

**CHARTER TOWNSHIP OF GARFIELD
TOWNSHIP BOARD SPECIAL SESSION**

Monday, December 9, 2024 at 4:00 pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda – Conflict of Interest

3. Business to come before the Board

a. Interview candidates for Trustee partial-term position

4. Public Comment

5. Adjournment

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620.



Fwd: Consideration of trustee position

From Chuck Korn <ckorn@garfield-twp.com>

Date Tue 12/3/2024 11:50 AM

To Chris Barsheff <cbarsheff@garfield-twp.com>

Consideration of trustee position

Greetings from Iceland, we will be back in Traverse City in a couple days.

The purpose of this email is to officially apply for appointment to the open trustee seat.

I feel that there's still so much to accomplish, that is why I would like to be on the board.

My experience speaks for itself.

Thank you,

Chuck Korn,

KELLY FISHER

TRAVERSE CITY, MI 49696

(231)342-7666 | kelfish0@gmail.com

November 26, 2024

Garfield Township

RE: Township Trustee

Dear Chris Barsheff and Board members,

As an experienced Owner/Operator, the advertisement for Township Trustee with Garfield Township sparked my interest. When reviewing the position requirements and your organization's website, I was excited to find that my qualifications and personal strengths align with your needs and mission.

I have lived in Garfield Township for almost 50 years, and I love and appreciate all it has to offer.

I have raised my children here and want to see our area thrive for our next generation. Our safety and beauty are paramount to our continued growth.

My father served as Michigan State Police, my brother is a retired Traverse City fire fighter and Fire Chief. Now I wish to serve my community and give back a little of what this area has given me.

Please review my enclosed resume for a more in-depth illustration of my work history and accomplishments. I would appreciate the opportunity to interview at your earliest convenience. I'm eager to discuss how my personality and background fit the Township Trustee role.

Thank you for your time and consideration of my candidacy.

Sincerely,

Kelly Fisher

KELLY FISHER

PROFESSIONAL SUMMARY

Business professional prepared for leadership role with extensive experience in managing operations and driving business success. Proven track record of effectively overseeing daily operations, implementing strategic plans, and optimizing resources. Highly focused on team collaboration and achieving results, with reputation for reliability and adaptability. Expertise in financial management, staff development, and customer relations.

SKILLS

- Operations management
- Hiring
- Staff training and development
- Inventory management
- Documentation and reporting
- Business planning
- Operations oversight

WORK HISTORY

OWNER/OPERATOR 04/1996 to Current

Self-Cousin Its Hair Salon, 807 Alhambra Dr. Traverse City, Mi 49696

- Managed day-to-day business operations.
- Provided exceptional customer service, addressing issues promptly to ensure customer satisfaction and repeat business.
- Increased customer satisfaction by providing high-quality services and timely communication.
- Managed daily operations for optimal efficiency, streamlining processes to reduce costs.

MANAGER 01/1984 to 03/1996

Kerns Great Lakes Professional Beauty Supply, South Airport Rd. Traverse City, MI 49696

- Managed and motivated employees to be productive and engaged in work.
- Accomplished multiple tasks within established timeframes.
- Maintained professional, organized, and safe environment for employees and patrons.
- Enhanced customer satisfaction by resolving disputes promptly, maintaining open lines of communication, and ensuring high-quality service delivery.

EDUCATION

Northwestern Beauty Academy, Traverse City, MI
State License of Cosmetology, Cosmetology, 05/1984

Traverse City Central High School, Traverse City, MI
High School Diploma, 06/1981

VOLUNTEER WORK Trinity Lutheran Church Community Thanksgiving Dinner Servers

Jessica Brutzman
737 N East Silver Lake Rd
Traverse City, MI 49685
jessica.brutzman@gmail.com
509.554.5314

November 26, 2024

Chris Barsheff, Township Manager
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Dear Mr. Barsheff,

I am writing to express my strong interest in the Township Board Trustee position for Garfield Township. With my extensive background in community leadership and commitment to public service, I believe I would be an excellent addition to the township board.

As a licensed Real Estate Broker with nearly 20 years of professional experience and a Bachelor's degree in Organizational Management, I bring a unique blend of business acumen and community engagement to this opportunity. My recent leadership roles demonstrate my dedication to public service, including:

- Serving as the 2024 President of Aspire North Realtors Association
- Serving on the County Parks and Recreation Board of Directors from 2021-2023
- 2023 Appointment to the Michigan Association of Realtors Public Policy Committee
- Committee member since 2020 and current Vice Chair of the Traverse City Coast Guard City Committee

These experiences have equipped me with valuable skills in collaborative decision-making, strategic planning, and community advocacy. I am passionate about contributing to local governance and understanding the complex needs of our community.

As a long-time Michigan resident with a proven track record of community involvement, I am committed to serving Garfield Township with integrity, transparency, and a genuine desire to make a positive impact. I am prepared to bring my leadership skills, professional experience, and community-focused mindset to the Township Board.

I look forward to the opportunity to discuss how my background and skills align with the needs of Garfield Township. Thank you for considering my application.

Sincerely,

Jessica Brutzman

JESSICA BRUTZMAN

737 N East Silver Lake Rd, Traverse City, MI 49685 | 509.554.4314 | jessica.brutzman@gmail.com

PROFESSIONAL SUMMARY

Experienced community leader with extensive background in professional leadership, public service, and local governance. Proven track record of collaborative decision-making, strategic planning, and community engagement. Committed to supporting local government and enhancing community resources.

LEADERSHIP ACHIEVEMENTS

- **Aspire North Realtors Association, President (2024)**
 - Led comprehensive CEO recruitment and selection process
 - Developed and implemented strategic organizational succession plan
 - Managed complex leadership transition, ensuring organizational continuity
 - Coordinated board-level strategic planning and governance initiatives
 - Demonstrated expertise in:
 - Executive leadership selection
 - Organizational strategic planning
 - Maintaining institutional knowledge and momentum

PROFESSIONAL RECOGNITION

- **Traverse City Business News "40 Under 40" (August 2022)**
 - Recognized for outstanding professional achievement and community leadership
 - Highlighted for significant contributions to local business and community development
- **Political Advocacy Award (Aspire North Realtors, December 2021)**
 - Acknowledged for leadership in political engagement and community advocacy
- **Leadership Grand Traverse (Class of 2020-2021)**
 - Completed intensive leadership development program
 - Gained in-depth knowledge of regional community resources, policy, and development
 - Prepared for decision-making leadership roles in community service
- **Multiple Community Steward Awards**
 - Recognized by Traverse Area Association of Realtors (2017-2022)
 - Honored for consistent volunteer work and community involvement
- **AFI Military Spouse of the Year - Michigan National Guard (2018 & 2019)**
 - Developed a robust national network of military family support
 - Advocated at federal and state levels (Washington DC and Lansing)
 - Instrumental in passing legislation for military spouse occupational licensing reciprocity
 - Demonstrated ability to:
 - Navigate complex legislative processes
 - Build coalitions across diverse stakeholder groups
 - Develop and drive policy solutions that create meaningful change

RELEVANT QUALIFICATIONS

- Nearly 20 years of professional experience in leadership and community relations
- Strong understanding of local, state and federal governance and public policy
- Expertise in strategic planning and collaborative problem-solving
- Demonstrated commitment to community service and public engagement

LEADERSHIP & COMMUNITY INVOLVEMENT

Leadership Roles

- **Board Member, Aspire North Realtors Association** (2019-Present)
 - 2024 Association President
 - Lead regional professional organization
 - Develop strategic initiatives and manage organizational objectives
 - Facilitate communication between members and local stakeholders
- **County Parks and Recreation Commissioner** (2021-2023)
 - Contributed to local community resource management
 - Participated in strategic planning for public recreational spaces
 - Worked collaboratively with diverse stakeholders to improve community resources

Community Committees

- **Michigan Association of Realtors Public Policy Committee** (2023)
 - Engaged in policy development and advocacy
 - Analyzed and discussed local and state-level policy implications
- **Traverse City Coast Guard City Committee** (December 2020-Present)
 - Support local community and military relations
 - Contribute to community events and public engagement initiatives

PROFESSIONAL EDUCATION

- **Bachelor of Science in Organizational Management** Spring Arbor University
- **Associate Degree in Business Leadership** Northwestern Michigan College
- **Political Leadership Fellowship** Michigan State University

PROFESSIONAL CERTIFICATION

- Licensed Real Estate Broker in Michigan (2019-Present)
- Licensed Insurance Broker in Michigan (2024-Present)

SKILLS

- Strategic Planning
- Community Engagement
- Public Policy Analysis
- Leadership Development
- Collaborative Decision-Making
- Stakeholder Communication
- Project Management

PROFESSIONAL ATTRIBUTES

- Self-motivated and accountable
- Committed to continuous personal and professional growth
- Strong networker with extensive community connections
- Proven ability to build consensus and drive positive change