

CHARTER TOWNSHIP OF GARFIELD TOWNSHIP BOARD MEETING

Tuesday, August 9, 2022 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

- a. Minutes – July 26, 2022 (Recommend Approval)
- b. Bills -
General Fund
(Recommend Approval) \$27,444.66
- c. Payments in Lieu of Taxes Report (Receive and File)
- d. Consideration of Contractor's Application for Payment No. 3 from Grand Traverse Construction for Township Roof (Recommend Approval)

- e. Consideration of Contractor's Application for Payment No. 4 from Grand Traverse Construction for Township Roof (Recommend Approval)
- f. Schedule a Public Hearing for September 13, 2022 to establish the property tax millage rate to be levied to support the Township's 2023 General and Fire Fund accounts (Recommend Approval)
- 4. **Items removed from the Consent Calendar**
- 5. **Correspondence**
- 6. **Reports**
 - a. County Commissioner's Report
 - b. Sheriff's Report
 - c. GT Metro Emergency Services Authority 2023 Budget Proposal, Resolution 2022-15-T
 - d. Planning Department Report for August 2022
 - e. Parks & Rec Report
 - f. Treasurer's Report
 - g. Clerk's Report
 - h. Supervisor's Report
- 7. **Unfinished Business**
 - a. Public Hearing – Consideration of Resolution 2022-14-T(a) to create a Blue Star Road Improvement Special Assessment District and Order Preparation of Special Assessment Roll
 - b. Consideration of Long Lake Water Franchise Agreement
- 8. **New Business**
 - a. Consideration of Traverse Bay Siding's bid for finishing the pavilion ceiling at the River East Recreation area
 - b. Review of the Liquor License applications and Committee recommendation
- 9. **Public Comment**
- 10. **Other Business**
- 11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620.

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
July 26, 2022

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on July 26, 2022 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn,
 Lanie McManus and Denise Schmuckal

Absent and Excused: Chloe Macomber

Staff Present: John Sych, Planning Director

1. Public Comment (6:01)

None

2. Review and Approval of the Amended Agenda - Conflict of Interest (6:01)

Agostinelli moved and Schmuckal seconded to approve the amended agenda as presented.

Yeas: Agostinelli, Schmuckal, Duell, Barsheff, McManus, Korn

Nays: None

3. Consent Calendar (6:03)

a. Minutes

July 12, 2022 Regular Board Meeting
 (Recommend Approval)

b. Bills

i.	General Fund	\$65,060.70
	(Recommend Approval)	
ii.	Gourdie-Fraser	
	Developer's Escrow Fund – Storm Water	
	Reviews, Utility Plan Review, Oversight	
	and Closeout	\$12,131.50
	General Utilities	25,610.50
	Park Funds/DNR Trust Fund	5,000.00
	<u>Total</u>	<u>\$42,742.00</u>

(Recommend Approval)

c. Consideration of Change Order No. 2 to Elmer's for River East Park Improvements – Phase I (Recommend removal from agenda)

Board members removed consent remove item C for discussion under agenda item #4.

Duell moved and Schmuckal seconded to adopt the Consent Calendar as amended with the exception of item 3c.

*Yeas: Duell, Schmuckal, Barsheff, McManus, Agostinelli, Korn
Nays: None*

4. Items Removed from the Consent Calendar (6:04)

c. Consideration of Change Order No. 2 to Elmer's for River East Park Improvements – Phase I (Recommend removal from agenda)

Township Engineer Jennifer Graham stated that the pavilion roof will be encapsulated due to insect issues. The change will be rebid and brought back to the board.

Schmuckal moved and Duell seconded to reject Change Order No. 2 to Elmer's for River East Park Improvements – Phase I.

*Yeas: Schmuckal, Duell, Barsheff, McManus, Agostinelli, Korn
Nays: None*

5. Correspondence (6:06)

None

6. Reports

a. Construction Report (6:06)

Township Engineer Jennifer Graham submitted her report in writing and added that the Cedar Run PRV is running smoothly. A permit will be forthcoming this week for the Black Bear Farms project and bids will be sought. She and Supervisor Korn met with EGLE regarding capital projects with the intent of applying for grants and loans.

b. GT Metro Fire Report (6:12)

GT Metro Chief Pat Parker shared statistics from June 2022. There were 557 calls and the EMS ran 480 calls. Union negotiations are ongoing. The department has been training in the old Wendy's building near Four Mile Road. Grass fires are prevalent and the department is busy with fire prevention activities. The board has passed the 2023 budget and Chief Parker will be presenting it to townships soon.

c. MMR Report

Amy Fairchild, Operations Manager, reviewed statistics from Garfield Township which showed 334 incidents in Garfield Township and 480 in the GTMESA area. Hiring continues and students have graduated from the EMS training. They will be trading out ambulances throughout the rest of the year to begin replacing older vehicles

d. County Commissioner's Report (6:23)

Commissioner Brad Jewett stated that the 2023 budget was approved ahead of the technology upgrade. Commissioners will have a special meeting to discuss upcoming millages for the Senior Center, Animal Control, and Veterans Affairs. He reviewed the accomplishments of the BOC which included bonding the pensions, digital documentation, a wage study, and the airport reorganization.

e. Supervisor's Report (6:30)

Supervisor Korn stated that the EGLE meeting was positive and an agreement has been reached with Long Lake Township for a water franchise.

7. Unfinished Business**a. Public Hearing - Consideration of Resolution 2022-11-T, a resolution requesting approval of Payment in Lieu of Taxes for Hammond Road Apartments (6:32)**

Brian Stadler, from Outlook Development and CEO of Wolgast Corporation reviewed the Hammond Road Apartment project which will be built in Garfield Township and serve as affordable workforce housing. It will consist of 80 units of family apartments. The project is going through a rezoning at this time. Board members discussed the number of PILOTS in the township and asked for a list of existing PILOTS and their expiration dates.

Korn opened the public hearing at 6:54pm and seeing no one wishing to speak, closed the public hearing.

Agostinelli moved and Schmuckal seconded to adopt Resolution 2022-11-T, a resolution requesting approval of Payment in Lieu of Taxes for Hammond Road Apartments.

*Yeas: Agostinelli, Schmuckal, McManus, Barsheff, Duell, Korn
Nays: None*

b. Consideration of NW Silver Lake Road Sewer Extension Proposal (6:56)

Engineer Jennifer Graham stated that the NW Silver Lake Road Sewer Extension to Francisco's was decided upon and she discussed the options for the extension. She stated that accessing the sewer from the Crown

development would be the best option for the extension and would be the most cost effective. Board members discussed the contract for design and engineering. Margo Thorpe of Silver Lake Road commented on the project and stated that her questions were answered in the letter which Graham provided.

Schmuckal moved and McManus seconded to approve the NW Silver Lake Road Sewer Extension Proposal in the amount of \$62,600.

*Yeas: Schmuckal, McManus, Barsheff, Duell, Agostinelli, Korn
Nays: None*

8. New Business

a. Consideration of an increase in salary for the election workers (7:08)

Schmuckal moved and Barsheff seconded to approve the wage adjustments as presented.

*Yeas: Schmuckal, Barsheff, Agostinelli, Duell, McManus, Korn
Nays: None*

b. Grand Traverse Metro Emergency Services Authority Presentation (7:10)

Chief Pat Parker and Assistant Chief/Fire Marshal Brian Belcher gave an annual report of Grand Traverse Metro Fire. Chief Parker talked about the history of the Fire Department and presented a PowerPoint which explained how the department is run and explaining its personnel tree. Assistant Chief Belcher presented statistics on fire prevention, inspections and causes of fires.

c. 2022-14-T, a resolution declaring Township's intent to create Special Assessment District for road improvements in parts of Blue Star Estates (7:45)

Schmuckal moved and Barsheff seconded to approve Resolution 2022-14-T, a resolution declaring Township's intent to create Special Assessment District for road improvements in parts of Blue Star Estates.

*Yeas: Schmuckal, Barsheff, McManus, Agostinelli, Duell, Korn
Nays: None*

9. Public Comment: (7:47)

Margo Thorpe of Silver Lake Road complimented the township board on a good meeting and gave Engineer Jennifer Graham a compliment as well.

10. Other Business (7:48)

Schmuckal asked about a business that has burned and why it is still standing. Brian Belcher stated that the burned building issue is insurance driven and an investigation needs to happen.

Barsheff talked about the McRae Hill Road area and a possible road upgrade.

11. Adjournment

Korn adjourned the meeting at 7:55pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD**RESOLUTION 2022-11-T****REGARDING TAX ABATEMENT AND PAYMENT
TO BE MADE IN LIEU OF TAXES**

Board member, Molly Agostinelli, supported by Board member, Denise Schmuckal, made a motion to adopt the following amended Resolution:

RESOLUTION DESIGNATING THE MSHDA SUPPORTED HOUSING COMPONENT OF THE PROPOSED APPROXIMATELY 80 UNIT AFFORDABLE/WORKFORCE MULTIFAMILY HOUSING DEVELOPMENT TENTATIVELY TO BE KNOWN AS THE HAMMOND ROAD APARTMENTS, LOCATED NEAR THE INTERSECTION OF W HAMMOND AND GARFIELD RDS ON PARCEL #28-05-023-042-60, TRAVERSE CITY, MI 49686, GARFIELD TOWNSHIP, MICHIGAN, (legally described as: Part of the South half of the Southeast Quarter, Section 23, Town 27 North, Range 11 West, more fully described as commencing at the Southeast corner of said section 23; thence North 88 degrees 13 minutes 41 seconds West, along the South line of said section and the centerline of Hammond Road, 495.0 feet to the point of beginning; thence continuing along said South line, North 88 degrees 13 minutes 41 seconds West, 342.22 feet; thence North 00 degrees 52 minutes 52 seconds West, 113.71 feet; thence North 09 degrees 37 minutes 17 seconds West, 536.64 feet; thence South 89 degrees 12 minutes 14 seconds East, 104.27; thence North 57 degrees 30 minutes 46 seconds East, 512.86 feet; thence North 82 degrees 34 minutes 42 seconds East, 409.62 feet, to the centerline of Garfield Road; thence South 01 degrees 03 minutes 09 seconds West, 762.76 feet, along said centerline; thence North 88 degrees 13 minutes 41 seconds West, 495.0 feet; thence South 01 degrees 03 minutes 09 seconds West, 233.0 feet to the place of beginning) **AS A "QUALIFIED PROJECT" UNDER THE CHARTER TOWNSHIP OF GARFIELD'S ORDINANCE NO. 18, AS AMENDED.**

WHEREAS, the Township Board, pursuant to MCL 125.1401 *et seq.*, has received a request from Hammond LDHALP (the "Developers"), the Developers plan to construct a new, approximately 80 unit housing project (the "Development"), to be recognized as a "Qualified Project" exempt from payment of *ad valorem* property taxes and subject to the requirement that a service charge be paid to the Charter Township of Garfield in lieu of *ad valorem* property taxes in accordance with MCL 125.1415 through an eighteen (18) year term if there is no MSHDA mortgage, or up to a forty (40) year term if there is a MSHDA mortgage ; and

WHEREAS, the Township Board has determined that the Development is a "Qualified Project", as defined by Charter Township of Garfield's Ordinance No. 18 as amended, and as such, the project is eligible for payment of a service charge in lieu of *ad valorem* property taxes in accordance with such Ordinance No. 18, as amended, and as otherwise provided by MCL 125.1415 *et seq.*;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Development is determined to be a "Qualified Project" as defined by Charter Township of Garfield Amended and Restated Ordinance No. 18, and shall pay to the Charter Township of Garfield a service charge in lieu of *ad valorem* property taxes in an amount equal to ten percent (10.0%) of Annual Shelter Rents, along with a Municipal Services Assessment, as provided by said Amended and Restated Ordinance No. 18 for the term of the agreement.

BE IT FURTHER RESOLVED THAT:

By virtue of the adoption of this Resolution, subject to the conditions and limitations imposed under Ordinance No. 18, as amended, an agreement is deemed to exist between the Charter Township of Garfield and the Developers, with the Michigan State Housing Development Authority as third party beneficiary under such agreement, for the proposed Hammond Road Apartments development of an approximately 80-unit, affordable/workforce multifamily housing project. It shall be deemed a default under Ordinance 18 if the Development fails to meet the terms of a "Qualified Project" under Ordinance No. 18, as amended because the Development was not completed according to the agreement, is no longer subject to the Authority Mortgage, fails to remain affordable with a recorded Regulatory Agreement, or fails to comply with Ordinance 18, as amended, for any other reason prior to the expiration of the agreement.

Upon roll call vote, the following voted:

Yeas: Agostinelli, Schmuckal, Barsheff, Duell, McManus, Korn

Nays: None

Abstain: None

Absent and Excused: Chloe Macomber

The Chairman declared the motion carried, and Resolution 2022-11-T duly adopted.


Lanie McManus, Township Clerk

CERTIFICATE

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on July 26, 2022, at which meeting (6) six members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: 7-27-22



Lanie McManus, Township Clerk

CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN

RESOLUTION #2022-14-T

INTENT TO CREATE SPECIAL ASSESSMENT DISTRICT
FOR ROAD IMPROVEMENTS
FOR PARTS OF BLUE STAR ESTATES

BE IT HEREBY RESOLVED that the Charter Township of Garfield does hereby declare its intent to improve South Blue Star Drive, Blue Star Court (from South Blue Star Drive to Eta Lane), Eta Lane and Mizar Court (from Eta Lane to West Blue Star Drive) within the following described area:

Lots 1, 2, 47, 48, Pt 49, Pt 63, 64, 65, 66, 67, 70-78 and 87-96 of Blue Star Estates.

By using an approved method of road improvement, together with the necessary structures and other work incidental thereto, all within the proposed district in accordance with the petitions of property owners therefore.

BE IT FURTHER RESOLVED that the Township Board does tentatively designate the special assessment district against which the costs of improvements is to be assessed as Blue Star Estates Road Improvement District, which shall include the lands and premises more particularly described above.

BE IT FURTHER RESOLVED that a hearing on any objections to the improvement, the estimate of costs and to the special assessment district proposed to be established for the assessment of the cost of such improvement shall be held on August 9, 2022, at a regular meeting of the township board at Garfield Charter Township Hall in the upstairs, large meeting room, at 3848 Veterans Drive, Traverse City, Michigan, commencing at 6:00 p.m.

BE IT FURTHER RESOLVED that the Clerk is instructed to give the proper notice of such hearing by mailing and publication in accordance with law and statute provided.

BE IT FURTHER RESOLVED that all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Moved: Denise Schmuckal


Supported: Chris Barsheff

Ayes: Schmuckal, Barsheff, Agostinelli, McManus, Duell, Korn

Nays: None

Absent and Excused: Chloe Macomber

RESOLUTION 2022-14-T DECLARED ADOPTED.

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 26th day of July, 2022.

Dated: 7/27/22


Lanie McManus, Clerk

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/21/2022	GEN	40643	SUPERFLEET	GAS	101-806-862.000	419.36
07/27/2022	GEN	40644	POSTMASTER	PLANNING SURVEY PERMIT	101-401-900.000	275.00
07/27/2022	GEN	40645	MICHIGAN TRAILERS	TRAUER	308-000-970.000	9,679.94
07/28/2022	GEN	40646	AFLAC	AFLAC	101-000-227.001	516.98
07/28/2022	GEN	40647	BAY SUPPLY & MARKETING	FLAGS	101-265-726.003	643.00
07/28/2022	GEN	40648	BURNHAM & FLOWER OF MICHIGAN	HRA FEES	101-101-805.000	87.00
07/28/2022	GEN	40649	DENNIS, GARTLAND & NIERGARTH	2021 AUDIT AND FORM F-65	101-101-802.000	3,710.00
07/28/2022	GEN	40650	ESS	VAT BALLOTS	101-191-726.000	99.11
07/28/2022	GEN	40651	FIFTH THIRD BANK	APPRAISER TAPE/BALLOT TRAYS/BOOT BRUSH/CHECK	101-101-726.000	257.10
		40651		APPRAISER TAPE/BALLOT TRAYS/BOOT BRUSH/CHECK	101-171-726.000	84.94
		40651		APPRAISER TAPE/BALLOT TRAYS/BOOT BRUSH/CHECK	101-191-726.000	249.00
						591.04
07/28/2022	GEN	40652	FIFTH THIRD BANK	HIGH WEED MOWERS/STRAW/PLANTINGS	308-000-935.000	499.23
07/28/2022	GEN	40653	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	523.84
07/28/2022	GEN	40654	GOURDIE-FRASER, INC.	ROOF	101-900-970.002	253.00
07/28/2022	GEN	40655	GOURDIE-FRASER, INC.	RIVER EAST	308-000-970.000	5,000.00
07/28/2022	GEN	40656	IIMC	MEMBERSHIP - B TEZAK	101-215-965.000	340.00
07/28/2022	GEN	40657	INTEGRITY BUSINESS SOLUTIONS	FINGER TIP GRIPPERS	101-191-726.000	94.46
07/28/2022	GEN	40658	LANDGREEN LANWCARE	SA MEDIANS/WOODMERE MEDIANS/TWP HALL FERTILI	101-265-935.602	533.00
07/28/2022	GEN	40659	LANDGREEN LANWCARE	SL PARK FERTILIZER	308-000-935.000	1,463.00
07/28/2022	GEN	40660	MAPLE RIVER DIRECT MAIL	MASTER PLAN SURVEY MAILING PRE-PAYMENT	101-401-900.000	500.00
07/28/2022	GEN	40661	STATE OF MICHIGAN	2019 WATER USE REPORTING FEE	308-000-935.000	200.00
07/28/2022	GEN	40662	UNITED WAY	UNITED WAY	101-000-238.000	90.00
07/28/2022	GEN	40663	VERIZON	PHONES	101-265-850.000	261.70
07/28/2022	GEN	40664	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,390.00
08/01/2022	GEN	40665	MICHIGAN ASSESSORS ASSOCIATION	SUMMER CONFERENCE		** VOIDED **
08/01/2022	GEN	40666	MICHIGAN ASSESSORS ASSOCIATION	SUMMER CONFERENCE		** VOIDED **
08/01/2022	GEN	40667	MICHIGAN ASSESSORS ASSOCIATION	SUMMER CONFERENCE		** VOIDED **

3.b.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/02/2022	GEN	40668	MICHIGAN ASSESSORS ASSOCIATION	SUMMER CONFERENCE	101-171-960.000	275.00
TOTAL - ALL FUNDS						
TOTAL OF 26 CHECKS (3 voided)						
--- GL TOTALS ---						
101-000-227.000			DEFERRED COMP		1,390.00	
101-000-227.001			AFLAC		516.98	
101-000-237.000			HSA (FORMERLY FLEX)		523.84	
101-000-238.000			UNITED WAY		90.00	
101-101-726.000			SUPPLIES		257.10	
101-101-802.000			AUDIT AND ACCOUNTING		3,710.00	
101-101-805.000			CONTRACTED AND OTHER SERVICES		87.00	
101-171-726.000			SUPPLIES		84.94	
101-171-960.000			EDUCATION & TRAINING		275.00	
101-191-726.000			SUPPLIES		442.57	
101-215-965.000			DUES & PUBLICATIONS		340.00	
101-265-726.003			SUPPLIES-MAINTANCE		643.00	
101-265-850.000			TELEPHONE		261.70	
101-265-935.602			LAWN MAINTENANCE		533.00	
101-401-900.000			PRINTING & PUBLISHING		775.00	
101-806-862.000			GAS & CAR WASHES		419.36	
101-900-970.002			CAPITAL OUTLAY - TOWNSHIP HAL		253.00	
308-000-935.000			MAINTENANCE - MISC, EQUIP		2,162.23	
308-000-970.000			CAPITAL OUTLAY		14,679.94	
TOTAL						27,444.66

PILTS - Payments In Lieu of Taxes

			August 2, 2022	
	<u>Project Name</u>	<u>Parcel #s</u>	<u># of Units</u>	<u>PILT Term</u> <u>MSA</u>
1	Brookside Commons	008-022-20	72	2016-2035 20 yrs
2	Aspen Hills	014-073-00	70	2018-2053 35 yrs Yes
3	Boardman Lake	015-025-22 015-025-30	32 80	2016-2031 16 yrs
4	Oak Terrace	014-094-10	48	2007-2035 25 yrs
5	The Village of Bay Ridge II	016-024-21	127	2006-2042 35 yrs
	The Village of Bay Ridge	016-024-40	120	2002-2036 35 yrs
6	Village Glen	023-009-06	120	2020-2040 20 yrs Yes
7	Keystone Village	023-020-05	24	2008-2028 20 yrs
8	TJ Oak Park	023-022-21 023-022-31	70 24	2008-2036 25 yrs
9	The Village at LaFranier Woods, Phase I	023-041-30	115	2022-2062 40 yrs Yes
10	The Flats at Carriage Commons	023-042-40	210	Tentative
11	Hammond Road Apartments	023-042-60	80	Tentative
12	Village View Housing	214-004-00	18	2011-2046 35 yrs
13	Ridgewood (Homestretch)	214-006-05/292-005-00 214-006-06/292-006-00 214-006-07/292-007-00 214-006-08/292-008-00	1 1 1 1	2009-2049 40 yrs
14	Carson Square	335-013-00	36	2016-2051 35 yrs Yes
15	Cottage 8 Lofts	360-019-01	28	2012-2032 30 yrs

TOTALS:

# PILT Units	1278
# Apts in Twp	3963
# Residential Units ALL	11270

Percentage

32.25%
11.34%



Contractor's Application for Payment No.

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE		Application Period:	5/31/2022	Application Date:	6/1/2022
To (Owner):	Charter Township of Garfield	From (Contractor):	Grand Traverse Construction	Via (Engineer):	Gordie Fraser, Inc.
Project:	3848 Veterans Dr., Traverse City, MI 49684	Contractor Address:	1714 Northern Star Drive Traverse City, MI 49696	Engineer Address:	123 W Front St, Traverse City, MI 49684
Owner's Contract No.:		Contractor's Project No.:	510203	Engineer's Project No.:	21091

Application For Payment
Change Order Summary

Approved Change Orders		Change Order Summary	
Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ \$405,339.00
			2. Net change by Change Orders..... \$
			3. Current Contract Price (Line 1 ± 2)..... \$ \$405,339.00
			4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ \$195,188.29
			5. RETAINAGE:
			a. 10% X \$195,188.29 Work Completed..... \$ \$19,518.83
			b. X _____ Stored Material..... \$
			c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$19,518.83
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$175,669.46
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$136,128.11
TOTALS			8. AMOUNT DUE THIS APPLICATION..... \$ \$39,541.36
NET CHANGE BY			9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ \$229,669.54
CHANGE ORDERS			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner in full payment of Work done under the Contract have been applied on account to discharging Contractor's legitimate obligations incurred in connection with the Work ordered by Plans and equipment incorporated in said Work, or otherwise listed in or attached to this Application for Payment.
- (2) Third party claims for Work done by Plans and equipment incorporated in said Work, or otherwise listed in or attached to this Application for Payment, will pass to Owner at time of payment (free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and
- (3) All Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

<p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>		
Contractor Signature	Date:	
By:		

Payment of: <u>\$ Thirty-Nine Thousand, Five hundred and Forty-One Dollars and Thirty-Six Cents</u> (Line 8 or other - attach explanation of the other amount)	is recommended by: <u>James Hodges</u> (Engineer)	<u>6/1/2022</u> (Date)
Payment of: <u>\$ Thirty-Nine Thousand, Five hundred and Forty-One Dollars and Thirty-Six Cents</u> (Line 8 or other - attach explanation of the other amount)	is approved by: _____ (Owner)	_____ (Date)
Approved by: _____ Funding or Financing Entity (if applicable)	_____ (Date)	



Contractor's Application for Payment No.

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE		Application 6/30/2022	Application Date: 6/30/2022
To Charter Township of Garfield	From (Contractor): Grand Traverse Construction		
(Owner) Project: 3848 Veterans Dr, Traverse City, MI 49684	Contractor 1714 Northern Star Drive Traverse City, MI 49696 Address: 49696	Engineer 123 W Front St, Traverse City, MI 49684 Address:	
Owner's Contract No.:	Contractor's Project No.: 510203	Engineer's Project No.: 21091	

Application For Payment
Change Order Summary

Approved Change Orders		Change Orders, Column 2	
Number	Additions	Deductions	
			1. ORIGINAL CONTRACT PRICE..... \$ \$405,339.00
			2. Net change by Change Orders..... \$
			3. Current Contract Price (Line 1 ± 2)..... \$ \$405,339.00
			4. TOTAL COMPLETED AND STORED TO DATE
			(Column F total on Progress Estimates)..... \$ \$230,835.51
			5. RETAINAGE:
			a. 10% X \$230,835.51 Work Completed..... \$ \$23,083.55
			b. X _____ Stored Material..... \$
			c. Total Retainage (Line 5.a + Line 5.b)..... \$ \$23,083.55
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ \$207,751.96
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ \$175,669.46
			8. AMOUNT DUE THIS APPLICATION..... \$ \$32,082.50
			9. BALANCE TO FINISH, PLUS RETAINAGE
			(Column G total on Progress Estimates + Line 5.c above)..... \$ \$197,587.04
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received by Owner on account of Work done under the Contract have been applied to the payment of Contractor's legitimate obligations incurred in connection with the Work and not by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner and indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

<p>The undersigned Contractor certifies, to the best of its knowledge, the following:</p> <p>(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.</p> <p>(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and</p> <p>(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p>		<p>Contractor Signature</p> <p>By: _____ Date: _____</p>	
<p>Payment of:</p> <p>is recommended by:</p> <p>Payment of:</p> <p>is approved by:</p> <p>Approved by:</p>	<p>\$ _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>Thirty-Two Thousand, and Eighty-Two Dollars and Fifty-Six Cents</p> <p>(Line 8 or other - attach explanation of the other amount)</p> <p>6/30/2022</p> <p>(Date)</p> <p>(Engineer)</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
		<p>Thirty-Two Thousand, and Eighty-Two Dollars and Fifty-Six Cents</p> <p>(Line 8 or other - attach explanation of the other amount)</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
		<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
		<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

July 2022

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OVI	Criminal	
01 Acme	9	0	1	23	1	3	28
02 Blair	19	0	3	17	4	27	51
03 East Bay	21	0	5	29	1	11	46
04 Fife Lake	9	0	0	5	1	3	9
05 Garfield	50	0	13	74	10	60	157
06 Grant	2	0	1	5	0	2	8
07 Green Lake	12	0	2	4	1	6	13
08 Long Lake	19	1	2	6	2	1	12
09 Mayfield	8	0	1	4	1	1	7
10 Peninsula	14	0	0	3	0	3	6
11 Paradise	4	0	2	6	1	3	12
12 Union	0	0	0	2	0	0	2
13 Whitewater	3	0	1	11	0	0	12
29 Fife Lake Vlg	0	0	0	2	0	0	2
30 Kingsley Vlg	2	0	0	0	1	0	1
66 Traverse City	11	0	0	1	2	35	38
84 Out of County	0	0	0	0	0	9	9
Totals	183	1	31	192	25	164	413
Garfield Twp %	27.3%	0.0%	41.9%	38.5%	40.0%	36.6%	38.0%

Ticket stats are based on what District Court has entered as of 8/01/22.

Arrest stats are as of 8/01/22.

Grand Traverse Metro Emergency Services Authority

2023 Budget Proposal





Mission Statement

To serve our community by safeguarding life and property from fire, hazards and medical emergencies; through education, intervention, and quality response.

Our Vision

Be a proactive, innovative, and progressive leader in providing high quality services to the community.

- A work environment where all employees live our values every day on the job.
- Respected, valued, and supported by the community.
- Recognized as a progressive leader and innovator.
- Enthusiastic, highly motivated, trained, and skilled people providing superior emergency services and prevention activities.
- Continued reduction in fires and other emergencies due to effective Community Risk Reduction.
- Lives are saved due to our actions (endeavors).

Strategic Goals

- Attract, Develop, and Retain top talent
- Strengthen Quality and Levels of Service
- Position GT Metro for future
- Ensure Financial Viability

2021/22 Accomplishments

- Completed major renovations and floor repairs for Stations 11 and 9
- Purchased new Tanker 1 - \$370,000
- Purchased 2010 Rescue from Glen Lake - \$150,000
- Purchased new command vehicle – 2021 Tahoe
- Received a \$20,710 grant from Grand Traverse Band of Ottawa & Chippewa to help purchase a new Mako SCBA Breathing Air Compressor
- Grant funding of \$5,000 through Michigan Township Participating Plan for the purchase of 10 dash cameras in apparatus to help improve our operations
- Received a Smith Detection HazMat ID Elite from Region 7
- Remembrance ceremony held for the 20th anniversary of September 11, 2001
- Hiring process completed for positions of Assistant Chief of Operations, Captain and 6 lieutenants appointed as full-time, 4 full-time firefighters and 2 part-time firefighters
- 1st IAFF union contract agreed upon with the new Grand Traverse Metro Firefighters IAFF Local 5288
- Received a \$21,159 grant from Grand Traverse Band of Ottawa & Chippewa for upgrades to the technical resource trailer including equipment
- Implementation of updated operations including training, equipment, and policies
- 3 Chiefs, 3 Captains and 3 Lieutenants obtained blue card Command IC certification after 50+ hours of training.
- Submitted SAFER Grant for \$1.5 million for 6 new full-time firefighters

2023 Challenges

- 7.5% increase in taxable values equates to \$377,000 increase in revenue to GT Metro at 2.6mils, which does not adequately cover debt obligations, personnel step wage increases and other inflation increases.
- Funding to build new Station 8 in Acme Township
- Recruiting and retaining quality firefighters. Need to reduce extra hours worked to avoid burnout.
- Provide employees with a 2-3% pay increase.
- Metro's vision is to have a minimum of 2 FF's in all Metro stations by 2023 and have applied for the SAFER grant to help pay for this.
- 3 additional full-time firefighters have been included in the 2023 budget.
- Plan for the purchase of a new Fire Engine in 2024 and a new ladder truck in 2025. New fire apparatus costs have increased due to inflation as well as safety standards and constantly evolving technology.
- Aging fire truck fleet resulting in the purchase of new apparatus averaging \$762,000 per year over the next 8 years. Average age of apparatus is 15 years old.
- Building up Metro's Public Improvement Fund to help pay for future apparatus purchases.
- Meeting the demand of increased fire and emergency calls. 5,686 calls in 2021 equating to a 13.5% increase over 2020, averaging 15 calls per day.
- Reacting and responding to the increase in building of homes, apartments, and business in the 3 townships covered by Metro.
- Aging buildings and parking lots requiring additional improvement costs.
- Continued impact of inflation unknown.

2023 Budget Timeline

June 28, 2022	Distribute 2023 Budget at Board Meeting
July, 2022	2023 Budget Workshop with Board
July 26, 2022	Metro's Board approves 2023 Budget
July 30, 2022	Metro Budget to Township Offices
August, 2022	Take Metro Budget to Township Boards
September, 2022	Public Hearings and Final Township Approval
September 30, 2022	Notify GT County of Metro millage rate

Fund Balance and Millage History (last 5 years – GF + PIF)

Year	Millage Rate	Fund Balance
2018	2.35	\$ 2,240,959
2019	2.35	\$ 2,282,637
2020	2.45	\$ 2,742,145
2021	2.45	\$ 2,282,370
2022 Budget	2.60	\$ 1,832,282
2023 Draft Budget	2.75	\$ 1,665,453

Note: A healthy fund balance goal of 3.5 months of expenses equates to \$1,772,000.



**GRAND TRAVERSE METRO FIRE DEPARTMENT
2023 BUDGET
NET TAXABLE VALUE ALLOCATION**

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TOTAL BUDGETED EXPENDITURES:

Less: Other Revenue Items

NET EXPENDITURES TO BE ALLOC.

TOWNSHIP ASSESSED VALUES, net

Millage rate to breakeven
Less: use of fund balance
Proposed 2023 Millage Rate

METRO	
2023	
\$	6,063,117
	206,000
\$	5,857,117
	2,074,203,067
	2.82
	0.07
	2.75

ALLOCATION BASED ON TAXABLE VALUE - 2.75 MILLS

	2023 BUDGETED TWP REVENUE	2022 BUDGETED TWP REVENUE	DIFFERENCE	% CHANGE
ACME	1,049,947	931,328	118,619	12.74%
EAST BAY	1,851,951	1,627,245	224,706	13.81%
GARFIELD	2,802,160	2,456,999	345,161	14.05%
TOTAL	5,704,058	5,015,572	688,486	13.73%

	2022 TAXABLE VALUE	2021 TAXABLE VALUE	DIFFERENCE	% CHANGE
	(net of personal prop)	(net of personal prop)		
ACME	381,798,953	358,203,252	23,595,701	6.59%
% of total	18.4%	18.6%		
EAST BAY	673,436,810	625,863,374	47,573,436	7.60%
% of total	32.5%	32.4%		
GARFIELD	1,018,967,304	944,999,494	73,967,810	7.83%
% of total	49.1%	49.0%		
TOTAL	2,074,203,067	1,929,066,120	145,136,947	7.52%

GRAND TRAVERSE METRO FIRE DEPARTMENT

2023 Budgeted Revenue/Expenditure Report

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	Actual	Budget	YTD actual	Estimated	2023	
GRAND TRAVERSE METRO FIRE	2021	2022	June, 2022	Dec, 2022	BUDGET	Notes
Fund: 206 - METRO FIRE						
Revenues						
528.000 Other Federal Grants	60,887	0	0	0	0	
600.001 Acme Township - Contr.	857,608	931,328	931,328	931,328	1,049,947	2.75 Mills
600.002 East Bay Twp. Contr	1,467,843	1,627,245	1,627,245	1,627,245	1,851,951	2.75 Mills
600.003 Garfield Charter Twp.	2,219,926	2,456,999	2,457,005	2,457,005	2,802,160	2.75 Mills
664.000 Earned Interest	6,499	30,000	4,340	10,000	15,000	
667.100 Township FF/EMS	99,288	105,000	0	105,000	0	
668.500 Cost Recovery Revenue	38,135	55,000	16,546	55,000	55,000	
668.700 Public Education Receipts	440	0	253	253	0	
669.000 Plan Reviews	46,158	65,000	30,544	65,000	65,000	
669.001 Refunds and Donations	64,439	45,000	32,030	55,800	45,000	
669.002 Sale of Surplus Equipment	10,900	15,000	27,500	27,500	15,000	
669.006 Misc. Grant Receipts	32,603	10,000	23,573	31,159	10,000	
TOTAL REVENUES	4,904,726	5,340,572	5,150,364	5,365,290	5,909,058	
EXPENDITURES						
Dept: 336 OPERATIONS						
Acct Class: 701 PERSONNEL SERVICES						
702.000 Wages and Salaries	2,193,299	2,554,815	1,123,051	2,554,815	2,857,520	3 new fulltime FFs
702.001 Longevity	32,169	34,000	0	34,000	36,000	
703.000 Metro Firefighters Response	48,629	30,000	23,318	47,000	50,000	
703.001 Metro Fire Officers Salaries	6,420	0	0	0	0	
703.200 Metro FF Wages - part-time	211,100	303,000	62,677	248,000	248,000	
703.300 Part-time Administrative	3,184	25,000	3,062	25,000	25,000	
705.000 Personal Day Payout	33,201	51,000	0	51,000	50,000	
715.000 FICA/Medicare	36,279	46,255	17,345	46,255	47,809	
716.000 Health/Dental/Optical Ins.	425,603	540,000	345,916	540,000	598,000	
716.003 Life Ins./LTD/STD	27,265	33,000	694	33,000	27,000	
717.001 AD&D Insurance	7,970	11,000	8,484	11,000	12,000	
718.000 Retirement	339,944	415,020	169,169	415,020	460,488	
719.000 Workers Comp. Insurance	81,431	95,000	69,325	95,000	91,000	
TOTAL PERSONNEL SERVICES	3,446,494	4,138,090	1,823,041	4,100,090	4,502,817	
Acct Class: 726 SUPPLIES						
727.000 Office Supplies	10,830	12,000	5,520	12,000	13,000	
729.000 Printing and Binding	5,093	6,000	2,282	6,000	6,000	
730.000 Postage and Freight	2,501	2,500	937	2,500	3,000	
743.000 Other Supplies	23,427	30,000	10,194	30,000	30,000	
745.000 Uniforms and Accessories	25,630	24,000	7,877	24,000	28,000	
745.002 Fire Gear	8,649	35,000	14,910	35,000	35,000	
748.000 Fuel, Oil, Grease	45,063	35,000	27,105	60,000	60,000	
760.000 Medical Supplies	19,259	17,000	14,578	27,000	27,000	
TOTAL SUPPLIES	140,452	161,500	83,402	196,500	202,000	
Acct Class: 800 CONTRACTUAL SERVICES						
801.000 Legal Fees	13,213	25,000	7,103	25,000	25,000	
810.000 Subscriptions	3,959	7,500	3,896	7,500	7,500	
810.001 Dues	7,926	8,500	2,383	8,500	8,500	
818.000 Contract Services	45,621	52,000	24,887	52,000	52,000	
830.000 Fire Hydrant Rental	21,240	25,000	0	25,000	25,000	
850.001 Telephone	41,242	46,000	20,308	46,000	46,000	
TOTAL CONTRACTUAL SERVICES	133,201	164,000	58,576	164,000	164,000	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2023 Budgeted Revenue/Expenditure Report

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	Actual	Budget	YTD actual	Estimated	2023	
GRAND TRAVERSE METRO FIRE	2021	2022	June, 2022	Dec, 2022	BUDGET	Notes
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	60,117	65,000	67,613	67,613	68,000	
920.000 Heat Utilities	22,732	30,000	18,319	35,000	35,000	
921.000 Electric Utilities	42,473	47,000	19,194	47,000	47,000	
923.000 Sewer and Water Utilities	14,181	15,000	5,805	15,000	16,000	
924.000 Waste Disposal	1,390	2,100	749	2,100	2,100	
930.000 Bldg. Repair and Maintenance	94,363	65,000	34,642	65,000	100,000	
932.000 Equipment Repair & Maint.	27,849	25,000	16,063	25,000	30,000	
932.100 SCBA Repair/Maintenance	6,886	10,000	20	10,000	10,000	
934.000 Vehicle R&M - labor	88,764	78,000	30,575	78,000	85,000	
934.100 Vehicle R&M - parts	55,144	65,000	23,477	65,000	65,000	
934.500 Special Ops Equipment	2,355	0	0	0	0	
935.000 Ground Care and Maintenance	30,616	36,000	14,595	36,000	36,000	
955.000 Employee Physicals & Wellness	31,701	40,000	16,983	40,000	40,000	
956.000 Employee Train. and Develop.	65,772	55,000	36,676	55,000	70,000	
956.001 Computer Support	61,667	57,000	27,655	57,000	65,000	
TOTAL OTHER SERVICES AND CHARGES	606,010	590,100	312,366	597,713	669,100	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	81,765	65,000	4,520	65,000	115,000	Replace Admin garage floor/ parking lot fixes
977.000 Machinery and Equipment	92,344	85,000	93,900	117,000	85,000	
980.100 Computer Replacement	9,038	15,000	7,440	15,000	15,000	
TOTAL CAPITAL OUTLAY	183,147	165,000	105,860	197,000	215,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	298,421	550,000	550,000	550,000	300,000	
992.000 Contingency	0	10,000	0	0	10,000	
992.001 Emergency Cont. Fund	0	200	0	0	200	
TOTAL OTHER	298,421	560,200	550,000	550,000	310,200	
TOTAL EXPENDITURES	4,807,725	5,778,890	2,933,245	5,805,303	6,063,117	2.68 mils (net of other revenue's)
NET REVENUE/EXPENDITURES	97,001	(438,318)	2,217,119	(440,013)	\$ (154,059)	
Fund Balance	2,060,380	2,157,381		2,157,381	1,719,063	
Net Fund Balance	\$ 2,157,381	\$ 1,719,063		\$ 1,717,368	\$ 1,565,004	
Maintain Fund Balance = to 3.5 months expense	\$ 1,402,253	\$ 1,685,510		\$ 1,693,213	\$ 1,768,409	

GRAND TRAVERSE METRO FIRE DEPARTMENT

2023 Budgeted Revenue/Expenditure Report

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	Actual 2021	Budget 2022	YTD actual June, 2022	Estimated Dec, 2022	2023 BUDGET	Notes
GRAND TRAVERSE METRO FIRE						
PUBLIC IMPROVEMENT FUND						
664.000 Earned Interest	631	2,000	100	1,000	1,000	
675.000 Debt Proceeds	350,000	0	0	0	-	
699.100 Transfer In - Fund Balance	298,421	550,000	550,000	550,000	300,000	Debt pymts
TOTAL REVENUES	649,052	552,000	550,100	551,000	301,000	
EXPENDITURES						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	496,068	0	0	0	0	
977.000 Machinery and Equipment	0	0	0	0	0	
978.000 Vehicles Acquisition	416,521	250,000	164,131	250,000	0	
TOTAL CAPITAL OUTLAY	912,589	250,000	164,131	250,000	0	
Acct Class: OTHER						
990.000 Debt Payment	262,190	281,873	140,143	281,873	288,289	
990.005 Interest Expense	31,049	26,897	14,239	26,897	20,481	
992.000 Contingency	0	5,000	0	5,000	5,000	
TOTAL DEBT SERVICE & OTHER	293,239	313,770	154,382	313,770	313,770	
TOTAL EXPENDITURES	1,205,828	563,770	318,513	563,770	313,770	0.15 mills
REVENUES OVER EXPENDITURES	-556,776	-11,770	231,587	-12,770	-12,770	
Fund Balance	681,765	124,989	-	124,989	113,219	
Net Fund Balance	124,989	113,219		112,219	\$ 100,449	



GT METRO FIRE DEPARTMENT PROJECTED DEBT OBLIGATIONS THRU 2032 2023 BUDGET

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YEAR	DESCRIPTION ITEM	AMOUNT	Budget 2022	Budget 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Vehicle Replacement Plan - Cash payments													
	Admin Vehicles		50,000			45,000			50,000		100,000	60,000	60,000
	Station Squad Vehicles		50,000		120,000	70,000		70,000	75,000	75,000	75,000	75,000	
	New Used Rescue - Glen Arbor		150,000										
Capital Purchases - Financing													
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 0.0%	\$ 200,000 Principal Interest Total	33,333 33,333 33,333 33,333	33,333 33,333 33,333 33,333	25,002								
2018	Engine 11 - PIF 1st pymt 11/2018 6 yrs @ 3.55	\$ 300,000 Principal Interest Total	51,252 4,483 55,735 55,735	53,094 2,641 55,735 55,735	41,071 732 41,803								
2020	Engine 1 6 yrs @ 2.24%	\$ 575,000 Principal Interest Total	93,649 9,037 102,686 102,686	95,764 6,922 102,686 102,686	97,927 4,759 102,686 102,686	100,140 2,546 102,686 102,686	50,915 428 51,343						
2020	Station 11 Remodel 7 yrs at 2.05%	\$ 350,000 Principal Interest Total	47,957 5,847 53,804 53,804	48,947 4,857 53,804 53,804	49,958 3,846 53,804 53,804	50,990 2,814 53,804 53,804	52,044 1,760 53,804 53,804	53,119 685 53,804					
2021	New Tanker 6 yrs at 2.61%	\$ 350,000 Principal Interest Total	55,682 7,530 63,212 63,212	57,151 6,081 63,212 63,212	58,658 4,554 63,212 63,212	60,203 3,009 63,212 63,212	61,791 1,421 63,212 63,212	15,700 103 15,803					
2023	New Station 8 20 yrs at 4%	\$ 4,500,000 Principal Interest Total			75,838 88,133 163,970 163,970	157,834 170,106 327,940 327,940	164,242 183,697 347,939 347,939		327,939 327,939 327,939 327,939	327,939 327,939 327,939 327,939	327,939 327,939 327,939 327,939	327,939 327,939 327,939 327,939	327,939 327,939 327,939 327,939
2024	New Engine 9 6 yrs @ 4.0%	\$ 800,000 Principal Interest Total			59,615 15,704 75,319 75,319	122,847 27,788 150,635 150,635	127,835 22,800 150,635 150,635		150,635 150,635 150,635 150,635	150,635 150,635 150,635 150,635	150,635 150,635 150,635 150,635	150,635 150,635 150,635 150,635	150,635 150,635 150,635 150,635
2025	Land for new Metro Station in Garfield Twp 10 yrs at 4.5%	\$ 750,000 Principal Interest Total				30,069 16,707 46,776 46,776	62,194 31,357 93,551 93,551		93,551 93,551 93,551 93,551	93,551 93,551 93,551 93,551	93,551 93,551 93,551 93,551	93,551 93,551 93,551 93,551	93,551 93,551 93,551 93,551



GT METRO FIRE DEPARTMENT
PROJECTED DEBT OBLIGATIONS THRU 2032
2023 BUDGET

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YEAR	DESCRIPTION ITEM	AMOUNT	Budget 2022	Budget 2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
2025	New Ladder Truck 6 yrs @ 4.5%	\$ 1,400,000 Principal Interest Total				102,851 30,925 133,776	212,736 54,815 267,551	267,551	267,551	267,551	267,551	133,775	
2026	New Tanker 9 6 yrs at 4.5%	\$ 500,000 Total					47,772	95,554	95,554	95,554	95,554	95,554	47,782
2027	New Engine 12 6 yrs @ 4.5%	\$ 900,000 Total						86,000	172,000	172,000	172,000	172,000	172,000
2028	New Engine 8 6 yrs @ 4.5%	\$ 900,000 Total							86,000	172,000	172,000	172,000	172,000
2029	New Tanker 8 6 yrs @ 4.5%	\$ 600,000 Total								57,333	114,665	114,665	114,665
2030	New Engine 11 6 yrs @ 4.5%	\$ 1,000,000 Total									95,554	191,108	191,108
2030	New Station LaFranier 20 yrs @ 4.5%	\$ 6,000,000 Total									228,279	456,557	456,557
2023-2032	Capital Fund -	Total	558,770	308,770	645,796	993,829	1,055,807	1,160,837	1,318,230	1,411,563	1,817,409	1,892,149	1,835,602
	Cash Pay	250,000			120,000	115,000	-	70,000	125,000	75,000	175,000	135,000	60,000
	Principal	281,873		288,289	408,069	624,934	779,529	1,090,049	1,193,230	1,336,563	1,642,409	1,757,149	1,575,602
	Interest	26,897		20,481	117,728	253,895	276,278	788	-	-	-	-	-
	Total	558,770	308,770	308,770	645,796	993,829	1,055,807	1,160,837	1,318,230	1,411,563	1,817,409	1,892,149	1,635,602
		0.2897	0.1489	0.2965	0.4346	0.4397	0.4604	0.4980	0.5078	0.5227	0.6174	0.6174	0.5083
		1,929,066,000	2,074,203,067	2,177,913,220	2,288,808,881	2,401,149,325	2,521,208,792	2,647,267,131	2,779,630,488	2,918,612,012	3,064,542,813	3,217,769,744	

Mills: (5% increase in taxable value 2023-2032)

Ave. Millage over 10 yrs.

0.4534

Page 12



GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2023 Budget - VEHICLES

ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
VEHICLES:														
Chiefs														
2010	Ford Expedition - Chief (701)	Admin	Chiefs	51,855										
2021	Chevy Tahoe (702)	Admin	Chiefs	45,808										
2020	Chevy Tahoe (703)	Admin	Chiefs	41,754									60,000	60,000
Fire Prevention														
2020	GMC Pick up FPB	FPB	d-FPB	37,205								50,000		
2020	GMC Pick up FPB	FPB	d-FPB	37,205								50,000		
2009	Chevy Sub L11 - PubEd	FPB	d-FPB	34,658			45,000							
2016	Ford Escape - 738	FPB	d-FPB	24,764						50,000				
2007	GMC Pickup C14 (old 703)	FPB	d-FPB	29,619										
2007	GMC Pickup C15 (old 760)	FPB	d-FPB	29,619										
Admin Vehicle Replacement Fund														
				50,000	-	-	45,000	-	-	50,000	-	100,000	60,000	60,000
2021	Freightliner/Pierce Tanker 1	Station 1	1-Tanker	350,000										
2020	Pierce Enforcer Truck - Engine 1	Station 1	Engine	575,000										
2007	Pierce Ladder (Truck 1)	Station 1	1-Ladder	648,172			1,400,000							
2015	Ford Pick-up - Squad 1 (to Capt)	Station 1	Squad	55,522						75,000				
2010	Pierce Rescue 1	Station 1	1-Rescue	150,000										
2007	Sterling Tanker - T1	Station 1	1-Tanker	187,942										
2016	Sea Wolf Marine 1	Station 1	Maine	21,332						25,000				
2011	ORV Trailer Kelley	Station 1	Kubota	2,195										
2012	RTV 1 - Kubota RTV900	Station 1	Kubota	11,295										
2016	MTI - Special Ops Trailer	Station 1	Trailer	12,128										
2014	MT1 - Obstacle Course Trailer	Station 1	Trailer	7,015										
2010	Middlebury Enclosed Trailer - PubEd	Station 1	Trailer	5,162										
2008	GMC Yukon - Metro Capt	Station 1	Capt	48,372										
2016	Continental M1 Trailer	Station 1	Trailer	1,600										
2013	Rosenbauer - Engine 8	Station 8	Engine	600,022						900,000				
2001	Tanker - Freightliner (T8)	Station 8	1-Tanker	162,350							600,000			
1996	Wildfire - Chevrolet (Brush 8)	Station 8	z-Other	17,600										
2019	Kubota Unit #3	Station 8	Kubota	13,700										
2019	Kubota Trailer - Liberty	Station 8	Kubota	2,257										
2018	Squad 8	Station 8	Squad	48,770			70,000						75,000	-
2005	Snowmobile and trailer	Station 8	z-Other	6,023										
2007	American LaFrance E9	Station 9	Engine	462,796										
2001	Tanker - Freightliner (T9)	Station 9	1-Tanker	124,406				500,000						
2004	Chevrolet Suburban (Squad 9)	Station 9	Squad	35,600					70,000					
1993	Watersupply-Ford 1 ton (9WS)	Station 9	z-Other	17,704										
2001	Wildfire - Ford (Brush 9)	Station 9	z-Other	28,833										
2017	Arctic Cat Bearcat 3000 LT	Station 9	z-Other	9,750										
2019	Kubota Unit #4	Station 9	Kubota	13,700										
2019	Kubota Trailer	Station 9	Kubota	2,257										
1993	Pierce - Engine 13 - Reserve	Station 9	Engine	45,000										
2017	Pierce Impel - Engine 11	Station 11	Engine	517,252										
2016	Ford - Squad 11	Station 11	Squad	48,300							75,000			
1991	SIM 1 tractor - Freightliner	Station 11	z-Other	15,000		60,000								
2008	SIM 2 Plymor Simulator	Station 11	z-Other	130,000										
2019	Kubota Unit #2	Station 11	Kubota	13,700										
2019	Kubota Trailer	Station 11	Kubota	2,257										
1991	Ford - Metro Utility	Station 11	z-Other	119,377										

2023 Bud Capital 2.75
7/19/2022

**GRAND TRAVERSE METRO FIRE DEPARTMENT
CAPITAL PROJECTIONS - 10 Year Plan
2023 Budget - BUILDINGS & Other**



ACQUIRE DATE	DESCRIPTION	LOCATION	Current Year										
			2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	12 New SCBA's per year	Various					\$600,000						
	Asphalt/Parking Lot repairs	Various	\$5,000	\$25,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$10,000	\$5,000	\$5,000	\$5,000
	Garage Door Replacements (33 doors)	Various	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1988	Administration Building												
	Training Tower												
	Generator	Admin				25,000			600,000				
	Roof Top Unit/HVAC	Admin					10,000						
	Replace Apparatus Floor	Admin		25,000									
2008	Station 1												
	Roof Top Unit/HVAC	Sta1	10,000						10,000				
	New Roof	Sta1									70,000		
	Station 8												
	New Station	Sta8			\$4,500,000								
	Station 9												
	New Roof	Sta9						40,000					
	Roof Top Unit/HVAC	Sta9		10,000					10,000				
	Station 11												
	Roof Top Unit/HVAC	Sta11			10,000					10,000			
2011	Station 12												
	Roof Top Unit/HVAC	Sta12				10,000							
	Roof Repairs	Sta12									10,000		
	Land for new Metro Station in Garfield Twp (LaFraniert/Hammond/Garfield)					750,000							
	New Station - (LaFraniert/Hammond/Garfield)											6,000,000	
	Total Building Improvements:		\$ 25,000	\$ 70,000	\$ 4,525,000	\$ 805,000	\$ 665,000	\$ 630,000	\$ 25,000	\$ 30,000	\$ 6,095,000	\$ 15,000	\$ 15,000



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

July 26, 2022

The regular meeting of the Grand Traverse Metro Emergency Services Authority was called to order at 9:00 a.m. by Glen Lile, Vice Chairperson at Metro Fire Station 11 located at 3000 Albany, Traverse City, MI 49685.

PLEDGE OF ALLEGIANCE – recited.

Roll call – 6 members, a quorum.

Beth Friend, East Bay

Glen Lile, East Bay

Dale Stevens, Acme (9:04 am)

Paul Scott, Acme

Doug White, Acme (ABSENT)

Chuck Korn, Garfield

Steve Duell, Garfield

ATTENDANCE:

Pat Parker, Chief

Brian Belcher, Asst. Chief/Fire Marshal-FP

Kim McCann, Accountant

1. **APPROVAL OF AGENDA:** No changes. Stand Approved.
2. **PUBLIC COMMENT:** None.
3. **CONFLICT OF INTEREST:** None.
4. **APPROVAL OF MINUTES:** No changes. Stand approved.
 - a. Approval of June 28 Closed Meeting Minutes. Stand approved.
 - b. Approval of Budget Workshop Minutes. Stand approved.
 - c. Approval of Closed Meeting Minutes. Stand approved.
5. **FINANCIAL REPORT:**
 - a. Approve of cash transfers.

Motion by Paul Scott, supported by Chuck Korn, to approve cash transfers of \$250,000.00. All ayes. Motion carried.
 - b. Consider **Resolution 2022-04 Budget Amendment #2**

Motion by Beth Friend, supported by Paul Scott, to **Resolution 2022-04 Budget Amendment #2**. Roll call: Friend, yes; Scott, yes; Stevens, yes; Korn, yes; Duell, yes; Lile, yes. All ayes. Motion carried.



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
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6. APPROVAL CLAIMS:

Motion by Paul Scott, supported by Chuck Korn, to approve the prepay and regular claims in the amount of \$101,376.49 (check #19885-19963); Plus, Electronic Funds Transfers in the amount of \$293,843.19, and Retiree Health Care Payments \$1,250.00 for a Grand Total Claims & EFTs of \$396,469.68. Roll call: Scott, yes; Korn, yes; Friend, yes; Stevens, yes; Duell, yes; Lile, yes. All ayes. Motion carried.

7. CORRESPONDENCE:

- a. Cost Recovery Report for June 2022.

8. REPORTS

- a. CHIEF: See Chief Report.
- b. ASST. CHIEF OPERATIONS: See Assistant Chief Operations Report.
- c. ASST. CHIEF/FIRE MARSHAL: See Assistant Chief/Fire Marshal- Fire Prevention Bureau Report.

9. OLD BUSINESS:

10. NEW BUSINESS:

- a. Consider 2023 Budget **Resolution 2022-05**.
Motion by Dale Stevens, supported by Beth Friend, to approve 2023 Budget **Resolution 2022-05**. Roll call: Stevens, yes; Friend, yes; Korn, no; Duell, yes; Scott, yes; Lile, yes. Five ayes, one nay. Motion carried. Due to absence of Chairperson Doug White, Vice Chairperson Glen Lile will sign on additional signature page.
- b. Consider **Resolution 2022-06 Rescue Task Force Donation and Match**.
Motion by Chuck Korn, supported by Beth Friend, to approve **Resolution 2022-06 Rescue Task Force Donation and Match**. Roll call: Korn, yes; Friend, yes; Stevens, yes; Duell, yes; Scott, yes; Lile, yes. All ayes. Motion carried.

11. ADDITION:

- a. Consider approving additional funds to purchase Squad 1.
Motion by Beth Friend, supported by Chuck Korn, to approve adjusted purchase agreement 2022 Super Duty Ford F250 to \$38952.52. Roll call: Friend, yes; Korn, yes; Stevens, yes; Duell, yes; Scott, yes; Lile, yes. All ayes. Motion carried.
- b. Consider approving exchange of service from Custom Coatings for retired utility truck.
Motion by Paul Scott, supported by Chuck Korn, to approve an even exchange of goods of retired utility truck for services of \$15,000.00 in epoxy flooring installation from Custom Coatings. Roll call: Scott, yes; Korn, yes; Friend, no; Duell, yes; Stevens, yes; Lile, yes. Five ayes, one nay. Motion carried.



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

Any Suggested Agenda Items for Future Board Meetings: Update on Station 11 dormitory insulation. Develop disposal policy for GTMESA vehicles.

PUBLIC COMMENT: None.

There being no objections, meeting was declared adjourned by Vice Chairperson Glen Lile at 10:25 a.m.

Vice Chairperson Glen Lile

Secretary Steve Duell



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Phone: (231) 947-3000 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: info@gtmetrofire.org

RESOLUTION 2022-05

A RESOLUTION TO APPROVE THE 2023 BUDGET FOR GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

Minutes of a regular meeting of the Board of Grand Traverse Metro Emergency Services Authority ("Metro"), held on the 26th day of July, 2022, at 9:00 o'clock am.

PRESENT: GLEN LILE, BETH FRIEND, DALE STEVENS,
CHUCK KORN, STEVE DUELL, PAUL SCOTT

The following preamble and resolution were offered by STEVENS and supported by FRIEND.

WHEREAS, Metro is an Authority, created, established and incorporated pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended, and

WHEREAS, the incorporating municipalities in Metro are the Township of Acme, the East Bay Charter Township and the Charter Township of Garfield, in the County of Grand Traverse, Michigan, which are hereby designated as the "Incorporating Townships", and

WHEREAS, Article XII of the Articles of Incorporation for Metro indicates that the Metro Board "shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the proposed budget to the incorporating municipalities no later than July 31, of each year", and

WHEREAS, the 2023 Budget for Metro is detailed by cost center for the General Fund and the Public Improvement Fund on the attached schedules, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township. In accordance with the calculation provided for in the Articles of Incorporation, the Township contributions calculate to be the following for the 2023 Budget:

Acme Township	\$1,049,947
East Bay Township	\$1,851,951
Garfield Township	\$2,802,160

NOW, THEREFORE,

BE IT RESOLVED, that the members of the Metro Board adopt the 2023 Metro Budget by cost center as detailed on the attached, with budgeted expenditures totaling \$6,376,887.

Ayes: 5
Nays: 1
Absent and Excused: 0

RESOLUTION DECLARED ADOPTED.

By: ABSENT. VICE CHAIR SIGNED
Board Chairman Doug White

By: 
Board Secretary Steve Duell

Dated: July 26, 2022

NOW, THEREFORE,

BE IT RESOLVED, that the members of the Metro Board adopt the 2023 Metro Budget by cost center as detailed on the attached, with budgeted expenditures totaling \$6,376,887.

Ayes: _____

Nays: _____

Absent and Excused: _____

RESOLUTION DECLARED ADOPTED.

By: 
Vice Board Chairman Glen Lile

By: _____
Board Secretary Steve Duell

Dated: July 26, 2022

GT MESA
2023 BUDGET - 2.75 Mils
BY COST CENTERS



****Budget to be approved by the Metro Board****

GRAND TRAVERSE METRO FIRE	Budget 2021	Budget 2022	Budget 2023	Incr/ (Decr)	% Incr/ (Decr)
GENERAL FUND					
TOTAL REVENUES	4,904,726	5,340,572	5,909,058	435,846	8.9%
EXPENDITURES					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	3,446,494	4,138,090	4,502,817	691,596	20.1%
Acct Class: 726 SUPPLIES	140,452	161,500	202,000	21,048	15.0%
Acct Class: 800 CONTRACTUAL SERVICES	133,201	164,000	164,000	30,799	23.1%
Acct Class: 900 OTHER SERVICES/CHARGES	606,010	590,100	669,100	(15,910)	-2.6%
Acct Class: 970 CAPITAL OUTLAY	183,147	165,000	215,000	(18,147)	-9.9%
Acct Class: OTHER	298,421	560,200	310,200	261,779	87.7%
TOTAL EXPENDITURES	4,807,725	5,778,890	6,063,117	971,165	20.2%
NET REVENUE/EXPENDITURES	97,001	(438,318)	(154,059)	(535,319)	-551.9%
Fund Balance	2,060,380	2,157,381	1,719,063		
Net Fund Balance	2,157,381	1,719,063	1,565,004		

GT MESA
2023 BUDGET - 2.75 Mils
BY COST CENTERS



****Budget to be approved by the Metro Board****

	Budget 2021	Budget 2022	Budget 2023	Incr/ (Decr)	% Incr/ (Decr)
GRAND TRAVERSE METRO FIRE					

PUBLIC IMPROVEMENT FUND

TOTAL REVENUES	\$ 649,052	\$ 552,000	\$ 301,000	(97,052)	-15.0%
EXPENDITURES					
Acct. Class: 970 CAPITAL OUTLAY	\$ 912,589	\$ 250,000	\$ -	(662,589)	-72.6%
Acct. Class: 990 DEBT SERVICE	\$ 293,239	\$ 308,770	\$ 308,770	15,531	5.3%
Acct Class: 992 CONTINGENCY	\$ -	\$ 5,000	\$ 5,000	5,000	#DIV/0!
TOTAL EXPENDITURES	\$ 1,205,828	\$ 563,770	\$ 313,770	(642,058)	-53.2%
EXPENDITURES OVER REVENUES	\$ (556,776)	\$ (11,770)	\$ (12,770)	545,006	-97.9%
Fund Balance	\$ 681,765	\$ 124,989	\$ 113,219		
Net Fund Balance	\$ 124,989	\$ 113,219	\$ 100,449		

2023 BUDGET RESOLUTION FOR
CHARTER TOWNSHIP OF GARFIELD
COUNTY OF GRAND TRAVERSE, MICHIGAN
RESOLUTION 2022-15-T

Minutes of a regular meeting of the Board of the Charter Township of Garfield, held on the 9th day of August, 2022, at six o'clock pm.

PRESENT: _____

WHEREAS, The Township is an Incorporating Township of the Grand Traverse Metro Emergency Services Authority ("Metro"), incorporated under the authority of Public Act 57 of 1988, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township.

NOW, THEREFORE,

BE IT RESOLVED that the Township hereby commits to fund Metro's 2023 Budget year with a financial contribution of \$2,802,160 for Garfield.

BE IT FURTHER RESOLVED, that the Township agrees to contribute all of this revenue to Metro by May 15, 2023.

BE IT FURTHER RESOLVED, that the Township can fund Metro's 2023 Budget obligation using any combination of a millage rate and general fund contribution as deemed financially beneficial to the Township.

Ayes:

Nays:

Absent and Excused:

CERTIFICATE


I, Lanie McManus, the duly elected and acting Clerk of the Township of Garfield, hereby certify that the foregoing constitutes a true copy of a Resolution 2022-15-T of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Garfield Township Board, Grand Traverse County, Michigan held on August 9 2022 , at which meeting _____ () members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Dated: _____

Lanie McManus

Clerk, Township of Garfield

Grand Traverse County, Michigan

 Charter Township of Garfield Planning Department Report No. 2022-74			
Prepared:	August 2, 2022	Pages:	2
Meeting:	August 9, 2022 Township Board	Attachments:	<input type="checkbox"/>
Subject:	Planning Department Monthly Report for August 2022		

PURPOSE:

Staff provides a monthly report to the Township Board on activities of the Planning Department and the Planning Commission. Presentation of this report also provides a venue for the Township Board to have dialog with staff about any of the activities or planning-related issues facing the Township.

DEVELOPMENTS:

The Planning Commission is currently conducting the following development review activity:

Hammond Road Apartments – R-3 Zoning Map Amendment (Rezoning)

- Location: 2051 N Garfield Road, northwest corner of Garfield and Hammond Roads
- Development Description: Proposed rezoning of about 24 acres from the Agricultural (A) to the Multi-Family Residential (R-3) zoning district.
- Status: Planning Commission conducted a public hearing on 7/13/2022 and will consider Findings of Fact for this application on 8/10/2022.

Life Story Crematorium – Conditional Rezoning

- Location: 400 West Hammond Road, east of Traversefield Drive
- Development Description: Proposed conditional rezoning to permit a crematorium on a site with an existing funeral home.
- Status: The Township Board held a public hearing and approved the application on 7/12/2022.

7Brew – Site Plan Review

- Location: 1114 W South Airport Road (Cherryland Center – former Hometown Pharmacy site)
- Development Description: Proposed drive-through coffee shop.
- Status: Planning Commission approved the site plan on 7/13/2022.

7Brew – Special Use Permit

- Location: 2537 N US 31 South, near South Airport Road (former PNC Bank site)
- Development Description: Proposed drive-through coffee shop.
- Status: Planning Commission introduced the application on 7/13/2022. Commissioners expressed concerns about left-turn vehicular movements into and out of the site and there were some questions regarding site design. The application was tabled to allow the applicant to address these concerns and receive comments from OHM Advisors on a review of the applicants' traffic impact study.

Kensington Park West / Kensington Park Planned Unit Residential Development (PURD) – Major Amendment

- Location: Woodward Avenue, north of South Airport Road
- Development Description: Amend PURD to accommodate expanded building footprints and meet sidewalk requirements.
- Status: The Planning Commission introduced the application on 7/13/2022 and scheduled a public hearing for 8/10/2022.

Fairfield Inn - Site Plan Review Amendment

- Location: 3654 N US 31 South, near Franke Road
- Development Description: Amend previously approved site plan for Fairfield Inn for proposed reconfiguration of parking and the addition of hotel amenities.
- Status: Planning Commission approved the site plan on 7/13/2022.

PLANNING:

Other planning activities include the following:

- Staff continues to work together with Environmental Consulting & Technology, Inc. (ECT) on the Grand Traverse Commons Natural Area Design Plan and continues to meet with key stakeholders and property owners from the area around the Commons Natural Area. The next open house for public engagement will be on Wednesday August 10, from 3-6 PM at Kirkbride Hall. This open house will seek feedback on the proposed park design, trail system, and site elements.
- At the Planning Commission study session on 7/27/2022, Jennifer Graham, Township Engineer provided an overview of water and sewer and how utilities impact development patterns and led a discussion with Commissioners on potential implications for the Master Plan. One area that may require a specific focus for further study in the Master Plan is the northwest area of the Township, with the recent extension of water to Long Lake Township creating opportunities for development.
- The Planning Commission is studying several zoning amendments throughout this year. Planning Commissioners have studied a few topics including wetland delineation and setback requirements, wetland setbacks for snow storage areas, outdoor display area standards, and changeable copy signs in industrial districts, at their study sessions on 4/27/2022, 5/25/2022, and 6/22/2022. Planning Commission formally introduced the proposed amendments at its meeting on 7/13/2022 and has scheduled a public hearing for 8/10/2022.
- The Grand Traverse Commons Joint Planning Commission will be facilitating a complete infrastructure assessment of the Commons. The assessment will be funded by the Commons brownfield redevelopment plan and enlist the services of the Township Engineer and HRC, an engineering consultant for the City of Traverse City. The assessment will catalog roads and utilities, identify their condition, and provide preliminary recommendations for their improvement. The Joint Planning Commission approved moving forward with this assessment on 7/20/2022.

STAFF:

John Sych, AICP, Planning Director
 Email: jsych@garfield-twp.com
 Direct Line: (231) 225-3155

Stephen Hannon, AICP, Deputy Planning Director
 Email: shannon@garfield-twp.com
 Direct Line: (231) 225-3156



Charter Township of Garfield

Parks Report

Silver Lake Recreation Area

More irrigation repairs. Original heads are starting to fail.

The tennis court has been weeded and prepared for resurfacing. Start date should be early August.

Two corners of the tennis court have had drainage installed to eliminate standing water on the court.

Reservation boxes have been added to each pavilion due to the earlier conflict that arose.

Getting quote for aeration and overseed of the multi-purpose field.

Drug and weeded baseball field. Looking for new bases.

Trimming pine trees up before winter.

Added a donated picnic table to the small dog park (Rokos Family).

Commons

Open House August 10th.

Parks Commission has some concerns on conceptual plans for redevelopment. Good discussion.

Continuing to stay on top of graffiti.

River East

Finalizing the RFP's for Phase III with Jennifer Graham.

Received second quote for finishing the pavilion roof.

Mowing and trimming a walking loop on the high ground.

Looking to install new temporary foot bridges to replace old.

Boardman Valley

Monitoring for encampments. Nothing to date found.

Brush hogged around pickle ball courts to prepare for tournament.

Installed new posters in kiosks. Used drone fly-over pictures.

Miller Creek

Removed down trees.

Covered up graffiti on pines below the apartments.

Mowed and trimmed trailheads.

Kid's Creek

Scheduling Chara (algae) raking on pond.

May need to start considering repair of benches over the creek,

Age is starting to show.

Cleared wasp nests.

Mowed and trimmed trails.

Buffalo Ridge Trail

Township has been maintaining the trail this summer with

Brush hog/mower.

Installed a picnic table on trail after a few request from users.

Additional

Intern Joe has been a big help in accomplishing a lot of our task this summer.

Kathleen has been working on new kiosk posters for the parks.

Purchased the trailer for our park's maintenance.

Working on budget for 2023.

Website

Updating our website with new pictures and verbiage for each park. Adding parks@garfield-twp.com email to website.

Submitted August 2, 2022

Derek Morton

Sean Kehoe



**Charter Township of Garfield
Treasurer's Report
Ending June 30th, 2022**

ACCT.	UNRESTRICTED FUNDS	TYPE	03/31/22	06/30/22	DIFFERENCE	MATURITY	RATE
7118	General Fund	Checking	\$ 5,138,901	\$ 5,087,103	\$ (51,798)	N/A	
401	ARPA Fund - State Savings Bank	MM/ICS	\$ -	\$ 928,643	\$ 928,643	N/A	
4670	Managed Account - General Fund	Invest	\$ 3,170,200	\$ 3,057,839	\$ (112,361)	N/A	
1330	Huntington - TCF Bank	CD	\$ 199,201	\$ 199,201	\$ -	6/4/23	0.30%
330	TBA Credit Union - Budget Stab.	CD	\$ 83,635	\$ 83,635	\$ -	11/18/23	0.25%
604	Nicolet National Bank (Mbank)	CD	\$ 100,626	\$ 100,626	\$ -	9/24/23	0.50%
605	Nicolet National Bank (Mbank)	CD	\$ 100,626	\$ 100,626	\$ -	9/24/23	0.50%
606	Nicolet National Bank (Mbank)	CD	\$ 40,067	\$ 40,067	\$ -	9/24/23	0.50%
2316	4-Front Credit Union	CD	\$ 219,387	\$ 219,939	\$ 553	7/8/23	1.00%
301	NW Consumers CU	CD	\$ 173,808	\$ 173,961	\$ 153	8/28/22	0.35%
302	NW Consumers CU	CD	\$ 64,229	\$ 64,497	\$ 267	9/28/24	1.65%
662	Independent	CD	\$ 281,296	\$ 281,544	\$ 248	3/12/24	0.35%
55	1st Community Bank	CD	\$ 226,494	\$ 226,494	\$ -	8/20/21	2.00%
1864	West Shore Bank	CD	\$ -	\$ 245,000	\$ 245,000	5/23/25	0.40%
6015	First National Bank of America	CD	\$ 240,969	\$ 241,444	\$ 475	7/14/24	0.80%
1002	Team 1 Credit Union	CD	\$ 265,486	\$ 265,950	\$ 464	3/2/24	0.70%
212	Credit Union One	CD	\$ 261,346	\$ 261,676	\$ 330	2/26/24	0.50%
206	Honor Bank	CD	\$ 258,457	\$ 258,457	\$ -	12/2/22	1.70%
41	Lake Michigan Credit Union	CD	\$ 272,080	\$ 273,475	\$ 1,395	1/17/23	2.05%
115	State Savings Bank	CD	\$ 254,841	\$ 255,095	\$ 254	7/3/22	0.20%
147	MSU Credit Union	CD	\$ 243,613	\$ 244,250	\$ 636	10/29/25	1.05%
Total Unrestricted Funds - Available for Spending			\$ 11,595,262	\$ 12,609,521	\$ 1,014,259		

ACCT.	RESTRICTED FUNDS	TYPE	03/31/22	06/30/22	DIFFERENCE	MATURITY	RATE
7118	Park Fund	Checking	\$ 631,859	\$ 564,178	\$ (67,681)		
7118	Roads	Checking	\$ 336,075	\$ 427,421	\$ 91,346		
8728	Fire Fund	Checking	\$ 255,414	\$ 265,231	\$ 9,816		
4654	Managed Account - Fire Fund	Invest	\$ 797,993	\$ 789,389	\$ (8,604)		
7134	Receiving Fund - Water/Sewer	Checking	\$ 4,756,888	\$ 4,622,754	\$ (134,134)		
4662	Managed Account - Receiving Fund	Invest	\$ 15,525,755	\$ 15,204,552	\$ (321,203)		
7940	Managed Account - DPW Fund	Invest	\$ 115,650	\$ 115,708	\$ 58		
7126	Tax Fund	Checking	\$ 62,344	\$ 21,799	\$ (40,545)		
4750	General Employee Flex (H.S.A)	Checking	\$ 4,563	\$ 3,516	\$ (1,047)		
3734	Retirement Rec Fund	Checking	\$ 49,719	\$ 48,533	\$ (1,186)		
2343	Insurance Funding	Checking	\$ 351,545	\$ 351,586	\$ 40		
8681	Trust & Agency	Checking	\$ 325,606	\$ 398,193	\$ 72,587		
1726	Specials Lights	Checking	\$ 45,631	\$ 6,280	\$ (39,351)		
1073	Specials (Milfoil, Roads, Water, Sewer)	Checking	\$ 129,630	\$ 40,981	\$ (88,649)		
Total Restricted Funds - Restricted Use			\$ 23,388,673	\$ 22,860,120	\$ (528,553)		

TOTAL			\$ 34,983,935	\$ 35,469,641	\$ 485,707		
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5/3 Managed Accounts - See full breakdown of investments on the page (2) of report

Respectfully Submitted By:

Chloe Macomber

Chloe Macomber, Treasurer

Email: cmacomber@garfield-twp.com

Phone: (231) 225-3043

FIRE FUND MANAGED ACCOUNT

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 241,019	\$ 241,019	\$ -
3130AJN54	\$ 600,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.07%	6/8/2027	100.000	FIXED	3/16/2022	Anytime	\$ 600,000	\$ 548,370	\$ (51,630)
										TOTAL	\$ 789,389	\$ (51,630)

RECEIVING FUND MANAGED ACCOUNT

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 390,131	\$ 390,131	\$ -
61765QJ39	\$ 250,000	MORGAN STANLEY BANK NA	CD	0.30%	10/30/2022	100.000	CD	N/A	N/A	\$ 250,000	\$ 249,638	\$ (363)
3130AJR68	\$ 2,684,211	FEDERAL HOME LOAN BANK	AGENCY BOND	0.92%	6/30/2026	100.000	FIXED	3/16/2022	Anytime - Partially Called	\$ 2,684,211	\$ 2,438,176	\$ (246,035)
3133ELZ23	\$ 1,000,000	FEDERAL FARM CREDIT BANK	AGENCY BOND	0.98%	4/27/2027	99.850	FIXED	3/16/2022	Anytime	\$ 998,500	\$ 894,500	\$ (104,000)
3130AJN54	\$ 5,000,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.07%	6/8/2027	100.000	FIXED	3/16/2022	Anytime	\$ 5,000,000	\$ 4,569,750	\$ (430,250)
3130AJR78	\$ 649,351	FEDERAL HOME LOAN BANK	AGENCY BOND	1.05%	6/24/2027	100.000	FIXED	3/16/2022	Anytime - Partially Called	\$ 649,351	\$ 587,578	\$ (61,773)
3130AMB44	\$ 2,000,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	5/12/2028	100.000	STEP CPN	5/12/2022	Quarterly	\$ 2,000,000	\$ 1,822,640	\$ (177,360)
3130AKN06	\$ 1,600,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	7/28/2028	100.000	FIXED	4/28/2022	Quarterly	\$ 1,600,000	\$ 1,405,744	\$ (194,256)
3130APM69	\$ 1,200,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	11/16/2029	100.000	STEP CPN	11/16/2022	Quarterly	\$ 1,200,000	\$ 1,085,736	\$ (114,264)
3130AMB78	\$ 2,000,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.00%	5/19/2036	100.000	STEP CPN	5/19/2022	Quarterly	\$ 2,000,000	\$ 1,760,660	\$ (239,340)
										TOTAL	\$ 15,204,552	\$ (1,567,640)

GENERAL FUND MANAGED ACCOUNT

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 115,569	\$ 115,569	\$ -
3130AJN54	\$ 1,400,000	FEDERAL HOME LOAN BANK	AGENCY BOND	1.07%	6/8/2027	100.000	FIXED	3/16/2022	Anytime	\$ 1,400,000	\$ 1,279,530	\$ (120,470)
3134GWNX0	\$ 2,000,000	FREDDIE MAC	AGENCY BOND	1.10%	8/27/2030	100.000	FIXED	5/27/2022	Quarterly	\$ 2,000,000	\$ 1,662,740	\$ (337,260)
										TOTAL	\$ 3,057,839	\$ (457,730)

DPW FUND MANAGED ACCOUNT

CUSIP	PAR AMT	ISSUER	SECURITY TYPE	COUPON	MATURITY	PURCHASE PRICE	TYPE	CALL DATE	CALL STRUCTURE	BOOK VALUE	MARKET VALUE	NET UNREALIZED GAIN/LOSS
N/A	N/A	FEDERATED HERMS GOVT	MONEY MARKET	0.04%	N/A	N/A	MM	N/A	N/A	\$ 115,708	\$ 115,708	\$ -
										TOTAL	\$ 115,708	\$ -

Par Value: The face value of a bond. It determines the maturity value as well as the dollar value of coupon payments. How much the issuer pays the holder at maturity.

Book Value: Par Value of the bond less any discount and plus any premium.

Market Value: The actual price that the bond is worth at a current point in time for trade on the market. What a bond is actually worth if sold before maturity.

Net Unrealized Gain/Loss: The Book Value - Market Value. Changes with the bond's value as it goes up and down with the market. Unrealized gains/losses are only 'realized' or occur when a bond is sold before maturity.

Current Market:

Inflation is running near a 40 year high at 9.1%. The Federal Open Market Committee (FOMC) increased federal funds rate another 75 basis points (bps) at the end of July, and is saying it will continue to raise rates until inflation slows down. When the FOMC raises the federal funds rate they are attempting to slow spending by increasing the interest rate banks borrow and lend to one another overnight. This in turn affects the borrowing and savings rates for consumers. It means higher financing cost for consumer borrowing and higher earnings rate on savings. Bond market interest rates are still high and are predicted to continue to rise slowly, meaning our unrealized losses will continue to grow as the market value of our bonds decreases. 2-3 year Treasury yields are at about 3.25%.

Future Investment Strategy:

Shorter maturities (3 years max)
Break up securities into smaller amounts
Ladder securities to come due every six months
Fewer callable bonds - More bullet bonds

Will Create:

More stability in bond values
Increased predictability of cash flows
More liquidity
Higher returns overall

Clerk's Report

For July 31, 2022

Submitted 08/04/22

To: The Garfield Township Board,

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of July in the General Fund, you will find that we had a total of \$15,245.75 Revenues and \$471,967.72 Expenditures. For the year we have a total of \$4,333,055.42 Revenues and \$2,705,688.87 Expenditures.

If you have any questions or would like further clarification, please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

REVENUE REPORT FOR GARFIELD TOWNSHIP

PERIOD ENDING 07/31/2022

GL NUMBER	DESCRIPTION	2022	2022	YTD BALANCE	ACTIVITY FOR	AVAILABLE
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2022	MONTH 07/31/2022	BALANCE
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	2,063,466.84	2,063,466.84	1,792,408.07	(4,207.11)	271,058.77
101-000-407.000	DEL PERSONAL PROP TAXES	500.00	500.00	3,875.50	0.00	(3,375.50)
101-000-412.000	SWAMP TAX COLLECTIONS	50.00	50.00	0.00	0.00	50.00
101-000-414.000	Protested PRE Interest	500.00	500.00	1,320.73	485.62	(820.73)
101-000-423.000	TRAILER PARK FEES	9,000.00	9,000.00	6,077.50	761.50	2,922.50
101-000-441.000	Local Community Stabilization Share Tax	35,000.00	35,000.00	47,169.98	0.00	(12,169.98)
101-000-445.000	PENALTIES & INT. ON TAXES	4,000.00	4,000.00	9,076.39	0.00	(5,076.39)
101-000-476.000	BUILDING PERMITS	150,000.00	150,000.00	209,076.00	5,881.00	(59,076.00)
101-000-476.001	PLANNING FEES	10,000.00	10,000.00	12,900.00	2,000.00	(2,900.00)
101-000-476.002	MAINT INSPECTION FEES	50.00	50.00	7,714.00	0.00	(7,664.00)
101-000-476.003	TREASURER FEES	900.00	900.00	87.50	0.00	812.50
101-000-476.004	PARK USE FEES	0.00	0.00	5,415.00	155.00	(5,415.00)
101-000-476.005	ZONING FEES	15,000.00	15,000.00	10,384.90	1,400.00	4,615.10
101-000-528.000	OTHER FEDERAL GRANTS	922,410.00	922,410.00	935,863.88	0.00	(13,453.88)
101-000-574.000	STATE SHARED REVENUE	1,504,000.00	1,504,000.00	1,384,093.00	0.00	119,907.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	22,000.00	22,000.00	151.25	0.00	21,848.75
101-000-574.002	EVIP DISTRIBUTION	58,600.00	58,600.00	29,313.00	0.00	29,287.00
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	5,000.00	5,000.00	2,372.43	15.00	2,627.57
101-000-627.000	TAX COLLECTION FEES	25,000.00	25,000.00	0.00	0.00	25,000.00
101-000-656.000	Ordinance Enforcement Fees	700.00	700.00	66.67	0.00	633.33
101-000-664.000	EARNED INTEREST	40,000.00	40,000.00	27,320.99	5,183.30	12,679.01
101-000-668.002	RENTS & ROYALTIES CABLE VIS	250,000.00	250,000.00	129,268.34	0.00	120,731.66
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	22,000.00	22,000.00	12,409.76	0.00	9,590.24
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	(320,294.00)	0.00	320,294.00
101-000-673.000	SALE OF FIXED ASSETS	50.00	50.00	0.00	0.00	50.00
101-000-676.000	REIMBURSEMENTS	100.00	100.00	9,793.31	3,571.44	(9,693.31)
101-000-676.001	Reimbursed Treasurer Legal Fees	100.00	100.00	70.60	0.00	29.40
101-000-676.003	Reimburse Essential Services (PILOT)	17,000.00	17,000.00	17,120.62	0.00	(120.62)
Total Dept 000		5,155,426.84	5,155,426.84	4,333,055.42	15,245.75	822,371.42
TOTAL REVENUES						
		5,155,426.84	5,155,426.84	4,333,055.42	15,245.75	822,371.42
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		5,155,426.84	5,155,426.84	4,333,055.42	15,245.75	822,371.42

PERIOD ENDING 07/31/2022

		2022				ACTIVITY FOR			
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022 AMENDED BUDGET	YTD BALANCE 07/31/2022	MONTH 07/31/22	AVAILABLE BALANCE	% BDGT USED		
Fund 101 - GENERAL OPERATING FUND									
Expenditures									
Dept 101 - TOWNBOARD									
101-101-701.100	WAGES - TRUSTEE	13,000.00	13,000.00	5,650.00	850.00	7,350.00	43.46		
101-101-701.101	WAGES - FILE CLERK	41,986.81	41,986.81	24,228.01	3,230.41	17,758.80	57.70		
101-101-701.102	WAGES - TRUSTEE	13,000.00	13,000.00	4,225.00	350.00	8,775.00	32.50		
101-101-701.103	WAGES - TRUSTEE	13,000.00	13,000.00	4,475.00	725.00	8,525.00	34.42		
101-101-701.104	WAGES - TRUSTEE	13,000.00	13,000.00	4,075.00	600.00	8,925.00	31.35		
101-101-701.105	WAGES - OFFICE COORDINATOR	39,098.59	39,098.59	22,560.00	3,008.00	16,538.59	57.70		
101-101-726.000	SUPPLIES	6,000.00	6,000.00	4,169.98	1,907.83	1,830.02	69.50		
101-101-726.001	POSTAGE	10,000.00	10,000.00	4,864.30	2,424.41	5,135.70	48.64		
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,500.00	7,500.00	1,661.69	311.87	5,838.31	22.16		
101-101-801.002	LEGAL SERVICES - TOWNBOARD	10,000.00	10,000.00	5,653.27	1,540.50	4,346.73	56.53		
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	25.00	0.00	9,975.00	0.25		
101-101-802.000	AUDIT AND ACCOUNTING	23,100.00	23,100.00	27,210.00	3,710.00	(4,110.00)	117.79		
101-101-805.000	CONTRACTED AND OTHER SERVICES	7,500.00	7,500.00	2,291.95	311.50	5,208.05	30.56		
101-101-860.000	MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00		
101-101-900.000	PRINTING & PUBLISHING	3,500.00	3,500.00	2,748.86	1,568.61	751.14	78.54		
101-101-901.000	ADVERTISING	7,500.00	7,500.00	1,660.40	260.35	5,839.60	22.14		
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00		
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	3,000.00	3,000.00	757.05	325.17	2,242.95	25.24		
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	7,000.00	7,000.00	6,853.00	0.00	147.00	97.90		
Total Dept 101 - TOWNBOARD		232,685.40	232,685.40	123,108.51	21,123.65	109,576.89	52.91		
Dept 171 - TOWNSHIP SUPERVISOR									
101-171-701.201	WAGES - SUPERVISOR	84,682.61	84,682.61	48,855.30	6,514.04	35,827.31	57.69		
101-171-701.202	WAGES - APPRAISER II	44,595.20	44,595.20	20,153.60	1,286.40	24,441.60	45.19		
101-171-701.203	WAGES - GIS	5,000.00	5,000.00	8,490.00	1,260.00	(3,490.00)	169.80		
101-171-701.204	WAGES - APPRAISER III	58,974.96	58,974.96	34,020.05	4,536.01	24,954.91	57.69		
101-171-701.205	WAGES - ASSESSOR	104,556.18	104,556.18	60,320.85	8,042.78	44,235.33	57.69		
101-171-726.000	SUPPLIES	2,000.00	2,000.00	291.67	84.94	1,708.33	14.58		
101-171-726.001	POSTAGE	3,500.00	3,500.00	3,163.68	0.00	336.32	90.39		
101-171-805.000	CONTRACTED AND OTHER SERVICES	32,500.00	32,500.00	14,069.29	25.00	18,430.71	43.29		
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00		
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00		
101-171-900.000	PRINTING & PUBLISHING	2,850.00	2,850.00	2,348.16	0.00	501.84	82.39		
101-171-901.000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00		
101-171-960.000	EDUCATION & TRAINING	7,750.00	7,750.00	3,331.07	0.00	4,418.93	42.98		
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00		
101-171-965.000	DUES & PUBLICATIONS	3,000.00	3,000.00	411.82	0.00	2,588.18	13.73		
Total Dept 171 - TOWNSHIP SUPERVISOR		352,908.95	352,908.95	195,455.49	21,749.17	157,453.46	55.38		
Dept 191 - ELECTIONS									
101-191-701.000	WAGES	80,000.00	80,000.00	12,427.00	2,595.00	67,573.00	15.53		
101-191-726.000	SUPPLIES	16,000.00	16,000.00	6,123.30	1,412.57	9,876.70	38.27		
101-191-726.001	POSTAGE	10,500.00	10,500.00	13,925.72	68.92	(3,425.72)	132.63		
101-191-860.000	MILEAGE	400.00	400.00	0.00	0.00	400.00	0.00		
101-191-901.000	ADVERTISING	600.00	600.00	0.00	0.00	600.00	0.00		
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00		
101-191-935.015	COMPUTER SUPPORT SYSTEMS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00		
Total Dept 191 - ELECTIONS		115,500.00	115,500.00	32,476.02	4,076.49	83,023.98	28.12		

User: Lanie

DB: Garfield

PERIOD ENDING 07/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	ACTIVITY FOR MONTH 07/31/22	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 215 - TOWNSHIP CLERK							
101-215-701.300	WAGES - CLERK	84,682.61	84,682.61	48,855.30	6,514.04	35,827.31	57.69
101-215-701.302	WAGES - DEPUTY CLERK	54,693.00	54,693.00	31,553.70	4,207.16	23,139.30	57.69
101-215-701.303	WAGES - ACCOUNTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-215-726.000	SUPPLIES	1,500.00	1,500.00	39.05	0.00	1,460.95	2.60
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	2,069.09	37.88	3,930.91	34.48
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	340.00	340.00	360.00	48.57
Total Dept 215 - TOWNSHIP CLERK		153,875.61	153,875.61	82,857.14	11,099.08	71,018.47	53.85
Dept 247 - BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	1,250.00	0.00	250.00	83.33
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		6,200.00	6,200.00	1,750.00	0.00	4,450.00	28.23
Dept 253 - TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	84,682.61	84,682.61	48,855.30	6,514.04	35,827.31	57.69
101-253-701.501	WAGES - ASSISTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253-701.502	WAGES - DEPUTY TREASURER	54,693.00	54,693.00	31,553.70	4,207.16	23,139.30	57.69
101-253-726.000	SUPPLIES	2,500.00	2,500.00	117.93	0.00	2,382.07	4.72
101-253-726.001	POSTAGE	6,000.00	6,000.00	3,737.39	883.19	2,262.61	62.29
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	205.00	0.00	2,795.00	6.83
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	195.86	0.00	504.14	27.98
101-253-860.501	MILEAGE - DEPUTY TREASURER	500.00	500.00	123.32	0.00	376.68	24.66
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	740.18	740.18	1,259.82	37.01
101-253-901.000	ADVERTISING	100.00	100.00	0.00	0.00	100.00	0.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	2,789.15	0.00	1,710.85	61.98
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	150.00	0.00	350.00	30.00

User: Lanie

DB: Garfield

PERIOD ENDING 07/31/2022

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	ACTIVITY FOR MONTH 07/31/22	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-265-920.603	LIGHTS BUILDING	14,000.00	14,000.00	5,979.21	1,076.63	8,020.79	42.71
101-265-935.601	SNOW PLOWING	10,000.00	10,000.00	2,650.00	0.00	7,350.00	26.50
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	2,356.00	938.00	7,644.00	23.56
101-265-935.603	CLEANING SERVICE	27,381.02	27,381.02	8,100.00	1,350.00	19,281.02	29.58
101-265-935.604	RUBBISH REMOVAL	1,200.00	1,200.00	747.58	108.19	452.42	62.30
101-265-935.605	BUILDING REPAIR	10,000.00	10,000.00	416.97	416.97	9,583.03	4.17
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	1,107.18	376.38	392.82	73.81
101-265-935.608	MAINTENANCE-OTHER	20,000.00	20,000.00	6,286.92	464.00	13,713.08	31.43
Total Dept 265 - TOWNSHIP HALL		136,081.02	136,081.02	47,953.69	7,580.04	88,127.33	35.24
Dept 301 - POLICE SERVICES							
101-301-830.000	POLICE CONTRACT	1,400,000.00	1,400,000.00	626,557.45	319,438.33	773,442.55	44.75
Total Dept 301 - POLICE SERVICES		1,400,000.00	1,400,000.00	626,557.45	319,438.33	773,442.55	44.75
Dept 371 - TOWNSHIP BUILDING INSPECTOR							
101-371-701.702	WAGES BUILDING ASSISTANT	17,688.32	17,688.32	10,214.21	1,361.86	7,474.11	57.75
101-371-701.703	WAGES - BUILDING OFFICIAL	87,508.80	87,508.80	50,485.80	6,731.44	37,023.00	57.69
101-371-701.704	WAGES - BUILDING INSPECTOR	25,750.00	25,750.00	11,702.50	1,674.00	14,047.50	45.45
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	295.40	0.00	704.60	29.54
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	62.00	0.00	938.00	6.20
101-371-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	345.00	0.00	655.00	34.50
Total Dept 371 - TOWNSHIP BUILDING INSPECTOR		134,947.12	134,947.12	73,104.91	9,767.30	61,842.21	54.17
Dept 400 - PLANNING COMMISSION							
101-400-701.800	WAGES - PLANNING	3,200.00	3,200.00	1,500.00	250.00	1,700.00	46.88
101-400-701.801	WAGES - PLANNING	3,200.00	3,200.00	1,500.00	250.00	1,700.00	46.88
101-400-701.802	WAGES - PLANNING	3,200.00	3,200.00	1,375.00	250.00	1,825.00	42.97
101-400-701.804	WAGES - PLANNING	3,200.00	3,200.00	1,375.00	125.00	1,825.00	42.97
101-400-701.805	WAGES - PLANNING	3,200.00	3,200.00	1,500.00	250.00	1,700.00	46.88
101-400-701.806	WAGES - PLANNING	3,200.00	3,200.00	1,375.00	125.00	1,825.00	42.97
101-400-701.808	WAGES - PLANNING	3,200.00	3,200.00	1,500.00	125.00	1,700.00	46.88
101-400-801.000	LEGAL SERVICES	25,000.00	25,000.00	99.00	0.00	24,901.00	0.40
101-400-805.000	CONTRACTED AND OTHER SERVICES	6,000.00	6,000.00	926.75	0.00	5,073.25	15.45
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	475.45	169.25	1,524.55	23.77
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	393.75	0.00	1,606.25	19.69
101-400-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 400 - PLANNING COMMISSION		59,400.00	59,400.00	12,019.95	1,544.25	47,380.05	20.24
Dept 401 - TOWNSHIP PLANNER							
101-401-701.900	WAGES - DIRECTOR OF PLANNING	82,781.14	82,781.14	47,758.35	6,367.78	35,022.79	57.69
101-401-701.901	WAGES - DEPUTY PLANNER	59,068.44	59,068.44	34,077.75	4,543.70	24,990.69	57.69
101-401-701.902	WAGES -PLANNER ASSISTANT	13,723.58	13,723.58	7,660.92	1,021.47	6,062.66	55.82
101-401-726.000	SUPPLIES	1,000.00	1,000.00	224.59	0.00	775.41	22.46
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	775.00	775.00	1,225.00	38.75

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	ACTIVITY FOR MONTH 07/31/22	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	2022 AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-960.000	EDUCATION & TRAINING	5,000.00	5,000.00	250.00	0.00	4,750.00	5.00
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	158.89	0.00	841.11	15.89
Total Dept 401 - TOWNSHIP PLANNER		165,173.16	165,173.16	90,905.50	12,707.95	74,267.66	55.04
Dept 410 - ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	125.00	0.00	1,075.00	10.42
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	250.00	0.00	950.00	20.83
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	250.00	0.00	950.00	20.83
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	350.00	0.00	850.00	29.17
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	125.00	0.00	1,075.00	10.42
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	106.00	0.00	894.00	10.60
101-410-901.000	ADVERTISING	2,000.00	2,000.00	136.70	0.00	1,863.30	6.84
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		20,000.00	20,000.00	1,342.70	0.00	18,657.30	6.71
Dept 412 - ZONING ADMINISTRATOR							
101-412-701.601	WAGES - ZONING ADMINISTRATOR	59,068.44	59,068.44	34,077.90	4,543.72	24,990.54	57.69
101-412-701.602	WAGES - ZONING CODE ENFORCER	27,809.60	27,809.60	16,851.12	2,245.40	10,958.48	60.59
101-412-726.000	SUPPLIES	1,000.00	1,000.00	307.00	0.00	693.00	30.70
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	281.25	0.00	1,718.75	14.06
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 412 - ZONING ADMINISTRATOR		90,678.04	90,678.04	51,517.27	6,789.12	39,160.77	56.81
Dept 448 - STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	96,000.00	96,000.00	27,393.60	4,413.01	68,606.40	28.54
Total Dept 448 - STREET LIGHTS - TOWNSHIP		96,000.00	96,000.00	27,393.60	4,413.01	68,606.40	28.54
Dept 747 - COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - ECONOMIC DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	20,000.00	20,000.00	10,037.50	0.00	9,962.50	50.19
101-747-880.008	COM. PROM. - CONTRACTED SERVI	50.00	50.00	0.00	0.00	50.00	0.00
101-747-880.009	COM. PROM. - TREE CARE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	100,000.00	100,000.00	43,131.26	0.00	56,868.74	43.13
Total Dept 747 - COMMUNITY PROMOTIONS		125,050.00	125,050.00	56,168.76	0.00	68,881.24	44.92
Dept 806 - TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	2,500.00	2,500.00	1,724.18	419.36	775.82	68.97
101-806-863.000	OIL CHANGES	500.00	500.00	0.00	0.00	500.00	0.00
101-806-864.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 806 - TOWNSHIP VEHICLES		4,500.00	4,500.00	1,724.18	419.36	2,775.82	38.32

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	ACTIVITY FOR MONTH 07/31/22	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
101-851-701.000	WAGES	2,000.00	2,000.00	4,500.72	750.12	(2,500.72)	225.04
101-851-701.027	UNEMPLOYMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-851-873.001	John Hancock 403B	106,000.00	106,000.00	109,805.18	0.00	(3,805.18)	103.59
101-851-873.010	SOCIAL SECURITY - EMPLOYER	85,000.00	85,000.00	50,365.62	6,833.87	34,634.38	59.25
101-851-873.020	VACATION & PERSONAL PAYOUT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	426,000.00	426,000.00	283,881.90	25,732.20	142,118.10	66.64
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	2,699.72	678.59	7,300.28	27.00
101-851-912.001	INSURANCE - LIABILITY	14,000.00	14,000.00	14,086.00	0.00	(86.00)	100.61
101-851-912.002	INSURANCE - WORKMENS COMP.	8,000.00	8,000.00	9,403.00	0.00	(1,403.00)	117.54
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		656,000.00	656,000.00	474,742.14	33,994.78	181,257.86	72.37
Dept 890 - CONTINGENCIES							
101-890-890.000	CONTINGENCIES	11,862.58	11,862.58	0.00	0.00	11,862.58	0.00
Total Dept 890 - CONTINGENCIES		11,862.58	11,862.58	0.00	0.00	11,862.58	0.00
Dept 900 - CAPITAL OUTLAY							
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	400,000.00	400,000.00	136,381.11	253.00	263,618.89	34.10
101-900-970.003	CAPITAL OUTLAY - COMPUTER	15,000.00	15,000.00	6,895.52	4,517.64	8,104.48	45.97
101-900-970.004	CAPITAL OUTLAY - VEHICLES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-900-970.005	CAPITAL OUTLAY - LAND	50.00	50.00	0.00	0.00	50.00	0.00
Total Dept 900 - CAPITAL OUTLAY		447,050.00	447,050.00	143,276.63	4,770.64	303,773.37	32.05
Dept 965 - TRANSFERS TO OTHER FUNDS							
101-965-990.308	TRANSFERS TO #308 PARK SYS	549,476.70	549,476.70	549,476.70	0.00	0.00	100.00
Total Dept 965 - TRANSFERS TO OTHER FUNDS		549,476.70	549,476.70	549,476.70	0.00	0.00	100.00
TOTAL EXPENDITURES		4,966,864.19	4,966,864.19	2,705,688.87	471,967.72	2,261,175.32	54.47
Fund 101 - GENERAL OPERATING FUND:							
TOTAL EXPENDITURES		4,966,864.19	4,966,864.19	2,705,688.87	471,967.72	2,261,175.32	54.47

GL NUMBER	DESCRIPTION	2022		YTD BALANCE 07/31/2022	ACTIVITY FOR MONTH 07/31/22	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 308 - PARK SYSTEM FUND							
Expenditures							
Dept 000							
308-000-701.905	WAGES - REC BOARD	5,200.00	5,200.00	2,125.00	625.00	3,075.00	40.87
308-000-701.906	Parks Steward	27,809.60	27,809.60	16,044.00	2,139.20	11,765.60	57.69
308-000-701.907	Park Steward 2	22,089.60	22,089.60	12,669.66	1,699.20	9,419.94	57.36
308-000-801.000	LEGAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-805.000	CONTRACTED AND OTHER SERVICES	400.00	400.00	0.00	0.00	400.00	0.00
308-000-864.000	MISCELLANEOUS	800.00	800.00	0.00	0.00	800.00	0.00
308-000-880.001	COM. PROM. - SILVER LAKE PARK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.006	COM. PROM. - BVNP (YMCA)	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.008	COM. PROM. - Cont. Serv GTCD	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
308-000-880.012	COM. PROM. - GT COMMONS	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.013	COM. PROM. - BOARDMAN RIVER	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.014	COM. PROM. - MILLER CREEK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.016	COM. PROM. - KIDS CREEK PARK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.019	RIVER EAST RECREATION AREA	100.00	100.00	0.00	0.00	100.00	0.00
308-000-890.000	CONTINGENCIES	9,503.30	9,503.30	0.00	0.00	9,503.30	0.00
308-000-935.000	MAINTENANCE - MISC, EQUIP	97,190.00	97,190.00	39,211.91	9,920.35	57,978.09	40.35
308-000-970.000	CAPITAL OUTLAY	460,000.00	460,000.00	93,269.94	22,277.44	366,730.06	20.28
Total Dept 000		639,692.50	639,692.50	163,320.51	36,661.19	476,371.99	25.53
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
308-851-873.010	SOCIAL SECURITY - EMPLOYER	4,784.20	4,784.20	2,330.41	337.62	2,453.79	48.71
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		4,784.20	4,784.20	2,330.41	337.62	2,453.79	48.71
TOTAL EXPENDITURES							
		644,476.70	644,476.70	165,650.92	36,998.81	478,825.78	25.70
Fund 308 - PARK SYSTEM FUND:							
TOTAL EXPENDITURES							
		644,476.70	644,476.70	165,650.92	36,998.81	478,825.78	25.70

CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN

RESOLUTION #2022-14-T(a)

RESOLUTION TO CREATE BLUE STAR ROAD IMPROVEMENT
SPECIAL ASSESSMENT DISTRICT AND
ORDER PREPARATION OF SPECIAL ASSESSMENT ROLL

WHEREAS, the Township Board of the Charter Township of Garfield received Petitions signed by more than 50 percent of the total area of the proposed special assessment district described hereinafter, and accordingly, determined to proceed under the provisions of PA 188 of 1954, as amended, to secure plans and estimates of costs together with a proposed special assessment district for assessing the costs an approved method of improving South Blue Star Drive, Blue Star Court (from South Blue Star Drive to Eta Lane), Eta Lane and Mizar Court (from Eta Lane to West Blue Star Drive), to schedule a public hearing upon the same for this date, and

WHEREAS, the plans, estimates of cost and proposed special assessment district were filed with the township clerk for public examination and notice of the within hearing upon the same was published and mailed in accordance with the law and statute provided as shown by affidavits pertaining thereto on file with the township clerk, and

WHEREAS, in accordance with the aforesaid notices, a hearing was scheduled this 9th day of August, 2022, commencing at 6:00 p.m., and all persons given the opportunity to be heard in the matter, and

WHEREAS, as a result of the foregoing, the township board believes the project to be in the best interests of the township and of the district proposed to be established therefore;

NOW, THEREFORE, BE IT HEREBY RESOLVED as follows:

1. That this Township Board does hereby determine that creation of the Blue Star Estates Road Improvement District is necessary for the health and welfare of those doing business within Blue Star Estates.
2. That this Township Board does hereby approve the plans for the road improvements as prepared and presented by the Grand Traverse County Road Commission's registered engineer and his/her estimate of costs for the completion thereof, plus the Township's cost of administration, of **\$355,456.74**.
3. That this Township Board does hereby create, determine and define a special assessment district to be known as Blue Star Road Improvement Special Assessment District within which the costs of such improvements shall be assessed according to benefits, the following described area within said township:

Part of Section 33, Town 27 North, Range 11 West, Grand Traverse
County, Michigan, to wit:

Lots 1, 2, 47, 48, Pt 49, Pt 63, 64, 65, 66, 67, 70-78 and 87-96 of Blue Star
Estates.

4. That the Grand Traverse County Road Commission has committed to paying for one-quarter of the total cost of the construction and engineering (\$87,570.75), and the Township Board, in an effort to encourage this type of citizen involvement, has committed to paying for one-quarter of the total cost (\$88,864.19) of the improvement. Therefore, the estimated cost to the property owners will be \$163,021.81 – or \$7,410.08 for each allocated unit (22 total).
5. That on the basis of the foregoing, this Township Board does hereby direct the supervisor and assessing officer to make a special assessment roll in which shall be entered and described all the parcels of land to be assessed with the names of the respective owners thereof if known, and a total amount to be assessed against each parcel of land which amount shall be the relative portion of the whole sum to be levied against the parcels of land in the special assessment district as the benefit to the parcel of land bears to the total benefit to all the parcels of land in the special assessment district. When the same has been completed, the supervisor or assessing officer shall affix thereto his/her certificate a statement that it was made pursuant to this resolution and that in making such assessment roll, he/she has, according to his/her best judgment, conformed in all respects to the directions contained in this resolution and the applicable state statutes.
6. That all resolutions and parts of resolutions insofar as they conflict with the provision of the within resolutions be and the same are hereby rescinded.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

RESOLUTION 2022-14-T(a) DECLARED ADOPTED.

By:

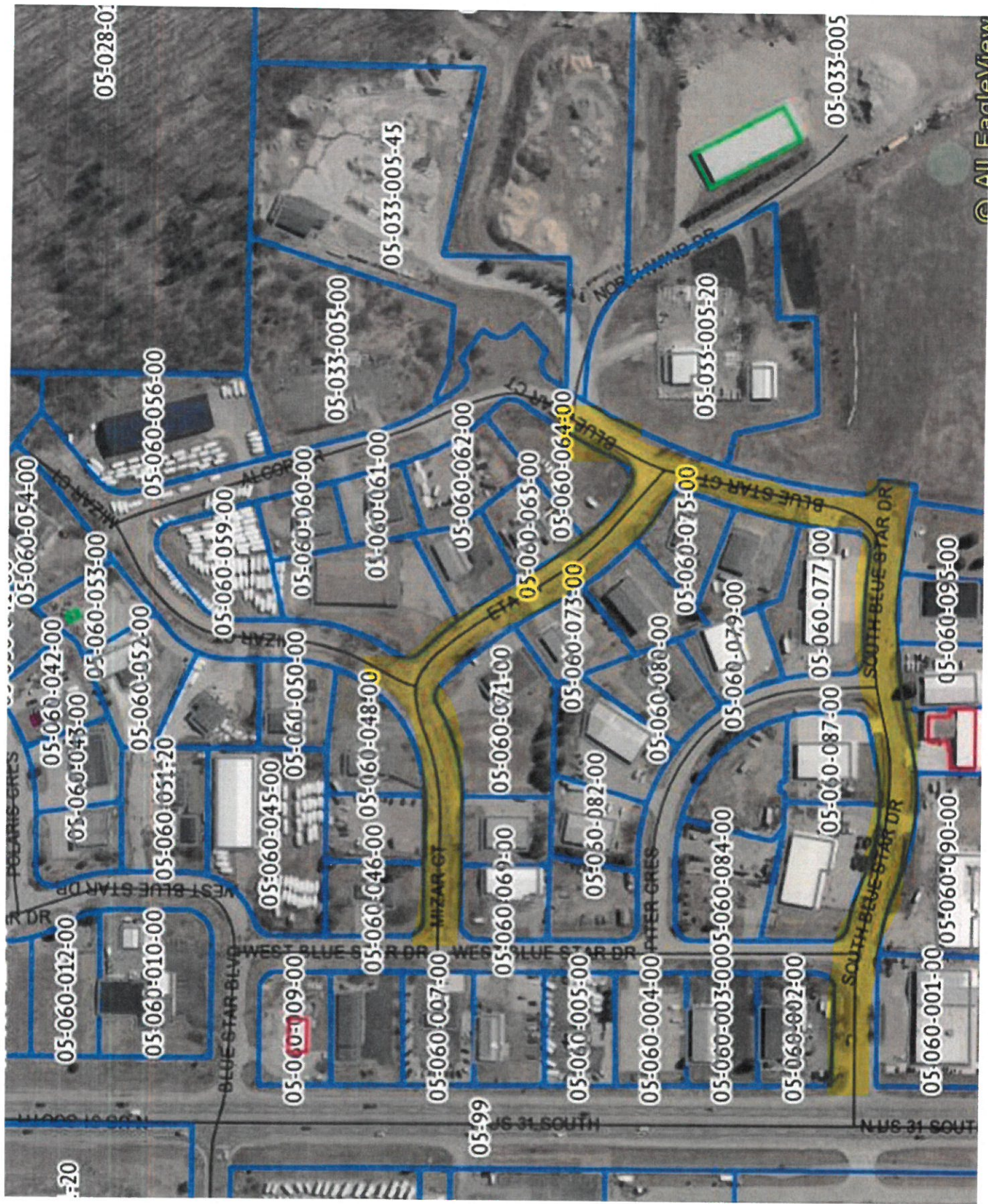
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

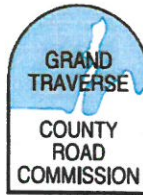
I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of August, 2022.

Dated: _____

Lanie McManus, Clerk



Parcel #	Owner(s)	Street #	Dir	Street	Project Frontage	Frontage of Signers	Who Signed
1 05-060-001-00	CLASSIC MOTOR SPORTS & LAWN	3939 S		BLUE STAR DR	223.49	223.49	Donald Pishney
2 05-060-002-00	BECKMAN GREGORY D & BONITA C	565 W		BLUE STAR DR	193.56		
3 05-060-047-00	TC LAND HOLDINGS LLC	685		MIZAR CT	120.00		
4 05-060-048-00	TC LAND HOLDINGS LLC	697		MIZAR CT	182.00		
5 05-060-064-00	SAUNDERS ROBERT M	633		BLUE STAR CT	270.20	270.20	Christian & Kristine Shacklette
6 05-060-065-00	WHITEWATER IRRIGATION LLC	632		ETA LN	130.98	130.98	Christian & Kristine Shacklette
7 05-060-066-00	WEISS GREGORY & SUZANNE TRUSTEES	670		ETA LN	133.03	133.03	Gregory & Suzanne Weiss
8 05-060-067-00	DONNELLY-CRANDALL LISA M (LC BUYER)	716		MIZAR CT	114.75	114.75	Lisa Donnelly-Crandall
9 05-060-070-00	ORTH MICHAEL J TRUST	686		MIZAR CT	120.00	120.00	Michael Orth
10 05-060-071-00	FEDERAL ARMORED TRUCK	698		MIZAR CT	373.67	373.67	Chris Field
11 05-060-073-00	TZMK LLC	635		ETA LN	135.28	135.28	Kevin Lizenby
12 05-060-074-00	ORTH MICHAEL J TRUST	613		ETA LN	125.00	125.00	Michael Orth
13 05-060-075-00	JOZWIAK HOLDINGS LLC	601		ETA LN	218.02	218.02	Scott Jozwiak
14 05-060-076-00	AH GENERAL PROPERTIES LLC	571		BLUE STAR CT	118.00		
15 05-060-077-00	GJT LLC	3828 S		BLUE STAR DR	350.40		
16 05-060-087-00	QUAD PARTNERS LLC	3898 S		BLUE STAR DR	167.80	167.80	Jeff Jeltema
17 05-060-088-00	CLASSIC MOTOR SPORTS & LAWN	3890 S		BLUE STAR DR	241.93	241.93	Donald Pishney
18 05-060-090-00	SOUTH TRAVERSE CO	3945 S		BLUE STAR DR	341.83		
19 05-060-093-00	GLP COMPANY LLC	3875 S		BLUE STAR DR	113.16		
20 05-060-094-00	MKS LAND LLC	3853 S		BLUE STAR DR	120.00	120.00	Matthew & Karen Sullivan
21 05-060-095-00	BLUE STAR LAND LLC	3829 S		BLUE STAR DR	123.12	123.12	Matthew & Karen Sullivan
22 05-060-096-00	SULLIVAN MATTHEW & KAREN	3807 S		BLUE STAR DR	127.83		
Parcel Count: 22					TOTALS: 4044.04	2497.27	
					50%	2022.02	62%



*"Our mission is to upgrade and
maintain a safe and efficient road
system"*

Date: August 2, 2022

To: Chuck Korn
Supervisor, Garfield Township

From: James Schiffer, PE
Assistant County Highway Engineer
Grand Traverse County Road Commission

Re: Blue Star Estates SAD
Opinion of Probable Construction Cost

Per your request, please find the attached cost estimate for the proposed Blue Star Estates SAD. The proposed fixes are to be located at:

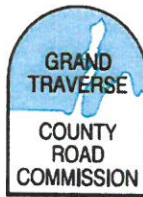
- 1) S. Blue Star Dr at M-37 to the intersection of Eta Ln, 0.2 miles – PASER 2, 2, 3
- 2) Eta Ln from S. Blue Star Dr to Mizar Ct, 0.11 miles – PASER 1
- 3) Mizar Ct. from Eta Ln to W. Blue Star Dr, and 0.09 miles – PASER 1

The existing road surface would be pulverized, recycled in-place, and graded to form the base for an asphalt overlay. The design addresses drainage issues with asphalt curb, spillways, and additional ditching. The proposed fix is summarized below:

Length of Project (ft):	2200
Proposed HMA Lane Width (ft):	11
Proposed HMA Shoulder Width (ft):	2
HMA Curb or Gravel Shoulder Width (ft):	1.5
Total Corridor Width (ft):	29
HMA Thickness: (inch):	3.5
Estimated Construction Cost (USD):	\$350,283

The attached estimate was created using the MERL (Michigan Engineers' Resource Library) estimating system. A 15% cost of construction was used for a contingency. Please note the attached Opinion of Probable Cost is subject to the following conditions:

- The attached costs are based on preliminary information. The actual site conditions may result in variation of the unit prices or items. It was assumed the material beneath the existing roadway can be reused as subbase. A thorough investigation of site conditions prior to final engineered plans could result in additional items of work to ensure a quality product.



*"Our mission is to upgrade and
maintain a safe and efficient road
system"*

- Actual construction bids may vary significantly from the attached Opinion of Probable Construction Cost due to timing of construction, changed conditions, labor rate changes, or other factors beyond the control of the Grand Traverse County Road Commission.
- This estimate assumes all work is completed in one year as a complete project. Options exist for completion in phases over multiple years.

We appreciate the continued communication and look forward to working with you in the future. Please feel free to contact me anytime.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Schiffer", is written over the printed name.

James B. Schiffer, PE
Assistant County Highway Engineer
Grand Traverse County Road Commission
1881 LaFranier Road
Traverse City MI 49696
231-922-4848

Engineer's Opinion of Costs

Project Number: 21E016.RV.01
Estimate Number: 1
Project Type: Miscellaneous
Location: Blue Star Estates SAD
 Garfield TWP
Description: Crush and Shape

Project Engineer: GTCRC
Date Created: 08/02/2022
Date Edited: 08/02/2022
Fed/State #:
Fed Item:
Control Section:

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
0001	1027051	_ Contingency (15%)	1.000	LSUM	\$42,000.00	\$42,000.00
0002	1100001	Mobilization, Max	1.000	LSUM	\$28,000.00	\$28,000.00
0003	2050006	Ditch Cleanout	9.000	Sta	\$400.00	\$3,600.00
0004	3020001	Aggregate Base	706.000	Ton	\$18.00	\$12,708.00
0005	3050002	HMA Base Crushing and Shaping	6,490.000	Syd	\$2.50	\$16,225.00
0006	3070105	Shld, C I I, 3 inch	1,000.000	Syd	\$3.30	\$3,300.00
0007	3070200	Trenching	44.000	Sta	\$250.00	\$11,000.00
0008	5010005	HMA Surface, Rem (Driveways)	4,420.000	Syd	\$5.00	\$22,100.00
0009	5010061	HMA Approach	485.000	Ton	\$110.00	\$53,350.00
0010	5012024	HMA, 4EL	786.000	Ton	\$90.00	\$70,740.00
0011	5012036	HMA, 5EL	589.000	Ton	\$95.00	\$55,955.00
0012	5017011	_ HMA Spillway	27.000	Syd	\$15.00	\$405.00
0013	8050010	Curb Slp, HMA	900.000	Ft	\$1.00	\$900.00
0014	8162003	Slope Restoration, Non-Freeway, Type C	6,000.000	Syd	\$5.00	\$30,000.00

Line	Pay Item	Description	Quantity	Units	Unit Price	Total
Estimate Total: \$350,283.00						

Projected Costs for a Special Assessment for Blue Star Road Improvement

August 1, 2022

of Years Assessed

Current Costs Description for setting up a Road Special Assessment	Per yer	Qty	Unit Cost	One Time Costs	5	7	1
Collection-Legal Costs- <u>Assessing Department Time</u> (Setting up a Special Assessment District & Roll)							
Create legal descriptions of district (30 mins)		0.5	\$ 80.00	\$ 40.00	\$880.00	\$960.00	\$720.00
Write 4 Resolutions (2 hours, 4 @ 30 mins ea)		2.0	\$ 80.00	\$ 160.00	\$40.00	\$40.00	\$40.00
Write 2 Public Hearing Notices (1 hour, 2 @ 30 mins ea)		1.0	\$ 80.00	\$ 80.00	\$160.00	\$160.00	\$160.00
Attend 2 Public Hearings (4 hours, 2 @ 2 hours ea)		4.0	\$ 80.00	\$ 320.00	\$80.00	\$80.00	\$80.00
Create assessment Roll (1 hour)		1.0	\$ 80.00	\$ 80.00	\$320.00	\$320.00	\$320.00
Maintenance (0.5 hour/yr)		0.5	\$ 80.00	\$ 40.00	\$80.00	\$80.00	\$80.00
Printing Notices- <u>Clerk Time</u> (Hearings - newspaper - Sending Letters to Taxpayers - Envelopes, paper, printing and Postage)					\$200.00	\$280.00	\$40.00
Public Hearings publication (2 hearings, 2 publications each)		2	\$ 304.00	\$ 608.00	\$826.52	\$826.52	\$826.52
Paper, printing - 2 notices to ea. Taxpayer		44	\$ 0.50	\$ 22.00			
Envelopes (500 box-\$70.99) & Mailing labels (3000-\$36.49) & Printing		44	\$ 0.25	\$ 11.00			
Postage		44	\$ 0.58	\$ 25.52			
Time to publish, print, stuff & mail (2 hours x 2)		4	\$ 40.00	\$ 160.00			
Annual Certification of Roll - <u>Treasurer - Assessing/Supervisor - Clerk</u>			\$100.00		\$500.00	\$700.00	\$100.00
Yearly Tax Collection Costs - <u>Treasurer</u>							
Yearly Data Collection and Storage, Record Keeping, Filing			\$140.00		\$700.00	\$980.00	\$140.00
Yearly Process Tax Data File - Staff Time setting up on BSA - Transferring Delinquent Tax Roll			\$70.00		\$350.00	\$490.00	\$70.00
Tax Notice Paper & Printing (Amount Two charges for copies)	1	22	\$0.50		\$2.50	\$3.50	\$0.50
Insert, Sort and Mail (15 min. @ \$28/hr divided by 22 units)	1	22	\$0.32		\$1.60	\$2.24	\$0.32
Envelopes - Notices (500/box - \$70.99) & printing	1	22	\$0.15		\$0.75	\$1.05	\$0.15
Postage	1	22	\$0.58		\$2.90	\$4.06	\$0.58
TOTAL Treasurer Cost				Sub-Total	\$1,057.75	\$1,480.85	\$211.55
					\$4,144.27	\$4,927.37	\$2,578.07

(Contingency)	x .05%	\$207.21	\$246.37	\$128.90
TOTAL		\$4,351.48	\$5,173.74	\$2,706.97

Charter Township of Garfield

Proposed Blue Star Roads Special Assessment

Crush and Shape

Cost Estimate	\$ 350,283.00
Township Administration (7 yr term)	\$ 5,173.74
Total Project Cost Estimate:	\$ 355,456.74

Less Contributions:

Alpers Contribution		\$ (8,000.00)
Blue Star Landscaping Contribution		\$ (8,000.00)
Grand Traverse Co. Rd. Commission	25%	\$ (87,570.75)
Garfield Charter Township	25%	\$ (88,864.19)

Total Cost to Property Owners: \$ 163,021.81

of Properties: 22

Cost to Each Property: \$ 7,410.08

5-year Plan (10 yr T-bill as of 8/1/22 - 3.04%+.45)

@ 3.49% Interest (Est)

Payment Amt: \$ (1,585.70)

	Payment	Principal	Interest	Balance
1	(\$1,585.70)	\$ (1,585.70)		\$ 5,824.38
2	\$ (1,585.70)	\$ (1,381.84)	\$ 203.85	\$ 4,442.54
3	\$ (1,585.70)	\$ (1,430.21)	\$ 155.49	\$ 3,012.33
4	\$ (1,585.70)	\$ (1,480.27)	\$ 105.43	\$ 1,532.07
5	\$ (1,585.70)	\$ (1,532.07)	\$ 53.62	\$ (0.01)
	\$ (7,928.49)	\$ (7,410.09)	\$ 518.40	

7-year Plan (10 yr T-bill as of 8/1/22 - 3.04%+1.0)

@ 4.04% Interest (Est)

Payment Amt: \$ (1,188.73)

	Payment	Principal	Interest	Balance
1	(\$1,188.73)	\$ (1,188.73)		\$ 6,221.35
2	\$ (1,188.73)	\$ (936.76)	\$ 251.96	\$ 5,284.59
3	\$ (1,188.73)	\$ (974.70)	\$ 214.03	\$ 4,309.89
4	\$ (1,188.73)	\$ (1,014.18)	\$ 174.55	\$ 3,295.71
5	\$ (1,188.73)	\$ (1,055.25)	\$ 133.48	\$ 2,240.46
6	\$ (1,188.73)	\$ (1,097.99)	\$ 90.74	\$ 1,142.47
7	\$ (1,188.73)	\$ (1,142.46)	\$ 46.27	\$ 0.01
	\$ (8,321.10)	\$ (7,410.07)	\$ 911.03	

Prepared by: Amy L DeHaan, MMAO(4)

Garfield Township Assessor

Revised: August 2, 2022

LONG LAKE TOWNSHIP**Water Franchise Agreement**

THIS FRANCHISE AGREEMENT, entered this _____ day of _____, 2022, by and between the Township of Long Lake, County of Grand Traverse, State of Michigan ("Grantor Township"), the Charter Township of Garfield, County of Grand Traverse, State of Michigan ("Grantee Township"), and the private owners of the property situated within Section 12 of Grantor Township, near the intersection of Black Bear Dr. and Cedar Run Road ("Black Bear Farms").

SECTION I**Purpose and Intent**

Grantee Township has a municipal water system with lines located approximately one mile from Black Bear Farms. Grantee Township wishes to supply municipal water services to Black Bear Farms by constructing a municipal water system located within Grantor Township to facilitate the delivery of municipal water services to Black Bear Farms, the parties hereby enter into this Franchise Agreement.

IN CONSIDERATION OF this Franchise, Grantee Township, Grantor Township, and the owners of Black Bear Farms hereby promise to comply with the provisions of this Franchise Agreement in supplying municipal water system services to Black Bear Farms.

SECTION II**Grant of Authority**

Grantor Township hereby grants to Grantee Township a non-exclusive right, privilege, and franchise to construct, operate, repair, and maintain a municipal water main to Black Bear Farms, located within Grantor Township, for a term of twelve (12) years from the date of this Franchise Agreement. The parties recognize and agree that subject to prior approval of the parties' governing bodies, this Franchise Agreement may be renewed for 2 additional terms. Existing water infrastructure within Black Bear Farms is privately owned and operated and excluded from this agreement.

SECTION III**Construction and Maintenance Standards**

Prior to commencing any construction, Grantee Township shall notify and consult with Grantor Township regarding the construction of water mains, transmission lines, or other water supply lines or pipes located within any road easements or rights-of-way. Grantor Township hereby specifically grants Grantee Township authority to use said road easements or rights-of-way for the purpose of laying water mains, transmission lines, or other supply lines or pipes during the term of this Franchise Agreement. Approval for the exact location within the easement or right-of-way shall first be obtained by Grantee Township from Grantor Township.

Grantee Township agrees that the above-mentioned construction, as well as maintenance, repair, and marking thereof, will be its primary responsibilities under this Franchise. It shall also be expressly agreed that Grantee Township shall promptly repair or restore any damage caused to the road surface and all installations under, over, below, or within the public right-of-way and/or easement which the parties mutually agree is the result of the construction, maintenance, and repair of the above-mentioned water line to its preexisting condition.

SECTION IV

Rates and Charges

The owners of Black Bear Farms agree to pay all costs and fees associated with the municipal water system services to Black Bear Farms described in this Franchise Agreement. Grantee Township shall be responsible for the collection of these costs and fees from the owners of Black Bear Farms. In the event that the owners of Black Bear Farms fail to reimburse Grantee Township for said costs and fees, Grantor Township shall impose, levy, and/or assess a tax on the owners of Black Bear Farms for the purpose of collecting said costs and fees. Upon receipt of these monies, Grantor Township shall then be responsible for reimbursement of those costs and fees to Grantee Township.

SECTION V

Future Rights of Grantor Township

Grantor Township shall, at any time, have the right to assume control of the municipal watermain infrastructure installed within Township limits only from Grantee Township, free of charge. Grantor Township shall provide written notice to Grantee Township within thirty (30) days of its decision to exercise this right, subject to State of Michigan approval.

In the event that Grantor Township assumes control of the municipal water system from Grantee Township, Grantee Township shall relinquish all possession and control of all laying water mains, transmission lines, or other supply lines servicing Black Bear Farms and located within Grantor Township. Grantee Township shall also relinquish its authority to use the above-noted road easements or rights-of-way for the purpose of laying water mains, transmission lines, or other supply lines. Grantor Township further agrees it shall then assume the responsibility of Grantee Township to promptly repair or restore any damage caused to the road surface and all installations under, over, below, or within the public right-of-way that was the result of the construction, maintenance, and repair of the above-mentioned water line to its preexisting condition.

Upon assuming control of the municipal water system, Grantor Township shall be responsible for operation of all said infrastructure including the risks and liabilities, permitting, conditions and the collection of costs and fees from the owners of Black Bear Farms for municipal water system services.

SECTION VI

Indemnity

Grantor Township shall indemnify and hold harmless Grantee Township and Grantee Township's officials, employees and representatives against all claims, expenses, losses and damages, including but not limited to attorney's fees and litigation costs, attributable to bodily injury, sickness, disease or

death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any negligent or wrongful conduct of Grantor Township or Grantor Township's managers, employees, agents, contractors, sub-contractors and representatives and regardless of whether or not caused in part by the negligent or wrongful conduct of the Grantee Township.

Grantee shall indemnify and hold harmless Grantor Township and Grantor Township's managers, employees and representatives against all claims, expenses, losses and damages, including but not limited to attorney's fees and litigation costs, attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any negligent or wrongful conduct of the Grantee Township or Grantee Township's officials, employees, agents and representatives and regardless of whether or not caused in part by the negligent or wrongful conduct of the Grantor Township.

Notice of Violation and Grantee Township's Right to Cure or Respond.

If the Grantor Township believes that the Grantee Township has not complied with the terms of the Franchise Agreement in any way, the Grantor Township shall first informally discuss the matter with Grantee Township. If these discussions do not lead to resolution of the problem, the Grantor Township shall notify the Grantee in writing of the exact nature of the alleged noncompliance (the "Violation Notice"). The Grantee Township shall have thirty (30) days to (i) respond to the Grantor Township, contesting the assertion of noncompliance, or (ii) to cure such default, or (iii) if, by the nature of the default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the Grantor Township of the steps being taken and the projected date they will be completed.

Action of Parties

In any action by the Grantor Township or the Grantee Township that is mandated or permitted under the terms of this Franchise Agreement, such party shall act in a reasonable, expeditious, and timely manner. Further, in any instance where approval or consent is required under the terms of the Franchise Agreement, such approval or consent shall not be unreasonably withheld."

Severability

If any section, subsection, sentence, clause, phrase, or portion of this Franchise Agreement is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Franchise Agreement.

Modifications

Any changes, modifications, or amendments to this Franchise Agreement must be made in writing, signed by the Grantor Township, the Grantee Township, and the property owners of Black Bear Farms. Any determinations by the Grantor Township regarding the interpretation or enforcement of this Franchise Agreement shall be subject to *de novo* judicial review.

Entire Agreement

This Franchise Agreement constitutes the entire agreement between the Grantee Township, Grantor Township, and property owners of Black Bear Farms. The Franchise Agreement supercedes all prior or contemporaneous agreements, representations, or understandings (whether written or oral) of the parties regarding the subject matter hereof.

[SIGNATURE PAGE TO FOLLOW]

PROPERTY OWNER ("BLACK BEAR FARMS")

Date: _____, 2022 _____

By:

Its:

Date: _____, 2022 _____

By:

Its:

LONG LAKE TOWNSHIP ("GRANTOR TOWNSHIP")

Date: _____, 2022 _____

By:

Its:

Date: _____, 2022 _____

By:

Its:

CHARTER TOWNSHIP OF GARFIELD ("GRANTEE TOWNSHIP")

Date: _____, 2022 _____

By:

Its:

Date: _____, 2022 _____

By:

Its:

BACKGROUND

During the construction of the River East Recreation Area Pavilion, we decided to originally keep the ceiling unfinished. This past Spring and now into Summer, we are trying to manage birds nesting and now bees moving in. It appears that best solution is to finish the ceiling with sheeting. We contacted our current contractor on the phase II project and obtained a change order estimate. I also reached out to area builders and was able to get a second estimate (Estimates are attached).

PROPOSALS

Elmer's (RCI sub-contractor)	\$ 9,951.00
Traverse Bay Siding	\$ 3,120.00

SUMMARY

Traverse Bay Siding's estimate is substantially less for finishing off the ceiling for the pavilion at the River East Recreation Area.

ACTION REQUESTED

Upon reviewing and discussing the proposals, it is recommended to accept Traverse Bay Siding's bid for finishing the pavilion ceiling at the River East Recreation Area.



July 7, 2022

Tyler Broad
Team Elmer's
3600 Rennie School Road
Traverse City, MI 49685

PROPOSAL
Garfield Township
River East Park Improvements – Phase 1
Pavilion Ceiling Finish Enclosure

To provide the following as per attached sketches (2-pages):

- ☐ Furnish and install aluminum soffit style ceiling enclosure at bottom side of existing pavilion trusses
- ☐ J-channel perimeter trim as typical
- ☐ Double J-channel @ mid-span abutments (2-locations)
- ☐ 2x SPF wood nailers @ 24" OC at mid-span abutments
- ☐ 12" aluminum vented soffit panel
- ☐ Mobilization, scaffolding, and clean-up
- ☐ **Quality Performance**

Base Bid Total \$ 9,951.00

Voluntary Alternate 1: Utilize Steel J-channel and soffit panels in lieu of aluminum material.

Add to Base Bid \$ 2,546.25

RCI | Richter Construction, Inc.

428 W. Commerce Drive, Suite A – Traverse City, Michigan 49685
Telephone: 231-668-8497 Fax: 231-668-8507
www.RCI-CGC.com

SPECIFIC CONDITIONS of PROPOSAL

- ☐ Proposal does not include plan review or building permit costs (if required)
- ☐ Proposal is not guaranteed per plans and/or specifications.
- ☐ Proposal does not include architectural or engineering services or fees.
- ☐ All parties agree to enter into a formal Agreement upon acceptance of this Bid.
- ☐ Payment terms are as follows: Progress payments shall be allowed in 30-day intervals throughout the duration of the project and shall be made payable within 30-business days of the date of receipt of such progress invoices; balance shall become due and immediately payable upon completion of the Work of this Proposal, and prior to issuance of the Certificate of Occupancy.
- ☐ Retainage will not be held on any portion of the completed work or subsequent payments due.
- ☐ RCI retains the right to rescind this offer at any time and without any penalty.
- ☐ **Proposal offer expires July 22, 2022.**

Respectfully submitted,

RCI Richter Construction, Inc.

A handwritten signature in blue ink, appearing to be 'CR' followed by a long horizontal line.

Chris Richter
President

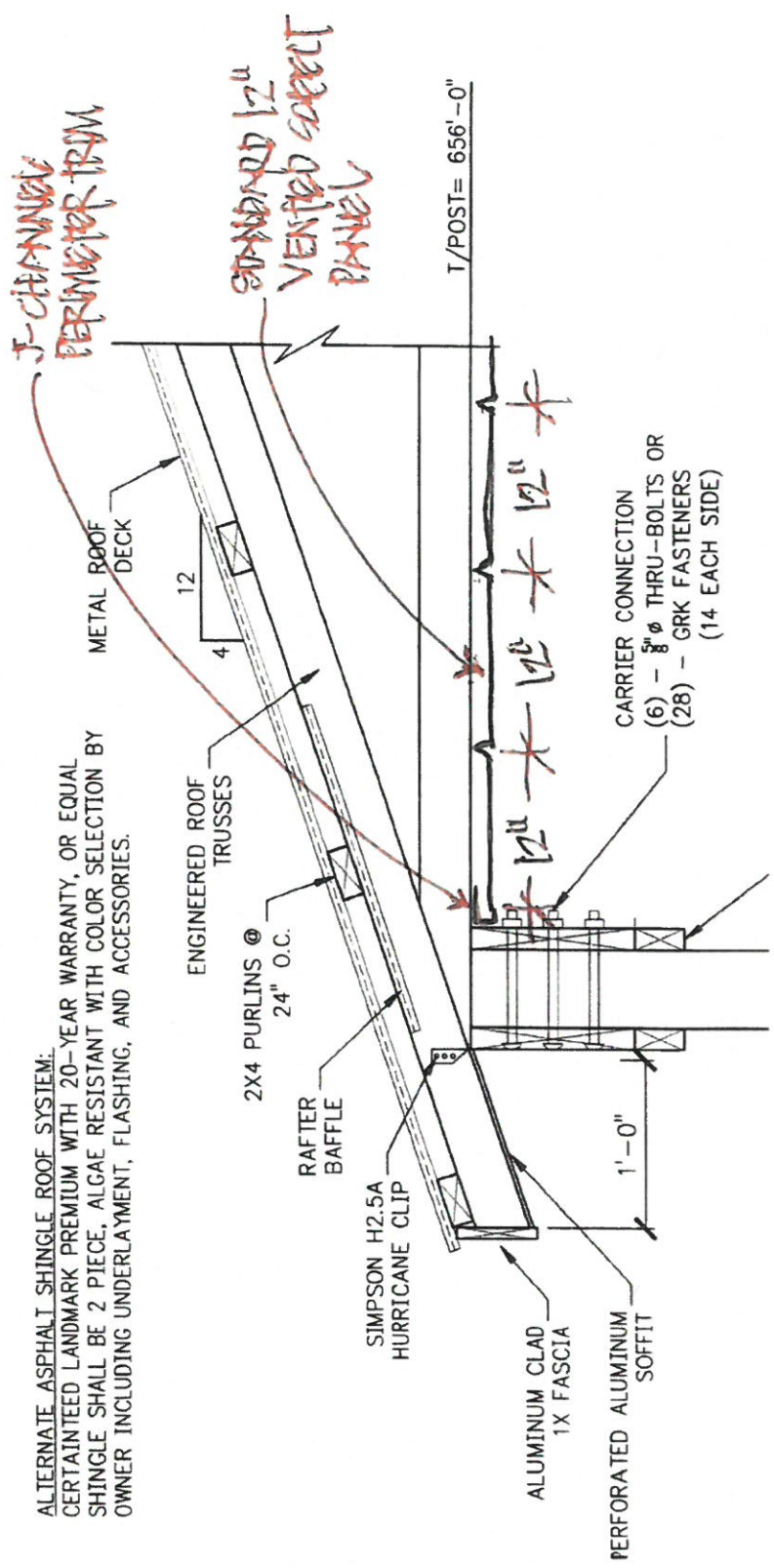
RCI | Richter Construction, Inc.

428 W. Commerce Drive, Suite A – Traverse City, Michigan 49685

Telephone: 231-668-8497 Fax: 231-668-8507

www.RCI-CGC.com

ALTERNATE ASPHALT SHINGLE ROOF SYSTEM:
 CERTAINTED LANDMARK PREMIUM WITH 20-YEAR WARRANTY, OR EQUAL
 SHINGLE SHALL BE 2 PIECE, ALGAE RESISTANT WITH COLOR SELECTION BY
 OWNER INCLUDING UNDERLAYMENT, FLASHING, AND ACCESSORIES.



Traverse Bay Siding Inc

9924 North Long Lake Rd
Traverse City, MI 49685

Phone # 2319294656

tbsiding@gmail.com

Estimate

Date**Estimate No.**

7/23/2022

2149

Name/Address

re2 carpentry
P.O. BOX664
ELK RAPIDS MI. 49629

Ship To

GARFIELD TWP
PAVILION

Description	Total
LABOR AND MATERIAL TO INSTALL POLE BLDG STEEL ON CEILING 32' LONG PCS WHITE IN COLOR	3,120.00
Total	\$3,120.00

Chuck Korn

Subject:

FW: Good Dog Karma, LLC/Lundquist/Tavern Liquor License

From: Cortney Danbrook <cdanbrook@darlawyers.com>
Sent: Tuesday, February 15, 2022 12:46 PM
To: Chuck Korn <ckorn@garfield-twp.com>
Subject: RE: Good Dog Karma, LLC/Lundquist/Tavern Liquor License

Hello Chuck,

Just following up to let you know that since the census results have now been updated, it appears that Garfield Township was granted two (2) additional on-premises liquor licenses. As such, Good Dog Karma, LLC (DBA Pet Supplies Plus) has submitted its Application for a Tavern License with the MLCC. Understanding it will make its way to the Township after processing by the MLCC. I would appreciate you letting me know if you are aware of any other applicants at this time.

Thanks Chuck!

Best Regards,

CORTNEY S. DANBROOK | ATTORNEY

Direct Phone: 231.714.0163 Email: cdanbrook@darlawyers.com

 | **DANBROOK
ADAMS
RAYMOND**

310 West Front Street, Suite 413, Traverse City, MI 49684
Phone: 231.714.0157 | Fax: 231.714.0171
www.darlawyers.com

DANBROOK ADAMS RAYMOND PLC — Please note that this email message and any attachments may contain privileged or confidential information that is protected against use or disclosure under federal and state law. If you have received this in error, please advise by immediate reply. Any transmission to persons other than the intended recipient shall not constitute a waiver of any applicable privileges. Any unauthorized use, disclosure, copying or dissemination is strictly prohibited.

Chuck Korn

From: Lanie McManus
Sent: Wednesday, August 3, 2022 4:04 PM
To: Chuck Korn
Subject: FW: Liquor License Request - Traverse Tru B&W LLC
Attachments: Traverse Tru B&W LLC.pdf

From: Fritz Heller <fritz.heller@nmhmhotels.com>
Sent: Monday, July 25, 2022 10:55 AM
To: Chuck Korn <ckorn@garfield-twp.com>; Chloe Macomber <cmacomber@garfield-twp.com>; Lanie McManus <lmcmamus@garfield-twp.com>; molly@mollyago.com; sjdenterprisestc@gmail.com; deeschmuckal@hotmail.com; csbarsheff@gmail.com
Subject: Liquor License Request - Traverse Tru B&W LLC

Good Morning Garfield Township Board of Trustees,

I'm writing today on behalf of the new Tru by Hilton on US31, by way of Traverse Tru B&W LLC. I am hoping to educate the board and start a discussion about our application for a Class C liquor license gaining approval for our new hotel through Garfield Township.

We are very excited about the opportunity to offer Beer and Wine to our registered hotel guests through Traverse Tru B&W LLC. This LLC is the entity that will own the proposed Liquor License and lease space in the Tru by Hilton hotel to serve beer and wine. Please note that service of Beer and Wine (no liquor) will only be available to registered hotel guests, we will not be open to the general public for Beer and Wine Service. Our service will consist of offerings in our "Market" (hotel convenience amenities) and during select hours at a small "bar" in our lobby. This amenity offered to our guests we believe reduces traffic, keeps responsible consumption and offers a competitive advantage for our hotel.

We appreciate any consideration for approval of our application. Our Management company has a long history of success with this model in other hotel markets we own and operated in. If you have any questions or concerns please feel free to reach out at the contact information listed in my signature line.

We appreciate your time and consideration.

Regards,

Fritz Heller
President - North Mich Hospitality Management LLC
2758 West Woodlands Dr.
Traverse City, MI 49685
231-590-0864 - Direct
231-946-8845 - Fax
fritz.heller@nmhmhotels.com

Persistent discipline helps you finish: Finishing is what separates excellence from average Pat Summitt

SLD Realty, Inc.
Steven L. Dornbos Broker/Facilitator
1010 Rennie Lake Road, Traverse City, MI 49696
7004 40th Ave E
Palmetto, FL 34221
231-946-7135

To: Garfield TWP

From: Fuji Sushi Steak House, Inc.

Re: New Class C quota license

On behalf of my client, we would like to apply for the quota Class C liquor license

Our existing Class C-R will be moving to a new location and will not be reactivated if the new Quota is approved

Please advise if you require any more information

Thank you

By: SLD 7.21.22

Steven Dornbos Broker Facilitator