.000			MAINTENANCE - MISC, EQUIP		4,423.91	
308-000-970.000			CAPITAL OUTLAY		1,300.00	
			<b>TOTAL</b>		<b>190,882.88</b>	



Engineering  
Surveying  
Testing &  
Operations

123 West Front Street  
Traverse City, Michigan 49684  
231 946 5874  
231 946 3703

November 4, 2022

**SUMMARY OF BILLINGS FOR APPROVAL  
FROM GARFIELD TOWNSHIP**

**I. Developer's Escrow Fund**

**A. Storm Water Reviews**

1. Engineering consulting services for storm water plan review. <b>7 Brew</b>			
Project#	22206	Invoice No.	2220602
			373.75
2. Engineering consulting services for storm water plan review. Escrow No. 214.853 <b>Tc Hammond Storage</b>			
Project#	22250	Invoice No.	2225002
			150.00
3. Engineering consulting services for storm water plan review. Escrow No. 214.801 <b>Unit 17 HIC, Broad Rentals LLC</b>			
Project#	22262	Invoice No.	2226202
			258.75
4. Engineering consulting services for storm water plan review. Escrow No. 214.854 <b>Logan Valley Storage Building</b>			
Project#	22297	Invoice No.	2229701
			1,493.75
5. Engineering consulting services for storm water plan review. Escrow No. 214.851 <b>Britten North Manufacturing/Storage</b>			
Project#	22327	Invoice No.	2232701
			1,215.00
6. Engineering consulting services for storm water plan review. <b>Ben Rogers</b>			
Project#	22350	Invoice No.	2235001
			747.50
		Total A	<u>4,238.75</u>

**B. Utility Plan Review, Oversight & Closeout**

1. Engineering consulting services for plan review, construction services and Project Turnover <b>Village at Lafranier Woods SUP, Phase I</b>			
Project#	20068	Invoice No.	2006811
			3,703.50
2. Engineering consulting services for plan review, construction services and Project Turnover <b>Oakleaf Village, Phase I Water/Sewer</b>			
Project#	20321	Invoice No.	2032108
			1,704.00
3. Engineering plan review and overall capacity evaluation, construction services, project turnover <b>South 22, Water / Sewer Extension, Escrow# 701-000-214.815</b>			
Project#	22074	Invoice No.	2207404
			568.38
4. Engineering plan review and overall capacity evaluation, construction services, project turnover <b>Britten, Inc. New Building, Escrow# 214.821</b>			
Project#	22243	Invoice No.	2224302
			1,618.75
5. Engineering plan review and overall capacity evaluation, construction services, project turnover <b>Birmley Hills Site condominium</b>			
Project#	22300	Invoice No.	2230001
			3,900.00
6. Engineering plan review and overall capacity evaluation, construction services, project turnover <b>Fairfield Inn, Escrow No. 215.850</b>			
Project#	22311	Invoice No.	2231101
			2,100.00
		Total B	<u>13,594.63</u>
		<b>Total Developer's Escrow Fund</b>	<u><u>17,833.38</u></u>

**II. General Utilities**

2. Engineering services for staff assistance and submission of four grant requests. <b>Grand Traverse County ARPA Grant Application</b>			
Project#	22029C	Invoice No.	22029310
			1,355.00
		<b>Total Utility Receiving Fund</b>	<u>1,355.00</u>

**GRAND TOTAL** \$19,188.38

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022  
Project No: 22206  
Invoice No: 2220602

Re: 7 Brew, Storm Water Review, Escrow No.  
Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of final review of determination.

Project Location: 1114 W. South Airport, Traverse City  
Professional Services from September 18, 2022 to October 29, 2022  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Engineer II	3.25	115.00	373.75	
Totals	3.25		373.75	
<b>Total Labor</b>				<b>373.75</b>
		<b>Total this Invoice</b>		<b>\$373.75</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	373.75	1,391.25	1,765.00
<b>Totals</b>	<b>373.75</b>	<b>1,391.25</b>	<b>1,765.00</b>

---

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022  
Project No: 22250  
Invoice No: 2225002

Re: TC Hammond Storage, Storm Water Review, Escrow No. 214.853  
Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of final review and approval.

Project Location:

**Professional Services from September 18, 2022 to October 29, 2022**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Director of Engineering	1.00	150.00	150.00	
Totals	1.00		150.00	
<b>Total Labor</b>				<b>150.00</b>
		<b>Total this Invoice</b>		<b>\$150.00</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	150.00	1,588.75	1,738.75
<b>Totals</b>	<b>150.00</b>	<b>1,588.75</b>	<b>1,738.75</b>

---

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022  
Project No: 22262  
Invoice No: 2226202

Re: Unit 17 HIC, Broad Rentals LLC, Storm Water Review, Escrow No. 214.801  
Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of final review and approval.

Project Location: 1342 Industry Drive, Traverse City, Michigan 49686  
**Professional Services from September 18, 2022 to October 29, 2022**  
**Professional Personnel**

	Hours	Rate	Amount	
Project Engineer II	2.25	115.00	258.75	
Totals	2.25		258.75	
<b>Total Labor</b>				<b>258.75</b>
		<b>Total this Invoice</b>		<b>\$258.75</b>

**Billings to Date**

	Current	Prior	Total
Labor	258.75	1,176.25	1,435.00
<b>Totals</b>	<b>258.75</b>	<b>1,176.25</b>	<b>1,435.00</b>

---

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022  
Project No: 22297  
Invoice No: 2229701

Re: Logan Valley Storage Building, Storm Water Review, Escrow No. 214.854  
Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and final correspondence letter of acceptance.

Project Location: 3050 Logan Valley Road, Traverse City  
**Professional Services from September 18, 2022 to October 29, 2022**  
**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Engineer II	1.25	115.00	143.75	
Design Engineer	15.00	90.00	1,350.00	
Totals	16.25		1,493.75	
<b>Total Labor</b>				<b>1,493.75</b>
		<b>Total this Invoice</b>		<b>\$1,493.75</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	1,493.75	0.00	1,493.75
<b>Totals</b>	<b>1,493.75</b>	<b>0.00</b>	<b>1,493.75</b>

---

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022

Project No: 22327

Invoice No: 2232701

Re: Britten North Manufacturing/Storage, Storm Water Review, Escrow No. 701-000-214.851

Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of initial review.

Project Location: 2466 Cass Road, Traverse City

**Professional Services from September 18, 2022 to October 29, 2022**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Design Engineer I	13.50	90.00	1,215.00	
Totals	13.50		1,215.00	
<b>Total Labor</b>				<b>1,215.00</b>
		<b>Total this Invoice</b>		<b>\$1,215.00</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	1,215.00	0.00	1,215.00
<b>Totals</b>	<b>1,215.00</b>	<b>0.00</b>	<b>1,215.00</b>

---

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022  
Project No: 22350  
Invoice No: 2235001

Re: Ben Rogers, Storm Water Review

Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of initial review.

Project Location:

**Professional Services from September 18, 2022 to October 29, 2022**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Engineer II	6.50	115.00	747.50	
Totals	6.50		747.50	
<b>Total Labor</b>				<b>747.50</b>
		<b>Total this Invoice</b>		<b>\$747.50</b>

**Billings to Date**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
Labor	747.50	0.00	747.50
<b>Totals</b>	<b>747.50</b>	<b>0.00</b>	<b>747.50</b>

---

**Invoice**

Gourdie-Fraser, Inc.  
 123 West Front Street, Suite A  
 Traverse City, MI 49684  
 Phone: 231-946-5874, Fax: 231-946-9634  
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 A/R email: melanie@gfa.tc

MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

November 04, 2022  
 Project No: 20068  
 Invoice No: 2006811

Re: Village at Lafranier Woods SUP, Phase I

Services Performed: Provide plan review, construction oversight and project close out for water main and sanitary sewer extension to service a residential housing complex located along Lafranier Road north of the intersection of Hammond Road at the intersection of Lone Tree and Zimmerman Road. Phase I includes six (6) outbuildings and one (1) main building providing 20 cottage units and 115 congregate units.

1. Engineering Review - Plan review and overall capacity evaluation to determine impact to existing water and sewer system and ability to services. Scope also include Act 399 and Part 41 permit assistance for the water main and sewer main extension.
2. Full time construction observation, water main and sanitary sewer including services, testing and walk through with DPW. Estimated services for approximately 30 days of construction, 260 hours to conduct site visits, witness testing and DPW walk through. Developer is responsible to provide record drawings and provide documentation to GFA for review.
3. Project Turnover - Review of drawing, easements and close out. Turnover documentation to township, updates to GIS and overall utility maps.

Additional Services:

1. Construction observation for water main and sanitary sewer. 08/16/22
2. Construction observation for water main and sanitary sewer as detailed in escrow letter dated 11/04/22.

**Professional Services from September 18, 2022 to October 29, 2022**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	4,000.00	100.00	4,000.00	4,000.00	0.00
Construction Observation	19,500.00	100.00	19,500.00	19,500.00	0.00
Proj. Turnover, Close Out	1,750.00	17.00	297.50	194.00	103.50
1. Add'l Construction Observation	7,200.00	100.00	7,200.00	7,200.00	0.00
2. Add'l Construction Observation	3,600.00	100.00	3,600.00	0.00	3,600.00
Total Fee	36,050.00		34,597.50	30,894.00	3,703.50
<b>Total Fee</b>					<b>3,703.50</b>
<b>Total this Invoice</b>					<b>\$3,703.50</b>

**Invoice**

Gourdie-Fraser, Inc.  
 123 West Front Street, Suite A  
 Traverse City, MI 49684  
 Phone: 231-946-5874, Fax: 231-946-9634  
 VISA/MASTERCARD Accepted, Due Upon Receipt  
 A/R email: melanie@gfa.tc

MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

November 04, 2022  
 Project No: 20321  
 Invoice No: 2032108

Re: Oakleaf Village, Phase I Water/ Sewer Extension

Services Performed:

A-1 Engineering Review - Plan review and overall capacity evaluation to determine impact to existing water and sewer system and the ability to service. Act 399 Permit assistance for water main extension and Part 41 Permit assistance for sanitary sewer main.

A-2 Construction Observation - Full time water main and sanitary sewer observation, site visits, witness testing and DPW walk through. Developer is responsible to provide record drawings and provide documentation to GFA for review..

A-3 Project Turnover - Review drawing and easements, close out and turnover documentation to township updates to GIS and overall utility maps.

B. Storm water review of plans, computations and specifications for compliance with Ordinance 49. Communication with applicant / engineer and correspondence letter of initial review.

C. Private road review.

\*Additional Services:

1. Construction observation \$9,600 as detailed in Escrow letter dated February 16, 2022
2. Construction observation \$1700 as detailed in Escrow letter dated November 3, 2022.

Project Location: N. Long Lake Road, Traverse City

**Professional Services from September 18, 2022 to October 29, 2022**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
A. UTILITY REVIEW	0.00	0.00	0.00	0.00	0.00
1. Engineer Review	4,500.00	100.00	4,500.00	4,500.00	0.00
2. Construction Observation	28,500.00	100.00	28,500.00	28,500.00	0.00
3. Proj. Turnover, Close Out	2,500.00	20.00	500.00	0.00	500.00
*1. Add'l Const. Observation	9,600.00	100.00	9,600.00	8,396.00	1,204.00
*2. Add'l Const. Observation	1,700.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00

Project	20321	GARFIELD/PLN REV,CO OB,CO/OAKLEAF VIL/GT				Invoice	2032108
B. Storm Water Review		1,800.00	100.00	1,800.00	1,800.00	0.00	
C. Private Road Review		500.00	100.00	500.00	500.00	0.00	
Total Fee		49,100.00		45,400.00	43,696.00	1,704.00	
				<b>Total Fee</b>			<b>1,704.00</b>
					<b>Total this Invoice</b>		<b>\$1,704.00</b>

**Invoice**

Gourdie-Fraser, Inc.  
 123 West Front Street, Suite A  
 Traverse City, MI 49684  
 Phone: 231-946-5874, Fax: 231-946-9634  
 VISA/MASTERCARD Accepted, Due Upon Receipt  
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MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

November 04, 2022  
 Project No: 22074  
 Invoice No: 2207404

Re: South 22, Water / Sewer Extension, Escrow# 701-000-214.815

Services Performed: Engineering and construction services for plan review, construction oversight and project close out for the water main and sanitary sewer extension to service the residential housing complex located along Lafranier Road north of the intersection of Hammond Road. Housing complex is comprised of three apartment buildings and nine quadplex apartment buildings and a maintenance building.

Additional Services:

1. Storm water review of plans, computations and specifications for compliance with Ordinance 49. Communication with applicant / engineer and correspondence letter of initial review.

Project Location: 1532 W. Hammond Road, Traverse City

**Professional Services from July 10, 2022 to October 29, 2022**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineering Plan Review	3,500.00	100.00	3,500.00	3,500.00	0.00
Construction Observation & Testing	44,200.00	0.00	0.00	0.00	0.00
Project Closeout & Turnover	2,500.00	0.00	0.00	0.00	0.00
Addl' Svcs. - Storm Water Review	2,000.00	26.5625	531.25	0.00	531.25
<b>Total Fee</b>	<b>52,200.00</b>		<b>4,031.25</b>	<b>3,500.00</b>	<b>531.25</b>
<b>Total Fee</b>					<b>531.25</b>

**Reimbursable Expenses**

UNITED PARCEL SERVICE 7/20/2022	UNITED PARCEL SERVICE	EGLE CADILLAC DISTRICT OFFICE		37.13	
<b>Total Reimbursables</b>				<b>37.13</b>	<b>37.13</b>
				<b>Total this Invoice</b>	<b>\$568.38</b>

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022  
Project No: 22243  
Invoice No: 2224302

Re: Manufacturing Development, Britten Inc., Water / Sewer Extension, Escrow# 701-000-214.821

Services Performed: Engineering and construction services for plan review, construction oversight and project close out for the water main and sanitary sewer extension to service the manufacturing development along Cass Road, includes two 38,400 SFT production / storage buildings.

Project Location: 2182 & 2200 Cass Road, Traverse City

**Professional Services from September 18, 2022 to October 29, 2022**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineering Plan Review	3,500.00	100.00	3,500.00	1,881.25	1,618.75
Construction Observation & Testing	12,750.00	0.00	0.00	0.00	0.00
Project Closeout & Turnover	1,500.00	0.00	0.00	0.00	0.00
Total Fee	17,750.00		3,500.00	1,881.25	1,618.75
		<b>Total Fee</b>			<b>1,618.75</b>
				<b>Total this Invoice</b>	<b>\$1,618.75</b>

**Invoice**

Gourdie-Fraser, Inc.  
 123 West Front Street, Suite A  
 Traverse City, MI 49684  
 Phone: 231-946-5874, Fax: 231-946-9634  
 VISA/MASTERCARD Accepted, Due Upon Receipt  
 A/R email: melanie@gfa.tc

MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

November 04, 2022  
 Project No: 22300  
 Invoice No: 2230001

Re: Birmley Hills Site Condominium, Utility Extension (Water, Sewer and Storm Water Plan Review), Escrow#

Services Performed:

- A. Engineering services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of initial review.
- B.1 Plan review of overall capacity evaluation to determine impact to existing water and sewer system and ability to service, includes Act 399 permit assistance for the water main.
- B.2 Full time construction observation for watermain, testing and walk through with DPW.
- B.3 Project turnover for review drawing and easements, close out and turnover documentation to township and updates to GIS and overall utility maps.

Project Location: South of Birmley Estates and Farmington Drive Traverse City

**Professional Services from September 18, 2022 to October 29, 2022**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
A. Storm Water Plan Review	3,500.00	60.00	2,100.00	0.00	2,100.00
B.1 Utility Plan Review	2,000.00	90.00	1,800.00	0.00	1,800.00
B.2 Construction Observation & Testing	32,250.00	0.00	0.00	0.00	0.00
B.3 Project Close Out, Turnover	2,750.00	0.00	0.00	0.00	0.00
Total Fee	40,500.00		3,900.00	0.00	3,900.00
<b>Total Fee</b>					<b>3,900.00</b>
<b>Total this Invoice</b>					<b>\$3,900.00</b>

**Invoice**

Gourdie-Fraser, Inc.  
 123 West Front Street, Suite A  
 Traverse City, MI 49684  
 Phone: 231-946-5874, Fax: 231-946-9634  
 VISA/MASTERCARD Accepted, Due Upon Receipt  
 A/R email: melanie@gfa.tc

MR CHUCK KORN  
 CHARTER TWP OF GARFIELD  
 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

November 04, 2022  
 Project No: 22311  
 Invoice No: 2231101

Re Fairfield Inn, Storm Water Review, Water Extension Review Escrow No. 215.850

Services Performed:

A. Engineering services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of initial review.

B.1 Plan review of overall capacity evaluation to determine impact to existing water and sewer system and ability to service, includes Act 399 permit assistance for the water main.

B.2 Full time construction observation for watermain, testing and walk through with DPW.

B.3 Project turnover for review drawing and easements, close out and turnover documentation to township and updates to GIS and overall utility maps.

Project Location: North US-31 South, Traverse City

**Professional Services from September 18, 2022 to October 29, 2022**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
A. Storm Water Review	2,000.00	60.00	1,200.00	0.00	1,200.00
B.1 Water Extension Review	1,500.00	60.00	900.00	0.00	900.00
B.2 Construction Observation	3,500.00	0.00	0.00	0.00	0.00
B.3 Project Turnover	1,000.00	0.00	0.00	0.00	0.00
Total Fee	8,000.00		2,100.00	0.00	2,100.00
<b>Total Fee</b>					<b>2,100.00</b>
<b>Total this Invoice</b>					<b>\$2,100.00</b>

**Invoice**

Gourdie-Fraser, Inc.  
123 West Front Street, Suite A  
Traverse City, MI 49684  
Phone: 231-946-5874, Fax: 231-946-9634  
VISA/MASTERCARD Accepted, Due Upon Receipt  
A/R email: melanie@gfa.tc

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

November 04, 2022  
Project No: 22029C  
Invoice No: 22029310

Re: Grand Traverse County ARPA Grant Applications

Services Performed: Engineering services to provide the township staff assistance with preparation and submission of four (4) grant requests. Scope of services include meetings, cost estimates, narrative write up and coordination with project supporters.

**Professional Services from September 18, 2022 to October 29, 2022**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Director of Engineering	6.00	150.00	900.00	
Project Manager	3.50	130.00	455.00	
Totals	9.50		1,355.00	
<b>Total Labor</b>				<b>1,355.00</b>
		<b>Total this Invoice</b>		<b>\$1,355.00</b>

**MTT Update**  
Prepared for Garfield Twp Board

Docket #	Parcel No(s)	Owner	Property Address	Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences		Status Notes	ACTUAL		
					Assessed	Taxable	Assessed	Taxable	Assessed	Taxable		Twp Millage Loss	METRO Millage Loss	
1	22-000321	900-396-94 Big Lots * Personal Property appeal	1144 W So Airport Rd	2022	\$ 69,400	\$ 69,400	\$ -	\$ -	Assessed	Taxable	6/27/22 Dismissed by MTT.	\$ -	\$ -	
2	22-001571	014-060-00 Gordon Food Service Store LLC	1781 Barlow St	2022	\$ 858,500	\$ 791,719	\$ 730,000	\$ 730,000	Assessed	Taxable	9/26/22 Emailed tax rep for justification of value requested.			
3	22-002117	016-055-10 Autozone Development LLC 8/1-15/2023 Prehearing, General Call	3100 N US 31 South	2022	\$ 586,500	\$ 586,500	\$ 425,000	\$ 425,000	Assessed	Taxable	9/28/22 Rec'd offer to settle at \$935,000. Requesting more info to justify such a reduction. (\$467,500 AV/TV)			
4	22-001182	021-009-00 GMRI Inc (Olive Garden)	2800 N US 31 South WITHDRAWN	2022	\$ 1,109,200	\$ 826,684	\$ 570,000	\$ 570,000	Assessed	Taxable	10/6/22 Rec'd terrible comps/rental info.	\$ -	\$ -	
5	22-000787	021-015-35 CTL Propco LLC & J.C. Penney	3300 W So Airport Rd SETTLED	2022	\$ 1,323,500	\$ 1,323,500	\$ 670,000	\$ 670,000	Assessed	Taxable	10/10/22 Case dismissed.	\$ (1,254.72)	\$ (1,631.14)	
6	22-001038	021-028-00 Red Lobster Hospitality LLC	2691 N US 31 South SETTLED	2022	\$ 735,800	\$ 641,132	\$ 440,000	\$ 440,000	Assessed	Taxable	10/7/22 Judgment rec'd.	\$ (57.26)	\$ (74.44)	
7														
<b>TOTALS:</b>					\$ 4,682,900	\$ 4,238,935	\$ 4,771,000	\$ 4,143,638	Assessed	Taxable		\$ (1,971,200)	\$ (2,059,930)	
					<b>SETTLED VALUES:</b>		2022	\$ (123,300)	\$ (655,994)					
					<b>2022 Potential Tax Loss</b>		\$ (4,119.86)	\$ (5,046.83)	<b>ACTUAL TAX LOSS</b>		2022	\$ (1,311.99)	\$ (1,705.58)	
					<b>GRAND TOTAL</b>		\$ (1,311.99)	\$ (1,705.58)						

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# GARFIELD CHARTER TOWNSHIP



BOARD MEETING 11/15/22

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**TO: GARFIELD TOWNSHIP BOARD**  
**FROM: CHLOE MACOMBER**  
**SUBJECT: DELINQUENT SPECIAL ASSESSMENTS**  
**DATE: 11/15/22**

### REQUEST TO ADD DELINQUENT SPECIAL ASSESSMENTS TO THE WINTER TAX ROLL

Summer special assessments are due on September 1st of each year. If a special assessment installment is not paid by the due date, the assessment is delinquent. After the due date, penalty is added, as provided in Act 188 of 1954 section 41.727, at the rate of 1% for each month or fraction of a month, along with additional one-time penalty of 6% of the total amount past due (MCL 41.727). Delinquent specials that were not paid before November 1<sup>st</sup> have been added to this list to be added to resident's winter tax bill.

As Treasurer of Charter Township of Garfield, I have certified Exhibit "A" is the delinquent Special Assessment Roll and am asking the board to direct the supervisor to reassess the properties that are delinquent and include these delinquent special assessments on the winter tax roll. Upon doing so it will constitute a lien upon the respective parcels.

SEE EXHIBIT "A" – NAMES OF DELINQUENT PROPERTY OWNERS AND DELINQUENT  
 INSTALLMENT AMOUNTS, INCLUDING INTEREST AND PENALTY DUE.

DELINQUENT SPECIAL ASSESSMENT ROLL TOTALS FOR GARFIELD TOWNSHIP:

\$1,187.81	FORESTLANE ROADS (109)
\$461.38	OAK TERRACE ROADS (110)
\$413.54	HERITAGE ESTATES ENTRY WAY (111)
<b><u>\$2,062.73</u></b>	<b><u>TOTAL</u></b>

**MOTION:** DIRECT THE SUPERVISOR TO REASSESS THE PROPERTIES INCLUDED IN EXHIBIT "A" THAT ARE DELIQUENT AND INCLUDE THESE DELINQUENT SPECIAL ASSESSMENTS ON THE 2022 WINTER TAX ROLL.

Chloe Macomber, Treasurer  
 Charter Township of Garfield

Roll for Year 2022

Population: Special Assessment Districts (109, 110, 111)  
Special Population Parcels with Installments still Owed

Exhibit "A"

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Late Charge Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
<b>UNIT 05</b>							
DISTRICT 109							
109	28-05-110-009-00 TWP ROADS- FOREST MASSONI MARK & BESSIE	264.43 0.00	8.01 8.17	16.35	296.96	264.43 10.02	298.97
109	28-05-110-027-00 TWP ROADS- FOREST NEWMAN ANDREAS R & AMANDA K	264.42 0.00	8.01 8.17	16.35	296.95	264.42 10.01	298.95
109	28-05-110-047-00 TWP ROADS- FOREST TOMARAS-CHAPPELL SHARON &	264.42 0.00	8.01 8.17	16.35	296.95	264.42 10.01	298.95
109	28-05-350-006-00 TWP ROADS- FOREST OTTO MATTHEW	264.42 0.00	8.01 8.17	16.35	296.95	264.42 10.01	298.95
<b>109 TOTALS: 4</b>		1,057.69 0.00	32.04 32.68	65.40	<b>1,187.81</b>	1,057.69 40.05	1,195.82
<b>DISTRICT 110</b>							
110	28-05-014-087-00 TWP ROADS-OAK TER AESCHLIMAN KEITH P & LAURIE KAY	388.75 0.00	34.44 12.70	25.39	461.28	1,200.06 43.05	1,281.20
110	28-05-316-025-00 TWP ROADS-OAK TER HARLOW ROBERT G & COLLETTE F	0.09 0.00	0.00 0.00	0.01	0.10	0.09 0.00	0.10
<b>110 TOTALS: 2</b>		388.84 0.00	34.44 12.70	25.40	<b>461.38</b>	1,200.15 43.05	1,281.30
<b>DISTRICT 111</b>							
111	28-05-149-009-00 TWP ROADS- HERITA MACK VINCENT P & JULIE A	1.46 0.00	0.00 0.03	0.00	1.49	59.75 2.79	62.57
111	28-05-149-012-00 TWP ROADS- HERITA DAWSON NANCY L	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111	28-05-149-014-00 TWP ROADS- HERITA ADCOCK MARY E	18.05 0.00	2.86 0.63	1.25	22.79	53.97 2.52	58.37
111	28-05-149-018-00 TWP ROADS- HERITA DUNLAP SHANNONE M & PAUL DENNIS	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111	28-05-149-028-00 TWP ROADS- HERITA MARTIN DAVID R & HELEN J	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111	28-05-149-053-00 TWP ROADS- HERITA KING WALTRAUD & WILLIAM & JOHN &	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111	28-05-151-058-00 TWP ROADS- HERITA METEER ERIN	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111	28-05-151-059-00 TWP ROADS- HERITA NAYAK GIRISH C & RAJSHREE	0.21 0.00	0.00 0.00	0.00	0.21	58.50 2.73	61.23
111	28-05-151-063-00 TWP ROADS- HERITA TORNGA PETER D & JAMIE R	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111	28-05-151-064-00 TWP ROADS- HERITA CROFF THOMAS & TRACY	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79

Roll for Year 2022

Population: Special Assessment Districts (109, 110, 111)  
Special Population Parcels with Installments still Owed

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Late Charge Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
111 TWP ROADS- HERITA RUELAS RICHARD D & ALEXIA E	28-05-151-073-00	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111 TWP ROADS- HERITA RAPIN JAMES P & JANE F	28-05-151-074-00	0.21 0.00	0.00 0.00	0.00	0.21	58.50 2.73	61.23
111 TWP ROADS- HERITA THIEL MOLLY R	28-05-152-101-00	18.05 0.00	2.86 0.63	1.25	22.79	76.34 3.57	81.79
111 TWP ROADS- HERITA TRANMER JOSEPH M & AMANDA C &	28-05-153-107-00	1.46 0.00	0.00 0.03	0.00	1.49	59.78 2.79	62.60
111 TWP ROADS- HERITA MANTHEI BRENT & RAMOIE MARTINA E	28-05-153-109-00	18.04 0.00	2.86 0.63	1.25	22.78	76.36 3.57	81.81
111 TWP ROADS- HERITA NEVI DIANE S	28-05-153-112-00	18.04 0.00	2.86 0.63	1.25	22.78	76.36 3.57	81.81
111 TWP ROADS- HERITA OTTO FREDRICK	28-05-153-115-00	18.04 0.00	2.86 0.63	1.25	22.78	76.36 3.57	81.81
111 TWP ROADS- HERITA MUGNOLO ANDREW J & ASHLEY M	28-05-153-124-00	18.04 0.00	2.86 0.63	1.25	22.78	76.36 3.57	81.81
111 TWP ROADS- HERITA THIEL JOSEPH A & MOLLY R	28-05-154-133-00	18.04 0.00	2.86 0.63	1.25	22.78	59.59 2.79	64.26
111 TWP ROADS- HERITA FULLER JASON	28-05-154-144-00	18.04 0.00	2.86 0.63	1.25	22.78	76.36 3.57	81.81
111 TWP ROADS- HERITA KONZER TRACI	28-05-154-148-00	18.04 0.00	2.86 0.63	1.25	22.78	76.36 3.57	81.81
111 TWP ROADS- HERITA PETERSON HATTIE (LE)	28-05-154-175-00	18.04 0.00	2.86 0.63	1.25	22.78	76.36 3.57	81.81
<b>111 TOTALS: 22</b>		328.16 0.00	51.48 11.40	22.50	<b>413.54</b>	1,571.67 73.47	1,679.04
UNIT 05 TOTALS: 28		1,774.69 0.00	117.96 56.78	113.30	2,062.73	3,829.51 156.57	4,156.16
Total Parcels: 28		1,774.69 0.00	117.96 56.78	113.30	2,062.73	3,829.51 156.57	4,156.16

**CHARTER TOWNSHIP OF GARFIELD  
RESOLUTION 2022-25-T**

**APPROVAL OF FINANCIAL INSTITUTIONS WHICH  
THE TOWNSHIP TREASURER WILL DO BUSINESS WITH IN 2023**

**BE IT RESOLVED**, that the Board of Trustees of the Charter Township of Garfield approves of the Township Treasurer doing business with the following financial institutions in the year 2023.

- |  |                                     |
|--|-------------------------------------|
| Chase                                  | First National Bank of America      |
| 4 Front Credit Union                   | Northwestern Consumers Credit Union |
| Fifth Third Bank                       | Lake Michigan Credit Union          |
| Traverse Catholic Federal Credit Union | Nicolet National Bank               |
| Independent Bank                       | First Citizens Bank                 |
| First Community Bank                   | Credit Union One                    |
| TBA Credit Union                       | PNC Bank                            |
| Honor State Bank                       | Michigan Class                      |
| Team One Credit Union                  | MSU Federal Credit Union            |
| Huntington Bank                        | State Savings Bank                  |
| West Shore Bank                        |                                     |

Moved: Supported:

Yeas:

Nays:

Absent/Excused:

The Chairman declared Resolution 2022-25-T duly adopted this 15th day of November, 2022.

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

**CERTIFICATION**

I, Lanie McManus, Clerk of the Charter Township of Garfield do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Board of Trustees for the Charter Township of Garfield on the 15<sup>th</sup> day of November, 2022.

Date: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield



## Contractor's Application for Payment No. 8

Application Period: 10/31/2022	Application Date: 10/24/2022		
To (Owner): Charter Township of Garfield	From (Contractor): Grand Traverse Construction	Via (Engineer): Gourdie Fraser, Inc.	
Project: 3848 Veterans Dr, Traverse City, MI 49684	Contractor Address: 1714 Northern Star Drive Traverse City, MI 49696	Engineer Address: 123 W Front St, Traverse City, MI 49684	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:	

### Application For Payment Change Order Summary

Approved Change Orders	Number	Additions	Deductions	TOTALS
	1	\$18,000.00		\$18,000.00
NET CHANGE BY CHANGE ORDERS				
\$18,000.00				

1. ORIGINAL CONTRACT PRICE.....	\$ 5405,339.00
2. Net change by Change Orders.....	\$ 18,000.00
3. Current Contract Price (Line 1 + 2).....	\$ 5423,339.00
4. TOTAL COMPLETED AND STORED TO DATE	
(Column F total on Progress Estimates).....	\$ 5423,339.00
5. RETAINAGE:	
a. 10% X \$423,339.00 Work Completed.....	\$ 542,333.90
b. X Stored Material.....	\$ 542,333.90
c. Total Retainage (Line 5.a + Line 5.b).....	\$ 581,005.10
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 335,664.19
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 224,140.91
8. AMOUNT DUE THIS APPLICATION.....	\$ 542,333.90
9. BALANCE TO FINISH, PLUS RETAINAGE	
(Column G total on Progress Estimates + Line 5.c above).....	\$ 542,333.90

<p><b>Contractor's Certification</b></p> <p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective</p>	<p>By: _____</p> <p>Date: _____</p>
---	-------------------------------------

Payment of:	\$ Twenty Four Thousand, One Hundred and Forty Dollars and Ninety-One Cents
	(Line 8 or other - attach explanation of the other amount)
is recommended by:	 _____ (Engineer)
	10/24/2022 (Date)
Payment of:	\$ Twenty Four Thousand, One Hundred and Forty Dollars and Ninety-One Cents
	(Line 8 or other - attach explanation of the other amount)
is approved by:	_____
	(Owner) _____ (Date)
Approved by:	_____
	Funding or Financing Entity (if applicable) _____ (Date)





**Progress Estimate - Unit Price Work**

**Contractor's Application**

For (Contract):		3600 RENNIE SCHOOL RD		TRAVERSE CITY, MI 49685		Application Number:		4								
Application Period		11/7/2022		Application Date:		11/7/2022										
Bid Item No.	Item Description	Contract Information			B		C		D		E		F		G	
		Item Qty	Units	Unit Price	Total Value of Item (\$)	Qty Instd Prev	Value of Work Instd Prev	Qty Instd This Period	Value of Work Instd This Period	Value of Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% Complete (F / B)	Balance to Finish (B - F)			
	CEDAR RUN PRV															
1	MOBILIZATION	1	LS	\$40,570.00	\$40,570.00		\$40,570.00						\$40,570.00	100.0%		
2	TRAFFIC CONTROL	1	LS	\$9,982.00	\$9,982.00		\$9,982.00						\$9,982.00	100.0%		
3	CONNECT TO EXISTING, 8"	1	EA	\$7,775.00	\$7,775.00		\$7,775.00						\$7,775.00	100.0%		
4	CONNECT TO EXISTING, 12"	3	ES	\$8,328.00	\$24,984.00	1	\$8,328.00	1	\$8,328.00				\$8,328.00	100.0%		
5	CONNECT TO EXISTING, 16"	1	EA	\$8,612.00	\$8,612.00		\$8,612.00						\$8,612.00	100.0%		
6	TAPPING SLEEVE & VALVE, 12"	1	EA	\$8,675.00	\$8,675.00		\$8,675.00						\$8,675.00	100.0%		
7	GATE VALVE & BOX, 12"	1	EA	\$4,761.00	\$4,761.00		\$4,761.00						\$4,761.00	100.0%		
8	WATER MAIN, DUCTILE IRON, 12"	100	LF	\$200.00	\$20,000.00	30	\$6,000.00	30	\$6,000.00				\$6,000.00	100.0%		
9	PRESSURE REDUCING STATION	1	LS	\$611,160.00	\$611,160.00		\$611,160.00						\$611,160.00	100.0%		
10	ELECTRICAL SERVICE	1	LS	\$3,000.00	\$3,000.00		\$1,500.00		\$1,500.00				\$1,500.00	100.0%		
11	TELEMETRY	1	LS	\$22,150.00	\$22,150.00		\$11,075.00		\$11,075.00				\$22,150.00	100.0%		
12	RESTORATION	1	LS	\$5,500.00	\$5,500.00		\$5,500.00		\$5,500.00				\$5,500.00	100.0%		
13	ABANDON BOOSTER STATION	1	LS	\$6,180.00	\$6,180.00		\$6,180.00		\$6,180.00				\$6,180.00	100.0%		
CO1																
CO2																
CO3		1	LS				\$46,190.00		\$46,190.00				\$46,190.00	100.0%		
CO4		1	LS		\$34,365.00		\$34,365.00		\$34,365.00				\$34,365.00	100.0%		
CO5	Electrical Allowance Adjustment	1	LS		-\$1,500.00	1	-\$1,500.00		-\$1,500.00							
<b>Totals</b>								<b>\$852,404.00</b>		<b>\$11,075.00</b>			<b>\$821,748.00</b>	<b>100.0%</b>		



Engineering  
Surveying  
Testing &  
Operations

123 West Front Street  
Traverse City, Michigan 49684  
231.946.5874   
231.946.3703 

November 7, 2022

Charter Township of Garfield  
Attn: Chuck Korn  
2848 Veterans Drive  
Traverse City, MI 49684

RE: Cedar Run Pressure Reducing Valve Station  
GFA #19135  
Close-out & Turnover

Dear Chuck:

The project for Cedar Run Pressure Reducing Valve Station has been completed. Enclosed please find copies of the following items submitted by the contractor in compliance with the contract documents:

1. One-Year Maintenance Bond
2. Letter of Guarantee
3. Affidavit of Completion/Consent of Surety

The Record Drawings and reports are completed and both paper and USB copies will be delivered to the Grand Traverse County Department of Public Works.

GFA has provided construction oversight on this project and hereby verifies to the best of our knowledge, the contractor has installed the facilities according to the approved plans and specifications. Based on this information, we recommend that the Township accept the facilities.

If you have any questions regarding this matter, please do not hesitate to contact our office.

Sincerely,  
Gourdie-Fraser, Inc.

Jennifer Hodges, P.E.  
Director of Engineering

Enclosures

cc: John Divozzo, Grand Traverse County DPW

T:\Projects\19135\Documents\Closeout\Turnover to Township\Turnover letter to Township.docx

AFFIDAVIT OF COMPLETION / CONSENT OF SURETY

510243

Elmer's Crane and Dozer, Inc.

Name of Contractor

P.O. Box 6150, Traverse City, Michigan 49696 - 6150

Address of Contractor

being duly sworn, deposes and says that they entered into a contract with:

Charter Township of Garfield on the 16th day of August, 2021 for the Cedar Run Pressure Reducing Valve Stations Project.

Contractor further says that the said contract has been completed and all indebtedness incurred by him to subcontractors, suppliers, and laborers in their employ has been paid in full.

Contractor further says that there are no outstanding or pending claims, liens or actions in law involving this contract.

Contractor further says this affidavit is furnished as an inducement to the Owner to confirm Final Payment / Release Retainage on said contract.

WITNESSES:

M Ripmaas

SIGNED: Elmer's Crane and Dozer, Inc.

Steve Folkersma

Subscribed and sworn to before me this

31st day of October, 2022

My commission expires: 08-05-2027

Notary Public

CONSENT OF SURETY

We, as Surety on the above-described contract, hereby give our consent to the payment to the Contractor as indicated.

NAME OF SURETY COMPANY:

The Cincinnati Insurance Company

PERFORMANCE AND PAYMENT BOND NO.:

B 3260943

FINAL CONTRACT PRICE:

\$ 827,248.00

Date: October 25, 2022

Signed: Robert G Chapman

Name: Robert G Chapman, Attorney-in-Fact

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Robert G. Chapman; David G. Chapman; Nathan G. Chapman; Marcia J. Miller;  
Cloyd W. Barnes; Curtis M. Peterson; Ryan Peterson and/or Nicole Andres

of Lansing, Michigan

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to  
Twenty Five Million and No/100 Dollars (\$25,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO )SS:  
COUNTY OF BUTLER )

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

*Stephen A. Ventre*

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



*Keith Collett*

Keith Collett, Attorney at Law  
Notary Public - State of Ohio

My commission has no expiration date.  
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 25th day of October, 2022



*Ed H.*



Inspection Number: IELE22-021650

Inspection Details | Tab Elements | Main Menu

Inspection Type:	Electrical - Final	Requested Date:	05/17/2022
Inspection Status:	Passed	Scheduled Date:	05/17/2022
Permit Number:	EC22-0799	Completed Date:	05/18/2022
Inspector Name:	Robert Hunt	Completed Time:	4:14 PM
Main Address:	4255 CEDAR RUN RD TRAVERSE CITY MI 49685		

Locations

Contacts Checklist Facts Attachments

Locations | Next Tab | Inspection Details | Main Menu

Locations

**Type: Location**  
 US  
 4255 CEDAR RUN RD,  
 TRAVERSE CITY, MI, 49685

**Main Address**

Sort Main

## ONE YEAR WARRANTY

October 25, 2022

Charter Township of Garfield

Project: Cedar Run Pressure Reducing Valve Station

Elmer's Crane and Dozer, Inc. will replace or repair any defect in material or workmanship provided and/or installed by us in connection with the project named above.

This warranty is valid one year from the date of substantial completion. The substantial completion date is October 31, 2022, making this warranty in effect until October 31, 2023.

We will not warranty workmanship defects caused by improper installation of materials provided by us and installed by others. However, if such materials are found to be faulty we will repair or replace the materials themselves.

Elmer's Crane and Dozer, Inc. will not be responsible for damage caused by any other type of natural disaster



Steve Folkersma

Project Manager

10/25/2022

**MAINTENANCE BOND**

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**CONTRACTOR (Name and Address):**  
Elmer's Crane and Dozer, Inc  
3600 Rennie School Road  
Traverse City, MI 49685

**SURETY (Name and Address of Principal Place of Business):**  
The Cincinnati Insurance Company  
6200 S Gilmore Road  
Fairfield, OH 45014

**OWNER (Name and Address):**  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

**CONTRACT**

**Date:** August 16, 2021  
**Amount:** \$827,248.00  
**Project Description (Name and Location):** Pressure Reducing Valve Stations (PRVS)-Cedar Run

**BOND**

**Date (1 year from date of Acceptance by the Municipality):** October 25, 2022  
**Amount:** \$827,248.00  
**Bond Number:** B3260943

Surety and Contractor, intending to be legally bound hereby, subject to the following terms, to each cause this Maintenance Bond to be duly executed on its behalf by its authorized officer, agent or representative.

**KNOW ALL MEN BY THESE PRESENTS,**  
That we, Elmer's Crane and Dozer, Inc

The Cincinnati Insurance Company  
as **Principal**, (hereinafter called **Principal**), and  
as **Surety** (hereinafter called  
**Surety**), are held and firmly bound into \_\_\_\_\_  
Charter Township of Garfield

as **Obligee** (hereinafter called **Obligee**), in the  
penal sum of <sup>Eight Hundred Twenty Seven Thousand Two Hundred</sup>  
<sub>Forty Eight and no/100--</sub>  
**Dollars \$ 827,248.00** for the  
payment whereof **Principal** and **Surety** bind  
themselves, their heirs, executors,  
administrators, successors, and assigns, jointly  
and severally, firmly by these presents

**WHEREAS**, said **Principal** has by written  
Agreement, dated August 16, 2021

entered into a Contract with said **Obligee** for \_\_\_\_\_  
Pressure Reducing Valve Stations (PRVS)-Cedar Run  
in accordance with the **General Conditions**, the  
**Drawings and Specifications**, which Contract is  
by reference incorporated herein, and made a  
part hereof, and is referred to as the Contract..

**NOW, THEREFORE**, the condition of this  
obligation is such that, if said **Principal** shall  
maintain and remedy any defects due to faulty  
materials or workmanship, and pay for any  
damage to other Work resulting therefrom, and  
additional expense which shall appear within a  
period of one year(s) from the date of  
acceptance by the municipality of the Work  
provided for in the Contract, then this obligation

to be void; otherwise to remain in full force and effect.

PROVIDED, HOWEVER, that said Obligee shall give Principal and Surety notice of observed defects with reasonable promptness.

Signed and sealed this 25th day of October, 2022

CONTRACTOR AS PRINCIPAL

Company: (Corp. Seal)

Elmer's Crane and Dozer, Inc

SURETY

Company: (Corp. Seal)

The Cincinnati Insurance Company

Signature:   
Name and Title: Steve Folkers PM

Signature:   
Name and Title: Robert G Chapman, attorney-in-fact  
(Attach Power of Attorney)

(Space is provided below for signatures of additional parties, if required).

CONTRACTOR AS PRINCIPAL

Company: (Corp. Seal)

SURETY

Company: (Corp. Seal)

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_  
Name and Title: \_\_\_\_\_ Name and Title: \_\_\_\_\_

NOTE: Date of Bond must not be prior to date of Substantial Completion. If Contractor is a Partnership, all partners should execute Bond.

IMPORTANT: Surety companies executing Bonds must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the Project is located.

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Robert G. Chapman; David G. Chapman; Nathan G. Chapman; Marcia J. Miller;  
Cloyd W. Barnes; Curtis M. Peterson; Ryan Peterson and/or Nicole Andries

of Lansing, Michigan

their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to  
Twenty Five Million and No/100 Dollars (\$25,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Senior Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or any Senior Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary or Assistant Vice-President and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or any Senior Vice President this 16th day of March, 2021.



STATE OF OHIO )SS:  
COUNTY OF BUTLER )

THE CINCINNATI INSURANCE COMPANY  
THE CINCINNATI CASUALTY COMPANY

*Stephen A. Ventre*

On this 16th day of March, 2021 before me came the above-named President or Senior Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



*Keith Collett*

Keith Collett, Attorney at Law  
Notary Public - State of Ohio  
My commission has no expiration date.  
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Vice-President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 25th day of October, 2022



*Ed R.*

**CERTIFICATE OF SUBSTANTIAL COMPLETION**

Owner: Charter Township of Garfield	Owner's Contract No.:
Contractor: Team Elmers	Contractor's Project No.:
Engineer: Gourdie Fraser	Engineer's Project No.: 19135
Project: Cedar Run PRV	Contract Name:

This [preliminary] [final] Certificate of Substantial Completion applies to:

All Work  The following specified portions of the Work:

June 1, 2022

**Date of Substantial Completion**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities:  None  
 As follows

Amendments to Contractor's responsibilities:  None  
 As follows:

The following documents are attached to and made a part of this Certificate: Tentative Punchlist dated 6/1/2022

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

<b>EXECUTED BY ENGINEER:</b>		<b>RECEIVED:</b>		<b>RECEIVED:</b>	
By: <u>Jennifer Hodges</u> <small>(Authorized signature)</small>	By: _____	By: _____	By: <u>[Signature]</u>	By: _____	By: _____
Title: <u>Director of Engineering</u>	Title: _____	Title: _____	Title: <u>Project manager</u>	Title: _____	Title: _____
Date: <u>June 1, 2022</u>	Date: _____	Date: _____	Date: <u>6-2-2022</u>	Date: _____	Date: _____

1311 N MAPLE ST Phone: 618-533-1351  
PO BOX 723 Fax: 618-533-1459  
CENTRALIA, IL 62801 USA

**EFI SERVICE ORDER #17830**

**Company:** CHARTER TOWNSHIP OF GARFIELD  
**Phone:** (231) 941-1620  
**Fax:**  
**EFI Job ID #:** 94238-02 **TYPE OF WORK PERFORMED:** StartUp  
**EFI Job Name:** GARFIELD TOWNSHIP,MI

**Description Of Work Performed**

Went through the station and checked the lights, convenience, power A/C, surge protector, heater, exhaust fan, dehumidifier, transducers, flood switch, high temperature, low temperature, and door switch. All were good. Removed air out of the piping and checked for leaks. There were none. Set the valves to 3" - 40psi, 6" - 35psi and 6" - 30psi. Performed training and cleaned the station.

**Date Performed:** 05/31/2022  
**By:** LINCOLN DICKINSON - OPERATIONS MANAGER  
**CC:** BRAD FEATHERS, KERR PUMP & SUPPLY  
JENNIFER HODGES, PE, GOURDIE FRASER ASSOCIATES

Sincerely,  
EFI-Solutions, INC.  
CHUCK WAGGONER  
SERVICE MANAGER

**Karen Leaver**

---

**From:** Karen Leaver  
**Sent:** Monday, November 14, 2022 12:02 PM  
**To:** Karen Leaver  
**Subject:** FW: Project feed the kids

**From:** Lanie McManus <[lmcmamus@garfield-twp.com](mailto:lmcmamus@garfield-twp.com)>  
**Sent:** Monday, November 14, 2022 9:55 AM  
**To:** Karen Leaver <[kleaver@garfield-twp.com](mailto:kleaver@garfield-twp.com)>  
**Subject:** FW: Project feed the kids

December 24<sup>th</sup> is the date.

**From:** tiffany mcqueer <[projectfeedthekids@yahoo.com](mailto:projectfeedthekids@yahoo.com)>  
**Sent:** Thursday, November 3, 2022 6:17 PM  
**To:** Lanie McManus <[lmcmamus@garfield-twp.com](mailto:lmcmamus@garfield-twp.com)>  
**Subject:** Re: Project feed the kids

We are hosting a raffle to bring in money to help Project Feed the Kids provide Christmas to local families in need. This money will also help fund the Project Feed the kids program.

I will be dropping off the forms to get on the calendar this month if we still can.

Tiffany McQueer President Project Feed the Kids



State of Michigan  
 Michigan Gaming Control Board  
 Millionaire Party Licensing  
 3062 W. Grand Blvd, Suite L-700  
 Detroit, MI 48202-6062  
 Phone: (313) 456-4940  
 Fax: (313) 456-3405  
 Email: Millionaireparty@michigan.gov  
 www.michigan.gov/mgcb

**LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES**

(Required by MCL.432.103(k)(ii))

At a Regular meeting of the Charter Township of Garfield Board  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on November 15, 2022  
DATE

at 6:00 pm a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from Project Feed the Kids of Traverse City,  
NAME OF ORGANIZATION CITY

county of Grand Traverse, asking that they be recognized as a nonprofit  
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for Approval.  
APPROVAL/DISAPPROVAL

<u>APPROVAL:</u>	Yeas: _____	<u>DISAPPROVAL:</u>	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the Charter Township of Garfield at a Regular  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on November 15, 2022.  
DATE

SIGNED:

\_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK  
 Lanie McManus, Charter Township of Garfield Clerk  
 \_\_\_\_\_  
PRINTED NAME AND TITLE  
 3848 Veterans Drive, Traverse City, MI 49684  
 \_\_\_\_\_  
ADDRESS

Organization Information: 1081 W South Airport Rd., Traverse City 49686  
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

Tiffany McQueer, President  
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE

( 231 ) 941-8844  
PHONE NUMBER

Steven Duell  
Trustee, Charter Township of Garfield

Subject: Apology to the Township Clerk

I would like to apologize to our Clerk for a misstatement that was said at our Sept. 13<sup>th</sup> meeting concerning the paying of the Townships Metro Fire Bills. I repeated what was told to me and later found out that it had been taken out of context from what was actually said.

Charter Township of Garfield

October 30, 2022

3848 Veterans Drive

Traverse City, Mi 49684

Re: Stormwater Drainage, Eaglehurst Estates Subdivision, Section 18

Attn: Lanie McManus Township Clerk

I am the resident at 5275 Ravenhurst Dr, Traverse City, Mi 49685 located in the subdivision of Eaglehurst Estate, Lot 14

Mr. Russ Noble, 5291 Ravenhurst Dr, Traverse City Mi 49685 is the property Owner to the west of my property

I am raising a concern with the stormwater drainage that affects my property as well and the adjoining property to the east of my property owned by Mr. Charles Wheeler

Over this past summer, that I would characterize as very light amounts of rain, yet on several occasions those rains have had caused stormwater backup into our property. I am attaching picture of the backup from the rains we had recently in the middle of October. See Attachments

The summer of 2021 we had more rains that caused even more stormwater backup onto my property but understood at that time the new development to the east of our subdivision would address the issue. After several meetings with government departments that I believed potentially would address the issue, I understand the new development will not address the issue. Further the construction at the corner of Ravenhurst and Owlhurst has made the matter worst. Since that corner was built-up filling in the existing ditch compounded by the completion of homes along Ravenhurst it takes small amounts of rain to back up stormwater as evidenced by the attached pictures

Mr. Noble and I have met with the Grand Traverse County Road Commission, Supervisor Kevin, with Garfield Township Supervisor, Chuck Korn as well as the Grand Traverse County Drian Commissioner, Andy Smits

I have also attached the letter we received from Andy Smits regarding his findings on this issue.

John Farnum

5275 Ravenhurst Dr.

Traverse City, Mi. 49685







VIA EMAIL : [rvnoble19@gmail.com](mailto:rvnoble19@gmail.com)

Mr. Russell Noble  
5291 Ravenhurst Drive  
Traverse City, MI 49685

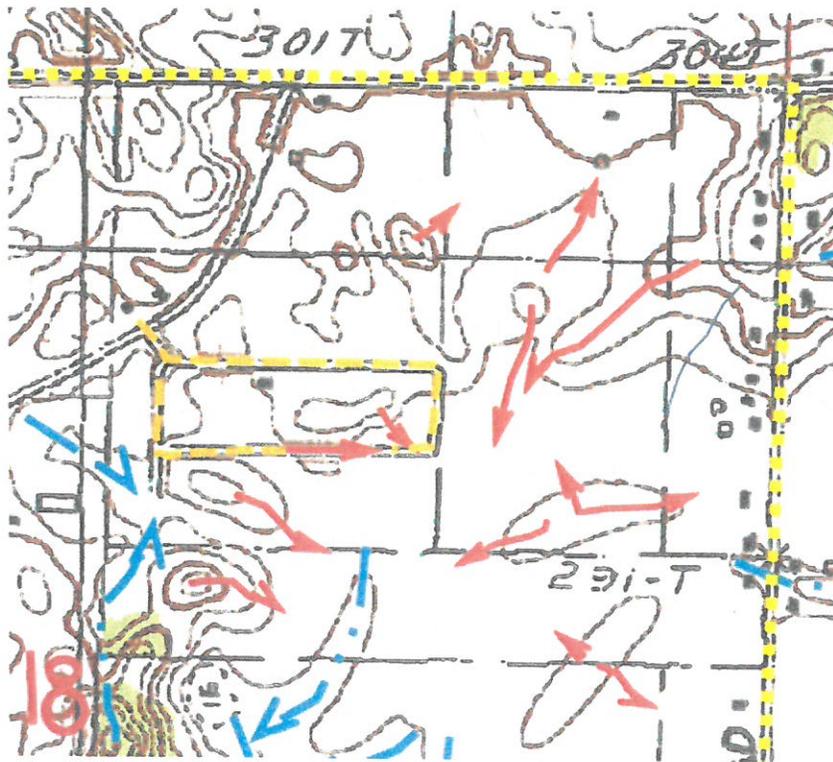
[munraf03@charter.net](mailto:munraf03@charter.net)

Mr. John Farnum  
5275 Ravenhurst Drive  
Traverse City, MI 49685

Re: Stormwater Drainage  
Eaglehurst Estates Subdivision and Adjacent Properties  
Section 18, Garfield Charter Township

Gentlemen:

Thank you for meeting with me so late in the day Friday, the 30<sup>th</sup>. I've reviewed available public information, including the plans for stormwater management at the property east of the Ravenhurst Drive road end. The development proposes to convey all the runoff to a substantially sized infiltration basin to be located and operated approximately 300 to 400 feet east of the east limit of your subdivision. The image embedded below is a topographic map that dates to the period when your subdivision was first developed, and the adjacent property was in agriculture.



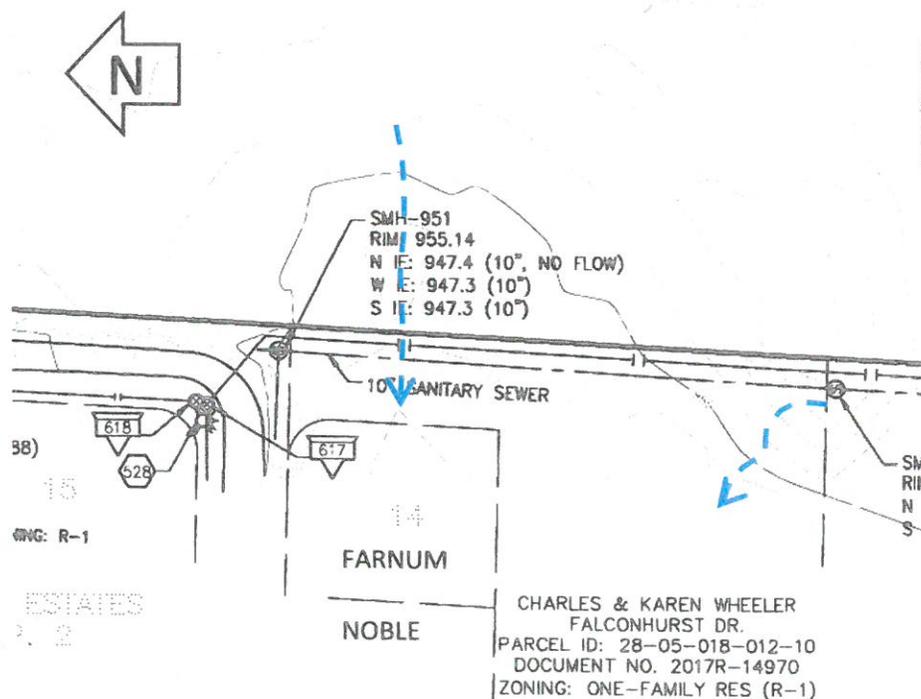
At that time, the grading on your subdivision roadway controlled the direction and destiny of stormwater runoff from the subdivision. This is shown in red and blue arrows superimposed upon the topographic map. Red arrows show the direction of grades/slopes of the earth from higher areas to lower and the blue arrows are the inferred routes that runoff could follow, based upon the grades present. The subdivision roadway is highlighted in gold dashed line. Overall, the topography varies less than 20 feet from the highest elevations to the lowest with broad expanses of relatively flat grades south and east of your subdivision. Eaglehurst Estates slopes toward the southeast and the adjacent development property.

The stormwater management plan for the adjacent development was reviewed by Garfield Township prior to the approval of their site plan. The Township retained a qualified and experienced engineer to conduct the stormwater management plan review. That plan was created by the developer's licensed professional engineer. I have also reviewed the plan and find that it is adequately designed, and the development should retain its stormwater within its property limits when the stormwater system is operated and maintained properly.

That finding is consistent with the design and with the Township engineer's review and approval. The caveat to this finding is that design bases for stormwater management address probable storm events consistent with the Township's ordinance and common engineering principles. When weather and circumstances produce situations outside of these design bases, one should expect that the capacity of stormwater infrastructure is challenged and may not function to retain all runoff on premises. Note that our area has experienced at least five atypical storm events in the past several years- events that fall well beyond common, practical design bases.

Your subdivision was laid out in the early 1970s, long before the Township developed and adopted its ordinance for stormwater. The topographic map suggests that stormwater from your subdivision (approximately 20 acres) is shed outside of the subdivision to adjacent properties, mainly south and southeasterly. The rapid development of your subdivision has taken approximately 4 or 5 acres for pervious soil and replaced it with pavement and buildings. I also note from aerial photographs that some grading and filling of the county road drainage ditches has occurred. There does not appear to be much, if any, retention of stormwater designed into your subdivision.

Being that your two parcels are situated in the lowest topography in this area and that pre-existing, natural topography southeast of your two lots slopes toward your lots, you should expect that runoff will lead to your property and inundate it at times. The image below is from the pre-development topographic survey of the property east of the Eaglehurst Estates subdivision. It is annotated to depict the topography and potential runoff from predevelopment grades.



These conclusions are consistent with the plans I have reviewed and my observations touring your subdivision and with my understanding of the Township's ordinance and common law dealing with runoff. Continued development in your subdivision may combine with atypical storm events and/or spring snowmelt to compound this problem.

There seem few alternatives available to manage this likelihood. One practical method would be to work with your neighbor to the south to develop off-site infiltration structures and grade appropriately to route runoff away from dwellings. While I had only a few moments to speak with Mr. Wheeler while visiting you, it appears that your neighbor has shared concerns for stormwater management and may be desirous for a comprehensive approach to management as development proceeds in this area which is devoid of surface water outlets. The State Drain Code provides some tools for managing this situation, however the process for initiating a drainage district requires that this Office receive a petition to consider this approach from qualified applicants.

I recommend that you take measures to render your homes resilient to water inundation. I also recommend that you approach your neighbors south and east of your subdivision to develop support of management of your subdivisions off-site runoff and also speak with the Township about their interest in addressing this issue. I suspect this is one of several similar issues that exist or will exist in the Township with continued growth and replacement of pervious areas with impervious surfaces. I have copied this letter to Mr. Wheeler and relevant Township officials.

Please call if you have any questions.

Respectfully submitted,



Andrew Smits, PE  
Drain Commissioner

Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI. 49684

October 30, 2022

Re: Stormwater Drainage, Eaglehurst Estates Subdivision, Section 18

Attn: Township Clerk, Lanie McManus

I reside at 5291 Ravenhurst Drive, Traverse City, MI. 49685 located in the subdivision of Eaglehurst Estates, Lot #13.

On separate occasions this summer and approximately two weeks ago, I witnessed the stormwater drainage in my adjoining neighbors ditch located to the east of my property to be within approximately three inches of running over his paved driveway. The height of the stormwater drainage was encroaching into his front lawn and also onto his neighbors property located to the east.

Mr. John Farnum, 5275 Ravenhurst Drive, Traverse City, MI. 49685 is the property owner located to the east of my property.

Mr. Farnum was down state during our last heavy rain, I did take pictures of the water encroaching onto his and Mr. Charles Wheeler's property, but failed to take pictures when the water was within inches of running over Mr. Farnum's driveway.

Since Garfield Township removed the ditch at the corner of Owlhurst and Ravenhurst Drive, built-up the shoulder of the road to a level with adjoining property development to the east, has now caused flooding to existing property owners in the Eaglehurst Estates subdivision.

Mr. Farnum and I have met with the Grand Traverse County Road Commission, Supervisor Kevin. He referred to us to Garfield Township Supervisor, Chuck Korn and the Grand Traverse County Drain Commissioner.

I spoke with Mr. Korn, who directed me to contact the Grand Traverse County Drain Commissioner who deals with these issues. Provided me with a phone number and said we needed to speak with Mr. Andrew Smits, the GTC Drain Commissioner.

Respectfully,

*Russell W Noble*

Russell W. Noble

5291 Ravenhurst Drive

Traverse City, MI. 49685

## Charter Township of Garfield

## Engineering Report / Construction Update

November 8, 2022

**I. Water Projects****Northwest Service District – Water System Improvements**

Status below:

Division I: Tank was officially placed online in September 2019 and project is closed out

Division II: Project was completed and accepted (utilities turned over) by Township.

Division III: Booster Station / Mechanical Upgrade design is 75% complete and expected to be finalized in March. Project has been on hold due to high bid prices / volatile market. Upon completion, the abandonment of three (3) booster station will occur, area overall will experience 5-10 psi increase in pressure and west side of town will be serviced from the new tank rather than directly from the city.

Township board approved GFA contract to provide design, permitting and construction / installation of PRV. Project was recently bid and based upon pricing the Board approved to pursue only Cedar Run PRV replacement / booster station abandonment at this time. PRV has been delivered and installed along with abandonment of 2 booster stations. Water fed to Munson area along Cedar Run is provided by the Cedar Run tank without disruption and more consistent flows observed (less spikes). Turnover packet and final pay application in board packet for approval.

**McCrae PRV: US31 / 37 Water Pressure Issues**

This area historically experiences low pressure and fire suppression difficulties, specifically Cracker Barrel / Sam's Club. Water that services this area is from McCrae groundwater tank which services the US31/ 37 corridor by gravity and controlled by Pressure Control Valves to maintain pressures less than 80 psi. McCrae PRV has been proposed to be relocated to address this pocket of low pressure in past water studies and capital improvement plans. Project is on hold due to high bid price received

**Stone Ridge PRV Replacement**

The PRV located on Silverlake Road that services the Stoneridge Subdivision is one of the oldest and subject to frequent flooding / maintenance. The station is at its life expectancy and in need of replacement as identified both by the DPW and Township Capitol Improvement Plans. It is our intent to include this project construction with the McCrae PRV replacement to optimize cost with a single contractor. Permits have been issued. Project is on hold due to high bid price received.

\*Recent update the existing watermain north of the Stoneridge PRV along Silverlake by YMCA has been leaking. Excavation and repairs indicated signs of pipe failure because of heavy / wet soils and concerns with future leaks are possible. Recommendation to include watermain replacement (Plastic C900) with PRV replacement proposed.

**C2R2 Grant - West (Long Lake Township) to connect Black Bear Farms:** EGLE Grant and GFA contract have been approved. GFA completed survey work in December and now proceeding with design. We are coordinating with contractors on scheduling as their may be some material supply delays so anticipating on bidding out for late summer / fall construction to accommodate. Project design is complete and EGLE permit issued. Project was put out for bids on 8/23 and have offered both late fall or spring 2023 construction to accommodate. Only 1 responsive bidder submitted and prices came in higher than available grant funds (due to increased materials/ labor costs). Have until 12/24 to complete and currently reviewing options.

### **Tank Inspection**

GFA is assisting the DPW with required maintenance of the water storage tanks located on McCrae, Cedar Run, Birmley and Heritage. Routine inspection is required every 5 years as mandated by EGLE. GFA will be responsible for coordinating with the inspection company, monitoring operations during the inspection and providing a report to the Township and DPW related to findings. McCrae / Cedar Tanks inspections have been completed with no major issues noted. Awaiting on final report from Dixon Engineering.

### **Sewer Projects**

#### **SAW Grant – US 31 Siphon Flow Monitoring**

Township board approved recommendations in report at September 26<sup>th</sup> 2017 meeting. GFA coordinated with the DPW to initiate operations change. Siphon continues to be monitored with increase in growth and permits on west side of town as a capacity restriction exists based upon study results. In March 2019, flows were rerouted to Pump Stations #2 at logans landing from Pump Station #6 at Applebees to alleviate the capacity at the siphon. DPW has been monitoring and discharge has been going well without incident. A need for a pump station may be more imminent to bypass siphon as it continues to present both a maintenance issue and capacity restriction but for the time being, the bypass of flows is working well and EGLE has accepted and permitting new development on west side of town.

#### **NW Silver Lake Sewer Extension**

Recently interest (from Franciscos) to extend sanitary sewer along NW Silverlake Road was requested by property owners. Garfield Twp board approved GFA contract last month and currently conducting survey work. Design to be complete in mid September to either bid out this fall or spring 2023.

#### **Birmley Estates**

GFA is currently conducting flow monitoring in this area. There is a limited pipe section from Northern Star Drive to Garfield that is at / near capacity based upon recent growth projections and development. Flow monitoring will verify actual flows for future tracking and determine if adequate size or upgrades are needed.

### **General Utilities**

### **Sewer / Water City Contracts**

GFA, DPW and Township continue to monitor flows and contractual terms with the City which is currently set at 5 MGD. In the upcoming future negotiations will be initiated to discuss terms of the 1987 contract.

### **Water Reliability Study**

GFA completed the last study in 2012 and are to be completed every 5 years. GFA had requested a time extension from DEQ awaiting completion of work on Northwest side of town. With growth and interest to extend system to Olesons / Meadowlane and need for tank to service Traditions, DEQ has requested GFA complete a mini study for each service area (there are 5). This would include flow data and capacity assessment of existing infrastructure. The Township recently approved the EGLE DWRF Engineering report which will include completing the water study. This is to be done by July 2023.

### **GIS Mapping**

GFA has been working with the DPW to create an asset management program for the Township with respect to the Water and sewer Infrastructure. The 1<sup>st</sup> step of this process which includes creation of a GIS map that includes all record drawing information has been completed. GFA / DPW are now pursuing forward to inventory major and minor assets and GPS the locations of each.

The BPW was awarded the CGAP grant as offered by the Michigan Dept of Treasury. This grant promotes collaboration of communities and efficiency in government. The funds covered 75% of the expenses including equipment (GPS handheld).

### **Water Service Expansion**

Southwest Part of Township: Olesons Development have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service the respective developments. GFA has prepared budgetary cost estimates for various options to provide access to water service to the southwest side of the township which currently does not exist (terminates at McCrae / US-37. There continues to be interest from parcels along route and with Blair to service development (fire flow only). GFA and Township staff are currently working on cost sharing options and establishing a meeting with developers on ability to collaborate on project to extend Garfield infrastructure to provide both domestic and fire.

### **Township Roof**

The Township board approved a proposal for GFA to assist with an evaluation and proposed solution to the ongoing roof problems at the Township Hall. GFA has sub consulted with EA (architect) to assist with the project and contracts have been completed to retain GTC to complete the work. All work has been completed and GFA is working with contractor on closeout paperwork.

### **Capital Improvement Projects**

GFA continues working on capital improvement list and attended the February 23<sup>rd</sup> Joint Planning / Board meeting. The list will be utilized to assist with soliciting infrastructure funding that is upcoming.

In addition, GFA has been monitoring the IIJA infrastructure funds passed by the Federal Government and placed our ask to the local agency for them to pass along to our State representatives. Township recently submitted to EGLE our notice of intent to apply for a loan to implement projects. A presentation of the projects and loan process was conducted at a recent meeting to the board. GFAs proposal to complete Engineering Study that is required by EGLE to start process and was approved at last months meeting. Report will be complete in July 2023.

### **Water and Sewer Rates**

DPW is utilizing to conduct a rate analysis for the Township. GFA has been providing as needed assistance related to assets and values to assist.

### **County ARPA Funding Request**

GFA worked with Township staff on applications to the county to request ARPA funds for Long Lake WM extension, Olesons Water Service Extension and Francisco Sewer Extension. Other projects are also in the ask but this is what is pertinent to water /sewer.

## **II. Parks & Recreation**

### **East River Park – Capital Improvements**

GFA worked Township staff on preparing a conceptual plan and budgetary cost estimates for discussion purposes at upcoming Park and Rec Meeting. Amenities proposed include trail, dog parks, parking lot, pavilion, signage and seating areas. GFA recently had an onsite meeting to review project scope and costs based upon the adopted 2021 budget providing some funds to implement some improvements. A proposal was submitted to the Township and was approved last month to proceed with the first phase of this project including parking lot improvements and a pavilion. Project has been completed with some minor punch list items outstanding. Contractor to return this month to finalize.

GFA has been retained by the Township and currently working on Phase 2 of the park to include dog park and irrigation. A bid opening was recently held and results are in board packet along with letter of recommendation. Project is still planned to start this fall and be completed late spring 2023 due to material availability (Fencing).

### **Utility Plan Reviews**

#### **Windy Hills (60 Acre Herkner Parcel) – Phase II**

GFA has completed preliminary review and awaiting final plan submission to establish escrow and complete full review. GFA to provide oversight with fulltime inspection to be provided by applicant.

#### **Ashland Park - Phase 2 & 3**

Plan review has been completed by GFA and in receipt of all DEQ permits. GFA will be providing as needed construction oversight. Watermain to storage units have been installed and inspected by GFA. We are awaiting closeout documents for this portion before recommending approval to accept.

### **Fox Run**

Plans have been approved and am in receipt of all DEQ permits. GFA will be providing as needed construction oversight. Some challenges to access connection to existing gravity sewer have presented themselves and worked with developer / DPW to provide connection. A preconstruction meeting was held yesterday and project is intended to start next week (onsite utilities only).

### **Chelsea Park West – Phase II**

Plans have been approved and am in receipt of all DEQ permits. GFA will be providing as needed construction oversight.

### **Village at Lafranier Woods**

GFA has been providing onsite construction inspection with all utilities installed. GFA is working with contractor on closeout paperwork / record drawings.

### **Northern Michigan Hospitality Management (Hotels on US-31 south)**

Watermain has been installed and GFA is currently working on closeout paperwork.

### **The Oaks**

GFA has been providing onsite construction inspection with all utilities installed. GFA is working with contractor on closeout paperwork / record drawings.

### **BATA Facility**

All permits have been issued and GFA is waiting on schedule from Developer. GFA will be providing full time inspection.

### **Marengo 31**

Plans have been reviewed and approved and EGLE permit has been issued. GFA will provide full time inspection with work to begin when notified.

### **South 22**

All permits have been issued and GFA is waiting on schedule from Developer. GFA will be providing full time inspection.

### **Britten, New Buildings (Cass Road)**

GFA has completed a preliminary review of the plans related to water main extension to service the additional buildings. Awaiting updated plans from applicant

### **Birmley Hills Condo**

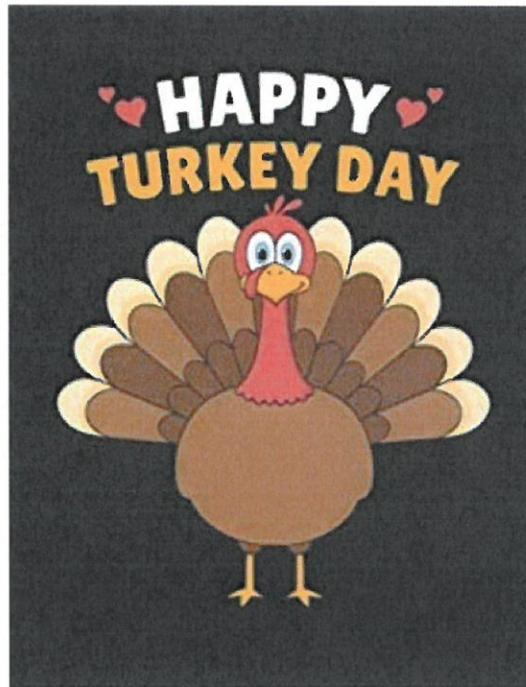
GFA has completed a preliminary review of the plans related to water main extension to service the additional buildings. Awaiting updated plans from applicant

## 2021 & 2022 Storm Water & Private Road Plan Reviews

**\*list represents those still outstanding from 2021 and not approved**

363 W. South Airport Rd-Global Asphalt	GFA received rev. plans with new re pond location out of ROW. Approved (pending maint)
1461 Industry Drive - Unit 37 HIC Site Plans	Approved: see email: (final plans with agreements and permits to be submitted to Twp)
2468 W South Airport Rd-McDonalds	Approved (final plans with agreements and permits to be submitted to Twp)
1449 Industry Drive - Unit 36 HIC Site Plans	Approved: see email 10/14: (final plans with agreements and permits to be submitted to Twp)
Willoughby Supply (3225 Astro Place)	Approved Per Email 11/25: (final plans with agreements and permits to be submitted to Twp)
2460 North Vision Storage	Initial review sent to Schiffer 11/20/20
Once Upon a Child	Approved (final plans with agreements and permits to be submitted to Twp)
BATA SW Review	Approved per 3/16 letter (final plans, agreements and permits to be submitted to Twp)
TCAPS Motntessori+C25:H50	Approved Per Email 2/25: (final plans with agreements and permits to be submitted to Twp)
Unit 33 HIC -Scott Jozwiak	Approved (final plans with agreements and permits to be submitted to Twp)
Burger King - Inovative Design	Approved (final plans with agreements and permits to be submitted to Twp)
Once Upon a Child - Rev 1	Letter sent 3/12 looks ok with minor comments for correction
Camping World	Review letter sent 6/21/21
Unit 34 HIC -Bill Crain	Reviewed revised plans 5/20 - Approved (final plans with agreements and permits to be submitted to Twp)
Chick-Fil-A-2700 US-31	Approved per 8/6 letter (final plans with agreements and permits to be submitted to Twp)
Bonobo Storage Addition	Approved per email 8/10 (final plans with agreements and permits to be submitted to Twp)
Long Lake Development	Approved per email 1/6/22 (final plans with agreements and permits to be submitted to Twp)
Marengo 31	Letter sent 11-16-21 asking for additiona confirmation and information. Maint agreemetn receive 1/6/22
3570 N US-31	Initial review sent to Afernandeze (Stonefield Eng) 02-02-2022
Unit 26 HIC -Bill Crain	Approved per email 2/24/22 (final plans with agreements and permits to be submitted to Twp)
Biggby	Approved per letter sent 5/6/22, Final plans with agreemetns and permits to be submitted to TWP
Extended Stay Hotel	Apporved per letter 7/22/22, Final plans with agreements and permits to be submitted to Twp.
TCAPS West Seniro High School Athletic Facility	Approved per letter 5/27/22 (final plans with agreements and permits to be submitted to Twp)
Meijer	Approved per letter 7/19/22 (final plans with agreements and permits to be submitted to Twp)
Uhaul	Review Letter sent 7/19. Minor adjustments req. form SW aspect. Sanitary and Shared path info requested as well.
Walstrom Marine - New Building	Initial review email sent 5/20/22
Marsh Hyundai	Approved per letter 7/21/22
Action Water Sports	Approved per letter 7/21/22
Fox Motors SW Review	Approved per letter 8/29/22 (final plans with agreements and permits to be submitted to Twp)
TC Curling Center	Approved per letter 8/23/22 (final plans with permit and escrow)
Kensington West PURD	approved per cursory review letter 9/9/22

7 Brews	S Airport site approved pending Property owner letter (10-24-22)/ 31 Site prelim completed
Britten New Building	Approved 10/28/22 conditinal on EGLE and update Due Care
South 22 Pland Dev	Approved for Grading Permit 7/29/22- Awaiting submittal of calcs to continue. Expected 8/12
3566 N US -31 (Stone Field Eng)	Review letter sent 8/17. Follow up cursory review should be simple.
Premier Place - Bill Crain	Approved per letter 8/24/22 (final plans with agreements and permits to be submitted to Twp)
TC Hammond SW Review	Review letter sent 9/6/22 -Follow up cursory review should be simple.
1342 Industry Drive-Unit 17 HIC	Approved per letter 10/28 verifying 9/30 revisions met 9/19 review letter.
Rogers Property	Approved 11/4/2022 (final plans with agreements and permits to be submitted to Twp)
Logan Valey Storage	Approved 10/31/22 (final plans with agreements and permits to be submitted to Twp)
Brimley	Initial review sent 10/26
Britten North Building	Initial review sent 10/31/22
Prince of Peace	
Unit 25 HIC	Approved 10/31/22 (final plans with agreements and permits to be submitted to Twp)Approved for Grading Permit 10/26/22.
Fairfield Hotel	intial review sent 10/21/22
1389 Industry Drive - Concrete Central	
Alpers Storage Unit	



# Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

October 2022

Location	Citations		Traffic Crashes			Arrests			Traffic Crash Totals
	Fatal	PIA	PDA	OWI	Criminal	Arrests			
						OWI	Criminal		
01 Acme	0	4	30	1	4			34	
02 Blair	0	0	27	5	22			27	
03 East Bay	0	10	33	1	10			43	
04 Fife Lake	0	0	8	0	0			8	
05 Garfield	0	14	71	4	38			85	
06 Grant	0	0	1	0	0			1	
07 Green Lake	0	1	8	0	8			9	
08 Long Lake	0	0	12	1	0			12	
09 Mayfield	0	1	7	1	1			8	
10 Peninsula	1	2	6	0	1			9	
11 Paradise	0	1	12	0	1			13	
12 Union	0	0	2	1	0			2	
13 Whitewater	0	0	7	1	1			7	
29 Fife Lake Vlg	0	1	3	0	0			4	
30 Kingsley Vlg	0	0	0	0	0			0	
66 Traverse City	0	1	2	0	37			3	
84 Out of County	0	0	0	0	8			0	
<b>Totals</b>	1	35	229	15	131			265	
<b>Garfield Twp %</b>	<b>0.0%</b>	<b>40.0%</b>	<b>31.0%</b>	<b>26.7%</b>	<b>29.0%</b>			<b>32.1%</b>	

Ticket stats are based on what District Court has entered as of 11/01/22.

Arrest stats are as of 11/01/22.

## GTMESSA Garfield EMS Incidents - September 2022

Complaint	Priority 1	Priority 2	Priority 3	Total
Fall	6	14	25	45
Vehicle Accident	25		4	29
General Weakness	4	1	19	24
Cardiac Issues (Chest Pain)	20		2	22
Difficulty Breathing / SOB	15	3	2	20
Medical Alarm		13	5	18
Nausea/Vomiting	4	3	7	14
Altered LOC	8		5	13
Invalid Assist/Lift Assist		1	12	13
Seizure	6	1	5	12
Diabetic Emergency	3	3	5	11
Hemorrhage/Laceration	4	2	5	11
Syncope/near-fainting	5	5		10
Back Pain (Non-Traumatic)	3		6	9
Abdominal Pain	5	1	2	8
Psychiatric Problem/Suicide Attempt		1	7	8
Traumatic Injury	1	2	4	7
No Other Appropriate Choice		1	5	6
Alcohol intoxication	3		2	5
Hypotension / hypertension	2	1	2	5
Overdose - Unintentional	3	1	1	5
Unresponsive	5			5
Assault		2	1	3
Cardiac Issues - No Chest Pain	2		1	3
Death - Priority 5			3	3
Stroke/CVA	2		1	3
Allergic Reaction / Stings	1		1	2
Fever			2	2
Headache	1	1		2
Lower Limb Swelling			2	2
Pregnancy/Childbirth/Miscarriage	1		1	2
Urinary problem			2	2
CPR	1			1
GI Bleed	1			1
Infection			1	1
Welfare Check			1	1
<b>Grand Total</b>	<b>131</b>	<b>56</b>	<b>141</b>	<b>328</b>

### GTMESA EMS Incidents - September 2022

Complaint	Priority 1	Priority 2	Priority 3	Total
Fall	6	17	37	60
Vehicle Accident	31		4	35
General Weakness	8	1	25	34
Cardiac Issues (Chest Pain)	28		3	31
Difficulty Breathing / SOB	18	4	2	24
Medical Alarm		15	6	21
Invalid Assist/Lift Assist		1	18	19
Nausea/Vomiting	6	4	9	19
Seizure	9	1	6	16
Altered LOC	10		5	15
Abdominal Pain	6	2	5	13
Diabetic Emergency	5	3	5	13
Traumatic Injury	2	3	8	13
Hemorrhage/Laceration	4	2	6	12
Syncope/near-fainting	5	5	2	12
No Other Appropriate Choice	2	1	8	11
Psychiatric Problem/Suicide Attempt		1	10	11
Unresponsive	10	1		11
Back Pain (Non-Traumatic)	3		7	10
Alcohol intoxication	5		4	9
Hypotension / hypertension	3	1	3	7
Overdose - Unintentional	4	1	1	6
Death - Priority 5			5	5
Stroke/CVA	3	1	1	5
Assault		2	1	3
Cardiac Issues - No Chest Pain	2		1	3
CPR	3			3
Fever	1		2	3
Headache	2	1		3
Allergic Reaction / Stings	1		1	2
Lower Limb Swelling			2	2
Pregnancy/Childbirth/Miscarriage	1		1	2
Urinary problem			2	2
GI Bleed	1			1
Infection			1	1
Welfare Check			1	1
<b>Totals</b>	<b>179</b>	<b>67</b>	<b>192</b>	<b>438</b>

## GTMESA Garfield NFIRS Incidents - September 2022

Incident Type	Count
Medical assist, assist EMS crew	234
Emergency medical service, other	41
Dispatched and cancelled en route	24
Motor vehicle accident with injuries	9
Smoke scare, odor of smoke	4
Water Flow Alarm - unintentional	4
Alarm system activation, no fire - unintentional	3
Motor vehicle accident with no injuries.	3
Alarm system sounded due to malfunction	2
Carbon monoxide incident	2
False alarm or false call, other	2
Gas leak (natural gas or LPG)	2
No incident found on arrival at dispatch address	2
Smoke detector activation due to malfunction	2
Arcing, shorted electrical equipment	1
Assist police or other governmental agency	1
Attempted burning, illegal action, other	1
Carbon monoxide detector activation, no CO	1
CO detector activation due to malfunction	1
Detector activation, no fire - unintentional	1
Extinguishing system activation	1
Extrication of victim(s) from vehicle	1
Gasoline or other flammable liquid spill	1
LP or Natural Gas Odor with no leak/gas found.	1
Motor vehicle/pedestrian accident (MV Ped)	1
Municipal alarm system, malicious false alarm	1
Outside rubbish, trash or waste fire	1
Passenger vehicle fire	1
Person in distress, other	1
Police matter	1
Smoke detector activation, no fire - unintentional	1
Tree Down onto Low Voltage Lines	1
Water or steam leak	1
<b>Grand Total</b>	<b>353</b>

## GTMESA NFIRS Incidents - September 2022

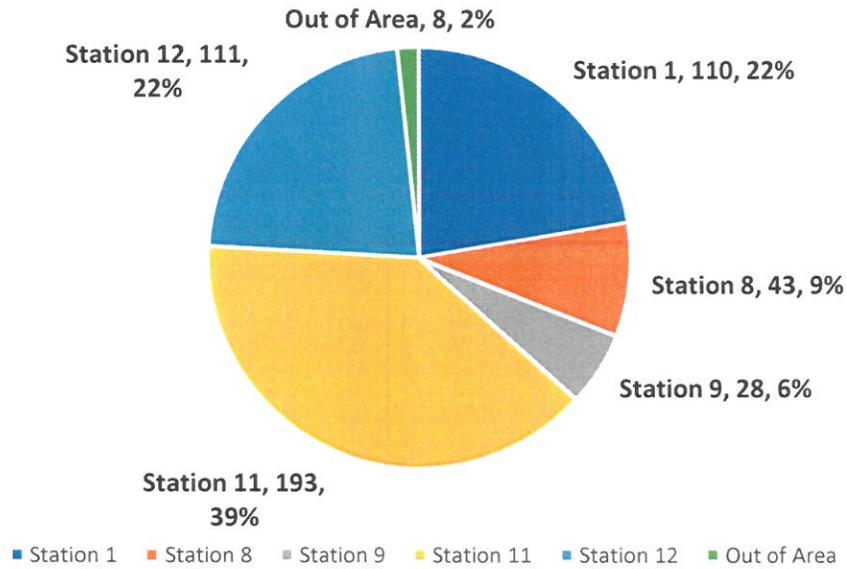
Incident Type	Count
Medical assist, assist EMS crew	320
Emergency medical service, other	48
Dispatched and cancelled en route	35
Motor vehicle accident with injuries	13
Motor vehicle accident with no injuries.	6
Water Flow Alarm - unintentional	6
Alarm system activation, no fire - unintentional	5
Smoke detector activation due to malfunction	4
Smoke detector activation, no fire - unintentional	4
Smoke scare, odor of smoke	4
Alarm system sounded due to malfunction	3
Assist police or other governmental agency	3
Carbon monoxide incident	3
Gas leak (natural gas or LPG)	3
Municipal alarm system, malicious false alarm	3
No incident found on arrival at dispatch address	3
Arcing, shorted electrical equipment	2
Building fire	2
False alarm or false call, other	2
LP or Natural Gas Odor with no leak/gas found.	2
Accident, potential accident, other	1
Attempted burning, illegal action, other	1
Building Fire - Int/Ext Finish - Non-Structural	1
Carbon monoxide detector activation, no CO	1
Chemical spill or leak	1
CO detector activation due to malfunction	1
Detector activation, no fire - unintentional	1
Extinguishing system activation	1
Extrication of victim(s) from vehicle	1
Gasoline or other flammable liquid spill	1
Good intent call, other	1
Motor vehicle/pedestrian accident (MV Ped)	1
Outside rubbish, trash or waste fire	1
Passenger vehicle fire	1
Person in distress, other	1
Police matter	1
Power line down	1
Road freight or transport vehicle fire	1
Tree Down onto High Voltage Lines	1
Tree Down onto Low Voltage Lines	1
Unauthorized burning	1
Water or steam leak	1
<b>Total</b>	<b>493</b>



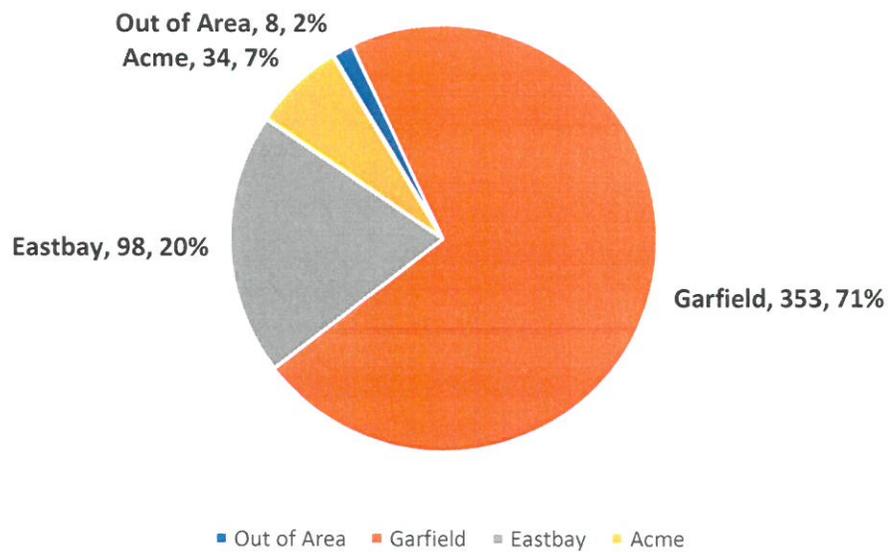
# GRAND TRAVERSE METRO FIRE DEPARTMENT

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

## GTMESA - September 2022 Incidents by Station 493 Total



## GTMESA - September 2022 Incidents 493 Total



## Garfield Township Responses September 2022

Nature of Call	GT-Garfield	Total
10-Chest Pain (Non-Traumatic)	20	20
12-Convulsions/Seizures	10	10
13-Diabetic Problems	12	12
17-Falls	54	54
18-Headache	1	1
19-Heart Problems / A.I.C.D.	5	5
1-Abdominal Pain/Problems	6	6
21-Hemorrhage/Lacerations	11	11
23-Overdose / Poisoning (Ingestion)	6	6
25-Psychiatric/ Abnormal Behavior/Suicide At	9	9
26-Sick Person (Specific Diagnosis)	71	71
27-Stab/Gunshot/Penetrating Trauma	1	1
28-Stroke (CVA)	6	6
29-Traffic/Transportation/Accidents	20	20
2-Allergies (Reactions)/Envenomations (Sting:	2	2
30-Traumatic Injuries (Specific)	3	3
31-Unconscious/Fainting (Near)	11	11
32-Unknown Problem (Man Down)	27	27
4-Assault/Sexual Assault	4	4
5-Back Pain (Non-traumatic or Non Recent Tra	9	9
6-Breathing Problems	20	20
7-Burns (Scalds) /Explosion	3	3
8-Carbon Monoxide/Inhalation/HazMat	1	1
9-Cardiac or Respiratory Arrest/Death	6	6
<b>Total</b>	<b>318</b>	<b>318</b>

Call Disposition	GT-Garfield	Total
Transport	214	214
Refusal	42	42
Cancelled	62	62
<b>Total</b>	<b>318</b>	<b>318</b>

Response Priority	GT-Garfield	Total
P-1 Emergency ALS	64	64
P-2 Emergency BLS	224	224
P-3 Non-Emergent	28	28
P-18 Stage	2	2
<b>Total</b>	<b>318</b>	<b>318</b>

Garfield September 2022 RT

Priority 1

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00:00 - 00:00:59	0	0	0.00%	0.00%
00:01:00 - 00:01:59	1	1	2.00%	2.00%
00:02:00 - 00:02:59	4	5	8.00%	10.00%
00:03:00 - 00:03:59	7	12	14.00%	24.00%
00:04:00 - 00:04:59	3	15	6.00%	30.00%
00:05:00 - 00:05:59	10	25	20.00%	50.00%
00:06:00 - 00:06:59	10	35	20.00%	70.00%
00:07:00 - 00:07:59	7	42	14.00%	84.00%
00:08:00 - 00:08:59	2	44	4.00%	88.00%
00:09:00 - 00:09:59	2	46	4.00%	92.00%
00:10:00 - 00:10:59	1	47	2.00%	94.00%
00:11:00 - 00:11:59	2	49	4.00%	98.00%
00:14:00 - 00:14:59	1	50	2.00%	100.00%

Priority 2

Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
00:00:00 - 00:00:59	2	2	1.11%	1.11%
00:01:00 - 00:01:59	6	8	3.33%	4.44%
00:02:00 - 00:02:59	14	22	7.78%	12.22%
00:03:00 - 00:03:59	15	37	8.33%	20.56%
00:04:00 - 00:04:59	17	54	9.44%	30.00%
00:05:00 - 00:05:59	26	80	14.44%	44.44%
00:06:00 - 00:06:59	32	112	17.78%	62.22%
00:07:00 - 00:07:59	17	129	9.44%	71.67%
00:08:00 - 00:08:59	13	142	7.22%	78.89%
00:09:00 - 00:09:59	12	154	6.67%	85.56%
00:10:00 - 00:10:59	9	163	5.00%	90.56%
00:11:00 - 00:11:59	6	169	3.33%	93.89%
00:12:00 - 00:12:59	1	170	0.56%	94.44%
00:13:00 - 00:13:59	2	172	1.11%	95.56%
00:14:00 - 00:14:59	2	174	1.11%	96.67%
00:15:00 - 00:15:59	2	176	1.11%	97.78%
00:16:00 - 00:16:59	3	179	1.67%	99.44%
00:17:00 - 00:17:59	1	180	0.56%	100.00%

		<h2 style="margin: 0;">Charter Township of Garfield</h2> <h3 style="margin: 0;">Planning Department Report No. 2022-106</h3>	
Prepared:	November 8, 2022	Pages:	2
Meeting:	November 15, 2022 Township Board	Attachments:	<input type="checkbox"/>
Subject:	Planning Department Monthly Report for November 2022		

**PURPOSE:**

Staff provides a monthly report to the Township Board on activities of the Planning Department and the Planning Commission. Presentation of this report also provides a venue for the Township Board to have dialog with staff about any of the activities or planning-related issues facing the Township.

**DEVELOPMENTS:**

The Planning Commission is currently conducting the following development review activity:

***7Brew – Special Use Permit***

- *Location:* 2537 N US 31 South, near South Airport Road (former PNC Bank site)
- *Development Description:* Proposed drive-through coffee shop
- *Status:* The application was introduced at the Planning Commission meeting on 7/13/2022. The Commissioners expressed concerns about left-turn vehicular movements into and out of the site and there were some questions regarding site design. The application was tabled to allow the applicant to address these concerns and receive comments from OHM Advisors on their review of the applicants’ traffic impact study. MDOT has also provided comments regarding the site. The applicant made some adjustments to the site plan and worked with the neighboring property owner to improve access to the site in response to these comments. The Planning Commission held a public hearing on the application at their meeting on 10/26/2022. Commissioners directed Staff to prepare Findings of Fact for the meeting on 11/9/2022.

***Birmley Hills – Site Condominium***

- *Location:* South of existing Birmley Hills Estates subdivision, south of Birmley Road
- *Development Description:* Proposed 35-lot single-family residential site condominium
- *Status:* The application was introduced at the Planning Commission meeting on 10/26/2022. The Commissioners asked if any street stub connections were needed to neighboring properties. Upon further review, Staff found that a stub connection to the west is needed to the west for streets and utilities. This connection will be incorporated into an updated site plan. A public hearing for this application was held on 11/9/2022.

***Northern Lakes Community Church / Loving Neighbors Preschool – Special Use Permit***

- *Location:* 5444 Herkner Road, near intersection with North Long Lake Road
- *Development Description:* Proposed childcare center in existing church building
- *Status:* The application was introduced at the Planning Commission meeting on 11/9/2022.

**PLANNING:**

Other Planning Department activities include the following:

- A third public open house was held on the Grand Traverse Commons Natural Area Design Plan on 11/7/2022 at Kirkbride Hall. Environmental Consulting & Technology, Inc. (ECT) presented the full draft plan and an overview of the proposed park design, trail system, and site elements. There was a discussion with a group of mountain bikers at the open house regarding the future status of the existing mountain biking area. Staff and the Parks and Recreation Commissioners will look to work with the mountain biking and other groups as projects to implement this plan are formulated and fully engineered. The final Design Plan will include a trail system design to account for the safety and activity of multiple user groups.
- Staff is working with the Parks and Recreation Commission on an update to the Township's 5-Year Parks and Recreation Master Plan. The Michigan DNR requires an up-to-date Parks and Recreation Plan to be updated by February 1 to be eligible for grants; the current Plan expires with the DNR on 12/31/2022. The following timeline is anticipated to complete the Parks and Recreation Plan:
  - 12/5/2022 – Parks and Recreation Commission will finalize the plan, motion to notice the required 30-day public review period, and recommend the plan to the Township Board
  - 12/11/2022 – Notice in the newspaper of the 30-day public review period
  - 12/13/2022 – Township Board to set a public hearing on the plan for 1/10/2023
  - 12/18/2022 – Notice in the newspaper of the public hearing
  - 1/10/2023 – End of 30-day public review period
  - 1/10/2023 – Township Board to hold a public hearing on the plan and adopt the plan
  - 2/1/2023 – Final 2023-2027 Parks and Recreation Master Plan submitted to DNR
- The summary report on the 2022 Community Survey was shared on the Planning Department page of the Township website, and the results were also shared in the Winter Newsletter.
- Staff worked on five applications which were submitted to the Grand Traverse County American Rescue Plan Advisory Committee on 10/31/2022. These applications requested funding to support infrastructure needs in the Township.

**STAFF:**

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Direct Line: (231) 225-3155

Stephen Hannon, AICP, Deputy Planning Director  
Email: shannon@garfield-twp.com  
Direct Line: (231) 225-3156



**Charter Township of Garfield**  
**Parks Report**

**Silver Lake Recreation Area**

Cleared trees off trails.

More staples pulled from tables.

Routine Park Maintenance (Tree bags, wind-blown trash, etc)

Working on Winter Sledding Site

Fixing times of bathroom door locks.

Scheduling a brush hog near meadows for sledding.

**Commons**

Open House scheduled and posted.

More trees cleared through park from wind damage.

Cleaned up graffiti.

Removed rogue trail jumps & reposted reminders.

Contact made with area mountain bike clubs, bike shops, and news.

Trimmed trails back & checked cameras.

### **River East**

Contact with DNR over trapping issue. All parties recontacted and satisfied with outcome.

Contacted contractor about start date. Still have not locked down a date (fence materials still back ordered).

Caught two teens with CPO spray painting the train tunnels.

### **Boardman Valley**

Cleaned up around Pickleball Courts.

Wind screens stored. Waiting on nets to be removed once weather changes.

Removed two down trees.

No encampments to date.

### **Miller Creek**

Mowed and trimmed trailheads.

More encampments found off Cass Road. Contact made with CPO. Unoccupied. Bikes returned to CPO's bike shed.

Cleaned up wind-blown trash.

Cleared a couple trees on trails.

Prosecutor denied charges on two individuals camping in woods that left trash & threw food all over parking lot. Trespass warnings given.

### **Kid's Creek**

Tree planting with DTE & Releaf Michigan went well. All trees doing well.

Scheduling tree planting in the Spring with Ecoseeds.

Hoping to plant a pollinator swath through the high ground in Spring.

### **Buffalo Ridge Trail**

Working on plan for invasive species control (purple loosestrife & Autumn Olives).

Ideas for shade and sitting areas.

**Additional**

Working on Winter News Letter.

Submitted November 2, 2022

Derek Morton

Sean Kehoe



Charter Township of Garfield  
Treasurer's Report  
Ending September 30th, 2022

ACCT.	UNRESTRICTED FUNDS	TYPE	06/30/22	09/30/22	DIFFERENCE	MATURITY	RATE
7118	General Fund	Checking	\$ 5,087,103	\$ 4,231,333	\$ (855,770)	N/A	
401	ARPA Fund - State Savings Bank	MM/ICS	\$ 928,643	\$ 1,866,405	\$ 937,762	N/A	
* 4670	Managed Account - General Fund	Invest	\$ 3,057,839	\$ 2,879,077	\$ (178,762)	N/A	
1330	Huntington - TCF Bank	CD	\$ 199,201	\$ 199,503	\$ 302	6/4/23	0.30%
330	TBA Credit Union - Budget Stab.	CD	\$ 83,635	\$ 83,635	\$ -	11/18/23	0.25%
604	Nicolet National Bank (Mbank)	CD	\$ 100,626	\$ 100,626	\$ -	9/24/23	0.50%
605	Nicolet National Bank (Mbank)	CD	\$ 100,626	\$ 100,626	\$ -	9/24/23	0.50%
606	Nicolet National Bank (Mbank)	CD	\$ 40,067	\$ 40,067	\$ -	9/24/23	0.50%
2316	4-Front Credit Union	CD	\$ 219,939	\$ 220,494	\$ 554	7/8/23	1.00%
301	NW Consumers CU	CD	\$ 173,961	\$ 174,115	\$ 154	8/28/23	0.35%
302	NW Consumers CU	CD	\$ 64,497	\$ 64,765	\$ 269	9/28/24	1.65%
662	Independent	CD	\$ 281,544	\$ 281,793	\$ 248	3/12/24	0.35%
55	1st Community Bank	CD	\$ 226,494	\$ 226,494	\$ -	8/2/24	2.00%
1864	West Shore Bank	CD	\$ 245,000	\$ 245,000	\$ -	5/23/25	0.40%
6015	First National Bank of America	CD	\$ 241,444	\$ 241,926	\$ 482	7/14/24	0.80%
1002	Team One Credit Union	CD	\$ 265,950	\$ 266,420	\$ 470	3/2/24	0.70%
212	Credit Union One	CD	\$ 261,676	\$ 262,005	\$ 329	2/26/24	0.50%
206	Honor Bank	CD	\$ 258,457	\$ 258,457	\$ -	12/2/22	1.70%
41	Lake Michigan Credit Union	CD	\$ 273,475	\$ 274,877	\$ 1,402	1/17/23	2.05%
115	State Savings Bank	CD	\$ 255,095	\$ 245,186	\$ (9,909)	7/3/25	0.20%
147	MSU Credit Union	CD	\$ 244,250	\$ 244,895	\$ 645	10/29/25	1.05%
Total Unrestricted Funds - Available for Spending			\$ 12,609,521	\$ 12,507,696	\$ (101,826)		

ACCT.	RESTRICTED FUNDS	TYPE	06/30/22	09/30/22	DIFFERENCE	MATURITY	RATE
7118	Park Fund	Checking	\$ 564,178	\$ 470,376	\$ (93,802)		
7118	Roads	Checking	\$ 427,421	\$ 450,125	\$ 22,704		
8728	Fire Fund	Checking	\$ 265,231	\$ 279,104	\$ 13,874		
* 4654	Managed Account - Fire Fund	Invest	\$ 789,389	\$ 757,080	\$ (32,309)		
7134	Receiving Fund - Water/Sewer	Checking	\$ 4,622,754	\$ 5,923,029	\$ 1,300,275		
* 4662	Managed Account - Receiving Fund	Invest	\$ 15,204,552	\$ 14,315,533	\$ (889,019)		
* 7940	Managed Account - DPW Fund	Invest	\$ 115,708	\$ 116,126	\$ 418		
7126	Tax Fund	Checking	\$ 21,799	\$ 1,142,056	\$ 1,120,257		
4750	General Employee Flex (H.S.A)	Checking	\$ 3,516	\$ 4,566	\$ 1,050		
3734	Retirement Rec Fund	Checking	\$ 48,533	\$ 50,987	\$ 2,454		
2343	Retirement Insurance Fund	Checking	\$ 351,586	\$ -	\$ (351,586)		
8681	Trust & Agency	Checking	\$ 398,193	\$ 333,462	\$ (64,731)		
1726	Specials Lights	Checking	\$ 6,280	\$ 6,280	\$ -		
1073	Specials (Milfoil, Roads, Water, Sewer)	Checking	\$ 40,981	\$ 47,722	\$ 6,741		
Total Restricted Funds - Restricted Use			\$ 22,860,120	\$ 23,896,447	\$ 1,036,327		

TOTAL			\$ 35,469,641	\$ 36,404,143	\$ 934,501		
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\* 5/3 Managed Accounts - See full breakdown of investments on the page (2) of report

Respectfully Submitted By:

*Chloe Macomber*

Chloe Macomber, Treasurer

Email: cmacomber@garfield-twp.com

Phone: (231) 225-3043

Charter Township of Garfield  
Treasurer's Report  
Ending September 30, 2022

**FIRE FUND MANAGED ACCOUNT**

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 241,890	\$ 241,890	\$ -
3130AJNS4	\$ 600,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.07%	6/8/2027	100,000	FIXED	3/16/2022	Anytime	\$ 600,000	\$ 515,190	\$ (84,810)
									<b>TOTAL</b>	<b>\$ 841,890</b>	<b>\$ 757,080</b>	<b>\$ (84,810)</b>

**RECEIVING FUND (WATER/SEWER) MANAGED ACCOUNT**

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 400,344	\$ 400,344	\$ -
61765QSJ9	\$ 250,000	MORGAN STANLEY BANK NA	CD	0.30%	10/30/2022	100,000	CD	N/A	N/A	\$ 250,000	\$ 249,918	\$ (83)
3130AJR68	\$ 2,684,211	FEDERAL HOME LOAN BANK	AGENCY BOND	0.92%	6/30/2026	100,000	FIXED	3/16/2022	Anytime - Partially Called	\$ 2,684,211	\$ 2,355,207	\$ (329,004)
3133ELZ23	\$ 1,000,000	FEDERAL FARM CREDIT BANK	AGENCY BOND	0.98%	4/27/2027	99,850	FIXED	3/16/2022	Anytime	\$ 998,500	\$ 857,500	\$ (141,000)
3130AJNS4	\$ 5,000,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.07%	6/8/2027	100,000	FIXED	3/16/2022	Anytime	\$ 5,000,000	\$ 4,293,250	\$ (706,750)
3130AJRFB	\$ 649,351	FEDERAL HOME LOAN BANK	AGENCY BOND	1.05%	6/24/2027	100,000	FIXED	3/16/2022	Anytime - Partially Called	\$ 649,351	\$ 556,351	\$ (93,000)
3130AMBH4	\$ 2,000,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	5/12/2028	100,000	STEP CPN	5/12/2022	Quarterly	\$ 2,000,000	\$ 1,707,260	\$ (292,740)
3130AKNU6	\$ 1,600,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	7/28/2028	100,000	FIXED	4/28/2022	Quarterly	\$ 1,600,000	\$ 1,322,576	\$ (277,424)
3130APM69	\$ 1,200,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	11/16/2029	100,000	STEP CPN	11/16/2022	Quarterly	\$ 1,200,000	\$ 986,688	\$ (213,312)
3130AMBFB	\$ 2,000,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	5/19/2036	100,000	STEP CPN	5/19/2022	Quarterly	\$ 2,000,000	\$ 1,586,440	\$ (413,560)
									<b>TOTAL</b>	<b>\$ 16,782,405</b>	<b>\$ 14,315,533</b>	<b>\$ (2,466,872)</b>

**GENERAL FUND MANAGED ACCOUNT**

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 126,987	\$ 126,987	\$ (0)
3130AJNS4	\$ 1,400,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.07%	6/8/2027	100,000	FIXED	3/16/2022	Anytime	\$ 1,400,000	\$ 1,202,110	\$ (197,890)
3134GWNX0	\$ 2,000,000	FREDDIE MAC	AGENCY BOND	1.10%	8/27/2030	100,000	FIXED	5/27/2022	Quarterly	\$ 2,000,000	\$ 1,549,980	\$ (450,020)
									<b>TOTAL</b>	<b>\$ 3,526,987</b>	<b>\$ 2,879,077</b>	<b>\$ (647,910)</b>

**DPW FUND MANAGED ACCOUNT**

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 116,126	\$ 116,126	\$ -
									<b>TOTAL</b>	<b>\$ 116,126</b>	<b>\$ 116,126</b>	<b>\$ -</b>

Par Value: The face value of a bond. It determines the maturity value as well as the dollar value of coupon payments. How much the issuer pays the holder at maturity.

Book Value: Par Value of the bond less any discount and plus any premium.

Market Value: The actual price that the bond is worth at a current point in time for trade on the market. What a bond is actually worth if sold before maturity.

Net Unrealized Gain/Loss: The Book Value - Market Value. Changes with the bond's value as it goes up and down with the market. Unrealized gains/losses are only 'realized' or occur when a bond is sold before maturity.

# Clerk's Report

For October 31, 2022

Submitted 11/09/2022

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To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line-Item Budget, which means that what is important is the final figure. Some line items may run over if the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of October in the General Fund, you will find that we had a total of \$20,121.78 Revenues and \$589,551.14 Expenditures. For the year we have a total of \$5,505,061.40 Revenues and 3,794,273.40 Expenditures.

If you have any questions or would like further clarification, please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

REVENUE REPORT FOR GARFIELD TOWNSHIP  
 PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/2022	AVAILABLE BALANCE
<b>Fund 101 - GENERAL OPERATING FUND</b>						
<b>Revenues</b>						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	2,063,466.84	2,063,466.84	1,821,577.99	(110.63)	241,888.85
101-000-407.000	DEL PERSONAL PROP TAXES	500.00	500.00	3,875.50	0.00	(3,375.50)
101-000-412.000	SWAMP TAX COLLECTIONS	50.00	50.00	0.00	0.00	50.00
101-000-414.000	Protested PRE Interest	500.00	500.00	1,628.42	63.56	(1,128.42)
101-000-423.000	TRAILER PARK FEES	9,000.00	9,000.00	7,603.50	0.00	1,396.50
101-000-441.000	Local Community Stabilization Share Tax	35,000.00	35,000.00	47,169.98	0.00	(12,169.98)
101-000-445.000	PENALTIES & INT. ON TAXES	4,000.00	4,000.00	9,076.39	0.00	(5,076.39)
101-000-476.000	BUILDING PERMITS	150,000.00	150,000.00	419,242.00	11,387.00	(269,242.00)
101-000-476.001	PLANNING FEES	10,000.00	10,000.00	18,250.00	1,800.00	(8,250.00)
101-000-476.002	MAINT INSPECTION FEES	50.00	50.00	7,714.00	0.00	(7,664.00)
101-000-476.003	TREASURER FEES	900.00	900.00	87.50	0.00	812.50
101-000-476.004	PARK USE FEES	0.00	0.00	6,685.00	215.00	(6,685.00)
101-000-476.005	ZONING FEES	15,000.00	15,000.00	17,014.90	900.00	(2,014.90)
101-000-528.000	OTHER FEDERAL GRANTS	922,410.00	922,410.00	935,863.88	0.00	(13,453.88)
101-000-574.000	STATE SHARED REVENUE	1,504,000.00	1,504,000.00	1,758,189.00	0.00	(254,189.00)
101-000-574.001	STATE SHARED REV. - LIQUOR LA	22,000.00	22,000.00	23,492.15	4,822.44	(1,492.15)
101-000-574.002	EVIP DISTRIBUTION	58,600.00	58,600.00	39,085.00	0.00	19,515.00
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	5,000.00	5,000.00	2,965.76	0.00	2,034.24
101-000-627.000	TAX COLLECTION FEES	25,000.00	25,000.00	18,087.50	0.00	6,912.50
101-000-656.000	Ordinance Enforcement Fees	700.00	700.00	66.67	0.00	633.33
101-000-664.000	EARNED INTEREST	40,000.00	40,000.00	42,091.20	509.41	(2,091.20)
101-000-668.002	RENTS & ROYALTIES CABLE VIS	250,000.00	250,000.00	195,613.26	0.00	54,386.74
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	22,000.00	22,000.00	18,778.87	0.00	3,221.13
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	(265,406.00)	0.00	265,406.00
101-000-673.000	SALE OF FIXED ASSETS	50.00	50.00	0.00	0.00	50.00
101-000-676.000	REIMBURSEMENTS	100.00	100.00	359,117.71	535.00	(359,017.71)
101-000-676.001	Reimbursed Treasurer Legal Fees	100.00	100.00	70.60	0.00	29.40
101-000-676.003	Reimburse Essential Services (PILOT)	17,000.00	17,000.00	17,120.62	0.00	(120.62)
Total Dept 000		5,155,426.84	5,155,426.84	5,505,061.40	20,121.78	(349,634.56)
<b>TOTAL REVENUES</b>						
		5,155,426.84	5,155,426.84	5,505,061.40	20,121.78	(349,634.56)

<b>Fund 101 - GENERAL OPERATING FUND:</b>						
<b>TOTAL REVENUES</b>						
		5,155,426.84	5,155,426.84	5,505,061.40	20,121.78	(349,634.56)

User: Ianie  
DB: Garfield

PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		ACTIVITY FOR MONTH	YTD BALANCE	AVAILABLE BALANCE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
Dept 101 - TOWNBOARD							
101-101-701.100	WAGES - TRUSTEE	13,000.00	13,000.00	850.00	8,950.00	4,050.00	68.85
101-101-701.101	WAGES - FILE CLERK	41,986.81	41,986.81	3,230.41	33,919.23	8,067.58	80.79
101-101-701.102	WAGES - TRUSTEE	13,000.00	13,000.00	725.00	7,150.00	5,850.00	55.00
101-101-701.103	WAGES - TRUSTEE	13,000.00	13,000.00	850.00	7,275.00	5,725.00	55.96
101-101-701.104	WAGES - TRUSTEE	13,000.00	13,000.00	850.00	7,125.00	5,875.00	54.81
101-101-701.105	WAGES - OFFICE COORDINATOR	39,098.59	39,098.59	3,008.00	31,584.00	7,514.59	80.78
101-101-726.000	SUPPLIES	6,000.00	6,000.00	112.99	5,556.86	443.14	92.61
101-101-726.001	POSTAGE	10,000.00	10,000.00	0.00	7,467.19	2,532.81	74.67
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,500.00	7,500.00	343.87	3,209.96	4,290.04	42.80
101-101-801.002	LEGAL SERVICES - TOWNBOARD	10,000.00	10,000.00	63.65	5,716.92	4,283.08	57.17
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	0.00	25.00	9,975.00	0.25
101-101-802.000	AUDIT AND ACCOUNTING	23,100.00	23,100.00	0.00	22,010.00	1,090.00	95.28
101-101-805.000	CONTRACTED AND OTHER SERVICES	7,500.00	7,500.00	178.05	2,937.50	4,562.50	39.17
101-101-860.000	MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLISHING	3,500.00	3,500.00	0.00	2,748.86	751.14	78.54
101-101-901.000	ADVERTISING	7,500.00	7,500.00	755.30	3,363.10	4,136.90	44.84
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	0.00	586.00	3,414.00	14.65
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	3,000.00	3,000.00	0.00	757.05	2,242.95	25.24
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	7,000.00	7,000.00	0.00	6,853.00	147.00	97.90
<b>Total Dept 101 - TOWNBOARD</b>		<b>232,685.40</b>	<b>232,685.40</b>	<b>10,967.27</b>	<b>157,234.67</b>	<b>75,450.73</b>	<b>67.57</b>
Dept 171 - TOWNSHIP SUPERVISOR							
101-171-701.201	WAGES - SUPERVISOR	84,682.61	84,682.61	6,514.04	68,397.42	16,285.19	80.77
101-171-701.202	WAGES - APPRAISER II	44,595.20	44,595.20	3,430.40	30,444.80	14,150.40	68.27
101-171-701.203	WAGES - GIS	5,000.00	5,000.00	1,410.00	12,390.00	(7,390.00)	247.80
101-171-701.204	WAGES - APPRAISER III	58,974.96	58,974.96	4,536.07	47,628.07	11,346.89	80.76
101-171-701.205	WAGES - ASSESSOR	104,556.18	104,556.18	8,042.78	84,449.19	20,106.99	80.77
101-171-726.000	SUPPLIES	2,000.00	2,000.00	44.50	385.71	1,614.29	19.29
101-171-726.001	POSTAGE	3,500.00	3,500.00	0.00	3,163.68	336.32	90.39
101-171-805.000	CONTRACTED AND OTHER SERVICES	32,500.00	32,500.00	0.00	14,069.29	18,430.71	43.29
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	0.00	334.36	665.64	33.44
101-171-900.000	PRINTING & PUBLISHING	2,850.00	2,850.00	0.00	2,348.16	501.84	82.39
101-171-901.000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00
101-171-960.000	EDUCATION & TRAINING	7,750.00	7,750.00	1,633.78	5,258.85	2,491.15	67.86
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-965.000	DUES & PUBLICATIONS	3,000.00	3,000.00	0.00	3,903.69	(903.69)	130.12
<b>Total Dept 171 - TOWNSHIP SUPERVISOR</b>		<b>352,908.95</b>	<b>352,908.95</b>	<b>25,945.87</b>	<b>272,773.22</b>	<b>80,135.73</b>	<b>77.29</b>
Dept 191 - ELECTIONS							
101-191-701.000	WAGES	80,000.00	80,000.00	2,675.00	37,520.25	42,479.75	46.90
101-191-726.000	SUPPLIES	16,000.00	16,000.00	614.77	9,504.39	6,495.61	59.40
101-191-726.001	POSTAGE	10,500.00	10,500.00	129.85	16,191.13	(5,691.13)	154.20
101-191-860.000	MILEAGE	400.00	400.00	0.00	54.41	345.59	13.60
101-191-901.000	ADVERTISING	600.00	600.00	0.00	232.60	367.40	38.77
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	3,435.72	(435.72)	114.52
101-191-935.015	COMPUTER SUPPORT SYSTEMS	5,000.00	5,000.00	0.00	2,100.00	2,900.00	42.00
<b>Total Dept 191 - ELECTIONS</b>		<b>115,500.00</b>	<b>115,500.00</b>	<b>3,419.62</b>	<b>69,038.50</b>	<b>46,461.50</b>	<b>59.77</b>

User: Ianie  
DB: Garfield

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/22	AVAILABLE BALANCE	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 215 - TOWNSHIP CLERK							
101-215-701.300	WAGES - CLERK	84,682.61	84,682.61	68,397.42	6,514.04	16,285.19	80.77
101-215-701.302	WAGES - DEPUTY CLERK	54,693.00	54,693.00	44,175.18	4,207.16	10,517.82	80.77
101-215-701.303	WAGES - ACCOUNTANT	5,000.00	5,000.00	5,630.00	0.00	(630.00)	112.60
101-215-726.000	SUPPLIES	1,500.00	1,500.00	217.49	178.44	1,282.51	14.50
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	2,069.09	0.00	3,930.91	34.48
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	340.00	0.00	360.00	48.57
Total Dept 215 - TOWNSHIP CLERK		153,875.61	153,875.61	120,829.18	10,899.64	33,046.43	78.52
Dept 247 - BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	625.00	0.00	875.00	41.67
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		6,200.00	6,200.00	2,125.00	0.00	4,075.00	34.27
Dept 253 - TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	84,682.61	84,682.61	68,397.42	6,514.04	16,285.19	80.77
101-253-701.501	WAGES - ASSISTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253-701.502	WAGES - DEPUTY TREASURER	54,693.00	54,693.00	44,175.18	4,207.16	10,517.82	80.77
101-253-726.000	SUPPLIES	2,500.00	2,500.00	308.58	(164.79)	2,191.42	12.34
101-253-726.001	POSTAGE	6,000.00	6,000.00	3,737.39	0.00	2,262.61	62.29
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	205.00	0.00	2,795.00	6.83
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	195.86	0.00	504.14	27.98
101-253-860.501	MILEAGE - DEPUTY TREASURER	500.00	500.00	208.96	0.00	291.04	41.79
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	740.18	0.00	1,259.82	37.01
101-253-901.000	ADVERTISING	100.00	100.00	0.00	0.00	100.00	0.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	3,551.15	762.00	948.85	78.91
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	547.00	198.00	(47.00)	109.40
Total Dept 253 - TOWNSHIP TREASURER		164,475.61	164,475.61	122,066.72	11,516.41	42,408.89	74.22
Dept 258 - COMPUTER SUPPORT							
101-258-726.000	SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-258-935.015	COMPUTER SUPPORT SYSTEMS	40,000.00	40,000.00	35,602.57	7,737.00	4,397.43	89.01
101-258-935.016	COMPUTER NETWORK	2,000.00	2,000.00	1,380.34	149.98	619.66	69.02
Total Dept 258 - COMPUTER SUPPORT		45,000.00	45,000.00	36,982.91	7,886.98	8,017.09	82.18
Dept 265 - TOWNSHIP HALL							
101-265-701.011	Maintenance Wages	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-265-726.003	SUPPLIES-MAINTANCE	3,500.00	3,500.00	3,525.65	0.00	(25.65)	100.73
101-265-850.000	TELEPHONE	18,000.00	18,000.00	11,498.09	1,075.57	6,501.91	63.88
101-265-920.601	HEATING / GAS	12,000.00	12,000.00	8,751.14	170.71	3,248.86	72.93
101-265-920.602	WATER / SEWER	6,000.00	6,000.00	1,934.55	304.86	4,065.45	32.24

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP  
 PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		ACTIVITY FOR MONTH	YTD BALANCE	AVAILABLE BALANCE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-265-920.603	LIGHTS BUILDING	14,000.00	14,000.00	970.13	9,001.53	4,998.47	64.30
101-265-935.601	SNOW PLOWING	10,000.00	10,000.00	0.00	2,650.00	7,350.00	26.50
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	2,356.00	7,126.70	2,873.30	71.27
101-265-935.603	CLEANING SERVICE	27,381.02	27,381.02	1,350.00	13,850.00	13,531.02	50.58
101-265-935.604	RUBBISH REMOVAL	1,200.00	1,200.00	108.19	1,072.15	127.85	89.35
101-265-935.605	BUILDING REPAIR	10,000.00	10,000.00	0.00	416.97	9,583.03	4.17
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	376.38	1,483.56	16.44	98.90
101-265-935.608	MAINTENANCE-OTHER	20,000.00	20,000.00	0.00	9,721.52	10,278.48	48.61
Total Dept 265 - TOWNSHIP HALL		136,081.02	136,081.02	6,711.84	71,031.86	65,049.16	52.20
Dept 301 - POLICE SERVICES							
101-301-830.000	POLICE CONTRACT	1,400,000.00	1,400,000.00	324,622.34	951,179.79	448,820.21	67.94
Total Dept 301 - POLICE SERVICES		1,400,000.00	1,400,000.00	324,622.34	951,179.79	448,820.21	67.94
Dept 371 - TOWNSHIP BUILDING INSPECTOR							
101-371-701.702	WAGES BUILDING ASSISTANT	17,688.32	17,688.32	1,361.91	14,299.92	3,388.40	80.84
101-371-701.703	WAGES - BUILDING OFFICIAL	87,508.80	87,508.80	6,731.44	70,680.12	16,828.68	80.77
101-371-701.704	WAGES - BUILDING INSPECTOR	25,750.00	25,750.00	1,798.00	16,926.00	8,824.00	65.73
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	0.00	295.40	704.60	29.54
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	62.00	938.00	6.20
101-371-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	345.00	655.00	34.50
Total Dept 371 - TOWNSHIP BUILDING INSPECTOR		134,947.12	134,947.12	9,891.35	102,608.44	32,338.68	76.04
Dept 400 - PLANNING COMMISSION							
101-400-701.800	WAGES - PLANNING	3,200.00	3,200.00	250.00	2,125.00	1,075.00	66.41
101-400-701.801	WAGES - PLANNING	3,200.00	3,200.00	250.00	2,375.00	825.00	74.22
101-400-701.802	WAGES - PLANNING	3,200.00	3,200.00	125.00	2,000.00	1,200.00	62.50
101-400-701.804	WAGES - PLANNING	3,200.00	3,200.00	250.00	2,000.00	1,200.00	62.50
101-400-701.805	WAGES - PLANNING	3,200.00	3,200.00	250.00	2,250.00	950.00	70.31
101-400-701.806	WAGES - PLANNING	3,200.00	3,200.00	250.00	2,125.00	1,075.00	66.41
101-400-701.808	WAGES - PLANNING	3,200.00	3,200.00	250.00	2,375.00	825.00	74.22
101-400-801.000	LEGAL SERVICES	25,000.00	25,000.00	0.00	99.00	24,901.00	0.40
101-400-805.000	CONTRACTED AND OTHER SERVICES	6,000.00	6,000.00	166.45	5,000.88	999.12	83.35
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	1,100.00	(100.00)	110.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	0.00	860.25	1,139.75	43.01
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	393.75	1,606.25	19.69
101-400-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	384.00	616.00	38.40
Total Dept 400 - PLANNING COMMISSION		59,400.00	59,400.00	1,791.45	23,087.88	36,312.12	38.87
Dept 401 - TOWNSHIP PLANNER							
101-401-701.900	WAGES - DIRECTOR OF PLANNING	82,781.14	82,781.14	6,367.78	66,861.69	15,919.45	80.77
101-401-701.901	WAGES - DEPUTY PLANNER	59,068.44	59,068.44	4,543.70	47,708.85	11,359.59	80.77
101-401-701.902	WAGES - PLANNER ASSISTANT	13,723.58	13,723.58	1,021.43	10,725.26	2,998.32	78.15
101-401-726.000	SUPPLIES	1,000.00	1,000.00	12.12	236.71	763.29	23.67
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	775.00	775.00	1,225.00	38.75

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/22	AVAILABLE BALANCE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-960.000	EDUCATION & TRAINING	5,000.00	5,000.00	1,512.80	0.00	3,487.20	30.26
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	767.89	609.00	232.11	76.79
Total Dept 401 - TOWNSHIP PLANNER		165,173.16	165,173.16	128,588.20	12,554.03	36,584.96	77.85
Dept 410 - ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	250.00	0.00	950.00	20.83
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	500.00	0.00	700.00	41.67
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	250.00	0.00	950.00	20.83
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	475.00	0.00	725.00	39.58
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	250.00	0.00	950.00	20.83
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	185.50	0.00	814.50	18.55
101-410-901.000	ADVERTISING	2,000.00	2,000.00	279.65	0.00	1,720.35	13.98
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		20,000.00	20,000.00	2,190.15	0.00	17,809.85	10.95
Dept 412 - ZONING ADMINISTRATOR							
101-412-701.601	WAGES - ZONING ADMINISTRATOR	59,068.44	59,068.44	47,709.06	4,543.72	11,359.38	80.77
101-412-701.602	WAGES - ZONING CODE ENFORCER	27,809.60	27,809.60	23,374.92	2,139.20	4,434.68	84.05
101-412-726.000	SUPPLIES	1,000.00	1,000.00	307.00	0.00	693.00	30.70
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	281.25	0.00	1,718.75	14.06
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 412 - ZONING ADMINISTRATOR		90,678.04	90,678.04	71,672.23	6,682.92	19,005.81	79.04
Dept 448 - STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	96,000.00	96,000.00	42,035.64	4,628.12	53,964.36	43.79
Total Dept 448 - STREET LIGHTS - TOWNSHIP		96,000.00	96,000.00	42,035.64	4,628.12	53,964.36	43.79
Dept 747 - COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - ECONOMIC DEVELOPMENT	1,000.00	1,000.00	30,000.00	0.00	(29,000.00)	3,000.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	20,000.00	20,000.00	10,783.63	0.00	9,216.37	53.92
101-747-880.008	COM. PROM. - CONTRACTED SERVI	50.00	50.00	0.00	0.00	50.00	0.00
101-747-880.009	COM. PROM. - TREE CARE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	100,000.00	100,000.00	63,945.55	0.00	36,054.45	63.95
Total Dept 747 - COMMUNITY PROMOTIONS		125,050.00	125,050.00	107,729.18	0.00	17,320.82	86.15
Dept 806 - TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	2,500.00	2,500.00	2,536.93	35.19	(36.93)	101.48
101-806-863.000	OIL CHANGES	500.00	500.00	82.03	0.00	417.97	16.41
101-806-864.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 806 - TOWNSHIP VEHICLES		4,500.00	4,500.00	2,618.96	35.19	1,881.04	58.20

User: Lanie DB: Garfield PERIOD ENDING 10/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/22	AVAILABLE BALANCE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
101-851-701.000	WAGES	2,000.00	2,000.00	6,751.08	750.12	(4,751.08)	337.55
101-851-701.027	UNEMPLOYMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-851-873.001	John Hancock 403B	106,000.00	106,000.00	109,805.18	0.00	(3,805.18)	103.59
101-851-873.010	SOCIAL SECURITY - EMPLOYER	85,000.00	85,000.00	71,318.05	6,897.96	13,681.95	83.90
101-851-873.020	VACATION & PERSONAL PAYOUT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	426,000.00	426,000.00	356,262.90	24,127.00	69,737.10	83.63
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	3,713.45	337.91	6,286.55	37.13
101-851-912.001	INSURANCE - LIABILITY	14,000.00	14,000.00	14,086.00	0.00	(86.00)	100.61
101-851-912.002	INSURANCE - WORKMENS COMP.	8,000.00	8,000.00	9,403.00	0.00	(1,403.00)	117.54
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		656,000.00	656,000.00	571,339.66	32,112.99	84,660.34	87.09
Dept 890 - CONTINGENCIES							
101-890-890.000	CONTINGENCIES	11,862.58	11,862.58	0.00	0.00	11,862.58	0.00
Total Dept 890 - CONTINGENCIES		11,862.58	11,862.58	0.00	0.00	11,862.58	0.00
Dept 900 - CAPITAL OUTLAY							
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	400,000.00	400,000.00	382,768.99	119,885.12	17,231.01	95.69
101-900-970.003	CAPITAL OUTLAY - COMPUTER	15,000.00	15,000.00	6,895.52	0.00	8,104.48	45.97
101-900-970.004	CAPITAL OUTLAY - VEHICLES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-900-970.005	CAPITAL OUTLAY - LAND	50.00	50.00	0.00	0.00	50.00	0.00
Total Dept 900 - CAPITAL OUTLAY		447,050.00	447,050.00	389,664.51	119,885.12	57,385.49	87.16
Dept 965 - TRANSFERS TO OTHER FUNDS							
101-965-990.308	TRANSFERS TO #308 PARK SYS	549,476.70	549,476.70	549,476.70	0.00	0.00	100.00
Total Dept 965 - TRANSFERS TO OTHER FUNDS		549,476.70	549,476.70	549,476.70	0.00	0.00	100.00
TOTAL EXPENDITURES		4,966,864.19	4,966,864.19	3,794,273.40	589,551.14	1,172,590.79	76.39
Fund 101 - GENERAL OPERATING FUND:							
TOTAL EXPENDITURES		4,966,864.19	4,966,864.19	3,794,273.40	589,551.14	1,172,590.79	76.39

User: Lanie  
 DB: Garfield  
 PERIOD ENDING 10/31/2022

Fund 308 - PARK SYSTEM FUND  
 Expenditures

GL NUMBER	DESCRIPTION	2022 ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 10/31/2022	ACTIVITY FOR MONTH 10/31/22	AVAILABLE BALANCE	% BDTG USED
Dept 000							
308-000-701.905	WAGES - REC BOARD	5,200.00	5,200.00	3,250.00	500.00	1,950.00	62.50
308-000-701.906	Parks Steward	27,809.60	27,809.60	22,461.60	2,139.20	5,348.00	80.77
308-000-701.907	Park Steward 2	22,089.60	22,089.60	17,767.26	1,699.20	4,322.34	80.43
308-000-801.000	LEGAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-805.000	CONTRACTED AND OTHER SERVICES	400.00	400.00	419.83	0.00	(19.83)	104.96
308-000-864.000	MISCELLANEOUS	800.00	800.00	0.00	0.00	800.00	0.00
308-000-880.001	COM. PROM. - SILVER LAKE PARK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.006	COM. PROM. - BVNP (YMCA)	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.008	COM. PROM. - Cont. Serv GTCD	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
308-000-880.012	COM. PROM. - GT COMMONS	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.013	COM. PROM. - BOARDMAN RIVER	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.014	COM. PROM. - MILLER CREEK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.016	COM. PROM. - KIDS CREEK PARK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.019	RIVER EAST RECREATION AREA	100.00	100.00	0.00	0.00	100.00	0.00
308-000-890.000	CONTINGENCIES	9,503.30	9,503.30	0.00	0.00	9,503.30	0.00
308-000-935.000	MAINTENANCE - MISC, EQUIP	97,190.00	97,190.00	56,161.76	4,559.91	41,028.24	57.79
308-000-970.000	CAPITAL OUTLAY	460,000.00	460,000.00	135,249.14	6,915.00	324,750.86	29.40
Total Dept 000		639,692.50	639,692.50	235,309.59	15,813.31	404,382.91	36.78
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
308-851-873.010	SOCIAL SECURITY - EMPLOYER	4,784.20	4,784.20	3,285.87	328.05	1,498.33	68.68
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		4,784.20	4,784.20	3,285.87	328.05	1,498.33	68.68
TOTAL EXPENDITURES		644,476.70	644,476.70	238,595.46	16,141.36	405,881.24	37.02
Fund 308 - PARK SYSTEM FUND:							
TOTAL EXPENDITURES		644,476.70	644,476.70	238,595.46	16,141.36	405,881.24	37.02



# Charter Township of Garfield

## Grand Traverse County

6.i.

3848 VETERANS DRIVE  
TRAVERSE CITY, MICHIGAN 49684  
PH: (231) 941-1620 • FAX: (231) 941-1588

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### SUPERVISOR'S REPORT

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November 9, 2022

To: Garfield Township Board Members

Attended the monthly County Brownfield meeting on October 26 where the Curling Club plan was approved.

Received an award from the County MTA Planning for the Boardman Lake Loop Trail.

Met with staff, the drain commissioner, the township engineer, and Eaglehurst residents (see Agenda Item 5b. under Correspondence). We believe it is a road commission issue and Andy Smits is talking to the TCRC.

Contacted our legislators to assist in getting permit approvals for the sewer projects involving BATA, TC Housing, and South 22. Permits have been issued and we are moving forward.

Working with the purchaser of the Sears building at Cherryland Center to hopefully secure a beer and wine license for a café.

We have begun a conversation with District Court regarding improvements enforcement.

Met with our partners on the Boardman Lake Loop Trail regarding maintenance procedures.

I have registered to attend a legal seminar in Lansing on November 7. If any board members would like to join me, it would be welcomed.

Chuck Korn  
Garfield Township Supervisor

**Fahey Schultz  
Burzych Rhodes**

# ELECTED OFFICIALS WORKSHOP

WEDNESDAY, DECEMBER 7, 2022 AT THE  
OKEMOS CONFERENCE CENTER

 YOUR PARTNER IN SUCCESS.

**What:** Free Elected Officials Workshop (*Registration  
Required*)

**Date:** Wednesday, December 7, 2022

**Time:** 12:00 pm – 5:30 pm  
*(Check-in & Lunch begins at 11:30 am)*

**Where:** Okemos Conference Center  
2187 University Park Dr.  
Okemos, MI 48864

[REGISTER FOR THIS EVENT >](#)

Fahey Schultz Burzych Rhodes will be offering a **free**, half-day workshop that will benefit Elected Officials of all levels. This year we have an exciting lineup of new topics that you won't want to miss. Our panel of expert presenters includes our very own municipal attorneys, as well as a bonus presentation led by John Collins, Executive Public Trust Coach. Each presentation is specifically designed to help you better navigate your position as an Elected Official. Come ready to learn and leave with practical tips on dealing with common and not-so-common situations that arise in municipal governance.

Presentations at a Glance:

- **Top 15 Takeaways from Recent Court Decisions**
- **I Won My Court Case... Now What?**
- **My Township & Its Lakes: Regulating Riparian Issues**
- **Managing Sophisticated Zoning Projects**
- **Gone, But Not Forgotten: Your Guide to Handling Common Township Cemetery Mishaps**
- **Bonus Presentation: Managing Conflict and Coping with Difficult People**

A complimentary boxed lunch will be provided to attendees upon check-in, and at the conclusion of the workshop, we will be hosting a cocktail hour with snacks and beverages. Seats are limited, so register now to reserve your spot at the workshop.

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You are receiving this email because you contacted our firm and requested to receive these important municipal law updates.

**Our mailing address is:**

Fahey Schultz Burzych Rhodes PLC  
4151 Okemos Rd  
Okemos, MI 48864

[Add us to your address book](#)

 <b>Charter Township of Garfield</b> <b>Planning Department Report No. 2022-105</b>		
Prepared:	November 8, 2022	Pages: 1
Meeting:	November 15, 2022 Township Board	Attachments: <input checked="" type="checkbox"/>
Subject:	Former Kmart Brownfield Plan Concurrence	

**BACKGROUND:**

On behalf of The Traverse City Curling Club, Inc., Mac McClelland has introduced a Brownfield Plan for the redevelopment of the former Kmart property at the Cherryland Center. The Traverse City Curling Club acquired the property and is in the process of redeveloping the property for the sport of curling, as well as additional private redevelopment with the balance of the property.

There are extraordinary costs for redevelopment including environmental due diligence, removal of auto repair hoists, asbestos abatement and selective demolition that impact the overall financial viability of the project. Michigan’s **Brownfield Redevelopment Financing Act**, Public Act 381 of 1996, as amended, provides for the reimbursement of these extraordinary costs through the capture of increased taxes generated by additional private investment on Brownfield Eligible Property with the approval of a Brownfield Plan.

**RECOMMENDED ACTION:**

After Board review and discussion, if the guidelines are acceptable, the following motion is offered for consideration:

MOTION THAT Resolution 2022-27-T for concurrence of the Brownfield Redevelopment Plan for the former Kmart at the Cherryland Center, BE ADOPTED.

The Board may make any modifications to the motion, including adding any changes to the resolution.

***Attachments:***

1. Resolution for Concurrence of the Former Kmart Brownfield Redevelopment Plan
2. Former Kmart Brownfield Redevelopment Plan

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**RESOLUTION # 2022-27-T**

**CONCURRENCE OF THE FORMER KMART  
REDEVELOPMENT BROWNFIELD PLAN**

**WHEREAS**, The Michigan Brownfield Redevelopment Financing Act, Act 381, P.A. 1996 as amended, authorizes municipalities to create a brownfield redevelopment authority to promote the revitalization, redevelopment, and reuse of contaminated, blighted, functionally obsolete and historic designated property through tax increment financing of eligible environmental and nonenvironmental activities; and

**WHEREAS**, The Grand Traverse County Board of Commissioners established the Grand Traverse County Brownfield Redevelopment Authority in 1997 and appointed its members; and

**WHEREAS**, The Grand Traverse County Brownfield Redevelopment Authority has reviewed the Brownfield Plan for the redevelopment of the former Kmart property for the Traverse City Curling Club, additional businesses in the former Kmart building and out lot development at their October 27, 2022 meeting, approved the Brownfield Plan and recommends approval by the Grand Traverse County Board of Commissioners and concurrence by the Charter Township of Garfield Board of Trustees; and

**WHEREAS**, Act 381 requires the concurrence of the local unit of government in which the Brownfield project is located for Brownfield Plans under County Brownfield Redevelopment Authorities, and the former Kmart Redevelopment is located in the Charter Township of Garfield; and

**WHEREAS**, A public hearing will be held by the Grand Traverse County Board of Commissioners on December 7, 2022 and will consider the Former Kmart Redevelopment Brownfield Plan at their regular meeting on December 7, 2022; and

**NOW THEREFORE BE IT RESOLVED**, that pursuant to the Brownfield Redevelopment Financing Act, Act 381 of the Public Acts of 1996, as amended, being MCL 125.2651, et seq, the Charter Township of Garfield Board of Trustees hereby concurs with the Former Kmart Redevelopment Brownfield Plan in the Charter Township of Garfield.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

By:

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2022-27-T which was adopted by the Township Board of the Charter Township of Garfield on the 15th day of November, 2022.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

From the Desk of CHIEF PAT PARKER

8.a.

**FIRE OFFICE** 897 Parsons Road ~ Traverse City, MI 49686  
Ph: (231) 947-3000 ext. 1235 Fax: (231) 947-8728 ~ Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [pparker@gtmetrofire.org](mailto:pparker@gtmetrofire.org)

*Omnis Cedo Domus - "everyone goes home"*

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Metro Authority Board  
October 25, 2022

## Agenda Item – Fire Truck Purchase

At the September Metro Board meeting the Chief introduced the subject of purchasing another fire engine to replace the front line 2007 American LaFrance engine. The 2007 engine would move to reserve status and the 1993 Pierce reserve engine would be sold.

Since the September meeting, the Chief has confirmed a price and delivery time on a new engine. The price of the engine is \$737,880 and delivery is out now 32-36 months, but this is a guaranteed price if we order before November 1, 2022. The price after that is \$785,842 which is an increase of \$47,962. Again, they are guaranteeing the price for possibly 32-36 months. There are no stock trucks available. The problem is now supply and demand issues with ARPA monies playing into it. This is an apples to apples increase of \$162,000. The same is true for commercial chassis (Freightliner, International).

This truck has been competitively bid under the Houston/Galveston Cooperative Purchasing program.

Financing will not come into play until 2024. We qualify for tax exempt rate and the recent quote from 5<sup>th</sup>/3<sup>rd</sup> is 5.5% which is the same as the last truck financed in 2020. Possibly Cherryland Electric will have 0% monies available at the time. Currently he has monies available that could cover the entire cost of the truck. This truck was budgeted for 2024.

Staff is recommending the purchase of the 2025 Pierce Enforcer from Halt Fire in the amount of \$737,880. We have attached resolution 2022-08 for your consideration.

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN  
RESOLUTION 2022-26-T**

**RESOLUTION APPROVING FINANCING FOR  
FIRE TRUCK PURCHASE**

Resolution of a meeting of the Township Board of Charter Township of Garfield, Grand Traverse County, Michigan held on the 15th day of November 2022 at six o'clock p.m.

**PRESENT:** \_\_\_\_\_  
\_\_\_\_\_

The following preamble and resolution were offered by \_\_\_\_\_ and supported by \_\_\_\_\_.

**WHEREAS**, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of 1988; and

**WHEREAS**, Article XII of Metro's Articles of Incorporation provides that a Township must approve capital expenditures requiring allocation of funds or financing for periods exceeding one year if that Township is to be responsible for financial obligations extending beyond Metro's regular annual budget; and

**WHEREAS**, Metro has a future need for a replacement pumper truck that due to supply chain issues will not be delivered until April/May of 2024. The vehicle will replace a 1993 Pierce pumper truck; and

**WHEREAS**, the Metro Board approved the purchase of a Pierce Impel Pumper from Halt Fire for \$737,880, at its October 25, 2022 Authority Board Meeting.

**WHEREAS**, Metro intends at a future date to apply for financing from a commercial bank institution in the amount of \$737,880; and

**WHEREAS**, the term of the bank financing would extend beyond Metro's regular annual budget; and

**WHEREAS**, this equipment purchase and associated financing furthers the Township's interest in efficient provision of fire protection services.

**NOW, THEREFORE,**

**BE IT RESOLVED** that the Township hereby commits its financial resources to this expenditure in accordance with Metro's Articles of Incorporation and, subject to final approval of appropriate loan documents by Metro.

Ayes:

Nays:

Absent:

**RESOLUTION DECLARED ADOPTED.**

\_\_\_\_\_  
Lanie McManus, Clerk

**CERTIFICATE**

I, Lanie McManus, the duly elected and acting Clerk of the Charter Township of Garfield, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield adopted during a meeting of the Garfield Township Board, Grand Traverse County, Michigan, held on November 15, 2022, at which meeting \_\_\_\_\_ members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield  
Grand Traverse County, Michigan

Jefferson Ave - potential re-surfacing SAD

<u>Parcel #</u>	<u>Owner</u>	<u>Address</u>	<u>Jefferson Av Frontage</u>	<u>Parcel Acreage</u>	<u>Signatures 10/17/2022</u>
05-005-018-00	Ingrid C Wicksall	1775 Randolph St	840.93	29.43	
05-073-001-00	Megan Shapiro Trust	3560 Jefferson Ave	105	0.61	105
05-073-002-00	Peter T & Leigh E Bump	3552 Jefferson Ave	100	0.60	100
05-073-003-00	Anthony R Galvador & Clare Bailey	3540 Jefferson Ave	113.23	0.66	
05-073-004-00	Charles H & Patricia A Detjen	3524 Jefferson Ave	106.72	0.36	
05-073-005-00	Renee Dowsnell	3502 Jefferson Ave	121.45	0.36	
05-315-001-00	Wesley V & Arlene R Nelson	3515 Jefferson Ave	777.02	10.6	
05-315-005-10	Hamid Elmi	3675 Jefferson Ave	100.02	1.54	
05-315-005-20	Hamid Elmi	3627 Jefferson Ave	123.3	0.46	
05-315-006-00	Karen J Kramer Trust	3717 Jefferson Ave	378.01	2.76	378.01
05-315-006-10	Concrete Service Inc	3742 W Front St	20	10.97	
05-315-007-00	Brian A & Kristina A Lishawa	3815 Jefferson Ave	180.077	1.94	
05-315-008-00	Robert L Newhouse & Judith A Mulkern	3977 Jefferson Ave	572.92	11.96	
05-315-008-10	Tammie J Baxter	3843 Jefferson Ave	233.055	1.24	
05-315-010-00	Michael P & Yana Powers	4085 Jefferson Ave	129.036	0.92	129.036
05-315-010-10	Kathleen M Pioch	4075 Jefferson Ave	100.2	1.07	
05-315-012-20	Timothy J & Vicki E Wade	3832 Jefferson Ave	180.273	0.98	180.273
05-315-013-10	Kelle Krcmarik Trust	3774 Jefferson Ave	215.707	1.20	
05-315-013-20	Daniel C & Carly A Ellis	3716 Jefferson Ave	231.111	1.31	
05-315-014-00	John P Jr & Linda B Racine	3700 Jefferson Ave	265.25	1.71	265.25
05-315-014-10	Stephen & Summer Hennessey	3638 Jefferson Ave	151.623	0.90	
05-315-015-00	Peggy M Anderson & Edward hargis	3596 Jefferson Ave	237.358	1.60	237.358
			5282.29	83.18	1394.927
			50%		exceeds
			2641.145		Twp policy
					of 25% of
					properties
					to get GTCRC
					estimate
					(7/22 =31.82%)
					(1394.927/5282.29=26.41%)